

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
MONDAY, JANUARY 5<sup>th</sup>, 2015 AT 11:00 A.M.**

**CALL TO ORDER** by Arthur Bustard at 11:03 A.M.

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:

ARTHUR C. BUSTARD [X]  
STEPHEN C. QUIGLEY [X]  
SUSAN G. CAUGHLAN [X]

**INFORMATIONAL ITEMS**

- 1.) The Annual Organization Meeting of the Elected Auditors will take place on Tuesday, January 6, 2015 at 8:30 A.M., at the Worcester Township Administration Office, 1721 Valley Forge Road, Worcester, PA.
- 2.) The Conditional Use Hearing for Center Square Golf Course will take place on Wednesday, January 28, 2015 at 7:00 P.M. at the Worcester Township Community Hall, 1031 Valley Forge Road.
- 3.) The Willow Creek Conditional Use Hearing will be held on Wednesday, January 21, 2015 at 7:30 P.M. at the regularly scheduled Board of Supervisors Meeting.

**REORGANIZATION OF THE BOARD OF SUPERVISORS**

**1.) Motion to Appoint a Temporary Chairman**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Supervisor Bustard as Temporary Chairperson. The motion passed unanimously.

**2.) Motion to Appoint a Temporary Secretary**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint F. Lee Mangan as Temporary Secretary. The motion passed unanimously.

**3.) Motion to Appoint the Chairperson for Calendar Year 2015**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Supervisor Bustard to the position of Chairman of the Board of Supervisors. The motion passed unanimously.

Dr. James Mollick, Worcester, commented on the length of time that is allowed for the comment period, the invoices produced by Wisler Pearlstine, the Right-to-Know process, various cases in the Court of Common Pleas, and that he is not in support of Mr. Bustard being the Chairman.

**4.) Motion to Appoint the Vice Chairperson for Calendar Year 2015**

A motion by Supervisor Quigley, seconded by Chairman Bustard to appoint Supervisor Caughlan to the position of Vice Chairman of the Board of Supervisors. The motion passed unanimously.

Dr. Mollick commented on Supervisor Caughlan's position as acting Chairwoman at a former meeting.

**5.) Consideration and Adoption of Resolution 15-01; Township Manager, Secretary and Right to Know Officer**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-01, appointing F. Lee Mangan as Township Manager, Secretary, and Right to Know Officer. The motion passed unanimously.

Dr. Mollick commented on the invoices received by the Township from Wisler Pearlstine regarding the Right-to-Know Process. He further commented on that the Township does not need a Right-to-Know Officer.

**6.) Consideration and Adoption of Resolution 15-02; Assistant Township Manager, Treasurer and Assistant Secretary**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve Resolution 15-02, appointing Eunice C. Kriebel as Assistant Township Manager, Treasurer, and Assistant Secretary. The motion passed unanimously.

**7.) Consideration and Adoption of Resolution 15-03; Road Master and Director of Public Works**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-03, appointing Robert D'Hulster as Road Master and Director of Public Works. The motion passed unanimously.

**8.) Consideration and Adoption of Resolution 15-04; Zoning Officer**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-04, appointing Tiffany Loomis as Zoning Officer. The motion passed unanimously.

**9.) Consideration and Adoption of Resolution 15-05; Building Code Official**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-05, appointing Keystone Municipal Services Inc. as Building Code Official. The motion passed unanimously.

**10.) Consideration and Adoption of Resolution 15-06; Professional Consultants**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-06A, appointing CKS Engineers, Inc. as Township Engineer. The motion passed unanimously.

**11.) Consideration and Adoption of Resolution 15-06B; Assistant Zoning Officer(s)**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-06B, appointing CKS Engineers, Inc. & Kristen Marin as Assistant Zoning Officer(s). The motion passed unanimously.

**12.) Consideration and Adoption of Resolution 15-06C; Township Solicitor**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-06C, appointing Wisler Pearlstine as Township Solicitor. The motion passed unanimously.

Dr. Mollick inquired as to if a Request for Proposal was submitted by the Township for this position. He commented on the process of how appointments are made on an annual basis.

**13.) Consideration and Adoption of Resolution 15-06D; Professional Consultant Auditors**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-06D, appointing Bee Bergvall & Co., P.C. as Professional Consultant Auditors. The motion passed unanimously.

Dr. Mollick requested a different auditor be appointed and that a forensic audit be performed.

**14.) Consideration and Adoption of Resolution 15-07; Vacancy Board Chairman**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-07, appointing Gordon Todd as Vacancy Board Chairman. The motion passed unanimously.

**15.) Consideration and Adoption of Resolution 15-08; Delegates to the Annual PSATS Convention and Voting Delegate**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-08, appointing Arthur C. Bustard, Susan G. Caughlan and Stephen C. Quigley as Delegates to the Annual PSATS Convention and Arthur C. Bustard Voting Delegate. The motion passed unanimously.

**16.) Consideration and Adoption of Resolution 15-09; Adoption of the 2013 Holiday Schedule**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-09, adopting the 2015 Holiday Schedule. The motion passed unanimously.

<u>DATE</u>	<u>DAY</u>	<u>HOLIDAY</u>
February 16, 2015	Monday	President's Day
April 3, 2015	Friday	Good Friday
May 25, 2015	Monday	Memorial Day
July 3, 2015	Friday	Independence Day
September 7, 2015	Monday	Labor Day
November 26, 2015	Thursday	Thanksgiving Day
November 27, 2015	Friday	Day after Thanksgiving
December 24, 2015	Thursday	Christmas Eve
December 25, 2015	Friday	Christmas Day
December 31, 2015	Thursday	Day before New Year's Day
January 1, 20146	Friday	New Year's Day

**17.) Consideration and Adoption of Resolution 15-10; Adoption of Board of Supervisors 2015 Meeting Schedule**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-10, approving the Board of Supervisors 2015 Meeting Schedule. The motion passed unanimously.

**18.) Consideration and Adoption of Resolution 15-11: Designation Depositories for Township Funds**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve the following Depositories for Township Funds. The motion passed unanimously.

- First Niagara
- Univest-Union National Bank
- PLGIT
- TD Bank
- Ambler Savings Bank

**19.) Consideration and Adoption of Resolution 15-12; Approval of Fire Department Activities**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-12 approving the Fire Department Activities. The motion passed unanimously.

**20.) Consideration and Adoption of Resolution 15-13; Assistant Right to Know Officer(s)**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-13 appointing Erica Lucey & Laura Maginley as Assistant Right to Know Officer(s). The motion passed unanimously.

**21.) Consideration and Adoption of Resolution 15-14; Authorization for Approval of Revised Township Fee Schedule**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-14 Approval of Revised Township Fee Schedule pursuant to Section “W” reflecting a \$50.00 fee for the Community Hall Rental. The motion passed unanimously.

Dr. Mollick commented on the revised fee schedule and inquired as to where to obtain such.

Chairman Bustard further explained the process of the fee schedule.

Supervisor Quigley commented on the fees referencing that the Community Hall was recently renovated.

Supervisor Caughlan commented on the Community Building using the example of how the Township parks are for use by everyone, however a fee is not charged for the enjoyment of the parks. She further explained that the Community Building is primarily rented by nonprofit organizations.

**22.) Consideration and Adoption of Resolution 15-15; Deputy Tax Collector**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 15-15 appointing Laurie Augustine as Deputy Tax Collector. The motion was passed unanimously.

**23.) Motion to Approve Treasurer’s Bond in the amount of \$10 Million Dollars**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve the Treasurer’s Bond. The motion passed unanimously.

**24.) Motion to appoint members of the Planning Commission**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to re-appoint Doug Rotondo and Patricia Quigley for a four-year term, was passed unanimously.

**25.) Motion to appoint member of the Zoning Hearing Board for expiring term**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to re-appoint Michael Libor to a three-year term as a member and Bradford Smith to a three-year term as an alternate, was passed unanimously.

**ENGINEER’S REPORT**

- **Zacharias Pedestrian Bridge Bid - Motion**

Joseph Nolan, Township Engineer, updated the Board of Supervisors as to the status of the Zacharias Pedestrian Bridge. The Department of Environmental Protection recently approved the work. The bridge work will coincide with the grant funding that is to be received. There is currently a one (1) year extension on the grant.

Mr. Nolan updated the Board of Supervisors on the Valley Green Wastewater Treatment Plan. The project is close to being completed.

Supervisor Caughlan inquired as to the buffering and fencing and if this should now be re-evaluated. Mr. Nolan confirmed that now would be the time to do so if more fencing and/or buffering were to be additionally added.

**PUBLIC COMMENTS**

Phillip Burke, Worcester, commented on the time that the morning work session is held by the Board of Supervisors, how the public is received by the Board of Supervisors concerning questions and comments, the Right-to-Know process, businesses located within Worcester Township, and the Board of Supervisors' policy practices.

Dr. Mollick, commented and inquired on the process to what fees are being charged for Wisler Pearlstine's hourly rate, the Right-to-Know process, his perception of over-spending tax payer dollars, executive session concerning cases #11-79 in how the Board of Supervisors get specifically updated by the Solicitor, and the process for recording meetings and conditional use hearing, as well as limiting free speech.

**ADJOURNMENT**

There being no further business or comments from the public, Chairman Bustard adjourned the meeting at 11:50 A.M.

**Respectfully submitted:**

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**Eunice C. Kriebel, Assistant Secretary**