RTK Number: _____-_____

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pennsylvania

OFFICE OF OPEN RECORDS

**WORCESTER TOWNSHIP, MONTGOMERY COUNTY**

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

**DATE REQUESTED:** 9 May 2014

**REQUEST SUBMITTED BY:** ☒ E-MAIL ☐ U.S. MAIL ☐ FAX ☐ IN-PERSON

**NAME OF REQUESTOR:** Tracy Miller, Hacienda Design on behalf of George Mariakis and Mary Ellen Barry

**REQUESTOR STREET ADDRESS:** _____

**REQUESTOR CITY/STATE/COUNTY (Required):** _____

**REQUESTOR TELEPHONE (Optional):** _____

**REQUESTOR E-MAIL ADDRESS (Optional):** _____

**RECORDS REQUESTED:**

**Provide **as much specific detail as possible** so the agency can identify the information.*

Plot plan for 1246 Quarry Hall Road, or if there is no plot plan available, a tax parcel map for the property

**DO YOU WANT COPIES?** YES or NO

**DO YOU WANT TO INSPECT THE RECORDS?** YES or NO

**DO YOU WANT CERTIFIED COPIES OF RECORDS?** YES or NO

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**RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER**

**DATE RECEIVED BY THE AGENCY:**

**AGENCY FIVE (5)-DAY RESPONSE DUE:**

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*