



RTK Number: \_\_\_\_\_ - \_\_\_\_\_

# pennsylvania

OFFICE OF OPEN RECORDS

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 9/23/13

REQUEST SUBMITTED BY:  E-MAIL     U.S. MAIL     FAX     IN-PERSON

NAME OF REQUESTOR: Jin Molitor

REQUESTOR STREET ADDRESS: \_\_\_\_\_

REQUESTOR CITY/STATE/COUNTY (Required): \_\_\_\_\_

REQUESTOR TELEPHONE (Optional): \_\_\_\_\_

REQUESTOR E-MAIL ADDRESS (Optional): \_\_\_\_\_

### RECORDS REQUESTED:

\*Provide **as much specific detail as possible** so the agency can identify the information.

*A copy of the "fully executed agreement" referred to by Karen P. Murphy in the agreement signed by her + Mr. Asker dated 9/7/13.*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703)

**Erica Lucey**

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**From:** jim ·  
**Sent:** Monday, September 23, 2013 4:29 PM  
**To:** Lee M; elucey@worcestertwp.com  
**Subject:** Fully executed agreement  
**Attachments:** fully executed agreement.pdf

Mr. Mangan,

I picked up the signed proposal/contract between the lighting expert and Worcester Township. The document was signed by Karen P. Murphy and Arthur C. Bustard. Interestingly enough, the document was signed on Friday, September 20, 2013, the day of my request. In addition, the document reads, "Please sign 2 copies below with your acceptance and return both to US for OUR signature. I will then forward on a fully executed copy for your records.

It appears that I was not given a fully executed copy of the contract as I requested. First, who is the US that Ms. Murphy is referring to? Who is OUR signatures that are needed for the contract and/or agreement to be fully executed?

As I requested, I would like a copy of the fully executed agreement. I don't feel that I need to file another RTK request at this point.

Please scan and send electronically.

Jim Mollick