

Tracking #
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pennsylvania
OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

TO: Worcester Township

ATT: Open Records Officer

FAX: (610) 584-8901

DATE REQUESTED: March 8, 2017

REQUEST SUBMITTED BY: FAX

NAME OF REQUESTOR: Barb Catagnus

STREET ADDRESS

CITY/STATE/COUNTY (Required)

TEL. (Optional):

FAX #:

EMAIL:

RECORDS REQUESTED:

Please provide a monthly summary of residential building permits for all new construction houses, renovations or additions issued in **February 2017** .

If the municipality does not keep a monthly summary I would like a copy of all residential new construction, renovations or additions permitted.

Copies can be faxed or emailed using the information above.

I can also pick up the information in person if that is preferred.

I realize there may be charges associated with providing this information. Please call me if there are any questions.

I respect your time and appreciate your help.

Please let me know if you have any suggestions that will help the municipality process this request more efficiently.