

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, FEBRUARY 15, 2017 – 7:30 PM**

CALL TO ORDER by Chair Caughlan at 7:36 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
 STEPHEN C. QUIGLEY [X]
 ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced the Board of Supervisors did not meet in Executive Session following the Joint Meeting, as had been announced at the Joint Meeting. Mr. Ryan announced that following this evening’s Business Meeting the Board of Supervisors will meet in Executive Session to discuss a personnel matter, in specific potential revisions to the terms of employment for certain Township employees, and a matter of potential litigation, regarding an application made to the Zoning Hearing Board.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on Member attendance at the Commonwealth Court, approval of the Township budget, and authorizations for specific expenditures.
- Chair Caughlan announced the Worcester Township 2017 Budget was recently awarded the Governor’s Award for Local Government Excellence in Fiscal Accountability and Best Management Practices.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Chair Caughlan asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Quigley made a motion to approve a consent agenda that includes (a) the Treasurer’s Report and other Monthly Reports for January 2017, (b) bill payment for January in the amount of \$403,572.76; (c) the January 18, 2017 Work Session minutes; and, (d) the January 18, 2017 Business Meeting minutes. The motion was seconded by Supervisor Bustard.

Jim Mollick, Worcester, commented on the Township Solicitor’s services and the Township Solicitor’s bill for services, and a reimbursement made to a former Township employee.

By unanimous vote the Board adopted the motion to approve.

- b) Resolution 2017-05 – Mr. Ryan provided an overview of a proposed three-lot subdivision at 1631 Kriebel Mill Road.

Supervisor Bustard made a motion approve Resolution 2017-05, to grant Preliminary/Final Land Development Approval for the Coughlin Subdivision, 1631 Kriebel Mill Road. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2017-06 – Mr. Ryan provided an overview of a resolution to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*.

Supervisor Bustard made a motion approve Resolution 2017-06, to authorize the destruction of certain public records in accordance with Act 428 of 1968 and the *Municipal Records Manual*. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on document classifications listed on the resolution, meeting audio recording files and Right-to-Know files.

By unanimous vote the Board adopted the motion to approve.

- d) Resolution 2017-07 – Mr. Ryan provided an overview of a proposed application to the Montgomery County 2040 Implementation Grant Program for funds to construct a pedestrian trail and bridge at Defford Road Park.

Supervisor Bustard made a motion approve Resolution 2017-07, to approve the submission of a grant application to the Montgomery County 2040 Implementation Grant Program. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) waiver – Mr. Ryan provided an overview of a proposed waiver of land development to permit the construction of an entryway at the City Restaurant, 2974 Germantown Pike.

Supervisor Bustard made a motion approve a waiver of land development to permit the construction of an entryway at the City Restaurant, 2974 Germantown Pike. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) Agricultural Security Area – Mr. Ryan noted the Township had received applications to add two properties, 2045 Bethel Road and 1907 Berks Road, to the Worcester Township Agricultural Security Area.

Supervisor Bustard made a motion acknowledge receipt of applications made to add two properties, 2045 Bethel Road and 1907 Berks Road, to the Worcester Township Agricultural Security Area. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) insurance – Mr. Ryan noted the Township had shopped property, liability and workers compensation insurances for Township employees for the coming policy year, and he recommended the Township obtain these coverages from the Delaware Valley Insurance Trust and the Delaware Valley Workers Compensation Insurance Trust.

Bob Solarz, Executive Director for the Delaware Valley Insurance Trusts, provided an overview of the Trusts and the Trusts' history, and he commented on a Trust design created to address the needs of its municipal clients.

Chair Caughlan commented on customer service. Mr. Solarz noted Trust staff who serve as a liaison between its members and insurance companies.

Supervisor Quigley inquired on coverages offered by various insurance companies. Mr. Solarz commented on the Trust's self-insured component, and its emphasis on rate stabilization. Supervisor Quigley commented on surpluses. Mr. Solarz noted a portion of these dollars are reserved for projected claims, and a portion is returned to the members in the form of dividends and rate stabilization contributions.

Supervisor Bustard inquired as to Trust membership. Mr. Solarz stated the Insurance Trust has 53 municipal, school district and authority members, and the Workers Compensation Trust and Health Insurance Trust have 70 and 135 members, respectively.

Mr. Solarz commented on reinsurance provisions.

Supervisor Bustard made a motion to obtain the property, liability and workers compensation insurances for Township employees from the Delaware Valley Insurance Trust and the Delaware Valley Workers Compensation Insurance Trust. The motion was seconded by Supervisor Quigley.

Karen Vavra, Worcester, commented on the Trusts' customer service.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- There was no other business discussed at this evening's Business Meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Business Meeting at 8:20 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager