



pennsylvania

OFFICE OF OPEN RECORDS

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

NOV 27 2013

RTK Number: _____

RECEIVED

610-589-8901

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: NOVEMBER 27, 2013

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: GILMORE & ASSOCIATES, INC. - MATTHEW HOSTRANDER

REQUESTOR STREET ADDRESS: _____

REQUESTOR CITY/STATE/COUNTY (Required): _____

REQUESTOR TELEPHONE (Optional): _____

REQUESTOR E-MAIL ADDRESS (Optional): _____

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

ON-LOT SEWAGE DISPOSAL SYSTEM DESIGN PLAN(S) OR A PLOT PLAN THAT DETAILS THE LOCATIONS OF THE SEPTIC TANK & DRAINFIELD THAT SERVES THE PROPERTY.

DO YOU WANT COPIES? YES NO ADDRESS: 3441 W. GERMANTOWN PIKE. (COMMERCIAL PROPERTY)

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*