



RTK Number: 14-1237

RECEIVED

OCT 01 2014

due 10/8

pennsylvania

OFFICE OF OPEN RECORDS

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 10/1/14

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Jim Molloy

REQUESTOR STREET ADDRESS: _____

REQUESTOR CITY/STATE/COUNTY (Required): _____

REQUESTOR TELEPHONE (Optional): _____

REQUESTOR E-MAIL ADDRESS (Optional): _____

RECORDS REQUESTED:

Provide **as much specific detail as possible so the agency can identify the information.*

See above

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: TOWNSHIP MANAGER OR ASSISTANT MANAGER

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

From: jim

Sent: Wednesday, October 01, 2014 12:40 PM

To: Lee M

Subject: Certified records

To the RTK Officer, I would like,

1. Certified copies of the Township's written response to Marcia Staples Right to Know request for the "Audio CD of CU Hearing on 10/10/2013" filed on Friday October 11, 2013, your tracking number 13-1074.
2. Certified copies of the Township's responses to me dated August 7, 2014 (No. 14-1201), August 7, 2014 (No. 14-1191), and May, 22 2014 (No. 14-1134) and the invoices provided to me in those responses to my RTK requests. So to be clear, I want you to make certified copies of the records that were produced to me associated with Township responses having your identification numbers of 14-1201, 14-1191 and 14-1134. That means that I made a Right to Know request for records. You then processed my request and gave it a specific identification number so that you could track it. You then responded to my request using the tracking number to identify the request individually and specifically. When you responded, you generated a letter of explanation but also provided the records that were requested. The letter and records produced were recorded under the specific tracking number assigned to the request and response for obvious reasons and will enable you to easily identify which records belong with which request and response. I am requesting certified copies of your responses to me and the records (invoices) that were provided and I have provided you with the tracking numbers for each response which I desire records for. If you have any difficulty understanding these instructions or the grammar used in this request, please let me know.
- 3: Certified copies of the Township's written response(dated July 2, 2014) to my RTK request of June 24, 2014, your number 14-1188, and the records that were provided which were "All monthly client summary pages of legal bills for 2009, 2010, 2011, 2012, 2013, and available monthly summary pages for 2014". So to be clear, I want you to make certified copies of all of the records that were produced to me associated with the Township response having your identification number of 14-1188. That means that I made a Right to Know request for records regarding the Hayes request. You then processed my request and gave it a specific identification number so that you could track it. You then responded to my request using the tracking number to identify the request and response, individually and specifically. When you responded, you generated a letter of explanation but also provided the records that were requested. The letter and records produced were recorded under the specific tracking number assigned to the request and response for obvious reasons. The tracking number will enable you to easily identify which records belong with which request and response. I am requesting certified copies of your response to me and the records associated with the "Hayes" request, "All monthly client

summary pages of legal bills for 2009, 2010, 2011, 2012, 2013, and available monthly summary pages for 2014” that were provided. I have provided you with the tracking numbers for the response which I desire records for. If you have any difficulty understanding these instructions or the grammar used in this request, please let me know.

4. Certified copies of the Township’s response dated February 25, 2011, to my RTK request of February 18, 2011 including all documents provided to me in that response, your No. 11-454 and 11-455. Since these requests are duplicative, only one copy of the records is required. So to be clear, I want you to make certified copies of all of the records that were produced to me associated with Township responses having your identification number of 11-454 and/or 11-455. That means that I made a Right to Know request for records and the Brooks request of January 19, 2011 (your No. 11-423). You then processed my request and gave it a specific identification number so that you could track it. In this case, it appears that 11-454 and 11-455 are duplicate requests. You then responded to my request using the tracking number to identify the request and response, individually and specifically. When you responded, you generated a letter of explanation but also provided the records that were requested. The letter and records produced were recorded under the specific tracking number assigned to the request and response for obvious reasons. The tracking number will enable you to easily identify which records belong with which request and response. I am requesting certified copies of your response to me and the records “Client billing summaries received January 2010-December 2010 from Township Solicitors Office” and “A complete and exact copy of the Township’s response to David Brook’s RTK request of January 19, 2011 (file no. 11-423) and all responsive documents produced by the Township in response to that request” that were provided. The Township noted in their February 25, 2011 response that the records responsive to my first request are included in the response to my second request, therefore, only one copy will be provided. I have provided you with the tracking numbers for the response which I desire records for. If you have any difficulty understanding these instructions or the grammar used in this request, please let me know.

I believe that I have made this easy enough so that a legal review will not be necessary so that more taxpayer funds are not wasted. The records already have been granted.

Please scan and send electronically.

If these records are in electronic medium, this is preferred.

Thank you

Jim Mollick