



RTK Number: 16-1573

pennsylvania
OFFICE OF OPEN RECORDS

WORCESTER TOWNSHIP, MONTGOMERY COUNTY
STANDARD RIGHT-TO-KNOW REQUEST FORM

Per State Law: Please allow up to five (5) business days for an agency response.

DATE REQUESTED: 9/6/16

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

YOUR NAME: Sean McNamee

YOUR STREET ADDRESS: _____

CITY/STATE/COUNTY (Required): _____

TELEPHONE (Optional): _____ FAX (Optional): _____

E-MAIL ADDRESS (Optional): _____

DESCRIPTION OF RECORDS REQUESTED:

*Provide as much specific detail as possible below so that the agency can identify the records.

See attached

HOW I WANT THE RECORDS (Charges may apply):

PICK UP FAX EMAIL STANDARD MAIL DISC VIEW IN PERSON

I WANT CERTIFIED COPIES OF THE RECORDS (Additional charges apply):

YES NO

SEPTEMBER 12, 2016 8:55 AM

Open Records Officer,

The following is a request for records made pursuant to the Right to Know Law ("RTKL"). Please be advised, the term "record" and "records" as used is defined under the Right to Know Law ("RTKL") as "Information, regardless of physical form or characteristics, that documents a transaction or activity of an agency and that is created, received or retained pursuant to law or in connection with a transaction, business or activity of the agency. The term includes a document, paper, letter, map, book, tape, photograph, film or sound recording, information stored or maintained electronically and a data-processed or image-processed document."

I would like a copy of,

1. The Monthly statements (Account Statement – Transaction Summary under PFM Asset Management), for the capital reserve account for the Worcester Township – US Army Reserve Base, monthly, for the years 201, 2011, 2012, 2013, 2014, 2015 and 2016 to date.
2. The minutes that reflect the motion, vote and resolution by the Board to set up the capital reserve account in No. 2 above.
3. The document(s) that would reflect the total spent by the Township for the Phase 1 Environmental Study for the Nike Army Reserve Base.
4. The document(s) that would reflect the total spent by the Township for the Phase 2 Environmental Study for the Nike Army Reserve Base.

If these are available in electronic format, this would be preferred.

Thanks