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APR 26 2011

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 4/26/11

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Lynn Sporn

REQUESTOR STREET ADDRESS: _____

REQUESTOR CITY/STATE/COUNTY (Required): _____

REQUESTOR TELEPHONE (Optional): _____

REQUESTOR E-MAIL ADDRESS (Optional): _____

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

*Land Development Application
See fax memo of 4/26/11*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)



Facsimile

To: **David R. Burman, Township Manager**
Company: **Worcester Township**
Telephone: **610-584-1410 x103**
Fax: **610-584-8901**

From: **Lynn Spawn**
Company: **Construction Information Systems Inc.**
Telephone:
Fax:

Pages: **Cover Page +)**
Date: **4/26/11**

Dear ;

If possible, I would like a copy of only those pages of the application that include the name, address, telephone number and contact name for the Applicant, Architect, Engineer, and Attorney involved with the following project(s). Please exclude all drawings, studies and checklists. I would also like to know the status at your Planning board (**date of next review or date of approval/memorialization**).

1. 3481 Germantown Avenue

Please contact me via e-mail at _____ telephone or fax, whichever is most convenient. Upon your notification, I will forward any payment that may be required. Your assistance is greatly appreciated.

Lynn Spawn
Planning Reporter