

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, AUGUST 19, 2015 – 7:30 P.M.**

CALL TO ORDER by Chairman Bustard at 7:30 pm

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD	[X]
SUSAN G. CAUGHLAN	[X]
STEPHEN C. QUIGLEY	[X]

INFORMATIONAL ITEMS

The Board of Supervisors Work Session in September will be held on Tuesday, September 1, 2015.

PUBLIC COMMENT

Kim McClintock, Worcester, commented on the North Wales Road Bridge and its completion.

Joseph Nolan, Township Engineer, provided information on the construction schedule of the Pennsylvania Turnpike, which is responsible for the bridge construction.

Dr. James Mollick, Worcester, commented on the Solicitor's report, Stony Creek Farms Development, the Army Reserve Base pertaining to the Manko, Gold, Katcher & Fox Environmental Firm, transparent government, the Township budget hearing, and Lower Gwynedd Township.

Daniel Dreher, Worcester, commented on the format of the agenda and government transparency.

MOTIONS AND RESOLUTIONS

1. **Approval of the Minutes from July 15, 2015:** Supervisor Caughlan made a motion to dispense with the reading of, and approve as written the minutes of the July 15, 2015 meeting. The motion was seconded by Supervisor Quigley. Dr. Mollick and William Goulding, Worcester, made public comments about the minutes. By unanimous vote the Board adopted the motion to approve.

Edwin Hill, Interim Township Manager, addressed the current format of the minutes and noted that Worcester Township's minutes are very similar to other Township's minutes.

2. **Treasurer's Report:** The Treasurer's Report for July 2015 showed the following net change on a cash basis:

General Fund	\$ 525,926.92
State	\$ 236,626.43
Capital Reserve	\$ 3,373.39
Sewer Fund	(\$153,070.43)

Supervisor Caughlan made a motion to approve the Treasurer's Report for July 2015. The motion was seconded by Supervisor Quigley. There were no public comments. By unanimous vote the Board adopted the motion to approve.

3. **Payment of the Bills of the Township:** Supervisor Caughlan made a motion to approve the payment of the Township's bills in the amount of \$370,072.53. The motion was seconded by Supervisor Quigley. Public comment was made by Dr. Mollick. By unanimous vote the Board adopted the motion to approve.

Eunice Kriebel, Assistant Manager and Treasurer, explained the format of the payment of the bills, and particular expenses being charged for the processing of easements associated with the stormwater project.

4. **Appointment of Township Manager:** Supervisor Caughlan made a motion to appoint Tommy Ryan as the Worcester Township Manager. The motion was seconded by Supervisor Quigley. There were no public comments. By unanimous vote the Board adopted the motion to approve.

Chairman Bustard read a summary of the Township Manager search and how the process was conducted.

5. **Consideration and Adoption of Resolution No. 2015-24:** Supervisor Caughlan made a motion to adopt Resolution No. 2015-24: Resolution for Minor Act 537 Special Study: Germantown Pike properties. The motion was seconded by Supervisor Quigley. By unanimous vote the Board adopted the motion to approve.

Mr. Nolan briefed the Board on a Pennsylvania Department of Environmental Protection request for a special study of this area regarding connecting public sewer to four properties due to their failing septic systems. Two of the four properties can connect directly into Lower Providence's sewer system. The Special Study will be an update to the Township's Act 537 plan.

6. **Motion to Approve Fire Marshal Job Description and Duties:** Chairman Bustard gave a brief description of the overall process of appointing a Fire Marshal. Mr. Hill clarified that there are on-going discussions with the Worcester Township Fire Department regarding the job description. Motion was tabled.

MANAGER'S REPORT

Assistant Manager, Tiffany Loomis, reported:

- a) **Zoning Hearing Board Update:** *No Current Activity.*
- b) **Subdivision and Land Development Update:** Ms. Loomis presented a plan depicting a Recreational Pool Facility to be constructed at Meadowood Retirement Community, 3205 Skippack Pike.
- c) **Update on Recycling in Montgomery County:** Amanda Zimmerman, Parks and Recreation Coordinator, reported: Ms. Zimmerman and Ms. Loomis gave a presentation on Recycling and proposed initiatives.

The presentation provided an overview of Act 101, Pennsylvania's law regarding recycling. Topics included open burning, materials to be recycled and proper yard waste disposal. Staff suggested that implementing a yard waste program with both curbside pickup and a drop off facility would put the Township in compliance with Act 101. Ms. Zimmerman recommended applying for a Technical Assistance grant from the Commonwealth to determine the real costs of a yard waste disposal program.

The Board inquired about the various regulations throughout the presentation. Chairman Bustard directed Ms. Zimmerman to coordinate with the School District regarding the paper and cardboard recycling bin program.

Mr. Hill addressed the incoming Township Manager's success with recycling issue in West Bradford Township, and encourages Worcester Township to move forward with this process under the new manager. Mr. Hill reminded the Board that this was an informational presentation and will need to be addressed by the new manager.

Chairman Bustard addressed yard waste and noted that the Board will be working with the new Township Manager to further address the educational component of recycling and upholding the law.

Dr. Winifred Hayes, Worcester, commented on the management of yard waste, and requested that the Township discuss the requirements with DEP.

- d) **2568 Skippack Pike House Sale:** Mr. Hill presented a request from Max Spann Auctioneers regarding a four to six week time frame for the auction of the property.

Supervisor Caughlan made a motion for the house to be advertised for a six week time frame instead of an eight week time frame. The motion was seconded by Supervisor Quigley. Public comment was made by Dr. Mollick. By unanimous vote the Board adopted the motion to approve.

- e) **Preserve at Worcester Walkway Trail:** Mr. Hill presented the plan. The trail is located in the road's ultimate right of way, which has been offered for dedication by the developer at the end of the project. Danylo Zaharczuk, Worcester, the new owner of the

portion of the property along North Wales Road, requested that construction of the trail on part of his property be held off until the entire trail has been connected.

Mr. Hill recommended that the project be completed according to the approved development plan. Chairman Bustard was in agreement and clarified that the developer can build the trail at less cost now because of economies of scale.

Mr. Nolan clarified that the township's cost would have to be covered if an escrow account were established to build this section of the trail at a later time. Mr. Zaharczuk requested that the trail be constructed across the entire frontage of his property. Mr. Nolan and the board discussed the various options. Mr. Zaharczuk agreed that he would prefer the trail to go across his entire property.

Ownership of the ultimate right of way discussed. Andrew Freimuth, Esquire, Township Solicitor, clarified this issue.

Supervisor Caughlan made a motion that Toll Brothers' complete the trail as referenced on the approved plan, and that the Township completes the trail across the rest of the property using the Township materials contract and in house contractor for a cost under \$10,000. The motion was seconded by Supervisor Quigley. There was no public comment. By unanimous vote the Board adopted the motion to approve.

ENGINEER'S REPORT

1. **Hickory Hill Sewer Project Update:** Mr. Nolan reported that trenching for the sewer lines is occurring. Chairman Bustard addressed the dead trees at the sewer treatment plant and requested that they be removed. Mr. Nolan was directed to have the trees removed and not have them replaced at this point in time. The contractor will remove the dead trees. Mr. Hill recommended that the replacement trees be budgeted for next year.
2. **2015 Road Improvement Bid Update:** Mr. Nolan reviewed the most recent bids received August 12, 2015. Mr. Nolan recommended that the base bid be awarded to the low bidder, Bencardino Excavating. Mr. Nolan recommended the remaining roads be re-bid in early 2016 for the 2016 construction period.

Supervisor Caughlan made a motion to award the base bid to Bencardino Excavating of Bensalem, Pennsylvania for the 2015 Road Program. Supervisor Quigley seconded the motion. There were no public comments. By unanimous vote the Board adopted the motion to approve.

3. **Salt Building Bid Update:** Mr. Nolan presented a summary of the four bids received. All bids were higher than originally budgeted for this project due to changes in the design of the salt shed. Ms. Kriebel reported that unspent funds from the Adair stormwater management project, the Army Base acquisition, and the township garage security upgrades and proposed to transfer funds from these projects to the salt building project. Mr. Hill and Mr. Nolan recommended moving forward with the salt building project this year.

Supervisor Caughlan made a motion to award the general contracting bid to Dolan Construction and the electrical bid to JEB Electrical Consulting. Supervisor Quigley seconded the motion. There were no public comments. By unanimous vote the Board adopted the motion to approve.

Supervisor Caughlan made a motion to amend the 2015 budget as follows: reduce the Adair storm water management line item by a \$32,500, reduce the North Penn LRS acquisition line item by \$100,000, and reduce the township garage security line item by \$17,500 and transfer these amounts to the Salt Building Project. Supervisor Quigley seconded the motion. There were no public comments. By unanimous vote the Board adopted the motion.

4. **Zacharias Pedestrian Bridge Update**: The project is almost completed and will be open to the public once the safety coating has been applied to the bridge surface.
5. **Stony Creek Farms**: Mr. Nolan gave updates on the punch list that was developed and compiled with the input of the HOA Board and Landscape Committee. This has been sent to the Developer. A tentative schedule has been developed for the trail repairs. There is \$750,000 still in escrow that is controlled by the CKS Engineering and will not be released until the punch list items have been completed satisfactorily.

SOLICITOR'S REPORT

Mr. Freimuth reported that an executive session took place earlier today regarding a personnel issue, the Township Manager position.

OTHER BUSINESS

None

ADJOURNMENT

There being no further business brought before this Board, Chairman Bustard adjourned the regularly scheduled meeting at 9:22 P.M.

Respectfully submitted:

Eunice C. Kriebel, Acting Secretary