

**AGENDA  
WORCESTER TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
JANUARY 2, 2024 - 7:00 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

**INFORMATIONAL ITEMS**

**PUBLIC COMMENT**

- A five minute per person limit for any items not listed on this agenda for official action.

**OFFICIAL ACTION ITEMS**

- a) Temporary Chair
  - A motion to appoint a Temporary Chair.
- b) Temporary Secretary
  - A motion to appoint a Temporary Secretary.
- c) Chair to the Board of Supervisors
  - A motion to appoint a Chair to the Board of Supervisors for 2024.
- d) Vice Chair to the Board of Supervisors
  - A motion to appoint a Vice Chair to the Board of Supervisors for 2024.
- e) official appointments: (see below)
  - A motion to appoint official positions.
    - a. Township Manager, Sean Halbom
    - b. Assistant Township Manager, Vacant
    - c. Finance Director, Nicole Quagliariello
    - d. Public Works Director, Robert D'Hulster
    - e. Secretary, Sean Halbom
    - f. Assistant Secretary, Stephen Quigley
    - g. Treasurer, Nicole Quagliariello
    - h. Assistant Treasurer, Stephen Quigley
    - i. Right-To-Know Officer, Sean Halbom
    - j. Pension Plan Administrative Officer, Sean Halbom
    - k. Zoning Officer, Sean Halbom
    - l. Assistant Zoning Officer, CKS, Inc.
    - m. Fire Marshal, Andrew Raquet
    - n. Emergency Management Coordinator, John Kelly
    - o. Deputy Emergency Management Coordinator, Brian Newhall

- p. Building Code Official, Keystone Municipal Services, Inc.
- q. Township Engineer, CKS, Inc.
- r. Township Traffic Engineer, McMahon Associates
- s. Township Solicitor, Robert L. Brant & Associates
- t. Township Open Space Consultants, Natural Lands
- u. PSATS Convention Delegate, Rick DeLello
- v. PSATS Convention Delegate, Lou Betz
- w. PSATS Convention Delegate, Stephen Quigley
- x. PSATS Convention Voting Delegate, Stephen Quigley
- y. Delegate, Montgomery County Tax Collection Committee, Sean Halbom
- z. Alternate Delegate, Montgomery County Tax Collection Committee, Stephen Quigley
- aa. Alternate Delegate, Montgomery County Tax Collection Committee, Nicole Quagliariello
- bb. Deputy Tax Collector, Laurie Augustine

f) volunteer appointments, standing positions

- A motion to appoint volunteers to various standing positions.

Vacancy Board – Jim Mollick, M.D. (Term expiring 12/31/2023)

Zoning Hearing Board – Michael Libor, Esq. (Term Expiring 12/31/2023), Bradford Smith (Alternate Member, Term expiring 12/31/2023) both Brad and Michael are seeking reappointment.

Planning Commission – Tony Sherr, Esq. (Term expires 12/31/2023), Robert Andorn (Term expires 12/31/2023). Both Tony and Bob are seeking a reappointment.

g) holiday and meeting schedules

- A motion to set the holiday and meeting schedules.

- i. Presidents' Day (February 19, 2024)
- ii. Memorial Day (May 27, 2024)
- iii. Independence Day (July 4, 2024)
- iv. Labor Day (September 2, 2024)
- v. Thanksgiving Day (November 28, 2024)
- vi. the day after Thanksgiving (November 29, 2024)
- vii. Christmas Eve Day\* (December 24, 2024)
- viii. Christmas Day (December 25, 2024)
- ix. New Year's Eve Day\* (December 31)
- x. New Year's Day, (January 1, 2025)

h) other establishments

- A motion to set Township depositories, Treasurer and Assistant Treasurer bond amounts, vehicle reimbursement rate, and the newspaper of record.

(over)

- i) Resolution 2024-01
  - A resolution to authorize certain activities conducted by the Worcester Township Volunteer Fire Department.
- j) Resolution 2024-02
  - A resolution to establish a fee schedule.
- k) Resolution 2024-03
  - A resolution to appoint the Township Auditor.
- l) Resolution 2024-04
  - A resolution to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*.
- m) Resolution 2024-05
  - A resolution to establish emergency service response areas.

**OTHER BUSINESS**

**ADJOURNMENT**

UPCOMING MEETINGS

Board of Auditors, Reorganization Meeting *	Wednesday, January 4	8:30 AM
Board of Supervisors, Business Meeting	Wednesday, January 18	7:30 PM
Zoning Hearing Board Meeting	Tuesday, January 24 <sup>th</sup>	6:30 PM
Planning Commission Meeting	Thursday, January 26 <sup>th</sup>	7:00 PM

\* Meeting to be held at the Township Building, 1721 Valley Forge Road.