



pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: April 20, 2011

REQUEST SUBMITTED BY: FAX

NAME OF REQUESTOR : Joanne McDevitt / Edgemont Stone & Supply

STREET ADDRESS

CITY/STATE/COUNTY (Required):

TELEPHONE (Optional):

RECORDS REQUESTED:

Please provide a listing of approved building permits issued from your borough/township starting January 1,2011 to present. Kindly email to _____ or mail to above address. Thank you!

Please include full address, contractor & type of work. Only need new construction, addition & renovation permits.

DO YOU WANT COPIES? NO / a list with address's please

DO YOU WANT TO INSPECT THE RECORDS? NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

RIGHT TO KNOW OFFICER: _____

BOROUGH/TOWNSHIP: _____

DATE RECEIVED BY THE AGENCY: _____

AGENCY FIVE (5)-DAY RESPONSE DUE: _____

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*