

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
TUESDAY, JANUARY 3, 2017 – 11:30 AM**

CALL TO ORDER by Chair Caughlan at 11:01 AM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- There were no informational items announced at this morning's meeting.

PUBLIC COMMENT

- There was no public comment received at this morning's meeting.

OFFICIAL ACTION ITEMS

- a) Temporary Chair – Supervisor Quigley made a motion to appoint Susan Caughlan to serve as Temporary Chair. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) Temporary Secretary – Supervisor Quigley made a motion to appoint Tommy Ryan to serve as Temporary Secretary. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Chair of the Board of Supervisors – Supervisor Quigley made a motion to appoint Susan Caughlan to serve as Chair of the Board of Supervisors. The motion was seconded by Supervisor Bustard.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- d) Vice Chair of the Board of Supervisors – Supervisor Bustard made a motion to appoint Stephen Quigley to serve as Vice Chair of the Board of Supervisors. The motion was seconded by Chair Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) official and volunteer appointments – Supervisor Bustard made a motion to appoint various Township official and volunteer positions as listed in the December 23, 2016 memo from Tommy Ryan, Township Manager. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) holiday and meeting schedules– Supervisor Bustard made a motion to establish the Township holiday and meeting schedules as listed in the December 23, 2016 memo from Mr. Ryan. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) other establishments – Supervisor Bustard made a motion to set Township depositories, Treasurer bond amount, vehicle reimbursement rate, and the newspaper of record, as noted in the December 23, 2016 memo from Mr. Ryan. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) Resolution 2017-01 – Supervisor Bustard made a motion approve Resolution 2017-01, to authorize certain activities conducted by the Worcester Township Volunteer Fire Department. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- i) Resolution 2017-02 – Mr. Ryan provided an overview of the proposed fee schedule. Mr. Ryan noted the Township is not permitted to set permit fees that generate revenue in excess of the cost to provide services. Mr. Ryan noted the proposed fees recapture approximately 95% of service costs.

Supervisor Bustard made a motion approve Resolution 2017-02, to establish the 2017 Fee Schedule. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) Resolution 2017-03 – Mr. Ryan provided an overview of a proposed three-year contract for planning services with Montgomery County.

Supervisor Bustard made a motion approve Resolution 2017-03, to approve a three-year contract for planning services with Montgomery County. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- There was no other business discussed at this morning's meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned this Reorganization Meeting at 11:09 AM.

Respectfully Submitted:

Tommy Ryan
Township Manager