

# 16-1460

Received  
JAN 05 2016

due 1/12/16



**pennsylvania**  
OFFICE OF OPEN RECORDS

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: 12/31/15

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Agency of Open Records: Erica Lucey  
1721 Valley Forge Road, PO Box 767 Worcester, PA 19490

NAME OF REQUESTER: Thomas R. Wrigley

STREET ADDRESS: \_\_\_\_\_

CITY/STATE/COUNTY/ZIP(Required): \_\_\_\_\_

TELEPHONE (Optional): \_\_\_\_\_ EMAIL (optional): \_\_\_\_\_

**RECORDS REQUESTED:** *\*Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

I'm seeking an informal discovery in connection with citation T3103716-0. Please include the following 4 items:

1. A copy of the officer's copy of the citation, including the back side containing any notes he may have made in connection with this enforcement contact.
2. A copy of all other reports, notes and other paperwork made in connection with this enforcement contact.

DO YOU WANT COPIES? YES or  NO  
 DO YOU WANT TO INSPECT THE RECORDS?  YES or NO  
 DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or  NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

**FOR AGENCY USE ONLY**

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

1. A copy of the officer's copy of the citation, including the back side containing any notes he may have made in connection with this enforcement contact.
2. A copy of all other reports, notes and other paperwork made in connection with this enforcement contact.
3. A copy of the patrol vehicle recording made in connection with this enforcement contact.
4. A copy of all personal recordings the officer may have made in connection with this enforcement contact.