

ERECTED INTO A TOWNSHIP IN 1733  
**TOWNSHIP OF WORCESTER**  
AT THE CENTER POINT OF MONTGOMERY COUNTY  
**PENNSYLVANIA**

Board of Supervisors  
JOHN R. HARRIS, CHAIRMAN  
CHASE E. KNEELAND, VICE CHAIRMAN  
ART BUSTARD, SECRETARY

1721 Valley Forge Road  
P.O. Box 767  
Worcester, PA 19490

**IMPORTANT NOTICE OF CHANGE IN  
BUILDING PERMIT PROCEDURES**

To: All Applicants for Building Permits

From: Worcester Township

On June 21, 2006, Worcester Township amended Township Code in conjunction with its Building Permit Procedures. These new required procedures are effective immediately. Attached is a copy of the Ordinance with the new plan requirements required by the Ordinance.

Generally, the Code requires the following plans in conjunction with all permits of construction of new buildings:

- A. Plot Plan - to be submitted with Building Permit Application.
- B. Foundation As-Built Plan - to be submitted to Township within seven (7) business days after the foundation has been completed, and prior to framing.
- C. Final As-Built Plan - to be submitted and approved prior to issuance of a Use and Occupancy Permit for each lot or building.
- D. Temporary Use and Occupancy Permits - specific instances and conditions are provided in the Ordinance for a Temporary Use and Occupancy Permit.

All applicants for Building Permits shall be required to comply with the new requirements. Failure to comply will result in delays and/or revocation of the Building Permit.