

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
MONDAY, JANUARY 6, 2014 11:00 A.M.**

CALL TO ORDER Arthur Bustard at 11:00 A.M.

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:

ARTHUR C. BUSTARD [X]  
STEPHEN C. QUIGLEY [X]  
SUSAN CAUGHLAN [X]

**1. INFORMATIONAL ITEMS**

The Annual Organization Meeting of the Elected Auditors will take place on Tuesday, January 7, 2014 at 8:30 A.M., at the Worcester Township Administration Offices, 1721 Valley Forge Road, Worcester, PA

**2. REORGANIZATION OF THE BOARD OF SUPERVISORS**

**a. A Motion to Appoint a Temporary Chairman**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley, to appoint Arthur Bustard as Temporary Chairman. The motion passed unanimously.

**b. A Motion to Appoint a Temporary Secretary**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint F. Lee Mangan as Temporary Secretary (to record these motions). The motion passed unanimously.

**c. A Motion to Appoint the Chairperson for Calendar Year 2014**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley, to appoint Arthur Bustard to the position of Chairman of the Board of Supervisors. The motion passed unanimously.

**d. A Motion to Appoint the Vice Chairperson for Calendar Year 2014**

A motion by Chairman Bustard, seconded by Supervisor Quigley to appoint Supervisor Caughlan to the position of Vice Chairman of the Board of Supervisors. The motion passed unanimously.

**e. Consideration and Adoption of Resolution 14-01 Entitled "Township Manager, Secretary and Right to Know Officer"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint F. Lee Mangan to the position of Township Manager, Secretary and Right to Know Officer.

James Mollick, Worcester, inquired if the Township Manager received a raise and if so, what percentage. He further questioned the appointment to Right to Know Officer when the solicitor's office is allegedly used.

The motion passed unanimously.

**f. Consideration and Adoption of Resolution 14-02 Entitled "Assistant Township Manager, Assistant Secretary and Treasurer:"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Eunice Kriebel to the position of Assistant Township Manager, Assistant Secretary and Treasurer.

James Mollick inquired about the percentage of salary increase stating he requested it in a Right To Know and was denied.

The motion passed unanimously.

**g. Consideration and Adoption of Resolution 14-03 Entitled "Road Master and Director of Public Works"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Robert D'Hulster to the position of Road Master and Director of Public Works.

Supervisor Caughlan thanked Mr. D'Hulster and his staff for all the recent work regarding snow removal

The motion passed unanimously.

**h. Consideration and Adoption of Resolution 14-04 Entitled "Zoning Officer"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Tiffany Loomis to the position of Zoning Officer.

James Mollick inquired about the percentage of salary increase for the year and who decided to re-appoint her implying that it was not revealed in the budget.

The motion passed unanimously.

**i. Consideration and Adoption of Resolution 14-05 Entitled "Building Code Official"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Keystone Municipal Services, Inc. to the position of Building Code Official. The motion passed unanimously.

**j. Consideration and Adoption of Resolution 14-06a Entitled "Township Engineer"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint CKS Engineers, Inc. to the position of Township Engineer. The motion passed unanimously.

**k. Consideration and Adoption of Resolution 14-06b Entitled "Assistant Zoning Officer(s)"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint CKS Engineers, Inc. to the position of Assistant Zoning Officer(s). The motion passed unanimously.

**l. Consideration and Adoption of Resolution 14-06c Entitled "Township Solicitor"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Wisler, Pearlstine, LLP. to the position of Township Solicitor.

James Mollick requested that the position of solicitor should be bid stating that Mr. Garrity does not follow the MPC and provides incorrect information to the Township.

The motion passed unanimously.

**m. Consideration and Adoption of Resolution 14-06d Entitled "Professional Consultant Auditors"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Bee Bergvall & Co., P.C. to the position of Professional Consultant Auditors. The motion passed unanimously.

**n. Consideration and Adoption of Resolution 14-07 Entitled "Vacancy Board Chairman"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Gordon Todd to the position of Vacancy Board Chairman. The motion passed unanimously.

**o. Consideration and Adoption of Resolution 14-08 Entitled "Delegates to the Annual PSATS Convention" & "Voting Delegate"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Arthur Bustard, Susan Caughlan and Stephen Quigley to the position of Delegates to the Annual PSATS Convention. The motion passed unanimously.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Arthur Bustard to the position of Voting Delegate. The motion passed unanimously.

**p. Consideration and Adoption of Resolution 14-09 Entitled "Adoption of Holiday Schedule for 2014"**

<u>DATE</u>	<u>DAY</u>	<u>HOLIDAY</u>
February 17, 2014	Monday	President's Day
April 18, 2014	Friday	Good Friday
May 26, 2014	Monday	Memorial Day
July 4, 2014	Friday	Independence Day
September 1, 2014	Monday	Labor Day
November 27, 2014	Thursday	Thanksgiving Day
November 28, 2014	Friday	Friday after Thanksgiving
December 25, 2014	Thursday	Christmas Day

December 26, 2014	Friday	Friday after Christmas
January 1, 2015	Thursday	New Year's Day
January 2, 2015	Friday	Friday after New Year's

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 2014-09, 2014 Holiday Schedule. The motion passed unanimously.

**q. Consideration and Adoption of Resolution 14-10 Entitled "Meeting Schedule of 2014"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 2014-10, 2014 Meeting Schedule. The motion passed unanimously.

**r. Consideration and Adoption of Resolution 14-11 Entitled "Designation of Depositories for Township Funds"**

First Niagara  
 Univest (Union National Bank)  
 PLGIT  
 TD Bank  
 Ambler Savings Bank

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 2014-11, Designation of Depositories for Township Funds. The motion passed unanimously.

**s. Consideration and Adoption of Resolution 14-12 Entitled "Authorization for Approval of Fire Department Activities"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 2014-12, Authorization for Approval of Fire Department Activities. The motion passed unanimously.

**t. Consideration and Adoption of Resolution 14-13 Entitled "Assistant Right to Know Officer"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to appoint Erica Lucey to the position of Assistant Right to Know Officer. The motion passed unanimously.

**u. Consideration and Adoption of Resolution 14-14 Entitled "Authorization for Approval of Revised Township Fee Schedule"**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to adopt Resolution 2014-14, Authorization for Approval of Revised Township Fee Schedule. The motion passed unanimously.

**v. Motion to Approve the Treasurers Bond in the amount of Ten-Million Dollars**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve the Treasurer's Bond in the amount of Ten Million Dollars. The motion passed unanimously.

**w. Motion to Appoint Members of the Planning Commission for Positions**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve the appointment of Chris David for a two year term of the Planning Commission, The motion passed unanimously.

**x. Motion to Appoint Member of the Zoning Hearing Board for Expiring Term**

Michael Libor – One year term to expire 12/31/14  
 Caesar Gambone –three year term to expire 12/31/16  
 Bradford Smith – one year term to expire 12/13/14

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve the appointment of members of the Zoning Hearing Board for expiring terms. The motion passed unanimously.

**3. READING AND APPROVAL OF THE MINUTES OF DECEMBER 2, 2013**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley to approve the minutes of December 2, 2013.

James Mollick noted the authorization for the Planning Commission to review the text amendment and stated that the Board wasted \$100,000.

The motion passed unanimously. (Copies are available for review)

**4. PUBLIC COMMENTS**

Dr. Mollick commented on James Garrity, Township Solicitors', statement that he consistently requests exempt materials in his Right To Know thereby costing the Township money as being false. He further asked questions about the organization MCATO and the appearance of Ms. Terry Melcher on a panel with Mr. Garrity when in litigation.

Chairman Bustard announced that a meeting structure will be announced at the January 15<sup>th</sup>, 2104 7:30 P.M. meeting.

**5. ADJOURNMENT**

There being no further business to come before this Board, the public reorganizational meeting of the Worcester Township Board of Supervisors is adjourned by Chairman Bustard at 11:34 A.M.

Respectfully submitted:

  
**F. Lee Mangan, Secretary**

WORCESTER TOWNSHIP  
 WORCESTER TOWNSHIP BOARD OF SUPERVISORS  
 WORCESTER TOWNSHIP COMMUNITY HALL  
 WORCESTER, PA  
 WEDNESDAY, JANUARY 15, 2014 - 7:30 P.M.

**CALL TO ORDER** by Arthur Bustard at 7:30pm

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:

ARTHUR C. BUSTARD	[X]
SUSAN G. CAUGHLAN	[X]
STEPHEN C. QUIGLEY	[X]

**INFORMATIONAL ITEMS:**

Chairman Bustard announced several informational items:

- Thursday, January 23<sup>rd</sup>: Next conditional use hearing for proposed lights at Methacton High School, 7-10pm
- Thursday, January 30<sup>th</sup>: Next public input session for Center Point Village Planning, 7-9pm

Township Recognition for Community Hall Renovations – Prepared statement from Art Bustard:  
 Alvin Rothenberger Jr., Inc.  
 William "Bill" Bourne  
 Barbara Calozzo

**Motions & Resolutions**

**APPROVAL OF THE MINUTES OF DECEMBER 18, 2013**

A motion by Supervisor Caughlan seconded by Supervisor Quigley and approved by all to dispense with the reading of, and approve as written the minutes of December 18, 2013.

James Mollick, Worcester, commented that the minutes do not accurately reflect what happened at the meeting.

**Act 209 Committee Presentation**

F. Lee Mangan, Township Manager, called Ken O'Brien (McMahon Associates), David Babbitt and Dan Olpere to present the results of the presentation from earlier in the evening.

Mr. O'Brien said the committee voted to ask the Board for their acceptance of the Land Use Assumptions Report.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to approve Resolution 2014-15, Land Use Assumptions Report, received by the Worcester Township Impact Fee Advisory Committee.

Mr. Mangan provided an update on the remaining tasks of the committee. Chairman Bustard confirmed the committee members will remain the same.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to authorize tasks 4, 5 and 6 of the study in the amount of \$35,900.

**Public Hearing Ordinance 2014-248 Public or Private School**

Chairman Bustard read a prepared statement.

James Garrity, solicitor, opened the public meeting at 7:46 PM. A court reporter was present to record the proceedings.

Mr. Garrity provided a background and explanation of the proposed ordinance. The regulations affecting the high school were primarily written for houses, and not for public schools. As a result, the high school had a number of non-conformities and proposed an ordinance to the township that regulates a number of items, which are generally not addressed in other zoning ordinances in other municipalities. In Worcester, there are a number of regulations and the school district has proposed an ordinance that addresses many of those regulations as they would pertain to a school, instead of a residence, such as scoreboards, fencing, lot size, impervious coverage, etc.

The parking requirement is also covered as there are two locations of public assembly: a stadium and auditorium and it is a concern that those two venues could be in use at the same time, and how parking would be impacted as a result.

Chairman Bustard inquired about the title stating "public and private schools". Mr. Garrity said that in his opinion, these regulations are written for schools where the school is the primary activity.

Supervisor Caughlan commented on section 1, letter C, and under numeral 5, sight should be corrected. She also pointed out in section d, j2, the back reference should be "c".

Mr. Garrity said that both the Montgomery County Planning Commission and Worcester Township Planning Commission have recommended this for approval.

Chairman Bustard asked if it is his legal opinion that this would not create a cause to worry about scoreboards showing up at a church where there is a day school.

Frank Bartle, Esq., on behalf of the school district, appreciated the time and effort put into this matter, and the favorable recommendations from the two planning commissions.

Robert Andorn, Worcester, commented on the specific requirement that would prohibit naming rights on a scoreboard.

Steve Rock, Worcester, asked where the ordinance addresses the number of cars allowed and requested clarification on the multiple assembly locations.

Karen Allum, Worcester, commented that there are always 10-15 cars parking on her street on a regular school day. Students trespass and cars speed. She is concerned with increased use and has experienced vandalism and notes in her mailbox since the stadium light debate has heated up. She asked what the penalty is for the school district if they violate anything in this ordinance. She is concerned that this is basically her problem and the school district is not going to address the parking problems for the neighbors.

James Rees, Worcester, asked what other information is allowed on scoreboards. Mr. Garrity responded.

Josh Rehrer, Worcester, commented on parking concerns and "no parking signs" on his road near the high school.

Karen Vavra, commented on how this ordinance applies to the elementary school. Mr. Garrity said this ordinance only applies to properties over 25 acres. The elementary school is 12 acres. She further asked why this would not be addressed through variances. Mr. Garrity said in his opinion, going to the Zoning Hearing Board every time there is a need for a dugout or a fence, would be unfair. She commented that this is allowing one resident to get an ordinance change, but she as a resident would not be permitted the same. She referred to page 3 / item e and wanted to understand what is being changed.

Robert Cannon, asked how this ordinance relates to the pending land development application, next on the agenda.

Steve Rock asked if this ordinance is approved, will a scoreboard be approved.

Ronald Evans, Worcester, asked the Board to pass the ordinance.

The Public Record was closed at 8:43pm.

A motion by Supervisor Caughlan seconded by Supervisor Quigley and approved by all to approve ordinance 2014-248 – Public or Private School Amendment.

#### **Preliminary / Final Land Development – Methacton School District**

Joseph Nolan, Township Engineer, provided a background of the land development application including two new turf fields, one at the site of the current football field and one auxiliary field. Other improvements are included, including a designated javelin facility, backstops and dugouts.

Land development was prepared in order to evaluate and make sure the school district adhered to the regulations of the township.

CKS Engineers has prepared three review letters dating back to November 2012 with the final one dated December 3, 2013. Stormwater management was a primary improvement that needed to be addressed and the school district, to their credit, took care of many existing problems that were not a part of this project. Other code issues have been addressed with the passage of the previous text amendment.

Chairman Bustard expressed concern of many residents regarding stormwater runoff. He further asked about trees at Kriebel Mill and Mill Roads expressing concerns about them being taken down as they create a buffer for neighbors. The school district is taking down the trees for the javelin court. They will be replacing them at a location at the recommendation of the Worcester Planning Commission.

Chairman Bustard asked about the berms being created from the soils removed in the construction of the detention basin and replacement of trees being removed.

Mr. Bartle, attorney for the school district, confirmed that at least twelve trees will be planted or relocated.

Supervisor Caughlan said that they should be replaced in the general area, as they provide a buffer.

Arthur Bosler, Project Manager, Czop Spector, addressed the Board about parking. Supervisor Caughlan asked where people will park if the berms are placed over the old stone area on Mill Road.

Marc Singley, landscape architect, said that a pathway will be there to allow people to walk to the baseball field.

Chairman Bustard asked about the type of fencing proposed for the javelin and shot-put areas.

Supervisor Caughlan asked about ADA parking availability/access to the baseball field. Chairman Bustard asked if Mr. Nolan was concerned about any of the requested waivers. From an engineering standpoint, Mr. Nolan said he was comfortable with all of them.

Supervisor Quigley commented that the school district has done a tremendous job in diverting the storm water.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to approve resolution 2014-17 Preliminary/Final Land Development Methacton School District.

Robert Cannon asked if the land development plan is intended to go through, if they do not get approval for the lights at the athletic fields. He asked about impervious coverage in terms of the new turf fields. Joseph Nolan said it is approximately 31% currently to 38% and the maximum is 40%. He further commented on the proposed javelin area.

James Rees asked if the sanitary sewer discharge system has been addressed. Mr. Nolan said that the school district has their own on-site plant.

Phillip Lowery, Worcester, asked what the normal level of water is in the basin. Joseph Nolan said the above ground basin empties out totally.

Karen Vavra asked if the drainage plan addresses the water issues on the entire campus. Joseph Nolan said most of the work will be in the area that is being disturbed, but work is addressing the majority of the campus. She asked about the relationship between this land development and the proposed athletic field lighting. She is disappointed that the board is considering a plan that is not clear on the points of law and requirements.

Barbara Young, Worcester, commented on the water run off on Mill Road like a river, and when temperatures drop, the road freezes over.

Chairman Bustard called a five minute recess at 9:39pm.

The meeting reconvened at 9:45pm.

#### **Act 537 Minor Revision**

Joseph Nolan reported that the Township authorized CKS Engineers to proceed with design of the system. Part of the requirement by DEP was a 537 Plan update, which his office completed. It was submitted to Montgomery County Health Department, Montgomery County Planning Commission and Worcester Township Planning Commission for review. Approval letters were received from all three. It was also publicly advertised for a period of 30 days. The 30-day period was up January 8, 2014. Two email comments/questions were received and they were addressed. No other public comment was received. They are ready to submit the document to DEP, but the township must pass this resolution first.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to pass resolution 2014-16 Minor Act 537 Plan Revision.

James Mollick asked if any of the Board read any of the public comments that were submitted and when not answered, implied the meeting format changed since other people asked questions which were answered.

Steve Rock inquired why are we proposing \$2.5 million if the capacity is not needed beyond 130,000 gallons?

Mr. Nolan responded.

### **U.S. Army Reserve Base – Phase I & II Environmental Studies**

Lee Mangan explained that through work with Manko, Gold, Katcher LLP, a thorough examination of the property was needed to assess the groundwater conditions. Through Manko's firm, two responses to a proposal were received. It is approximately \$45,000 from Environmental Standards. He recommends the studies be done.

Chairman Bustard commented that he does not want to take the property if there is even the possibility of contamination and if it is clean, he does not want to hand it over to someone else that the Army decides. This is the next step in the process. He would rather spend \$45,000 now than much more later.

Supervisor Quigley commented the he thinks the whole site is a problem. He does think that the township should know what is on the property, to protect the residents. He is very hesitant to spend the \$45,000, but he will second the motion just for the purpose of finding out what is potentially on the site to protect residents.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to approve Phase I and II Environmental Studies for the North Penn Army Reserve Base at an approximate cost of \$45,000 to Environmental Standards of Valley Forge, PA.

Winnie Hayes, Worcester, agrees that the environmental studies are the right thing to do.

Steve Rock said that there has been activity there as recently as a year or two ago. He asked if the Board would invest any of their own money in this property, and if they would not, then why spend ours? Please don't move forward on this project.

Dorothy McGrane, Worcester, pointed out that a very detailed survey was sent out to residents when this property was first being considered and there was overwhelming support for it.

James Mollick said that survey also showed that many people wanted a public swimming pool, but that was somehow suppressed.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to enter into the "Right of Entry for Survey and Exploration" with the United States Department of the Army."

### **TREASURER'S REPORT**

The Treasurer's report for December, net change on cash basis:

#### **December 2013 Report:**

General Fund	\$701,276.53
State	(\$42,965.43)
Capital Reserve	\$603,841.35

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and passed by all to accept the Treasurer's Report for December, 2013.

James Mollick commented on the \$700,000 surplus.

### **PAYMENT OF THE BILLS OF THE TOWNSHIP**

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and passed by all to pay the bills of the Township in the amount of \$221,064.54.

James Mollick commented that there was no invoice listed for Wisler Pearlstine.

## **MANAGER'S REPORT**

### **Zoning Hearing Board Update**

Tiffany Loomis, Zoning Officer, provided the report.

The last meeting was December 17, 2014 and the next hearing will be January 28, 2014.

Application #13-11, an appeal as well as #13-15, second appeal, 3427 Germantown Pike. Two appeals being heard in one hearing.

Application #13-13, Fairview Village Adventist Church, has been continued.

Application #13-16, 2221 Weber Road, is requesting setback relief for a three-car garage.

Application #13-17, 3455 Germantown Pike, IBEW. Bernadette Kearney, Esquire was on hand to represent the applicant.

### **Subdivision Update**

Tiffany Loomis, Zoning Officer, provided the report.

At the January 9, 2014 Worcester Township Planning Commission meeting they discussed Trinity Lutheran Church and recommended preliminary approval, contingent upon the trail and adding trees.

Supervisor Caughlan asked about the trail. Ms. Loomis said that they were asked by the planning commission if they would consider having one on their property.

Southfield Farms was also reviewed. Preliminary/Final approval recommendation was made to include all waivers, contingent upon upholding Farm Board requirements. The applicant will also further research logical locations of the trail on the easements that exist on the property.

### **2566 Morris Road Septic System**

Joseph Nolan reported that their current system is failing. The property is about 120 feet wide and 400 feet long. They propose the mound at the rear of the property, but it will be partially in the setback and they are requesting relief from the setback requirements. Mr. Nolan said he has no problem with the waiver request.

Supervisor Quigley asked if this property could connect to public sewer through Upper Gwynedd's authority.

Craig Robinson, the resident, was present. The house was sold in June and the septic system failed in July. He exhausted several options and replacing the septic system seems to be the only one available to him.

A motion by Supervisor Caughlan, seconded by Supervisor Quigley and approved by all to approve the septic system side yard waiver request for 2556 Morris Road.

### **Meeting Standards & Procedures**

Lee Mangan said that the Chairman requested at the last meeting that he review meeting procedures. Resolution 2010-06 was passed in 2010 to address several public meeting standards. In that resolution the five-minute rule was confirmed.

Mr. Mangan showed a demonstration of a digital clock tracking the five-minute rule, and discussed moving cameras to the rear of the hall, possibly having a sergeant at arms, all in light of recent building renovations and the tragedy in Monroe Township.

Supervisor Caughlan is concerned about safety issues especially when there is a large meeting crowd.

Chairman Bustard tabled it, due to the late hour.

### **ENGINEER'S REPORT**

#### **Monthly Activity**

Joseph Nolan gave updates on:

1. Two emergency generators at township office and public works facility are installed and running
2. Hollow Road Bridge should be opened soon.
3. The Valley Green Wastewater Treatment plant contract is running.

### **SOLICITOR'S REPORT**

James Garrity had no report.

### **OTHER BUSINESS**

None

### **PUBLIC COMMENTS**

Steve Rock said it was a good meeting and think it is good to address safety issues. He thinks residents should get some answers at public meetings.

James Mollick passed out items to the Board. He said that the Board has to be consistent. He said that a right to know request was filed in November and he received it back in January. His request was denied. And yet, the email he requested did actually exist.

### **ADJOURNMENT**

There being no further business brought before this Board, Chairman Bustard adjourned the regularly scheduled meeting at 10:55 pm.

Respectfully submitted:



F. Lee Mangan, Secretary