



# pennsylvania

OFFICE OF OPEN RECORDS

RTK Number: 17-1617

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 2-16-17

REQUEST SUBMITTED BY: X E-MAIL

REQUEST SUBMITTED TO (Agency name & address): Worcester Township

NAME OF REQUESTER : John Andrews

STREET ADDRESS:

CITY/STATE/COUNTY/ZIP(Required):

TELEPHONE EMAIL (optional):

RECORDS REQUESTED:

*Number of new housing unit completions in 2016, by type.*

*Number of approved, un-built housing units, by type (in development).*

DO YOU WANT COPIES? NO

DO YOU WANT TO INSPECT THE RECORDS? YES

DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$5? YES

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

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### FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER:

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*