

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
MONDAY, JANUARY 4, 2010 11 A.M.**

CALL TO ORDER by Arthur Bustard at 11:00 A.M.

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD [X]
STEPHEN C. QUIGLEY [X]
SUSAN CAUGHLAN [X]

INFORMATIONAL ITEMS

Arthur Bustard announced two executive sessions were held since the last meeting: one to review personnel and one to interview an interim manager.

**1. REORGANIZATION OF THE BOARD OF SUPERVISORS
A MOTION TO APPOINT A TEMPORARY CHAIRMAN**

A motion by Steven Quigley, seconded by Susan Caughlan and approved by all to appoint Arthur Bustard as Temporary Chairman.

A MOTION TO APPOINT A TEMPORARY SECRETARY

A motion by Susan Caughlan, seconded by Steve Quigley, and approved by all to appoint Eunice Kriebel as Temporary Secretary.

A MOTION TO APPOINT THE CHAIRMAN

A motion by Susan Caughlan, seconded by Steve Quigley and approved by all to appoint Arthur Bustard to the position of Chairman of the Board of Supervisors.

A MOTION TO APPOINT THE VICE CHAIRMAN

A motion by Arthur Bustard, seconded by Steve Quigley and approved by all to appoint Susan Caughlan to the position of Vice Chairman of the Board of Supervisors.

A MOTION TO APPOINT THE SECRETARY

A motion by Susan Caughlan, seconded by Steve Quigley and after discussion regarding absence of a township manager, the motion was withdrawn.

2. MOTION TO APPROVE REORGANIZATION RESOLUTION 10-01.

Arthur Bustard announced changes to the resolution to reflect "Acting Roadmaster" to be "Roadmaster" and notice that the vacancy in Agricultural Security Area Committee must be a

supervisor member. The current member is no longer on Board of Supervisor so they must be replaced.

Steve Quigley asked about other appointments and engineer and legal services falling under the \$10,000 threshold for state bidding requirements.

A motion by Susan Caughlan, seconded by Steve Quigley and approved by all to pass Reorganization Resolution 10-01.

Mr. Garrity clarified that the motion made Susan Caughlan a member of the Agricultural Security Area Committee and left two vacancies on the Board of Code Appeals.

3. A MOTION TO APPROVE THE TREASURER'S BOND IN THE AMOUNT OF TEN-MILLION DOLLARS

A motion by Susan Caughlan, seconded by Steve Quigley, and approved by all to approve the Treasurer's Bond in the amount of Ten-million dollars.

4. RESOLUTION NO. 10-02 AUTHORIZING APPROVING FIRE DEPARTMENT ACTIVITIES FOR 2010

A motion by Steven Quigley, seconded by Susan Caughlan and approved by all to adopt Resolution No. 10-02 authorizing approving fire department activities.

5. RESOLUTION NO. 10-03 REVISED FEE SCHEDULE TO UPDATE FEES

A motion by Steve Quigley, seconded by Susan Caughlan and approved by all to adopt Resolution No. 10-03 Revised Fee Schedule.

6. AWARD BID-BERWICK GENERATOR

Joseph Nolan, Township Engineer, reviewed the bid and qualifications and recommended awarding the bid to Catanzaro Electric of Green Lane, Pa in the amount of \$68,900.

A motion by Susan Caughlan, seconded by Steve Quigley and approved by all to award the Berwick Generator Bid to Catanzaro Electric in the amount of \$68,900.

7. READING AND APPROVAL OF THE MINUTES OF DECEMBER 7, 2009

A motion by Steve Quigley, seconded by Susan Caughlan, approved by all to dispense with the reading of, and approve the minutes of December 7, 2009.
(Copies were available for review)

James Mollick of Worcester commented on condensed minutes and the Sunshine Law.

James Garrity suggested re-voting on the resolution and allowing public comments.

Resolution 10-01 public comments:

James Mollick inquired about prior discussion of the resolution and solicitor position

A motion by Susan Caughlan, seconded by Arthur Bustard to pass Resolution 10-01 as previously amended. Motion passed by a two to one vote with Steve Quigley voting against.

Minutes of December 7, 2009

Arthur Bustard opened the floor for any additional public comments on the minutes.

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A motion by Steve Quigley, seconded by Susan Caughlan, approved by all to dispense with the reading of, and approve the minutes of December 7, 2009.

8. PUBLIC INFORMATION

The Board of Supervisors interviewed two individuals for interim manager and wants to hire one on a temporary basis for \$80 per hour with minimum of four hours per day pending personal interview.

A motion by Susan Caughlan, and seconded by Steve Quigley to approve to conditionally hire an interim township manager at the economic stated terms.

Jim Phillips inquired if this person would be hired permanently.

Jim Mollick asked about the search committee for the permanent manager.

Steve Quigley suggested a notice to the public about the deregulation of electric rates and review of sewer plant situation. He suggested the new Board research key issues and get residents involved and join with other local municipalities.

PUBLIC COMMENTS

Phillip Burke, Grange Avenue, commented on his neighbor's property

Chris Drummond, 1045 Anvil Drive, commented on his neighbor's property.

James Garrity addressed their concerns noting that it is under review by CKS Engineers.

Jim Mollick commented on Mr. Burke's and Mr. Drummond's remarks.

Chase Kneeland asked for an update of the County Open Space Program.

9. ADJOURNMENT

There being no further business to come before this Board, the public reorganizational meeting of the Worcester Township Board of Supervisors is adjourned by Mr. Bustard at 11:58 A.M.

Respectfully submitted:


 Eunice C. Kriebel, Assistant Recording Secretary

WORCESTER TOWNSHIP
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
MINUTES
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, PA
WEDNESDAY, JANUARY 20, 2010 7:30 P.M.

CALL TO ORDER by Arthur Bustard at 7:30 P.M.

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD
SUSAN G. CAUGHLAN
STEPHEN C. QUIGLEY

INFORMATIONAL ITEMS:

None

1. TREASURER’S REPORTS

The Treasurer’s reports for December, 2009 net change on cash basis:

December 2009 Report:

General Fund	\$425,549.95
State	(\$8,475.00)
Capital Reserve	\$25,935.25

A motion by Mr. Quigley, seconded by Ms. Caughlan and passed by all to accept the Treasurer’s Reports for December, 2009 net change on cash basis.

2. PAYMENT OF THE BILLS OF THE TOWNSHIP

A motion by Mr. Quigley, seconded by Ms. Caughlan and passed by all to pay the bills of the Township in the amount of \$310,891.15.

3. MANAGER’S REPORT

a. PA Department of Transportation Liquid Fuels Web Site Access Resolution 10-05

A motion by Ms. Caughlan and seconded by Mr. Quigley and approved by all to pass Resolution 10-05: PA Department of Transportation Liquid Fuels Web Site Access

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b. A Motion to Approve Worcester Township as a One Road District

A motion by Mr. Quigley and seconded by Ms. Caughlan and approved by all to approve Worcester Township as a one road district.

Chase Kneeland, Berks Road, inquired about a One Road District. Arthur Bustard responded.

c. Request to add Susan Caughlan to the Township health insurance plan

As per section 606, subsection 7 (c) (1), the Board of Supervisors acknowledges receipt of correspondence requesting the addition of Susan Caughlan on the township's health insurance policy.

A motion by Mr. Quigley seconded by Mr. Bustard, Ms. Caughlan abstained, acknowledging receipt of letter requesting to add Susan Caughlan to the Township Health Insurance Policy.

d. Zoning Hearing Board Report:

The next meeting is on January 26, 2010.

Continued applications:

07-02, 1545 Kriebel Mill Road: A variance to permit the construction of an additional single family dwelling on a new flag lot. The applicant requested an indefinite continuance on June 7, 2007. **This application will be heard on January 26, 2010 at the request of the applicant.**

09-17, 3214 Fisher Road: Appeal from an enforcement notice dated July 28, 2009 to permit applicants to store landscaping equipment on their property as part of their landscaping and nursery business; alternatively a variance from section 150-11 to permit them to operate their landscaping business. **This applicant will be heard on 1/26/2010.**

James Garrity, solicitor, will be attending the hearing to represent the Board of Supervisors for application 09-17 to defend the notice of enforcement for the violation.

New Applications:

10-01, 2112 Bustard Road, Zoned LPD. A variance from Section 150-77 (B)(1) to permit the construction of a garage located outside the building envelope.

Nick Imperial, Fisher Road, asked about township personnel measuring the neighbor's property.

Phillip Burke, Grange Avenue, asked about the township opposing an operation of business from home.

James Garrity replied about vested rights issues being involved.

Lois Imperial, Fisher Road, asked for an explanation of vested rights.

Solicitor James Garrity responded.

William Kazimer, Fairview Village, asked about the Township opposing the appeal and variance.

James Garrity said the solicitor will be there to support enforcement of the violation notice.

Lois Imperial, Fisher Road, asked about the site visit.

James Mollick, Country View Lane, commented on code compliance and permits.

e. Revised Fee Schedule, Resolution 10-04

Arthur Bustard noted that a few updates were made since the Reorganization Meeting which required approval.

Mark Landis, Schultz Road, asked if it represented a tax increase.

Arthur Bustard responded.

William Kazimer, Fairview Village, commented on small print.

A motion by Mr. Quigley and seconded by Ms. Caughlan and approved by all to pass Resolution 10-04 Revised Fee Schedule

4. SOLICITOR'S REPORT

a. Executive Session Report

No executive session was held since the last public meeting.

5. ENGINEER'S REPORT

A. Wentz Church Road Bridge Repair Advertisement Authorization

Joseph Nolan explained the project stating that the location is north of Skippack Pike and involves repairing barriers and wing walls. Access easements have been obtained from property owners but the Township will wait for spring to begin construction because it involves concrete.

Steve Quigley stated that all property owners should be notified of work prior to beginning to avoid any property damage.

Nick Imperial, Fisher Road, commented on an issue with the Fisher Road culvert.

A motion by Mr. Quigley and seconded by Ms. Caughlan and approved by all to authorize the advertisement of the Wentz Church Road Bridge Repair.

a. Water Street Road - Kriebel Mill Road Bridge Repair to proceed with engineer work and design.

Joseph Nolan introduced and explained that this project is a line item in the 2010 budget. Steve Quigley questioned alternative plans for traffic and access to the road, suggesting the possibly of opening the other end of road to allow access.

Nick Imperial, Fisher Road, asked about the Wentz Church Road repairs.

Joseph Nolan stated that the road will not be shut down.

A motion by Mr. Quigley and seconded by Ms. Caughlan and approved by all to authorize the advertisement of the Water Street Road-Kriebel Mill Road Bridge Repair.

6. READING AND APPROVAL OF THE MINUTES OF DECEMBER 16, 2009

James Mollick, Country View Lane, commented on the completeness of the minutes under the Zoning Hearing Board report.

William Kazimer, Fairview Village, commented on the completeness of the minutes.

Don Richardson, Kriebel Mill Road, commented on the Kriebel Mill Road Bridge

Phillip Burke, Grange Avenue, commented on information concerning the December 7th, 2009 minutes.

A motion by Mr. Quigley, and seconded by Ms. Caughlan and approved by all to dispense with the reading of, and approve as written, the minutes of December 16, 2009. (Copies were available for review)

7. OTHER BUSINESS

Steve Quigley commented that he recently toured the North Penn Army Base on Potshop Road and asked when the conveyance from the Army might take place.

Susan Caughlan reported that Gordon Todd, Chairman of the Planning Commission and an architect, has offered his services to review the condition of the building. We will have further discussion at the work session.

PUBLIC COMMENTS

Chase Kneeland, Berks Road, commented on the Kriebel Mill Road Bridge and the Zoning Hearing Board.

Steve Quigley noted that Mr. Kneeland was on the Board of supervisors for 12 years and inquired why the road wasn't permanently opened then.

Joseph Pacholski, Shefley Lane, commented on the township's response to correspondence.

Bruce Pancio, Ayreshire Drive, commented on the meeting minutes, televising the meetings, the minutes on the web, the Moran property and township manager search.

William Kazimer, Fairview Village, commented on the pledge of allegiance.

Ron Evans, Hollow Road, commented on Mr. Kazimer's comment.

Phillip Burke, Grange Avenue, commented on Worcester's roads and a violation notice from 2006.

Oliver Smith, Fisher Road, inquired about status of a noise ordinance.

Nick Imperial, Fisher Road, commented on a noise ordinance

Mark Landis, Schultz Road, commented on a noise ordinance.

Chris Drummond, Anvil Drive, commented on his neighbor's property, and a land development plan.

Phillip Burke, Grange Avenue, commented on trucks parked on the property line.

Lois Imperial, Fisher Road, inquired about a violation.

James Mollick, Country View Drive, commented on violation notices, the bridge at Kriebel Mill Road, the Moran property, resumes, and the Township staff.

James Mollick commented on 2009-064 Appeal, zoning enforcement and permits.

Joseph Pacholski, Shefley Lane, commented on residents going to the township office.

8. ADJOURNMENT

There being no further business brought before this Board, Arthur Bustard adjourned the regularly scheduled meeting at 9:09 P.M.

Respectfully submitted:



Eunice C. Kriebel
Eunice C. Kriebel, Assistant Recording Secretary

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