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Right to Know Officer,

The following is a request for records made pursuant to the Right to Know Law ("RTKL"). Please be advised, the term "record" and "records" as used is defined under the Right to Know Law ("RTKL") as "Information, regardless of physical form or characteristics, that documents a transaction or activity of an agency and that is created, received or retained pursuant to law or in connection with a transaction, business or activity of the agency. The term includes a document, paper, letter, map, book, tape, photograph, film or sound recording, information stored or maintained electronically and a data-processed or image-processed document."

At the most recent Planning Commission Meeting of 9/8/16, Dr. Mollick asked the Planning Commission when the "Planning Module" was submitted relative to the proposed Whitehall Estates Development? Mr. Ryan stated that the Planning Module was "submitted to the Township" and that he had returned it as "administratively complete".

In light of the foregoing, copies of the following records are requested,

1. The Planning Module referred to by Mr. Ryan at the 9/8/16 Planning Commission Meeting for the proposed Whitehall Estates Development.
2. Any and/or all records of communication including but not limited to verbal communications, emails, notes, memos, and/or faxes to and/or from the Worcester Board of Supervisors collectively and/or individually regarding the proposed Whitehall Estates Development, including but not limited to the "Planning Module", monthly, for the years 2014, 2015 and 2016 to date, regardless as to whether that information is stored on their personal computers.
3. Any and/or all records of communication including but not limited to verbal communications, emails, notes, memos, and/or faxes to and/or from Township Staff including but not limited to the Township Manager, collectively and/or individually regarding the proposed Whitehall Estates Development, including but not limited to the "Planning Module", monthly, for the years 2014, 2015 and 2016 to date, regardless as to whether that information is stored on their personal computers.
4. Any and/or all records of communication including but not limited to verbal communications, emails, notes, memos, and/or faxes to and/or from the Township Solicitor and/or his Law firm regarding the proposed Whitehall Estates Development, including but not limited to the "Planning Module", monthly, for the years 2014, 2015 and 2016 to date, regardless as to whether that information is stored on their personal computers.

If this information is available in electronic format, this would be preferred.

Thanks

Jim Mollick

