



RTK Number: \_\_\_\_\_

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# pennsylvania

OFFICE OF OPEN RECORDS

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: July 24, 2012

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

NAME OF REQUESTOR: Irene M. McLafferty, Esquire

REQUESTOR STREET ADDRESS: \_\_\_\_\_

REQUESTOR CITY/STATE/COUNTY (Required): \_\_\_\_\_

REQUESTOR TELEPHONE (Optional): \_\_\_\_\_

REQUESTOR E-MAIL ADDRESS (Optional): \_\_\_\_\_

### RECORDS REQUESTED:

*\*Provide as much specific detail as possible so the agency can identify the information.*

Any and all building and construction permits; building and construction permit applications; land development agreements; and building inspection reports including without limitation all required inspections as listed under "inspection policy" on the Township of Worcester website related to renovations and construction performed at, Mr. Wizard Car Wash located at Germantown Pike & Route 363 (3008 West Germantown Pike), Worcester, PA for the time period January, 2008 through Dec., 2009

DO YOU WANT COPIES?  YES or  NO In addition, please include any and all

DO YOU WANT TO INSPECT THE RECORDS? YES or  NO building, zoning and/or

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or  NO land use and/or planning violation§.

RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*