

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
MONDAY, OCTOBER 5, 2015 – 9:00 AM**

**CALL TO ORDER** by Chairman Bustard at 9:08 AM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:   ARTHUR C. BUSTARD     [X]  
              SUSAN G. CAUGHLAN   [X]  
              STEPHEN C. QUIGLEY   [X]

**INFORMATIONAL ITEMS**

Chairman Bustard noted Township Engineer Joe Nolan was unable to attend this morning’s meeting, and noted J.J. Kelso’s attendance in his stead.

**PUBLIC COMMENT**

- Jim Mollick, Worcester, commented on the permitted public comment period at public meetings, and the public comment period in other municipalities. Dr. Mollick inquired as to the status of the sound barrier grant, and the installation of safety improvements at the Township Building.
- Dan Dreher, Worcester, commented on the permitted public comment period at public meetings. Mr. Dreher commented on the quality of construction and inspections at the Hickory Hill Sewer Project. Mr. Dreher inquired about fill material utilized at the Hickory Hill Sewer Project, and Mr. Kelso confirmed the contractor has utilized only approved fill material. The Board directed Mr. Kelso see to the contractor’s removal of millings stored at the project site.
- Scott Misus, Worcester, commented on the meeting minute contents. Mr. Misus commented on grinder pump operations. Mr. Misus commented on the Fairview Village sewer improvements, and a funding analysis for this project. Mr. Misus commented on the Hickory Hill Sewer Project schedule, and properties in this neighborhood with functioning on-lot systems.

**MOTIONS AND RESOLUTIONS**

- a) Approval of the September 1, 2015 Meeting Minutes – Supervisor Caughlan made a motion to approve the September 1, 2015 Meeting Minutes with the following revisions (1) page 2, “Questions and answers *ensued*”, (2) page 2 “*if the continuing care retirement community*

*language is removed from the Agricultural zoning, (3) page 3 “conditional use options of”, and, (4) “bridge construction”. The motion was seconded by Chairman Bustard.*

Dr. Mollick commented on meeting minute contents, and meeting minute content in other municipalities. Mr. Dreher commented on the posting of meeting minutes to the Township website, and on meeting minute contents.

By unanimous vote the Board adopted the motion to approve.

## **MANAGER'S REPORT**

- a) Zoning Hearing Board update – Mr. Ryan, Township Manager, noted no applications to the Zoning Hearing Board had been received by the Township since the September 16 Board Meeting.
- b) Subdivision and Land Development update – Mr. Ryan noted no applications for subdivision or land development had been received by the Township since the September 16 Board Meeting.
- c) Planning Commission update – Tiffany Loomis, Assistant Township Manager, provided an overview of Planning Commission activities. Ms. Loomis noted the Planning Commission will next meet on October 22.
- d) 2568 Skippack Pike – Mr. Ryan noted additional testing for on-lot sewage disposal areas was required at the Township-owned property at 2568 Skippack Pike. Mr. Ryan noted a \$2,200 cost to conduct additional deep-hole tests and, if needed, perc tests. Mr. Ryan recommended the tests be conducted in advance of the property being let for public auction.

Supervisor Caughlan motioned to approve tests to locate on-lot sewage disposal areas at 2568 Skippack Pike at a cost of \$2,200. The motion was seconded by Supervisor Quigley.

Rick Delello, Stony Creek Road, commented on on-lot sewage disposal area tests. Dr. Mollick commented on on-lot sewage disposal area suitability at the property. Mr. Ryan provided an overview of on-lot sewage options, including a connection to the public sewer system. Mr. Dreher commented on the proposed additional tests. Supervisor Quigley stated his concern with the Township selling a property that may be not be approved for an on-lot system. Mr. Ryan noted the contractor has experience in this vicinity, and the contractor suspects a location for a drip micro-mound system will be found.

By unanimous vote the Board adopted the motion to approve.

- e) Fire Marshal position – Mr. Ryan presented a draft job description for a proposed part-time Fire Marshal position, and provided a general overview of the post. Chairman Bustard noted the position would assist the community’s volunteer fire company, and see to other safety-related duties.

Supervisor Caughlan motioned to approve the job description as presented, and to advertise the position. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the Board voting on items at work session meetings. Dr. Mollick commented on the position salary and benefits. Chairman Bustard stated the position would be paid at an hourly rate, at an amount to be recommended by the Township Manager and approved by the Board. Chairman Bustard stated the position would not offer benefits. Dr. Mollick commented on budgeting funds for the position. Supervisor Quigley noted the position would provide public safety services to the community. Mr. Dreher commented on the hourly rate and on budgeting funds for the position, and the setting of an hourly rate before the position is advertised. Supervisor Quigley noted the motion is to advertise for the position, and Supervisor Caughlan noted any Board-approved expense would be included in the 2016 Budget. Mr. Misus commented on the fire company funding this position.

By unanimous vote the Board adopted the motion to approve.

### **ENGINEER'S REPORT**

- a) Hickory Hill Sewer Project update – Mr. Kelso provided an update on the Hickory Hill Sewer Project. Mr. Kelso commented on the project schedule, improvement installation, inspections, and restoration standards.
- b) 2015 Road Program update – Mr. Kelso provided an update on the 2015 Road Improvement Program. Mr. Kelso commented on mill and fill activities, and scheduled overlay work.
- c) Salt Building Project update – Mr. Kelso provided an update on the Salt Building Project. Mr. Kelso noted the Township had issued a notice to proceed, and Mr. Kelso commented on the project schedule.

### **SOLICITOR'S REPORT**

- a) Executive Session announcement – Jim Garrity, Township Solicitor, announced the Board will meet in Executive Session following this morning's meeting to discuss matters of litigation, in specific Methacton School District v. Worcester Township, and Mollick v. Worcester Township.

### **OTHER BUSINESS**

Supervisor Quigley commented on the condition of Schultz Road and a missing stop sign on this County-owned roadway. Mr. Ryan will address this matter.

### **ADJOURNMENT**

There being no further business brought before the Board, Chairman Bustard adjourned the regularly scheduled meeting at 10:29 AM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager