

**WORCESTER TOWNSHIP
BOARD OF SUPERVISORS WORK SESSION
WORCESTER TOWNSHIP COMMUNITY HALL
WORCESTER, PA
MONDAY, AUGUST 3, 2015 AT 9:00 AM**

CALL TO ORDER by Arthur Bustard at 9:00 am

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD	[X]
SUSAN G. CAUGHLAN	[X]
STEPHEN C. QUIGLEY	[X]

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

Mike Nolan, Worcester, commented on the Stony Creek Farms topsoil and landscaping conditions.

Sheila Bello, Worcester, commented on the basins at Stony Creek Farms and the responsibility of maintaining them. Joseph Nolan, Township Engineer, clarified that once the final approval is received from the Montgomery County Conservation District on behalf of the Pennsylvania Department of Environmental Protection (DEP), the Home Owner's Association at Stony Creek Farms will be responsible for maintaining the basins.

MOTIONS & RESOLUTIONS:

1. **Approval of the Minutes** – Supervisor Caughlan made a motion to dispense with the reading of, and approve as written the minutes of the July 1, 2015 meeting. The motion was seconded by Supervisor Quigley. By unanimous vote the board adopted the motion to approve.
2. **Adoption of Resolution 15-23** – Supervisor Caughlan made a motion to adopt Resolution No. 15-23 – Authorizing the Construction of an Extension to the Public Sewer System in the Hickory Hill Area of the Township and Authorizing the Publication of this Resolution and Exhibit in a Newspaper of General Circulation. The motion was seconded by Supervisor Quigley. By unanimous vote the board adopted the resolution.

MANAGER'S REPORT:

1. Amanda Zimmerman, Parks and Recreation Coordinator, reported:
 - a. Proposed Community Events Outline 2016: The presentation focused on proposed event ideas and dates for the following year, including:
 - April 23: Earth Day
 - June 21: Concert in the Park
 - July 5: Concert in the Park
 - July 19: Concert in the Park
 - August 2: Concert in the Park
 - August 19: Concert in the Park

September 10: Community Day
December 10: Breakfast with Santa

Discussion and questions ensued regarding the types of bands that would be performing and until what time. Ms. Zimmerman responded that bands will perform from 5 pm to 8 pm. Additional proposed ideas for 2016 included a Craft Fair (spring), Movie in the Park (summer), and a winter fest event (winter). The Board requested that Ms. Zimmerman coordinate with the Fire Department to avoid duplication with any of their events.

The Board of Supervisors inquired as to how the current summer programs are going. Ms. Zimmerman clarified that turnout has been low and that the proposed programs will increase usage of the Park and grow involvement.

- b. Zoning Hearing Board Report – *No new applications.*
- c. Subdivision & Land Development – *No new applications.*

2. Edwin Hill, Interim Township Manager, reported:

- d. Wissahickon Creek TMDL Alternative Plan – Mr. Hill explained that this is a request to partner with other municipalities and submit a letter to the Pennsylvania DEP requesting an alternative phosphorus TMDL (total maximum daily limit) for the Wissahickon Creek. He recommended that the Township participate in this effort. Supervisor Caughlan inquired if this partnership is part of the county-wide stormwater coalition. Mr. Nolan explained that this is a group of municipalities in the Wissahickon Creek watershed, and that grant funding is available for certain activities. Mr. Nolan explained that this program would allow Worcester Township to demonstrate compliance with state requirements for stormwater in the Wissahickon watershed, which includes just a small portion of the township's northeastern corner (near the intersection of Morris and North Wales Roads).
- e. Methacton High School Potential Homecoming Parade – Mr. Hill has received notification from Methacton High School that the high school may be organizing a Homecoming Parade in October. Since Germantown Pike is a Montgomery County-owned road, permission for a parade will need to be obtained from the County.
- f. Adair Stormwater Project Update and Recommendation – Mr. Hill reported that the township has reached an impasse in negotiating one of the easements necessary for the project, and recommended moving this project to the back burner for this year. Supervisor Caughlan inquired if all of the property owners were notified of the project being delayed. Mr. Hill said that the Township will record the executed easements to date, and will also notify all of the residents involved in this project. .
- g. Discussion of Fire Marshal Position, Approval of Job Posting – Jim Hazlett, Fire Chief of the Worcester Volunteer Fire Department, explained that the position of Fire Marshal is necessary because the Fire Company does not have the power to enforce ordinances. He requested the addition of several certification requirements to the job description. Supervisor Quigley inquired as to the order of operations in terms of who responds to each specific emergency dependent on positions within

the Fire Company. Mr. Hazlett clarified that job descriptions must be detailed so that there is no overlap in job responsibilities. Supervisor Caughlan asked if an ordinance would need to be proposed and adopted, which James Garrity, Township Solicitor, confirmed. Mr. Hill stated that the Fire Marshal is responsible for code enforcement, review of fire code plans, and investigations. The Board is in agreement that a Fire Marshal is necessary and has directed the Solicitor's office and the Manager to draft the ordinance to create the position. Mr. Hill was asked to work with Chief Hazlett on the job description.

- h. 2568 Skippack Pike Update – Mr. Hill received three bids from auctioneers: Sanford Alderfer, Max Spann, and JR's Auctioneering. He recommended that Max Spann be chosen and that the auction be held at the Worcester Township Community Hall instead of at the property.

A discussion of fair market value and the auction process ensued.

Supervisor Caughlan suggested that the costs incurred to date be tracked, and Supervisor Quigley agreed. A discussion of conservation easements and aesthetics took place. Mr. Nolan noted that sewer and water need to be a priority.

Mr. Hill recommended that the perc test for an on-site septic system be completed before the sale takes place. Mr. Nolan agreed.

A motion was made by Supervisor Caughlan to approve Max Spann as the designated Auctioneer with an eight-week time frame for advertisement and that the contract not be executed by the Township until perc testing has been completed for septic, at a maximum cost of \$5,000. The motion was seconded by Supervisor Quigley. By unanimous vote the motion passed.

- i. Mr. Hill reported that an Act 101 & Recycling Report will be given at the August 19 Board of Supervisors Meeting.

ENGINEER'S REPORT

Mr. Nolan provided the report:

1. **Zacharias Pedestrian Bridge Update** – Current progress on installation was presented, including the recently installed railings. The wood will be stained and there will be a rubberized material installed on the deck for safety. Mr. Nolan encouraged the Board to take a tour once it is completed, but stated that the trail will not be ready for public use until the deck coating has been applied.
2. **2015 Road Improvement Bid Update** – Mr. Nolan provided an update on the bids and confirmed that the road program is out for rebid, and has also been advertised on Penn Bid. The official bid opening date is Wednesday, August 12, 2015.
3. **Public Works Salt Building** - The project has been advertised on Penn Bid and the bid opening will be on August 12, 2015.
4. **Hickory Hill Sewer Project** – A pre-construction meeting was held, and all affected township residents were notified of the timeline. The project has been surveyed and the roads will be saw

cut as of tomorrow, August 4. The project will be complete after the New Year. The Green Briar Road cul-de-sac will be the staging area for the contractor. A separate letter was sent to this property owner by the manager to address this situation. The loan program was discussed by the Board. Supervisor Caughlan requested that information on the loan program be posted on the township website as soon as possible so that residents can plan accordingly.

Mr. Nolan also reported that he walked the Stony Creek Farms site recently with members of their Landscape Committee, and that he is coordinating as much as he can with the Developer

SOLICITOR'S REPORT

Mr. Garrity announced an Executive Session to be held at the end of the Board of Supervisors Work Session regarding the Methacton School District Conditional Use Appeal concerning the lights.

OTHER BUSINESS

None

ADJOURNMENT

There being no further business brought before this Board, Chairman Bustard adjourned the regularly scheduled meeting at 10:31 am.

Respectfully submitted:

Eunice C. Kriebel, Acting Secretary