

## MEMO

**To:** Board of Supervisors

**Cc:** Tommy Ryan, Township Manager

**From:** Amanda Zimmerman, Assistant Township Manager

**Date:** April 20, 2016

**Re:** Volunteer Recognition Program Details

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- **Four Tier Recognition Program**
  - *5 Years of Service*
    - Certificate and Name on 5 Year Volunteer Plaque
    - Photo of Entire Class of Award Recipients
  - *10 Years of Service*
    - Certificate and Name on 10 Year Volunteer Plaque
    - Photo of Entire Class of Award Recipients
  - *15 Years of Service*
    - Certificate and Name on 15 Year Volunteer Plaque
    - Photo of Entire Class of Award Recipients
  - *20+ Years of Service*
    - Certificate and Name on 20 Year Volunteer Plaque
    - *Tree with Plaque in Heebner Park or along Zacharias Trail*
      - Allocate \$150-\$225 per tree/plaque
    - Photo of Entire Class of Award Recipients
  - Volunteer who passes away
    - *Tree with Plaque in Heebner Park or along Zacharias Trail*
      - Allocate \$150-\$225 per tree/plaque
- **Annual Bulbs**
  - All volunteers will receive annual bulbs each September/October
  - Started in 2015
- **Volunteer Groups Recognized in Program**
  - Worcester Volunteer Fire Department
  - Worcester Township Zoning Hearing Board
  - Worcester Township Planning Commission
  - Uniform Construction Code Board of Appeals
  - Traffic Impact Fee Advisory Board
  - Vacancy Board

- **Display**
  - Plaques and class photos will be displayed at the Community Hall
  - Photos will also be on an album on the Township website

**Plaque Example and Pricing**

- Frank Jones Trophies
  - \$114 with 36 plates for below plaque
  - \$0.13 per letter to engrave
- Need 4 plaques
  - Approximately \$475 for four plaques
- Lettering costs will depend on award recipient's name length.

**12" x 16" Walnut Perpetual Plaque With 36 Plates**

**Item Number:** P41

**Description:** Black brass engraving plates.

Also available with Brush  
Gold plates  
P42: \$113.40

**Packaging:** Individually boxed



<b>Quantity:</b>	1
<b>Price (each):</b>	\$113.40

Engraving: 13 cents per letter.  
\$4.00 each per logo or image.  
Setup Charges may apply.

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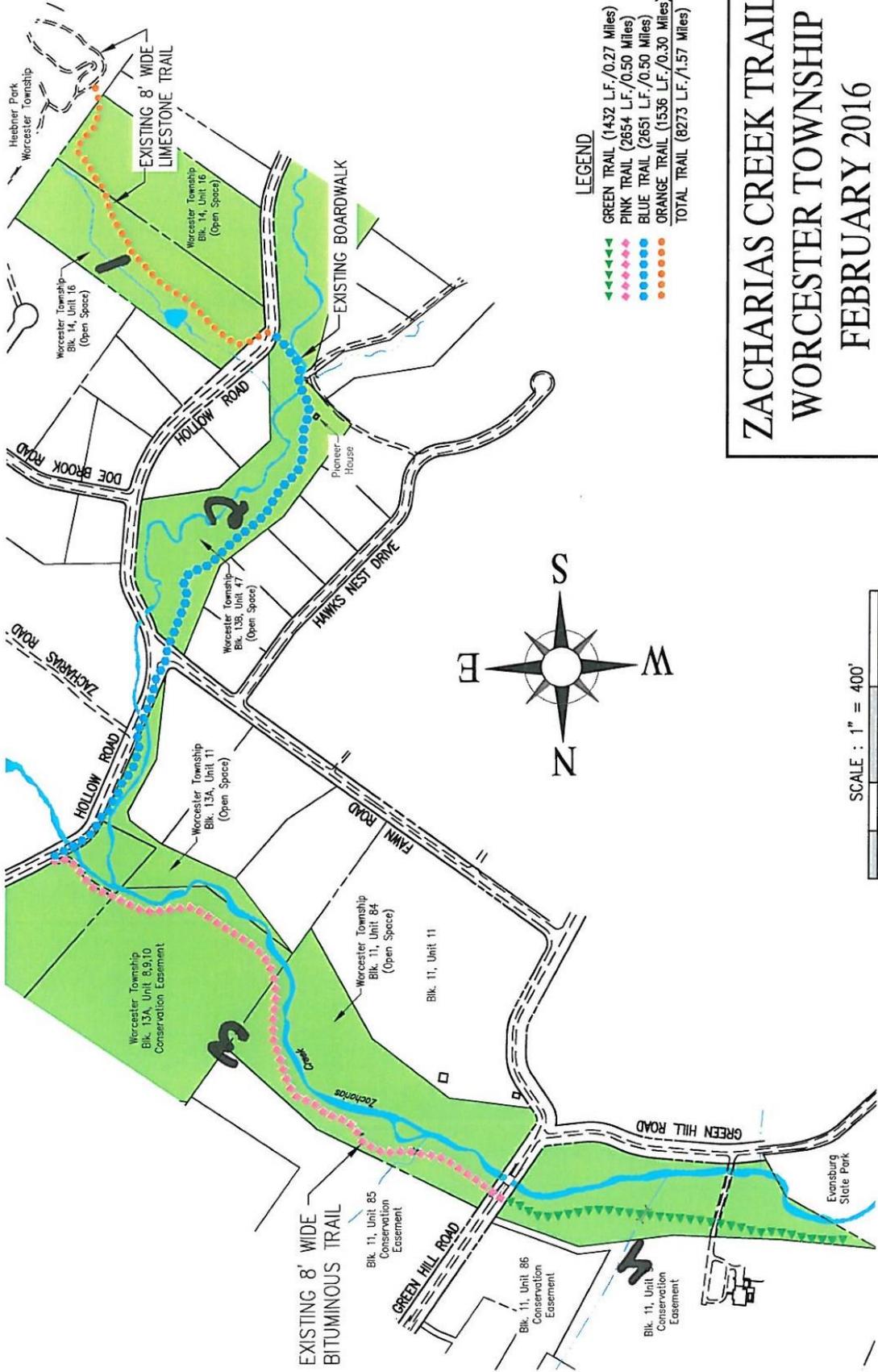
**Re:** Zacharias Creek Trail Amenities

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- **Orange Segment (Number 1)**
  - Nothing Needed-Already bench on trail segment
- **Blue Trail Segment (Number 2)**
  - Two benches
    - Cost: \$2,000
    - Located
      - Pioneer House
      - Top of hill
  - Two trash cans
    - Cost: \$400
    - Located by the benches
- **Pink Trail Segment (Number 3)**
  - Partnership with Steve Eberbach and Northwestern Mutual
    - Providing trees along this portion of the trail (more details to come)
  - Three benches
    - Cost: \$3,000
  - Two trash cans
    - Cost: \$400
- **Green Trial Segment (Number 4)**
  - Two Benches at cul du sac
    - Cost: \$2,000
  - One trash can
    - Cost: \$200

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- **Total Estimated Cost: \$8,000**
  - Placement of benches will be evenly spaced on each segment or concentrated depending on area.

# ZACHARIAS CREEK TRAIL WORCESTER TOWNSHIP FEBRUARY 2016



- LEGEND**
- Green Trail (1432 L.F./0.27 Miles)
  - Pink Trail (2654 L.F./0.50 Miles)
  - Blue Trail (2651 L.F./0.50 Miles)
  - Orange Trail (1536 L.F./0.30 Miles)
  - TOTAL TRAIL (8273 L.F./1.57 Miles)**

