

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, JUNE 17, 2015 – 7:30 P.M**

CALL TO ORDER by Chairman Bustard at 7:30 P.M.

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD [X]
STEPHEN C. QUIGLEY [X]
SUSAN G. CAUGHLAN [X]

INFORMATIONAL ITEMS:

1. Chairman Bustard announced that the July Work Session will be held on Wednesday, July 1, 2015 instead of on the first Monday.
2. Cindy Bergvall of Bee, Bergvall & Co. presented a brief outline of the Worcester Township 2014 Financial Analysis which was prepared by her firm. She also answered questions of board members and the public.
3. Chairman Bustard announced that the board was requesting that all citizens that come forward to address the board place their name on the sign-in sheet in order to assure correct spelling of names in the minutes.

MOTIONS & RESOLUTIONS:

1. **Approval of the Minutes** – Supervisor Caughlan made a motion to dispense with the reading of, and approve as written the minutes of the May 20, 2015 meeting. Motion was second by Supervisor Quigley. Dr. James Mollick, Worcester, Steve Rock, Worcester, and Scott Misus, Worcester, made public comments on the minutes. By unanimous vote the board adopted the motion to approve.
2. **Treasurer's Report** – The Treasurer's Report for May, 2015 showed the following net change on cash basis:

General Fund	\$498,848.99
State Fund	\$236,473.78
Capital Reserve	\$ 3,299.21
Sewer Fund	(\$179,026.17)

Supervisor Caughlan made a motion to approve the Treasurer's Report for May 2015. The motion was second by Supervisor Quigley. There were no public comments. By unanimous vote the board adopted the motion to approve.

3. **Payment of the Township Bills** - Supervisor Caughlan made a motion to approve the payment of the Township's bills in the amount of \$250,669.51. The motion was second by Supervisor Quigley. Public comments on the bills were made by Dr. Mollick. By unanimous vote the board adopted the motion to approve.
4. **Resolution No 2015-18, Adjustment of Fee Schedule** - Supervisor Caughlan made a motion to approve Resolution No. 2015-18 adjusting fees on the current Fee Schedule. The motion was second by Supervisor Quigley.

The Township Secretary provided an explanation of the changes. The board had some questions regarding fees for the use of park ball fields which the manager was instructed to investigate. There were no public comments. By unanimous vote the board adopted Resolution 2015-18.

5. **Resolution 2015-19, Adoption of the up-dated Worcester Township Emergency Operation Plan** - Supervisor Caughlan made a motion to approve Resolution 2015-19 adopting the up-dated Worcester Township Emergency Management Plan as prepared by the Township's Emergency Management Coordinator. The motion was second by Supervisor Quigley. There were no public comments. By unanimous vote the board adopted Resolution 2015-19.
6. **Resolution 2015-20 Appointment of Assistant Township Manager and Zoning Officer.** Supervisor Caughlan made a motion to approve Resolution No. 2015-20 Appointing Tiffany M. Loomis as both Assistant Manager and Zoning Officer for Worcester Township. The motion was second by Supervisor Quigley. There were no public comments. By unanimous vote the board adopted Resolution 2015-20.
7. **Act 537 Special Study for Germantown Pike Properties** – Joseph Nolan of CKS Engineers, Township Engineer, presented a report on PA DEP's request for a special study to justify the connection of the properties located at 3423, 3427, 3441, 3445 Germantown Pike to a public sanitary sewer system because of failed on-lot sewer systems. It is anticipated that the connections will be made to the Lower Providence Sewer Authority system. Nolan stated that the cost of the study will be between \$500 and \$1,000. Supervisor Caughlan made a motion to authorize CKS Engineering to perform the special study as described above. Motion was second by Supervisor Quigley. Mr. Watson raised a question concerning the study. By unanimous vote the board approved the motion.

MANAGER'S REPORT:

1. Assistant Manager Tiffany Loomis reported:
 - a. Zoning Hearing Board- The meeting in June has been cancelled.
 - b. Subdivision & Land Development – An application for the Willow Creek three-lot subdivision located at 3220 Heebner Road will be reviewed by the Planning Commission at their June 25, 2015 meeting.
2. Manager Ed Hill reported:
 - a. Robert D'Hulster, Public Works Director, will make a presentation at the July 1, 2015 Work Session regarding an updated public works equipment inventory and information on a replacement schedule.
 - b. Amanda Zimmerman, Parks & Recreation Coordinator, will make a presentation at the August 3, 2015 Work Session regarding a possible "Worcester Township Community Day in the Parks."
 - c. Mr. Hill is requesting that the board authorize an expenditure of up to \$2,000 to hire an outside firm to clean the rubble out of the township owned house at 2568 Skippack Pike to prepare for possible sale. Supervisor Caughlan made a motion to authorize the \$2,000 expenditure as requested. Motion was second by Supervisor Quigley. The following raised questions or made public comments regarding this issue: Mr. Misus and Dr. Mollick. By unanimous vote the board authorized the expenditure.

ENGINEER'S REPORT:

1. **Toll Brothers Request for the Removal of Top Soil** - Joseph Nolan of CKS Engineers, Township Engineer, reported on the Toll Brothers requested waiver of Chapter 130, Section 81-4 of the Worcester Township Subdivision and Land Development Regulations in regards to the removal of top soil from an approved construction site. A chart prepared by Toll Brothers and confirmed by Mr. Nolan shows an excess of 5,777 square yards of top soil on the site when the development is completed in accordance with the approved plan. Mr. Tom Imperato of Toll Brothers was present and stated that the removal of the soil was necessary so that construction can be continued on the lots currently being used for storage. Mr. Quigley inquired about the Stony Creek Farms development taking the topsoil. Mr. Nolan explained that he has gone through several different avenues to offer the topsoil to Stony Creek Farms, and the developer's landscaper has declined the offer.

Supervisor Caughlan made a motion to approve Toll Brother's requested waiver from Chapter 130 Section 81-4 to be permitted to remove the excess top soil from the site. The motion was seconded by Supervisor Quigley. There were no public comments. By unanimous vote the board adopted the motion to approve.

2. **Hickory Hill Sewer Project** – Mr. Nolan, Township Engineer reported that bids were opened on May 13, 2015, and that the low bid is under budget. The bids were presented to the Board of Supervisors at the May 20, 2015 public business meeting. He researched the qualifications of the low bidder and finds them acceptable. The contract must be awarded within 60 days of the receipt of the bids. Chairman Bustard inquired if the bid is accepted this evening if the project would be completed in December 2015, and Mr. Nolan stated that this is a reasonable time frame. Supervisor Caughlan proposed tabling the motion until the next scheduled business meeting in order to schedule a community meeting to address the system type, and financial timeline for residents. Supervisor Quigley inquired if DEP would be upset if there was a delay. Mr. Nolan indicated that they would more than likely request an explanation for the delay. The following raised questions or made public comments regarding this issue: Mr. Diesel, Mr. Watson, Mr. Dreher, Mr. Mumford, Dr. Mollick, Mr. Kazimer, and Mr. Raquet.

Supervisor Quigley made a motion to accept the bid for the Hickory Hill Sanitary Sewer System. The motion was seconded by Chairman Bustard. There were no public comments. The motion was not unanimous with Supervisor Caughlan opposing.

3. **2015 Road Improvements Project Bid Update** – Mr. Nolan, Township Engineer, stated that bids will be opened on July 8, 2015, and will be awarded at the Board of Supervisors meeting in July.

SOLICITOR'S REPORT:

1. There was no report.

OTHER BUSINESS:

1. Supervisor Quigley suggested that the meetings be televised.
2. Supervisor Quigley additionally requested that the Fire Chief come to the next meeting to address the public with informational updates.

PUBLIC COMMENTS:

1. Harry Scherzer, Worcester, commented on the developer, landscaping, curbing, and escrow monies within Stony Creek Farms. Chairman Bustard urged the resident to speak with the Stony Creek Farms Home Owners Association.
2. Kim McClintock, Worcester, commented on the fees for the baseball field parks in regards to the State Police renting them out. Eunice Kriebel, Assistant Township Manager and Treasurer, clarified that no requests for the fields were made by the State Police Barracks.
3. Cheryl Brumbaugh, Worcester, commented on the topsoil at Stony Creek Farms, Mr. Nolan's efforts in this process, the quality of soil sample testing, and the condition of the

trees. Chairman Bustard and Supervisor Caughlan clarified that the Township cannot require the developer to purchase top soil.

4. Dr. Winifred Hayes, Worcester, commented on the North Penn Army Reserve Base report, residents struggling with the financials of the Hickory Hill Sewer Project, and the price of top soil. Mr. Nolan clarified the cost.
5. Robert Andorn, Worcester, commented on tax payer dollars regarding capital improvement projects.
6. John Diesel, Worcester, commented on the public sewer project, tapping fees, his onsite septic system, the contract process, and the low pressure pump system. Mr. Nolan explained what a tapping fee is.
7. Dr. Mollick commented on funding for capital improvement projects, Stony Creek Farms top soil issues, excess top soil at the Preserve at Worcester, the Township's 1996 Act 537 plan, and the election process.
8. Mr. Misus commented on 1996 Act 537 plan, DEPs response to this plan's study, the Right to Know process, open space, the public sewer process in Worcester, the Republican Party, and a regression analysis of 1996 costs verses 2015.

Adjournment

There being no further business brought before this Board, Chairman Bustard adjourned the regularly scheduled meeting at 10 p.m.

Respectfully submitted:

Eunice C. Kriebel, Assistant Secretary