

ERECTED INTO A TOWNSHIP IN 1733  
**TOWNSHIP OF WORCESTER**  
AT THE CENTER POINT OF MONTGOMERY COUNTY  
**PENNSYLVANIA**

1721 Valley Forge Road  
P.O. Box 767  
Worcester, PA 19490

Phone (610) 584-1410  
Fax (610) 584-8901

*Mailbox Reimbursement Form*

**NOTE:** Unless a Township vehicle directly strikes your mailbox, the Township cannot offer reimbursement for the accumulation of snow or ice from the plow blades. The Township is only responsible for Township-owned roadways. If you are uncertain which entity is responsible for your roadway – please visit us on the web at [worcestertwp.com](http://worcestertwp.com) for a classification list.

Mailboxes are installed at your own risk within the right-of-way. Please be sure that your mailbox is installed in accordance to the specifications of the United States Postal Service (USPS).

**WE WILL ONLY REIMBURSE UP TO \$75 TOWARD NEW MAILBOX – THIS FORM MUST BE SUBMITTED WITHIN TWO WEEKS OF INCIDENT.**

<b>DATE OF INCIDENT:</b>	<b>TIME OF INCIDENT (APPROX):</b>
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Resident Name: \_\_\_\_\_

Resident Address: \_\_\_\_\_

Resident Phone Number: \_\_\_\_\_

Resident E-Mail Address: \_\_\_\_\_

Description of Damage: \_\_\_\_\_

\_\_\_\_\_

*FOR OFFICE USE ONLY*

**Confirmed By:** \_\_\_\_\_

**Date/Time:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Reimbursement Amount:** \_\_\_\_\_