

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

APRIL 2017

1. Treasurer's Report
2. Planning, Zoning, Parks & Grants Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Revenue Account Range: First to Last		Include Non-Anticipated: No		Year To Date As Of: 04/30/17				
Expend Account Range: First to Last		Include Non-Budget: No		Current Period: 04/01/17 to 04/30/17				
Print Zero YTD Activity: No				Prior Year As Of: 04/30/17				
001-301-100-000	Property Taxes- Current	46,361.79	47,200.00	29,312.99	41,366.52	0.00	5,833.48-	88
001-301-500-000	Property Taxes- Liened	594.30	770.00	70.66	179.29	0.00	590.71-	23
001-301-600-000	Property Taxes- Interim	255.86	260.00	0.37	3.59	0.00	256.41-	1
	Segment 3 Total	47,211.95	48,230.00	29,384.02	41,549.40	0.00	6,680.60-	86
001-310-010-000	Per Capita Taxes- Current	4,628.78	4,755.00	9.90	90.98	0.00	4,664.02-	2
001-310-030-000	Per Capita Taxes- Delinquent	904.72	1,010.00	35.80	175.50	0.00	834.50-	17
001-310-100-000	Real Estate Transfer Taxes	327,124.66	245,000.00	20,016.50	84,059.10	0.00	160,940.90-	34
001-310-210-000	Earned Income Taxes	2,625,725.54	2,535,000.00	125,105.87	801,489.95	0.00	1,733,510.05-	32
001-310-220-000	Earned Income Taxes- Prior Year	0.00	100.00	0.00	0.00	0.00	100.00-	0
*001-310-900-000	Impact Fees	32,038.40	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	2,990,422.10	2,785,865.00	145,168.07	885,815.53	0.00	1,900,049.47-	32
001-321-800-000	Franchise Fees	229,986.84	220,000.00	0.00	59,298.36	0.00	160,701.64-	27
	Segment 3 Total	229,986.84	220,000.00	0.00	59,298.36	0.00	160,701.64-	27
001-322-820-000	Road Opening Permits	400.00	500.00	0.00	150.00	0.00	350.00-	30
001-322-900-000	Sign Permits	122.15	250.00	0.00	0.00	0.00	250.00-	0
001-322-910-000	Yard Sale Permits	200.00	140.00	15.00	20.00	0.00	120.00-	14
001-322-920-000	Solicitation Permits	900.00	250.00	0.00	300.00	0.00	50.00	120
	Segment 3 Total	1,622.15	1,140.00	15.00	470.00	0.00	670.00-	41
001-331-120-000	Ordinance Violations	1,713.73	1,000.00	318.05	975.70	0.00	24.30-	98
	Segment 3 Total	1,713.73	1,000.00	318.05	975.70	0.00	24.30-	98
001-341-000-000	Interest Earnings	41,068.43	1,000.00	26.58	5,140.91	0.00	4,140.91	514
	Segment 3 Total	41,068.43	1,000.00	26.58	5,140.91	0.00	4,140.91	514
001-342-000-000	Rents & Royalties	15,311.00	17,681.00	1,550.00	6,550.00	0.00	11,131.00-	37
001-342-120-000	Cell Tower Rental	127,683.05	140,632.32	12,421.86	49,640.20	0.00	90,992.12-	35

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	Segment 3 Total	142,994.05	158,313.32	13,971.86	56,190.20	0.00	102,123.12-	35
001-354-090-000	Grants	0.00	4,275.00	0.00	0.00	0.00	4,275.00-	0
	Segment 3 Total	0.00	4,275.00	0.00	0.00	0.00	4,275.00-	0
001-355-010-000	Public Utility Realty Tax	2,823.49	2,823.00	0.00	0.00	0.00	2,823.00-	0
001-355-040-000	Alcohol License Fees	800.00	1,000.00	400.00	400.00	0.00	600.00-	40
001-355-050-000	Foreign Casualty- State Aid	56,870.40	56,870.32	0.00	0.00	0.00	56,870.32-	0
001-355-070-000	Foreign Fire	101,086.86	101,086.86	0.00	0.00	0.00	101,086.86-	0
	Segment 3 Total	161,580.75	161,780.18	400.00	400.00	0.00	161,380.18-	0
*001-357-080-000	Tennis Court Grant	8,822.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	8,822.00	0.00	0.00	0.00	0.00	0.00	0
001-361-300-000	Land Development Fees	7,850.00	2,250.00	0.00	1,000.00	0.00	1,250.00-	44
001-361-330-000	Conditional Use Fees	0.00	2,350.00	0.00	0.00	0.00	2,350.00-	0
001-361-340-000	Zoning Hearing Board Fees	9,250.00	5,300.00	800.00	4,800.00	0.00	500.00-	91
001-361-350-000	Zoning Amendment Fees	0.00	1,350.00	0.00	0.00	0.00	1,350.00-	0
001-361-500-000	Map And Publication Sales	49.66	50.00	3.00	109.00	0.00	59.00	218
	Segment 3 Total	17,149.66	11,300.00	803.00	5,909.00	0.00	5,391.00-	52
001-362-410-000	Building Permit Fees	166,141.61	120,000.00	8,999.95	25,371.60	0.00	94,628.40-	21
001-362-420-000	Zoning Permit Fees	13,892.50	8,500.00	1,005.00	2,145.00	0.00	6,355.00-	25
001-362-450-000	Commercial U&O Fees	775.00	500.00	0.00	0.00	0.00	500.00-	0
001-362-460-000	Driveway Permit Fees	490.00	195.00	90.00	200.00	0.00	5.00	103
	Segment 3 Total	181,299.11	129,195.00	10,094.95	27,716.60	0.00	101,478.40-	21
*001-367-342-000	Park Cell Tower Rental	20,863.62	0.00	0.00	0.00	0.00	0.00	0
001-367-400-000	PPS Ticket Sales	5,695.95	8,000.00	0.00	2,553.03	0.00	5,446.97-	32
001-367-408-000	Sports & Lesson Fees	20,528.00	23,000.00	1,063.00	2,513.00	0.00	20,487.00-	11
001-367-409-000	Park Trips	9,114.89	7,000.00	90.00	3,367.90	0.00	3,632.10-	48
001-367-420-000	Park Miscellaneous	8,289.16	4,900.00	1,287.50	17,872.24	0.00	12,972.24	365
	Segment 3 Total	64,491.62	42,900.00	2,440.50	26,306.17	0.00	16,593.83-	61

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-381-000-000	Miscellaneous Income	27,824.98	8,160.00	0.00	30,460.18	0.00	22,300.18	373
001-381-001-000	Service Charge Fees	0.00	1,200.00	30.24	92.62	0.00	1,107.38-	8
	Segment 3 Total	27,824.98	9,360.00	30.24	30,552.80	0.00	21,192.80	326
001-383-200-000	Escrow Administration	800.00	800.00	0.00	0.00	0.00	800.00-	0
	Segment 3 Total	800.00	800.00	0.00	0.00	0.00	800.00-	0
001-392-300-000	Transfer From Capital Fund	383,872.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	383,872.00	0.00	0.00	0.00	0.00	0.00	0
001-395-000-000	Refund of Prior Year Expenditures	159.95	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	159.95	0.00	0.00	0.00	0.00	0.00	0
	Fund 001 Revenue Total	4,301,019.32	3,575,158.50	202,652.27	1,140,324.67	0.00	2,434,833.83-	32

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-400-000-000	LEGISLATIVE BODY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-400-110-000	Legislative- Payroll	7,560.00	7,500.00	630.00	2,520.00	0.00	4,980.00	34
001-400-150-000	Legislative- Benefits	65,708.76	68,917.14	5,492.77	22,264.74	0.00	46,652.40	32
001-400-312-000	Legislative- Consultant Services	40,797.00	26,100.00	4,872.00	8,872.00	0.00	17,228.00	34
001-400-337-000	Legislative- Mileage Reimbursement	311.04	500.00	0.00	0.00	0.00	500.00	0
001-400-420-000	Legislative- Dues & Subscriptions	3,249.00	5,950.00	0.00	163.00	0.00	5,787.00	3
001-400-460-000	Legislative- Meetings & Seminars	4,118.67	4,725.00	0.00	1,610.00	0.00	3,115.00	34
	Segment 3 Total	121,744.47	113,692.14	10,994.77	35,429.74	0.00	78,262.40	31
001-401-000-000	MANAGER:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-401-120-000	Management- Payroll	77,975.74	139,050.00	10,384.62	46,730.79	0.00	92,319.21	34
001-401-150-000	Management- Benefits	45,609.88	68,868.99	5,651.00	22,830.85	0.00	46,038.14	33
001-401-312-000	Management- Consultant Services	3,164.58	5,000.00	0.00	0.00	0.00	5,000.00	0
001-401-321-000	Management- Mobile Phone	600.00	600.00	50.00	200.00	0.00	400.00	33
001-401-337-000	Management- Mileage Reimbursement	4,800.00	4,800.00	400.00	1,600.00	0.00	3,200.00	33
001-401-460-000	Management- Meetings & Seminars	842.06	2,350.00	0.00	113.50	0.00	2,236.50	5

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
Segment 3 Total								
001-402-000-000	FINANCIAL ADMINISTRATION:	132,992.26	220,668.99	16,485.62	71,475.14	0.00	149,193.85	32
001-402-120-000	Finance- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-402-150-000	Finance- Benefits	53,416.39	63,375.90	5,038.48	22,344.95	0.00	41,030.95	35
001-402-321-000	Finance- Mobile Phone	30,629.71	28,436.27	1,992.85	7,855.15	0.00	20,581.12	28
001-402-337-000	Finance- Mileage Reimbursement	18.94	300.00	25.00	100.00	0.00	200.00	33
001-402-460-000	Finance- Meeting & Seminars	219.60	300.00	105.83	105.83	0.00	194.17	35
		266.94	1,300.00	198.88	198.88	0.00	1,101.12	15
Segment 3 Total								
		84,551.58	93,712.17	7,361.04	30,604.81	0.00	63,107.36	33
TAX COLLECTION:								
001-403-000-000	Tax Collection- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-110-000	Tax Collection- Benefits	2,383.42	2,411.50	0.00	70.23	0.00	2,341.27	3
001-403-210-000	Tax Collection- Office Supplies	182.33	184.72	0.00	5.37	0.00	179.35	3
001-403-310-000	Tax Collection- Professional Services	5,074.84	4,740.00	0.00	2,035.30	0.00	2,704.70	43
		32,483.31	32,956.30	1,568.39	10,102.98	0.00	22,853.32	31
Segment 3 Total								
		40,123.90	40,292.52	1,568.39	12,213.88	0.00	28,078.64	30
LEGAL SERVICES:								
001-404-000-000	Legal- General Services	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-310-000	Legal- RTK Services	62,565.78	69,000.00	4,504.00	11,954.00	0.00	57,046.00	17
		50,622.62	12,000.00	152.00	552.00	0.00	11,448.00	5
Segment 3 Total								
		113,188.40	81,000.00	4,656.00	12,506.00	0.00	68,494.00	15
CLERICAL:								
001-405-000-000	Clerical- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-140-000	Clerical- Benefits	68,082.02	80,150.48	5,254.04	23,089.11	0.00	57,061.37	29
001-405-210-000	Clerical- Office Supplies	50,870.20	31,475.85	1,956.76	7,850.79	0.00	23,625.06	25
001-405-310-000	Clerical- Telephone	5,313.03	7,900.00	753.42	1,581.58	0.00	6,318.42	20
001-405-325-000	Clerical- Mileage Reimbursement	13,664.05	14,850.00	1,172.95	4,966.16	0.00	9,883.84	33
001-405-337-000	Clerical- Advertising	5,646.61	5,085.00	739.52	1,471.41	0.00	3,613.59	29
001-405-340-000	Clerical- Meetings & Seminars	4,822.21	4,181.00	1,231.16	1,720.21	0.00	2,460.79	41
001-405-460-000	Computer Expense	132.19	240.00	121.06	121.06	0.00	118.94	50
001-405-465-000	Clerical- Other Expense	3,779.03	9,000.00	834.13	2,580.39	0.00	6,419.61	29
		2,698.60	5,150.00	198.87	198.87	0.00	4,951.13	4
		20,531.56	25,589.00	386.49	4,934.20	0.00	20,654.80	19
		14,686.22	16,740.00	441.48	1,151.80	0.00	15,588.20	7
Segment 3 Total								
		190,225.72	200,361.33	13,089.88	49,665.58	0.00	150,695.75	25

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-408-000-000	ENGINEERING SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-408-310-000	Engineering Services	30,439.42	41,500.00	1,714.53	4,099.26	0.00	37,400.74	10
	Segment 3 Total	30,439.42	41,500.00	1,714.53	4,099.26	0.00	37,400.74	10
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-136-000	Administration- Utilities	8,321.08	10,260.00	835.75	2,659.25	0.00	7,600.75	26
001-409-137-000	Administration- Maintenance & Repairs	18,920.69	16,779.00	1,781.24	4,303.80	0.00	12,475.20	26
001-409-142-000	Administration- Alarm Service	2,470.44	3,612.00	173.00	1,106.12	0.00	2,505.88	31
001-409-147-000	Administration- Other Expenses	1,372.01	2,400.00	433.44	570.81	0.00	1,829.19	24
001-409-236-000	Garage- Utilities	10,046.71	12,420.00	1,322.76	4,700.14	0.00	7,719.86	38
001-409-237-000	Garage- Maintenance & Repairs	9,682.37	9,464.40	462.45	1,805.50	0.00	7,658.90	19
001-409-242-000	Garage- Alarm Service	1,002.96	1,416.00	45.00	180.00	0.00	1,236.00	13
001-409-247-000	Garage- Other Expenses	1.70	1,500.00	21.47	196.62	0.00	1,303.38	13
001-409-373-000	Preserve Farmhouse	15,403.09	0.00	0.00	0.00	0.00	0.00	0
001-409-436-000	Community Hall- Utilities	3,446.21	5,340.00	493.11	1,562.42	0.00	3,777.58	29
001-409-437-000	Community Hall- Maintenance & Repairs	5,446.48	5,172.00	398.39	1,195.18	0.00	3,976.82	23
001-409-447-000	Community Hall- Other Expenses	425.52	600.00	0.00	0.00	0.00	600.00	0
001-409-536-000	Historical Bldg- Utilities	2,858.42	3,829.00	708.57	1,806.72	0.00	2,022.28	47
001-409-537-000	Historical Bldg- Maintenance & Repairs	2,664.32	1,699.92	0.00	0.00	0.00	1,699.92	0
001-409-636-000	Hollow Rd Rental- Utilities	104.32	250.00	0.00	62.41	0.00	312.41	25
001-409-637-000	Hollow Rd Rental- Maintenance & Repairs	2,105.51	4,080.00	0.00	3,725.00	0.00	355.00	91
001-409-737-000	Springhouse- Maintenance & Repairs	350.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	Segment 3 Total	53,815.65	79,822.32	6,675.18	23,749.15	0.00	56,073.17	30
001-411-000-000	FIRE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-380-000	Fire Protection- Hydrant Rentals	39,436.59	25,398.00	837.57	2,466.42	0.00	22,931.58	10
001-411-540-000	Fire Protection- WFFD Contributions	301,286.86	316,036.86	0.00	206,250.00	0.00	109,786.86	65
	Segment 3 Total	340,723.45	341,434.86	837.57	208,716.42	0.00	132,718.44	61
001-413-000-000	UCC & CODE ENFORCEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-413-110-000	Fire Marshal- Payroll	4,632.00	9,640.80	599.24	2,199.13	0.00	7,441.67	23
001-413-110-150	Fire Marshal- Benefits	450.69	942.48	50.93	186.92	0.00	755.56	20
001-413-140-000	Code Enforcement- Payroll	103,810.18	43,775.00	3,320.00	14,895.50	0.00	28,879.50	34
001-413-150-000	Code Enforcement- Benefits	46,165.21	26,773.33	1,797.89	7,149.49	0.00	19,623.84	27
001-413-210-000	Code Enforcement- Supplies	2,472.50	7,855.00	0.00	4,337.03	0.00	3,517.97	55
001-413-312-000	Code Enforcement- Consultant Services	69,796.00	77,880.00	3,596.00	11,811.00	0.00	66,069.00	15

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001-413-337-000	Code Enforcement- Mileage Reimbursement	615.60	660.00	0.00	116.63	0.00	543.37	18
001-413-460-000	Code Enforcement- Meetings & Seminars	312.50	1,000.00	0.00	25.00	0.00	975.00	2
	Segment 3 Total	228,254.68	168,526.61	9,364.06	40,720.70	0.00	127,805.91	24
001-414-000-000	PLANNING & ZONING:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-414-140-000	Zoning- Payroll	1,200.00	1,600.00	200.00	600.00	0.00	1,000.00	38
001-414-150-000	Zoning- Benefits	91.92	122.56	15.32	30.64	0.00	91.92	25
001-414-310-000	Zoning- Professional Services	2,938.50	2,700.00	931.50	931.50	0.00	1,768.50	34
001-414-313-000	Zoning- Engineering	3,640.28	1,500.00	0.00	0.00	0.00	1,500.00	0
001-414-314-000	Zoning- Legal	11,648.00	10,800.00	7,395.50	11,195.50	0.00	395.50-	104
001-414-315-000	Zoning- Conditional Use	84,638.16	4,500.00	1,892.00	3,534.00	0.00	966.00	79
001-414-341-000	Zoning- Advertisement	2,591.20	2,750.00	369.54	729.30	0.00	2,020.70	27
001-414-460-000	Zoning- Meetings & Seminars	62.82	200.00	0.00	0.00	0.00	200.00	0
	Segment 3 Total	106,810.88	24,172.56	10,803.86	17,020.94	0.00	7,151.62	70
001-419-000-000	OTHER PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-419-242-000	PA One Call	2,013.40	3,840.00	37.94	299.29	0.00	3,540.71	8
	Segment 3 Total	2,013.40	3,840.00	37.94	299.29	0.00	3,540.71	8
001-430-000-000	PUBLIC WORKS - ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-430-140-000	Public Works- Payroll	356,850.36	396,706.44	25,923.87	119,222.47	0.00	277,483.97	30
001-430-150-000	Public Works- Benefits	165,190.98	172,336.31	18,322.65	50,657.54	0.00	121,678.77	29
001-430-238-000	Public Works- Uniforms	6,857.01	9,397.00	570.84	1,675.49	0.00	7,721.51	18
001-430-326-000	Public Works- Mobile phones	2,625.17	1,260.00	101.87	287.33	0.00	972.67	23
001-430-460-000	Public Works- Meetings & Seminars	1,841.27	3,100.00	0.00	255.00	0.00	2,845.00	8
001-430-470-000	Public Works- Other Expenses	3,116.23	2,540.00	149.29	189.29	0.00	2,350.71	7
	Segment 3 Total	536,481.02	585,339.75	45,068.52	172,287.12	0.00	413,052.63	29
001-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-432-200-000	Snow Removal- Materials	0.00	44,268.75	13,259.68	32,336.98	0.00	11,931.77	73
001-432-450-000	Snow Removal- Contractor	0.00	15,000.00	3,135.75	4,378.75	0.00	10,621.25	29
	Segment 3 Total	0.00	59,268.75	16,395.43	36,715.73	0.00	22,553.02	62
001-433-000-000	TRAFFIC CONTROL DEVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-433-313-000	Traffic Signal- Engineering	5,690.41	6,500.00	0.00	0.00	0.00	6,500.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-433-361-000	Traffic Signal- Electricity	3,831.53	3,240.00	261.87	786.51	0.00	2,453.49	24
001-433-374-000	Traffic Signal- Maintenance	20,095.06	18,050.00	1,622.77	3,978.75	0.00	14,071.25	22
	Segment 3 Total	29,617.00	27,790.00	1,884.64	4,765.26	0.00	23,024.74	17
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:							
001-437-250-000	Machinery & Tools- Vehicle Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0
001-437-260-000	Machinery & Tools- Small Tools	37,776.67	83,064.00	2,384.53	8,306.04	0.00	74,757.96	10
001-437-370-000	Machinery & Tools- Small Tool Repairs	7,342.17	6,850.00	1,171.00	3,012.16	0.00	3,837.84	44
	Segment 3 Total	384.67	500.00	0.00	0.00	0.00	500.00	0
	Segment 3 Total	45,503.51	90,414.00	3,555.53	11,318.20	0.00	79,095.80	13
001-438-000-000	ROADS & BRIDGES:							
001-438-231-000	Gasoline	0.00	0.00	0.00	0.00	0.00	0.00	0
001-438-232-000	Diesel Fuel	3,989.08	5,267.00	487.52	1,026.79	0.00	4,240.21	19
001-438-242-000	Road Signs	12,255.29	22,330.00	1,809.85	3,970.75	0.00	18,359.25	18
001-438-245-000	Road Supplies	3,378.04	3,200.00	363.34	363.34	0.00	2,836.66	11
001-438-300-000	Contractor- Snow	14,995.64	35,900.00	1,473.92	2,461.30	0.00	33,438.70	7
001-438-313-000	Engineering	7,062.50	0.00	0.00	0.00	0.00	0.00	0
001-438-370-000	Road Program- Contractor	70,874.30	55,000.00	1,477.89	7,400.85	0.00	47,599.15	13
	Segment 3 Total	391,409.63	15,500.00	0.00	0.00	0.00	15,500.00	0
	Segment 3 Total	503,964.48	137,197.00	5,612.52	15,223.03	0.00	121,973.97	11
001-446-000-000	STORM WATER MANAGEMENT:							
001-446-313-000	Stormwater Management- Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	22,285.82	44,500.00	2,156.00	6,386.70	0.00	38,113.30	14
	Segment 3 Total	22,285.82	44,500.00	2,156.00	6,386.70	0.00	38,113.30	14
001-451-000-000	RECREATION- ADMINISTRATION:							
001-451-140-000	Recreation- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-451-150-000	Recreation- Benefits	32,750.00	47,586.00	3,606.40	16,122.40	0.00	31,463.60	34
001-451-337-000	Recreation- Mileage Reimbursement	26,873.69	26,861.25	1,834.05	7,280.68	0.00	19,580.57	27
001-451-460-000	Recreation- Meetings & Seminars	0.00	300.00	0.00	0.00	0.00	300.00	0
	Segment 3 Total	0.00	1,025.00	0.00	120.00	0.00	905.00	12
	Segment 3 Total	59,623.69	75,772.25	5,440.45	23,523.08	0.00	52,249.17	31
001-452-000-000	PARTICIPANT RECREATION:							
001-452-247-000	Discounted Tickets (PRPS)	0.00	0.00	0.00	0.00	0.00	0.00	0
001-452-248-000	Camps & Sport Leagues	5,757.00	7,900.00	311.00	2,514.00	0.00	5,386.00	32
001-452-249-000	Bus Trips	18,475.99	22,100.00	360.00	360.00	0.00	21,740.00	2
	Segment 3 Total	10,944.07	6,800.00	0.00	440.00	0.00	6,360.00	6

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-452-250-000	Community Day	0.00	6,500.00	1,140.47	2,817.22	0.00	3,682.78	43
001-452-520-000	Library	6,000.00	6,300.00	0.00	0.00	0.00	6,300.00	0
	Segment 3 Total	41,177.06	49,600.00	1,811.47	6,131.22	0.00	43,468.78	12
	PARKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-454-000-000	Park Auto/Mileage	373.10	0.00	0.00	0.00	0.00	0.00	0
001-454-337-000	Heebner Park- Utilities	3,299.03	3,180.00	241.57	794.53	0.00	2,385.47	25
001-454-436-000	Heebner Park- Athletic Fields	13,126.52	16,400.00	1,182.02	1,182.02	0.00	15,217.98	7
001-454-437-001	Heebner Park- Expenses	9,492.57	12,000.00	759.15	1,014.07	0.00	10,985.93	8
001-454-437-002	Mount Kirk Park- Athletic Fields	3,027.89	3,000.00	295.51	295.51	0.00	2,704.49	10
001-454-438-001	Mount Kirk Park- Expenses	610.54	1,450.00	0.00	37.70	0.00	1,412.30	3
001-454-438-002	Sunny Brook Park- Athletic Fields	4,005.22	4,400.00	394.00	394.00	0.00	4,006.00	9
001-454-439-001	Sunny Brook Park- Expenses	1,883.23	4,900.00	861.61	1,006.31	0.00	3,893.69	21
001-454-439-002	Trail Expenses	4,509.61	0.00	0.00	0.00	0.00	0.00	0
001-454-440-000	Sunny Brook Park- Utilities	850.37	1,560.00	308.55	375.80	0.00	1,184.20	24
001-454-446-000	Nike Park Expense	93.58	0.00	0.00	0.00	0.00	0.00	0
001-454-450-000	Parks- Seminars & Meetings	1,095.04	0.00	0.00	0.00	0.00	0.00	0
001-454-460-000	Heyser Park- Horse Ring	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-470-000	Heyser Park- Expenses	45.00	1,300.00	0.00	0.00	0.00	1,300.00	0
001-454-471-000	Trail Expenses	79.66	5,600.00	43.35	278.45	0.00	5,321.55	5
001-454-480-000	Other Parks	0.00	4,400.00	0.00	0.00	0.00	4,400.00	0
001-454-490-000								
	Segment 3 Total	42,491.36	58,690.00	4,085.76	5,378.39	0.00	53,311.61	9
	PUBLIC RELATIONS:							
001-459-000-000	Public Relations- Community Newsletter	0.00	0.00	0.00	0.00	0.00	0.00	0
001-459-340-000	Public Relations- Other Communications	12,342.16	14,400.00	3,022.12	3,022.12	0.00	11,377.88	21
001-459-341-000	Public Relations	0.00	1,400.00	0.00	0.00	0.00	1,400.00	0
001-459-430-000		179.99	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	12,522.15	15,800.00	3,022.12	3,022.12	0.00	12,777.88	19
	CONSERVATION OF NATURAL RESOURCES:							
001-461-000-000	North Penn Lra Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0
001-461-711-000		21,536.98	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	21,536.98	0.00	0.00	0.00	0.00	0.00	0
	EMPLOYER PAID BENEFITS AND WITHHOLDING I							
001-481-000-000	Inter Gov- Real Estate Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0
001-481-430-000		0.00	7,160.00	381.90	0.00	0.00	7,160.00	0

TOWNSHIP OF WORCESTER
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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	0.00	7,160.00	381.90-	0.00	0.00	7,160.00	0
001-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-350-000	Insurances	108,029.65	119,037.00	8,231.25	35,752.75	0.00	83,284.25	30
	Segment 3 Total	108,029.65	119,037.00	8,231.25	35,752.75	0.00	83,284.25	30
001-492-300-000	Transfer To Capital Fund	0.00	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57-	800
	Segment 3 Total	0.00	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57-	800
	Fund 001 Expend Total	2,868,116.53	3,575,158.50	180,470.63	7,991,820.33	0.00	4,416,661.83-	224

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Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	742.50	600.00	47.82	296.31	0.00	303.69-	49
	Segment 3 Total	742.50	600.00	47.82	296.31	0.00	303.69-	49
008-364-110-000	Tapping Fees	501,551.74	11,400.00	9,736.01	17,309.54	0.00	5,909.54	152
008-364-120-000	Sewer Fees- Residential	428,757.20	490,104.66	85,010.92	192,555.88	0.00	297,548.78-	39
008-364-130-000	Sewer Fees- Commercial	163,453.39	151,561.21	15,419.26	48,929.04	0.00	102,632.17-	32
008-364-140-000	Late Fees	7,152.96	6,000.00	848.85	2,490.82	0.00	3,509.18-	42
008-364-150-000	Certification Fees	1,060.00	1,080.00	240.00	380.00	0.00	700.00-	35
008-364-190-000	Liens	376.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	1,102,351.29	660,245.87	111,255.04	261,665.28	0.00	398,580.59-	40
008-381-000-000	Miscellaneous Income	0.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	0.00	100.00	0.00	0.00	0.00	100.00-	0
008-395-000-000	Refund of Prior Year Expenditures	32.55	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	32.55	0.00	0.00	0.00	0.00	0.00	0
	Fund 008 Revenue Total	1,103,126.34	660,945.87	111,302.86	261,961.59	0.00	398,984.28-	40
	Expend Account							
008-402-000-000	WASTE WATER FINANCIAL ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-402-470-000	Financial / CD Fees	10.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	10.00	0.00	0.00	0.00	0.00	0.00	0
008-405-000-000	WASEWATER CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-405-150-000	Administrative Staff Costs	47,152.72	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	47,152.72	0.00	0.00	0.00	0.00	0.00	0
008-429-000-000	WASTEWATER COLLECTION AND TREATMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Services	932.10	982.00	969.30	969.30	0.00	12.70	99
008-429-300-000	Other Expenses	25,421.38	63,570.00	30.00	2,113.30-	0.00	65,683.30	3-
008-429-313-000	Engineering	10,630.91	10,750.00	262.38	4,275.28	0.00	6,474.72	40

TOWNSHIP OF WORCESTER
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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-314-000	Legal	330.23	3,900.00	0.00	0.00	0.00	3,900.00	0
008-429-316-000	Plant Operations	166,274.02	126,512.40	13,944.75	55,779.00	0.00	70,733.40	44
008-429-321-000	Telephone	861.35	888.00	102.34	272.49	0.00	615.51	31
008-429-361-000	Utilities	121,083.98	101,460.00	8,146.98	25,645.47	0.00	75,814.53	25
008-429-366-000	Water	389.14	0.00	0.00	0.00	0.00	0.00	0
008-429-374-000	Equipment & Repairs	24,954.13	12,600.00	4,047.70	5,655.82	0.00	6,944.18	45
008-429-421-001	Center Point- Operations	11,374.07	9,042.00	996.05	3,984.20	0.00	5,057.80	44
008-429-421-002	Center Point- Utilities & Repairs	8,445.66	4,452.00	421.36	1,165.12	0.00	3,286.88	26
008-429-422-001	Meadowood- Operations	18,580.85	9,042.00	996.05	4,130.60	0.00	4,911.40	46
008-429-422-002	Meadowood- Utilities & Repairs	547.45	1,752.00	0.00	102.53	0.00	1,649.47	6
008-429-423-001	Heritage Village- Operations	10,168.55	9,042.00	996.05	3,984.20	0.00	5,057.80	44
008-429-423-002	Heritage Village- Utilities & Repairs	3,604.92	4,380.00	307.03	962.72	0.00	3,417.28	22
008-429-424-001	Fawn Creek- Operations	10,860.54	9,042.00	996.05	3,984.20	0.00	5,057.80	44
008-429-424-002	Fawn Creek- Utilities & Repairs	2,905.61	3,804.00	326.28	730.86	0.00	3,073.14	19
008-429-425-001	Chadwick Place- Operations	10,977.50	9,042.00	996.05	3,984.20	0.00	5,057.80	44
008-429-425-002	Chadwick Place- Utilities & Repairs	3,936.34	4,488.00	278.64	973.44	0.00	3,514.56	22
008-429-426-001	Adair Pump- Operations	10,295.25	9,042.00	996.05	3,984.20	0.00	5,057.80	44
008-429-426-002	Adair Pump- Utilities & Repairs	4,828.84	3,228.00	143.95	493.25	0.00	2,734.75	15
008-429-700-000	Capital Improvements	0.00	90,000.00	717.20	717.20	0.00	89,282.80	1
	Segment 3 Total	447,402.82	487,018.40	35,674.21	119,680.78	0.00	367,337.62	25
008-471-000-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-471-200-000	General obligation bond- Principal	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
	Segment 3 Total	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
008-472-000-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-472-200-000	General obligation bond- Interest	47,890.17	50,821.26	0.00	0.00	0.00	50,821.26	0
	Segment 3 Total	47,890.17	50,821.26	0.00	0.00	0.00	50,821.26	0
008-475-000-000	Fiscal Agent Fees- 2016 Bond	74,471.67	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	74,471.67	0.00	0.00	0.00	0.00	0.00	0
008-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-486-350-000	Insurance Expense	3,134.40	3,095.00	0.00	0.00	0.00	3,095.00	0
	Segment 3 Total	3,134.40	3,095.00	0.00	0.00	0.00	3,095.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
Fund 008	Expend Total	620,061.78	660,934.66	35,674.21	119,680.78	0.00	541,253.88	18

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	14,612.17	17,000.00	1,663.58	10,594.09	0.00	6,405.91-	62
	Segment 3 Total	14,612.17	17,000.00	1,663.58	10,594.09	0.00	6,405.91-	62
030-363-100-000	Traffic Impact Fees	0.00	45,857.00	3,977.00	37,783.00	0.00	8,074.00-	82
	Segment 3 Total	0.00	45,857.00	3,977.00	37,783.00	0.00	8,074.00-	82
030-381-000-000	Miscellaneous Income	0.00	6,000.00	0.00	30,342.00	0.00	24,342.00	506
	Segment 3 Total	0.00	6,000.00	0.00	30,342.00	0.00	24,342.00	506
030-392-010-000	Transfer From General Fund	0.00	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57	800
030-392-040-000	Transfer from Revolving Fund	349,823.02	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	349,823.02	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57	800
	Fund 030 Revenue Total	364,435.19	964,423.25	5,640.58	7,243,534.91	0.00	6,279,111.66	751
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-402-000-000	FINANCE ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-402-470-000	Investing/CD Fees	645.68	0.00	0.00	10.00	0.00	10.00-	0
	Segment 3 Total	645.68	0.00	0.00	10.00	0.00	10.00-	0
030-405-000-000	SECRETARY/CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-405-720-000	Office Equipment	0.00	29,800.00	209.56	12,528.31	0.00	17,271.69	42
	Segment 3 Total	0.00	29,800.00	209.56	12,528.31	0.00	17,271.69	42
030-409-000-000	GOVERNMENT BUILDINGS & PLANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-409-600-000	Building Improvements	0.00	39,700.00	1,086.38	11,801.40	0.00	27,898.60	30
	Segment 3 Total	0.00	39,700.00	1,086.38	11,801.40	0.00	27,898.60	30
030-430-600-000	Capital Roads	0.00	504,000.00	21,488.25	24,814.79	0.00	479,185.21	5
030-430-740-000	Equipment Purchases	0.00	207,200.00	0.00	118,151.52	0.00	89,048.48	57

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total							
030-433-600-000	Traffic Signs & Signals	0.00	711,200.00	21,488.25	142,966.31	0.00	568,233.69	20
	Segment 3 Total	0.00	10,100.00	4,911.00	4,911.00	0.00	5,189.00	49
030-454-600-000	Parks and Trails	0.00	10,100.00	4,911.00	4,911.00	0.00	5,189.00	49
030-454-710-000	Land Acquisition	0.00	77,500.00	308.07	308.07	0.00	77,191.93	0
	Segment 3 Total	0.00	80,000.00	2,410.31	3,057.31	0.00	76,942.69	4
030-492-010-000	Transfer to General Fund	0.00	157,500.00	2,718.38	3,365.38	0.00	154,134.62	2
	Segment 3 Total	383,872.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	383,872.00	0.00	0.00	0.00	0.00	0.00	0
	Fund 030 Expend Total	384,517.68	948,300.00	30,413.57	175,582.40	0.00	772,717.60	19

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
035-341-000-000	Interest Earnings	862.46	250.00	0.23	213.95	0.00	36.05-	86
	Segment 3 Total	862.46	250.00	0.23	213.95	0.00	36.05-	86
035-355-020-000	Liquid Fuel Funds	325,426.98	343,000.00	0.00	350,887.21	0.00	7,887.21	102
	Segment 3 Total	325,426.98	343,000.00	0.00	350,887.21	0.00	7,887.21	102
	Fund 035 Revenue Total	326,289.44	343,250.00	0.23	351,101.16	0.00	7,851.16	102

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-432-250-000	Snow & Ice Removal	44,180.25	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	44,180.25	0.00	0.00	0.00	0.00	0.00	0
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance Contractor	344,000.00	340,000.00	0.00	0.00	0.00	340,000.00	0
	Segment 3 Total	344,000.00	340,000.00	0.00	0.00	0.00	340,000.00	0
	Fund 035 Expend Total	388,180.25	340,000.00	0.00	0.00	0.00	340,000.00	0

BUDGET REPORT

April 30, 2017

GENERAL		STATE	
Revenue YTD:	\$ 1,140,324.67	Revenue YTD:	\$ 351,101.16
Revenue Budget:	\$ 951,859.02	Revenue Budget:	\$ 343,083.33
Revenue to Budget:	119.80%	Revenue to Budget:	102.34%
Expenditure YTD:	\$ 827,004.51 *	Expenditure YTD:	\$ -
Expenditure Budget:	\$ 1,134,173.07	Expenditure Budget:	\$ -
Expenditure to Budget:	73%	Expenditure to Budget:	#DIV/0!
WASTE WATER		CAPITAL	
Revenue YTD:	\$ 261,961.59	Revenue YTD:	\$ 78,719.09 *
Revenue Budget:	\$ 277,494.17	Revenue Budget:	\$ 22,952.33
Revenue to Budget:	94.40%	Revenue to Budget:	342.97%
Expenditure YTD:	\$ 119,680.78	Expenditure YTD:	\$ 175,582.40
Expenditure Budget:	\$ 170,293.93	Expenditure Budget:	\$ 558,100.00
Expenditure to Budget:	70%	Expenditure to Budget:	31%

* does not include interfund transfers

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

Board of Supervisors:
SUSAN G. CAUGHLAN, CHAIR
STEPHEN C. QUIGLEY, VICE CHAIR
ARTHUR C. BUSTARD, MEMBER

1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

Planning, Zoning, Parks & Grants Report
April 2017

Planning Commission (April 27)

- completed review of revisions to the current sign ordinance; recommended Board of Supervisors approval
- completed review of Bamboo ordinance; recommended Board of Supervisors approval

Zoning Hearing Board (April 18)

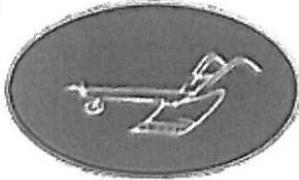
- conducted hearing for Pergolese (ZHB 17-01) application; Variance granted to permit continued use of two dwelling units
- conducted hearing for Yildiz/Fink (ZHB 17-04) application; Variance granted for covered deck encroachment in a rear yard

Park Updates

- Local Eagle Scout installed handmade trail signage in Heebner Park to help parkgoers determine the location of various points throughout the park (e.g. Gazebo, Small Pavilion, Large Pavilion, Beginning of Zacharias Trail, and Parking Lots).
- The dirt around the Gazebo area was aerated and prepped for a Girl Scout beautification project and plantings scheduled to take place in May.
- Pollinator boxes and educational signage were installed throughout Heebner Park by a local Girl Scout and Boy Scout.
- Heebner Park was the event site for the 4th Annual Ovarian Cancer Walk on Sunday, April 23.

Grant Updates

- No Update.



WORCESTER TOWNSHIP
Building and Codes Department
April 2017

Report Dates: 4/1/2017 - 4/30/2017

Item	Count / Fee
Total Issued Permits	39 / \$9,755.75

Issued Permits

Fee Item	No. Permits	Construction Value	Permit Fee
Building			
1 Accessory Structure	1	\$7,000.00	\$344.00
2 Commercial Alterations	1	\$150,000.00	\$1,139.00
3 Demolition	1	\$1,500.00	\$144.00
4 General Construction	2	\$3,600.00	\$108.00
5 Residential Addition	1	\$185,000.00	\$553.30
6 Residential Alterations	4	\$159,407.00	\$985.45
7 SEWER CONNECTION	2	\$31,643.00	\$4,048.00
8 Swimming Pool: In Ground	1	\$160,000.00	\$139.00
9 Wooden Deck	1	\$5,500.00	\$99.00
Electrical			
10 New Electrical Work	4	\$7,295.00	\$116.00
Mechanical			
11 New Mechanical	9	\$129,832.00	\$831.00
Plumbing			
12 Plumbing Repairs And Alterations	1	\$1,500.00	\$64.00
Zoning			
13 Accessory Structure	1	\$5,130.00	\$45.00
14 Driveway Extension	1	\$0.00	\$320.00
15 Fence	4	\$16,395.00	\$180.00
16 Grading	2	\$34,000.00	\$550.00
17 New Use	1	\$0.00	\$0.00
18 PATIO & DECK LESS THAN 30" ABOVE GRADE	1	\$34,000.00	\$45.00
19 Sign	1	\$140.00	\$45.00
TOTALS:	39	\$931,942.00	\$9,755.75

Other Fees Collected

State Fee	\$112.00
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Public Works Department Report

April 2017

1) Road Maintenance

- A. Cleared inlets and drains throughout the Township
- B. Filled potholes throughout the Township
- C. Straightened and pruned around roadway signage throughout the Township
- D. Cleaned edge of roadway swales throughout the Township
- E. Upgraded old signage to reflective
- F. Lined roadway drainage swales with ballast
- G. Pruning along roadways

2) Storm Maintenance

- A. No Storms requiring maintenance for the month of April

3) Parks

- A. Twice weekly cleaning of public restrooms, emptying trash receptacles, and filling dog bag stations
- B. Repairing washouts and general trail maintenance
- C. Opened all drinking fountains for the season
- D. Power washed pavilions and playgrounds
- E. Mulched playgrounds
- F. Performed turf application on Township properties
- G. Rolled athletic fields
- H. Weekly mowing and trimming of all Turf areas
- I. Weekly dragging of baseball infields

4) Vehicle Maintenance

- A. Performed weekly maintenance of all Township vehicles
- B. Weekly maintenance of all mowing equipment
- C. Removed and stored plows and salt boxes for the season

5) Miscellaneous

- A. Set and cleaned the Community Hall for all Township events and rentals
- B. Installed Pines at the Defford Treatment Plant
- C. Installed new sump pumps in the Administrative Office
- D. Mulched Administrative Office and Community Hall

April 2017 Fire Marshal Report to Board of Supervisors

- 1/ Fire Marshal investigations on 9 dispatches.
- 2/ Meadowood hallway names added to CAD system at Montgomery County EOC
- 3/ \$2150.00 fire damage on property valued at \$946,300.
- 4/ One open burning letter was sent to resident.
- 5/ The firefighter that fell in parking lot after drill Feb 2nd. Continues to rehab from home.
- 6/ Preparing MSDS sheets for Active 911 and fire ground use
- 7/ Inspected the post prom party decorations at the high school prior to the event.

Respectfully Submitted,

David Cornish
Fire Marshal

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: May 1, 2017
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of May 1, 2017.

1. Heebner Road Soccer Field

We are in the Maintenance Bond Period for this project.

2. Heebner Road Parking Lot

The Heebner Road parking lot construction project is now out for public bidding. Bids will be received on June 14, 2017 with potential contract award on June 21, 2017. Construction should be completed by the end of August.

3. 2017 Road Program

The contract for the road program will begin shortly. CKS is marking all roads to identify the work areas. We are submitting all required documentation to PennDOT for approval of using Liquid Fuels funds for a portion of this work.

4. Greenhill Road Culvert Replacement

Design work on the Greenhill Road culvert replacement is nearly complete. The applications for the required permits (three) have been submitted to the regulatory agencies. As soon as the permits are received, we will bid the project. We anticipate completion of the project by the end of the year.

5. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.

April 1, 2017
Ref:# 7200-51
Page 2

- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
- c. CKS reviewed numerous grading permit applications for the Township during the month.
- d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects.
- e. CKS assisted in reviewing numerous subdivisions and land developments submitted to the Township. These include Whitehall Estates, 2044 Berks Road, the Coughlin Tract and Meadowood.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers



Joseph J. Nolan, P.E.

JJN/paf

cc: Tommy Ryan, Township Manager
File



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Number of Records Returned: 116

Search Criteria:

which_cad='P' and occ_date between '04/01/2017' and '04/30/2017' and municipality='46226' and district='K03' and final_case_type<>'TS' and jurisdiction='PA'

Call Date	Time	Call Number	Call Type Original/Final	Location	Founded	Report #	Delayed By
Apr-01-2017	12:52:11	325398	ALARM - BURGLA/ALARM FALSE FAU		Yes	2017-325398	CLOSED CAD
Apr-01-2017	20:41:12	326737	REQUEST ASSIST/REQUEST ASSIST		Yes	2017-326737	CALL
Apr-02-2017	09:11:15	328062	ALARM - BURGLA/CANCELLED BY CO		Yes	2017-328062	CLOSED CAD
Apr-02-2017	11:01:02	328397	MVC - NON-REPO/MVC - REPORTABL		Yes	2017-328397	CANCELLED
Apr-02-2017	11:29:37	328480	ALARM - BURGLA/ALARM FALSE NO		Yes	2017-328480	TRACS CRASH REPORT
Apr-03-2017	06:08:53	330787	POLICE INFORMATION		Yes	2017-330787	CLOSED CAD
Apr-03-2017	06:55:12	330889	DOMESTIC - INAJCRIMINAL MISCHI		Yes	2017-330889	CALL
Apr-03-2017	11:38:31	331975	THEFT /CANCELLED BY CO		Yes	2017-331975	PAPER REPOR*
Apr-03-2017	12:01:40	332054	SUSPICIOUS PER/REFER TO OTHER		Yes	2017-332054	CANCELLED
Apr-03-2017	14:50:07	332609	HARASSMENT - C/SEE OFFICER		Yes	2017-332609	CLOSED CAD
Apr-03-2017	15:53:27	332812	MVC - NON-REPORTABLE		Yes	2017-332812	CALL
Apr-03-2017	18:45:54	333464	MVC - INJURIES		Yes	2017-333464	GENERAL OFFENSE
Apr-03-2017	19:56:53	333647	POLICE INFORMATION		Yes	2017-333647	TRACS CRASH REPORT
Apr-04-2017	15:38:58	336318	THEFT - FRAUD/FORGERY		Yes	2017-333647	TRACS CRASH REPORT
Apr-05-2017	07:07:03	338175	SUSPICIOUS VEHICLE		Yes	2017-336318	CLOSED CAD
Apr-05-2017	08:14:29	338388	MVC - NON-REPORTABLE		Yes	2017-336318	CALL
Apr-05-2017	16:39:19	340488	VEHICLE REPOSESSION		Yes	2017-338175	PAPER REPOR*
Apr-05-2017	17:01:06	340589	MVC - INJURIES/MVC - REPORTABL		Yes	2017-338388	TRACS CRASH REPORT
Apr-06-2017	04:24:27	342220	THEFT /BURGLARY OR ATT		Yes	2017-340488	CLOSED CAD
Apr-06-2017	12:16:45	343172	ALARM - BURGLA/ALARM FALSE FAU		Yes	2017-340589	CALL
Apr-06-2017	17:01:44	343947	ALARM - BURGLA/ALARM FALSE FAU		Yes	2017-342220	TRACS CRASH REPORT
Apr-06-2017	17:15:02	343987	MVC - INJURIES		Yes	2017-343172	GENERAL OFFENSE
Apr-06-2017	17:39:24	344063	MVC - REPORTAB/MVC - NON- REPOR		Yes	2017-343947	CALL
Apr-06-2017	17:39:24	344063	MVC - REPORTAB/MVC - NON- REPOR		Yes	2017-343987	CLOSED CAD
Apr-06-2017	17:39:24	344063	MVC - REPORTAB/MVC - NON- REPOR		Yes	2017-344063	CALL
Apr-06-2017	17:39:24	344063	MVC - REPORTAB/MVC - NON- REPOR		Yes	2017-343987	TRACS CRASH REPORT
Apr-06-2017	17:39:24	344063	MVC - REPORTAB/MVC - NON- REPOR		Yes	2017-344063	TRACS CRASH REPORT

Printed On: Mon May 01 2017
For User: 130271



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Final	Location	Founded	Report #	Cleared By
Apr-07-2017	06:17:22	345267	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-345267	CLOSED CAD CALL
Apr-07-2017	07:10:58	345354	MVC - NON-REPORT/MVC - REPORTABLE			Yes	2017-345354	TRACS CRASH REPORT
Apr-07-2017	15:45:42	346937	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-346937	CLOSED CAD CALL
Apr-07-2017	17:33:20	347346	POLICE INFORMATION			Yes	2017-347346	CLOSED CAD CALL
Apr-08-2017	06:00:05	348935	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-348935	CLOSED CAD CALL
Apr-08-2017	07:16:07	349010	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-349010	CLOSED CAD CALL
Apr-08-2017	14:16:46	350365	WARRANT/SUBPOENA SERVICE			Yes	2017-350365	CLOSED CAD CALL
Apr-09-2017	10:40:24	353437	TRAFFIC STOP /TOWED VEHICLE			Yes	2017-353437	GENERAL OFFENSE
Apr-09-2017	12:57:29	353940	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-353940	CLOSED CAD CALL
Apr-09-2017	15:15:17	354304	MVC - REPORTABLE, NO INJURIES			Yes	2017-354304	TRACS CRASH REPORT
Apr-09-2017	18:11:13	354977	SEE OFFICER GO			Yes	2017-354977	GENERAL OFFENSE
Apr-10-2017	08:46:59	356785	DISABLED MOTOR/DISABLED MOTOR			Yes	2017-356785	CLOSED CAD CALL
Apr-10-2017	14:47:35	358745	SEE OFFICER /CRIMINAL MISCHI			Yes	2017-358745	PAPER REPORT
Apr-10-2017	15:42:00	358961	MVC - NON-REPORTABLE			Yes	2017-358961	TRACS CRASH REPORT
Apr-11-2017	07:20:12	361414	MVC - REPORTABLE, NO INJURIES			Yes	2017-361414	TRACS CRASH REPORT
Apr-12-2017	11:11:16	366333	DISABLED MOTORIST			Yes	2017-366333	CLOSED CAD CALL
Apr-12-2017	11:16:40	366363	DISABLED MOTORIST ON ROAD			Yes	2017-366363	CLOSED CAD CALL
Apr-12-2017	13:04:58	366786	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-366786	CLOSED CAD CALL
Apr-12-2017	14:30:40	367116	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-367116	CLOSED CAD CALL
Apr-12-2017	18:32:10	368041	THEFT - FRAUD//SEE OFFICER			Yes	2017-368041	GENERAL OFFENSE
Apr-13-2017	04:08:35	369207	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-369207	CLOSED CAD CALL
Apr-13-2017	09:35:26	369790	SUSPICIOUS PER/SEE OFFICER			Yes	2017-369790	GENERAL OFFENSE
Apr-13-2017	12:13:33	370329	TRAF VIOL ERRATIC DRIVER			Yes	2017-370329	CLOSED CAD CALL
Apr-13-2017	17:06:42	371306	THREATS - ACTO/SEE OFFICER			Yes	2017-371306	GENERAL OFFENSE
Apr-13-2017	21:10:15	372063	DISABLED MOTORIST			Yes	2017-372063	CLOSED CAD CALL



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Final	Location	Founded	Report #	Created By
Apr-14-2017	09:41:01	374378	WELFARE CHECK REFER TO OTHER			Yes	2017-374378	CLOSED CAD
Apr-14-2017	14:31:07	376945	DISTURBANCE/NOISE COMPLAINT			Yes	2017-376945	CALL PAPER REPORT*
Apr-14-2017	15:55:24	377639	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-377639	CLOSED CAD
Apr-14-2017	16:19:56	377858	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-377858	CALL CLOSED CAD
Apr-14-2017	19:07:13	379333	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-379333	CALL CLOSED CAD
Apr-16-2017	01:08:27	388691	PATROL CHECK /DISTURBANCE/NOI			Yes	2017-388691	CALL GENERAL OFFENSE
Apr-16-2017	01:17:51	388704	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-388704	CALL CLOSED CAD
Apr-16-2017	08:42:53	389504	DISABLED MOTOR/DISABLED MOTORI			Yes	2017-389504	CALL CLOSED CAD
Apr-16-2017	13:15:36	390857	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-390857	CALL CLOSED CAD
Apr-16-2017	15:27:41	391470	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-391470	CALL CLOSED CAD
Apr-17-2017	06:37:22	393700	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-393700	CALL CANCELLED
Apr-17-2017	09:54:29	394283	BURGLARY OR ATTEMPTED BURGLARY			Yes	2017-394283	PAPER REPORT*
Apr-17-2017	16:20:16	395546	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-395546	CLOSED CAD CALL
Apr-17-2017	17:29:02	395864	CRIMINAL MISCHIEF			Yes	2017-395864	PAPER REPORT*
Apr-17-2017	18:08:27	396040	911 HANG UP CALL			Yes	2017-396040	CLOSED CAD
Apr-17-2017	18:30:53	396134	DISABLED MOTORIST ON ROAD			Yes	2017-396134	CALL CLOSED CAD
Apr-18-2017	11:47:55	398561	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-398561	CALL CLOSED CAD
Apr-18-2017	13:28:36	399018	THEFT			Yes	2017-399018	CALL
Apr-18-2017	18:19:46	400068	DISTURBANCE/NO/CANCELLED BY CO			Yes	2017-400068	PAPER REPORT* CLOSED CAD
Apr-18-2017	18:50:38	400157	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-400157	CALL CLOSED CAD
Apr-19-2017	13:49:24	402919	ALARM - PANIC /ALARM FALSE FAU			Yes	2017-402919	CALL CLOSED CAD
Apr-20-2017	07:53:37	405079	ALARM - BURGLA/ALARM FALSE NO			Yes	2017-405079	CALL CLOSED CAD
Apr-20-2017	09:26:55	405425	DOMESTIC - IN /DOMESTIC - OTHE			Yes	2017-405425	CALL GENERAL OFFENSE
Apr-20-2017	10:36:15	405696	THEFT			Yes	2017-405696	PAPER REPORT*
Apr-20-2017	17:01:04	407061	MVC - NON-REPO/MVC - REPORTABL			Yes	2017-407061	TRACS CRASH REPORT
Apr-20-2017	17:56:33	407288	DISABLED MOTOR/CANCELLED BY CO			Yes	2017-407288	CLOSED CAD CALL



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Initial	Location	Founded	Report #	Cleared By
Apr-21-2017	08:43:58	408987	MVC - NON-REPORTABLE			Yes	2017-408987	TRACS CRASH REPORT
Apr-21-2017	22:42:11	411834	HARASSMENT - C/SEE OFFICER			Yes	2017-411834	GENERAL OFFENSE
Apr-22-2017	06:11:10	412623	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-412623	CLOSED CAD CALL
Apr-22-2017	07:34:45	412720	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-412720	CLOSED CAD CALL
Apr-22-2017	15:14:23	413838	ALARM - BURGLA/ALARM FALSE NO			Yes	2017-413838	CLOSED CAD CALL
Apr-23-2017	10:35:11	416480	MVC - INJURIES/MVC - DUI - DRU			Yes	2017-416480	TRACS CRASH REPORT
Apr-23-2017	11:37:01	416669	CRIMINAL MISCHIEF			Yes	2017-416669	PAPER REPORT
Apr-23-2017	15:47:18	417325	REQUEST ASSIST - OTHER			Yes	2017-417325	CLOSED CAD CALL
Apr-23-2017	20:10:37	418053	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-418053	CLOSED CAD CALL
Apr-23-2017	22:07:04	418289	DISABLED MOTOR/MVC - DUI - ALC			Yes	2017-418289	TRACS CRASH REPORT
Apr-24-2017	08:26:07	419123	ROAD HAZARD - /REQUEST ASSIST			Yes	2017-419123	CLOSED CAD CALL
Apr-24-2017	08:43:01	419179	MVC - HIT AND /MVC - HIT AND R			Yes	2017-419179	TRACS CRASH REPORT
Apr-24-2017	09:15:28	419303	MVC - HIT AND RUN, NO INJURIES			Yes	2017-419303	TRACS CRASH REPORT
Apr-24-2017	11:55:28	419944	SUSPICIOUS VE/DISABLED MOTOR			Yes	2017-419944	CLOSED CAD CALL
Apr-24-2017	12:48:42	420140	TRAF VIOL ERRAT/RAF VIOL OTHER			Yes	2017-420140	CLOSED CAD CALL
Apr-24-2017	18:10:56	421234	ALARM - BURGLA/ALARM FALSE NO			Yes	2017-421234	CLOSED CAD CALL
Apr-24-2017	19:02:02	421387	HOUSE CHECK			Yes	2017-421387	CLOSED CAD CALL
Apr-25-2017	09:18:01	422809	MVC - REPORTABLE, NO INJURIES			Yes	2017-422809	TRACS CRASH REPORT
Apr-25-2017	11:50:41	423347	MVC - NON-REPORTABLE			Yes	2017-423347	TRACS CRASH REPORT
Apr-25-2017	15:56:45	424194	DISABLED MOTORIST			Yes	2017-424194	CLOSED CAD CALL
Apr-25-2017	16:26:52	424286	REQUEST ASSIST/CANCELLED BY CO			Yes	2017-424286	CLOSED CAD CALL
Apr-25-2017	17:51:31	424644	WELFARE CHECK			Yes	2017-424644	CLOSED CAD CALL
Apr-26-2017	08:15:26	425878	MVC - NON-REPORTABLE			Yes	2017-425878	TRACS CRASH REPORT
Apr-26-2017	14:44:48	427331	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-427331	CLOSED CAD CALL
Apr-26-2017	21:44:00	428796	ANIMAL LOST - FOUND			Yes	2017-428796	CLOSED CAD CALL



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Initial	Location	Founded	Report #	Created By
Apr-26-2017	22:50:09	428916			REQUEST ASSIST - LOCAL PD	Yes	2017-428916	CLOSED CAD
Apr-27-2017	08:17:57	429690			TRAF VIOL OTHER/ROAD HAZARD - A	Yes	2017-429690	CALL
Apr-27-2017	10:19:30	430177			ANIMAL LOST - FOUND	Yes	2017-430177	CLOSED CAD
Apr-27-2017	12:04:41	430583			ROAD HAZARD - ANIMAL - DEBRIS	Yes	2017-430583	CALL
Apr-27-2017	17:52:47	431789			SEE OFFICER GO	Yes	2017-431789	CLOSED CAD
Apr-27-2017	21:37:13	432370			REQUEST ASSIST - LOCAL PD	Yes	2017-432370	CALL
Apr-28-2017	08:27:17	433413			MVC - INJURIES/MVC - REPORTABL	Yes	2017-433413	TRACS CRASH REPORT
Apr-28-2017	16:17:27	435175			MVC - NON-REPO/DISABLED MOTORI	Yes	2017-435175	CLOSED CAD
Apr-28-2017	17:04:05	435366			MVC - NON-REPORTABLE	Yes	2017-435366	CALL
Apr-28-2017	20:40:11	436089			SEE OFFICER GO	Yes	2017-436089	TRACS CRASH REPORT
Apr-29-2017	02:42:20	436930			ROAD HAZARD - ANIMAL - DEBRIS	Yes	2017-436930	GENERAL OFFENSE
Apr-29-2017	11:33:56	437849			MVC - NON-REPORTABLE	Yes	2017-437849	CLOSED CAD
Apr-29-2017	12:03:55	437937			DISABLED MOTORIST	Yes	2017-437937	CALL
Apr-29-2017	22:18:45	439537			TRAF VIOL OTHER	Yes	2017-439537	TRACS CRASH REPORT
Apr-30-2017	00:59:57	439895			TRAFFIC STOP /TRAF VIOL-DUI A	Yes	2017-439895	CLOSED CAD
Apr-30-2017	03:59:06	440261			DISTURBANCE/NOISE COMPLAINT	Yes	2017-440261	CALL
Apr-30-2017	11:33:14	440993			ALARM - BURGLAALARM FALSE FAU	Yes	2017-440993	PAPER REPOR GENERAL OFFENSE CLOSED CAD CALL

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, APRIL 19, 2017 – 6:00 PM**

CALL TO ORDER by Chair Caughlan at 6:06 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced that the Board of Supervisors will meet in Executive Session following this evening's Work Session meeting to discuss a personnel matter, in specific potential revisions to the terms of employment provided to certain Township employees; a matter of potential litigation, in specific a potential civil complaint to be filed in District Court; and, a matter of real estate, in specific the possible acquisition of the North Penn Army Reserve Base. Mr. Ryan noted no decisions on these matters will be made at this evening's Business Meeting.

PUBLIC COMMENT

- There was no public comment at this evening's Work Session.

PRESENTATIONS

Skippack Creek Watershed TMDL Planning – Joe Nolan, Township Engineer, provided an overview of a proposed multi-municipal TMDL planning initiative in the Skippack Creek Watershed.

Mr. Nolan stated the first component of this initiative is the reassessment of the wasteload allocation calculations assigned to each municipality. Mr. Nolan noted the Pennsylvania Department of Environmental Protection was agreeable to such reassessments, and Mr. Nolan noted the approach has reduced the wasteload allocations for several municipalities.

Chair Caughlan commented on wasteload allocations assigned to individual municipalities, and credits received for stormwater projects completed outside the municipality.

Supervisor Quigley commented on stormwater testing requirements and trends.

Supervisor Bustard commented on the incorporation of stormwater facilities in Township parklands and open space areas.

Chair Caughlan commented on legacy sediment.

Mr. Nolan recommended the Township participate in the multi-municipal reassessment of wasteload allocations in the Skippack Creek Watershed. Mr. Ryan noted the contract for this work will be reviewed by the Township Solicitor, and the matter will be considered at the May 17 Business Meeting.

Bob Andorn, Worcester, commented on quantification of stormwater facility effectiveness.

OTHER BUSINESS

- There was no other business discussed at this evening's Work Session.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Work Session at 6:52 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, APRIL 19, 2017 – 7:30 PM**

CALL TO ORDER by Chair Caughlan at 7:31 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
STEPHEN C. QUIGLEY [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced that the Board of Supervisors met in Executive Session before this evening's Business Meeting to discuss a personnel matter, in specific potential revisions to the terms of employment provided to certain Township employees; a matter of potential litigation, in specific a potential civil complaint to be filed in District Court; and, a matter of real estate, in specific the possible acquisition of the North Penn Army Reserve Base. Mr. Ryan noted no decisions on these matters will be made at this evening's Business Meeting.
- Supervisor Bustard noted Worcester Township received the Governor's Award for Local Government Excellence in Fiscal Accountability and Best Management Practices for its 2017 Budget, at a ceremony held at the Governor's Residence in Harrisburg. Supervisor Bustard also noted the Members will attend the Pennsylvania Association of Township Supervisors annual educational conference in Hershey.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on the previous Township Solicitor's bills, the status of a grant application for the installation of sound barriers along a portion of the Pennsylvania Turnpike, and the budgeted and actual cost to construct the salt storage building.
- Bill Goulding, Worcester, commented on sanitary sewer service for the proposed Whitehall Estates development, ownership of the Mustang Drive pumping station and as-built plans for this facility, emergency generators for the Stony Creek Farms pumping stations, and the Oversight Agreement between Worcester Township and Aqua.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Chair Caughlan asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Bustard made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for March 2017, (b) bill payment for March 2017 in the amount of \$271,966.25; and, (c) the March 15, 2017 Business Meeting minutes. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on fees paid to the former Township Solicitor, billing agreement with the former Township Solicitor, and funds budgeted for the possible acquisition of the North Penn Army Reserve Base.

By unanimous vote the Board adopted the motion to approve.

- b) Public Hearing – At 7:55 pm Chair Caughlan opened a Public Hearing to consider Ordinance 2017-266, to establish an earned income tax credit for qualifying volunteers of the Worcester Volunteer Fire Department.

Bob Brant, Township Solicitor, noted the ordinance had been submitted to the *Times Herald* and to the Montgomery County Law Library, and posted in the Township Building lobby and on the Township website, on March 9, and advertised in the *Times Herald* on March 31.

Mr. Ryan provided an overview of the Ordinance, and recently-enacted Act 172 of 2016, the State Law that permits municipalities to adopt certain tax credits for emergency responders.

Dave Cornish, Worcester Volunteer Fire Department Battalion Chief and Worcester Township Fire Marshal, commented on qualifying volunteers and Department officers.

Chair Caughlan called for additional public comment, and there was none.

The Public Hearing was closed at 8:03 pm.

- c) Ordinance 2017-266 – Supervisor Bustard made a motion to approve Ordinance 2017-266, to establish an earned income tax credit for qualifying volunteers of the Worcester Volunteer Fire Department. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

Supervisor Bustard noted the number of volunteer firefighters in Pennsylvania had decreased to about 72,000 today from about 300,000 in 1976. Supervisors Bustard noted volunteer fire departments save Pennsylvania taxpayers an estimated \$6 billion each year.

The Board of Supervisors thanked the Members of the Worcester Volunteer Fire Department for their service to our community.

- d) Resolution 2017-11 – Tim Woodrow, Engineer of the Applicant, provided an overview of a proposed land development plan to construct additions to the Schultz Community Center at Meadowood. Mr. Woodrow noted the additions would accommodate a marketing suite, administrative offices and an expanded theatre. Mr. Woodrow stated the Applicant will comply with all outstanding comments in the Township Engineer’s review letter, and he stated the Applicant is agreeable to all conditions noted in Resolution 2017-11.

Supervisor Bustard made a motion to approve Resolution 2017-11, to grant preliminary/final approval of a plan of land development to construct additions to the Schultz Community Center at Meadowood. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) Public Hearing – At 8:10 pm Chair Caughlan opened a Public Hearing to consider Resolution 2017-09, to add two properties, at 2045 Bethel Road and 1907 Berks Road, to the Worcester Township Agricultural Security Area.

Bob Brant, Township Solicitor, noted that application notices had been posted at the properties on February 17, and the applications had been advertised in the *Times Herald* on February 17, March 31 and April 7. Mr. Brant also noted the applications were posted in the Township Building lobby and to the Township website on March 20.

Mr. Ryan provided a brief overview of the Agricultural Security Area program.

Chair Caughlan called for public comment, and there was none.

The Public Hearing was closed at 8:14 pm.

- f) Resolution 2017-09 – Supervisor Bustard made a motion to approve Resolution 2017-09, to add two properties, at 2045 Bethel Road and 1907 Berks Road, to the Worcester Township Agricultural Security Area. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) Agricultural Security Area – Mr. Ryan noted the Township had received an application to add a property, at 3110 Heebner Road, to the Worcester Township Agricultural Security Area.

Supervisor Bustard made a motion acknowledge receipt of an application to add a property, at 3110 Heebner Road, to the Worcester Township Agricultural Security Area. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) Resolution 2017-10 – Mr. Ryan provided an overview of the Planning Commission’s review of *A Vision for Center Point Village*, and he noted the Planning Commission’s proposed revisions to this plan’s recommendations and bubble plan.

Gordon Todd, Worcester Township Planning Commission Chairman, commented on the bubble plan and on the expansion of plan’s commercial use areas to encompass the existing farmstead structures. Chair Caughlan recommended this area be shown as Mixed Use Preservation, and the consensus of the Board was to revise the bubble plan accordingly.

Chair Caughlan inquired about the elimination of access from the Palmer property to Valley Forge Road. Supervisor Quigley noted this matter can be reviewed by the planner to be hired by the Township.

There was general discussion regarding permitted residential densities, and on calculating the density bonus upon the use of transfer development rights. Supervisor Quigley noted this matter can likewise be reviewed by the planner to be hired by the Township.

Supervisor Bustard made a motion to approve Resolution 2017-10, revised to amend the bubble plan use at the Palmer farmstead area to Mixed Use Preservation. The motion was seconded by Supervisor Quigley.

Dr. Mollick commented on the utilization of transfer development rights and the calculation of residential densities, the regulation of development, the sale of transfer development rights, and potential development at the Palmer property.

By unanimous vote the Board adopted the motion to approve.

- i) Resolution 2017-12 – Mr. Ryan provided an overview of a grant application to install trees along a portion of the Zacharias Creek.

Supervisor Bustard made a motion to approve Resolution 2017-12, to authorize the submission of a grant application to the Pennsylvania Department of Conservation and Natural Resources Riparian Forest Buffer Grant Program. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- j) Planning Module – Mr. Ryan provided an overview of a proposed Planning Module for an approved subdivision at 1631 Kriebel Mill Road. Mr. Ryan noted the Planning Module had been reviewed by the Township Engineer.

Supervisor Bustard made a motion to approve the submission of a Planning Module for a subdivision at 1631 Kriebel Mill Road to the Pennsylvania Department of Environmental Protection. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- k) Request for Proposals – Mr. Ryan provided an overview of a Request for Proposals for professional planning services to assist Center Point Village planning efforts.

Supervisor Bustard made a motion to approve the Request for Proposal for distribution. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- l) bid award – Mr. Ryan provided an overview of bids received for paving and road materials, and he noted the lowest responsive and responsible bidder was Highway Materials, Inc.

Supervisor Bustard made a motion to award the bid to purchase paving and road materials to Highway Materials, Inc., in the amounts noted in the bid opened on April 17, 2017. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- m) bid award – Mr. Ryan provided an overview of bids received for equipment rental, and he noted the lowest responsive and responsible bidder was P.K. Moyer & Sons, Inc.

Supervisor Bustard made a motion to award the bid to rent equipment to P.K. Moyer & Sons, Inc., in the amounts noted in the bid opened on April 17, 2017. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- n) bid award – Mr. Ryan provided an overview of bids received for the 2017 Road Program. Mr. Ryan noted the lowest bid received for the base bid was significantly less than the amount budgeted, and as such both he and the Township Engineer recommend the award of

both the base bid and all alternative bids to Allan Myers, the lowest responsive and responsible bidder.

Supervisor Bustard made a motion to award the 2017 Road Program bid to Allan Myers, in the amount of \$892,777.00. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- o) resignation – Supervisor Bustard made a motion to accept the resignation of Jeff Kratz, Public Works Laborer. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- p) ratification of hire – Supervisor Bustard made a motion to ratify the hire of Mike Torres, Public Works Laborer, a full-time employee. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- There was no other business discussed at this evening's Business Meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Business Meeting at 8:57 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2017-13

**A RESOLUTION TO AMEND THE
WORCESTER TOWNSHIP PERSONNEL MANUAL**

WHEREAS, the Worcester Township Board of Supervisors did adopt the Worcester Township Personnel Manual (“Personnel Manual”) on September 21, 2016; and,

WHEREAS, the Board of Supervisors now desires to amend the Personnel Manual;

NOW, THEREFORE, BE IT RESOLVED, that the Personnel Manual be revised to add the following:

SECTION III – BENEFITS.

(B) Opt-Out Program.

1. Employees who are eligible to participate in Township-provided medical coverage have the option to decline this coverage if they receive coverage from another medical insurance plan, which does not include an ACA Exchange, Marketplace or similar plan. To participate in this Opt-Out Program employees shall annually complete a voluntary waiver of health coverage form, to be furnished by the Township, and shall comply with all conditions noted therein.
2. Opt-Out Program participants shall receive 50% of the Township’s premium cost. For example, if the Township pays the entire premium for single coverage, and if the Township pays one-half of the difference in premiums between single and family coverages, an Opt-Out Program participant who is eligible to be enrolled in family coverage shall receive 50% of the single coverage premium plus 25% of the difference in premiums between single and family coverages.
3. Opt-Out Program participants enrolled in Medicare shall receive 50% of the premium paid for a supplemental medical coverage plan in which they are enrolled, if any, up to an amount equal to 50% of the single coverage premium paid by the Township.

4. Opt-Out Program payments shall be made in equal installments during a period of one-year, and the payments shall be included in each paycheck.
5. Employees may exit the Opt-Out Program and re-enroll in the Township's medical plan during the plan's open enrollment period, or at the time of a qualifying life event only.
6. If both spouses are employed by the Township, neither individual is eligible to participate in the Opt-Out Program.
7. The Opt-Out Program is subject to all of the terms, conditions, requirements and restrictions set forth in the Voluntary Waiver of Health Coverage Form, attached hereto as Addendum A.
8. The Opt-Out Program may be amended or terminated by the Township in its discretion at any time, unless restricted by the terms of a collective bargaining agreement.

RESOLVED THIS 17TH DAY OF MAY, 2017.

FOR WORCESTER TOWNSHIP

By: _____

Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____

Tommy Ryan, Secretary

ADDENDUM A

Worcester Township Voluntary Waiver of Health Coverage Form (for Enrollment in Opt-Out Program)

I, _____, hereby acknowledge that I have been advised of my right to enroll in medical, prescription drug, dental and vision benefits through Worcester Township ("Township"). Having been so advised, I do hereby waive my right to medical, prescription drug, dental and vision benefits ("Health Coverage") through the Township and elect to participate in the Township's Opt-Out Program.

The Township agrees to provide me with an Opt-Out payment for the period beginning _____, 20____ and ending _____, 20____ ("Coverage Period") in return for (i) my agreement to waive Health Coverage through the Township, and (ii) providing proof of my enrollment in health benefits through the employer of my spouse or parent or other means (which shall not include coverage through an ACA Exchange or Marketplace) that will serve to replace the Health Coverage I declined through the Township. The total annual Opt-Out payment due to me is _____ (\$ _____), which shall be payable in equal biweekly installments which is included in your paycheck.

In conjunction with my participation in the Opt-Out Program, I hereby understand, acknowledge and certify (as applicable) the following:

- There is no outstanding court order or agreement requiring me to provide health insurance coverage for my spouse, ex-spouse or dependent children, if any.
- The Township is not responsible to provide me with Health Coverage for the Coverage Period. For each plan year thereafter, I will again have to affirmatively agree to waive Health Coverage through the Township by completing and submitting a new Voluntary Waiver of Health Coverage Form. Participation in the Opt-Out Program does not carry over from year-to-year by default.
- I am only eligible to re-enroll in Health Coverage through the Township during its annual open enrollment period (which is typically in November) or due to a loss of coverage from a source other than the Township. To re-enroll, I must complete the required paperwork during the open enrollment period or, for a loss of coverage, notify the Township and complete the re-enrollment process within thirty (30) days of the date of loss of coverage.
- If I do re-enroll in Health Coverage through the Township or my employment with the Township ends through no fault of my own (resignation, retirement, reduction of hours or death) during the plan year, I will only be eligible for a pro-rated Opt-Out payment.
- Opt-Out payments are subject to all federal, state and local laws, rules and regulations, including those associated with the taxation of income.
- Federal regulations prohibit Medicare eligible employees over age 65 who waive their employer's medical coverage from receiving a waiver bonus if their primary source of other coverage is Medicare.
- To receive any Opt-Out payments, I must have a completed Voluntary Waiver of Health Coverage Form on file with the Township with respect to the Coverage Period.
- Failure to return this form in a timely manner may result in (i) the forfeiture of all Opt-Out payments otherwise available to me, and (ii) my enrollment in the Township's default benefits, which are subject to payroll deductions each pay period.
- By opting out of Health Coverage as a primary participant, neither I, nor any of my eligible dependents, are covered under the Township's Health Coverage. However, if my spouse also works for the Township, I may be able to receive coverage as a dependent of him/her.

- I must attach to this form a copy of the front and back of all applicable health plan I.D. cards to show that I am enrolled in employer-sponsored health benefits through another source (*e.g.*, spouse, parent or domestic partner). The process of waiving Health Coverage cannot be completed without these copies.
- Unless prohibited under an active collective bargaining agreement, the Township reserves the right to amend or terminate the Opt-Out Program at any time.
- I acknowledge that the Township may amend any term of the Opt-Out Program at any time, and in the Township's sole discretion.

Employee Name

Township Manager

Employee Signature

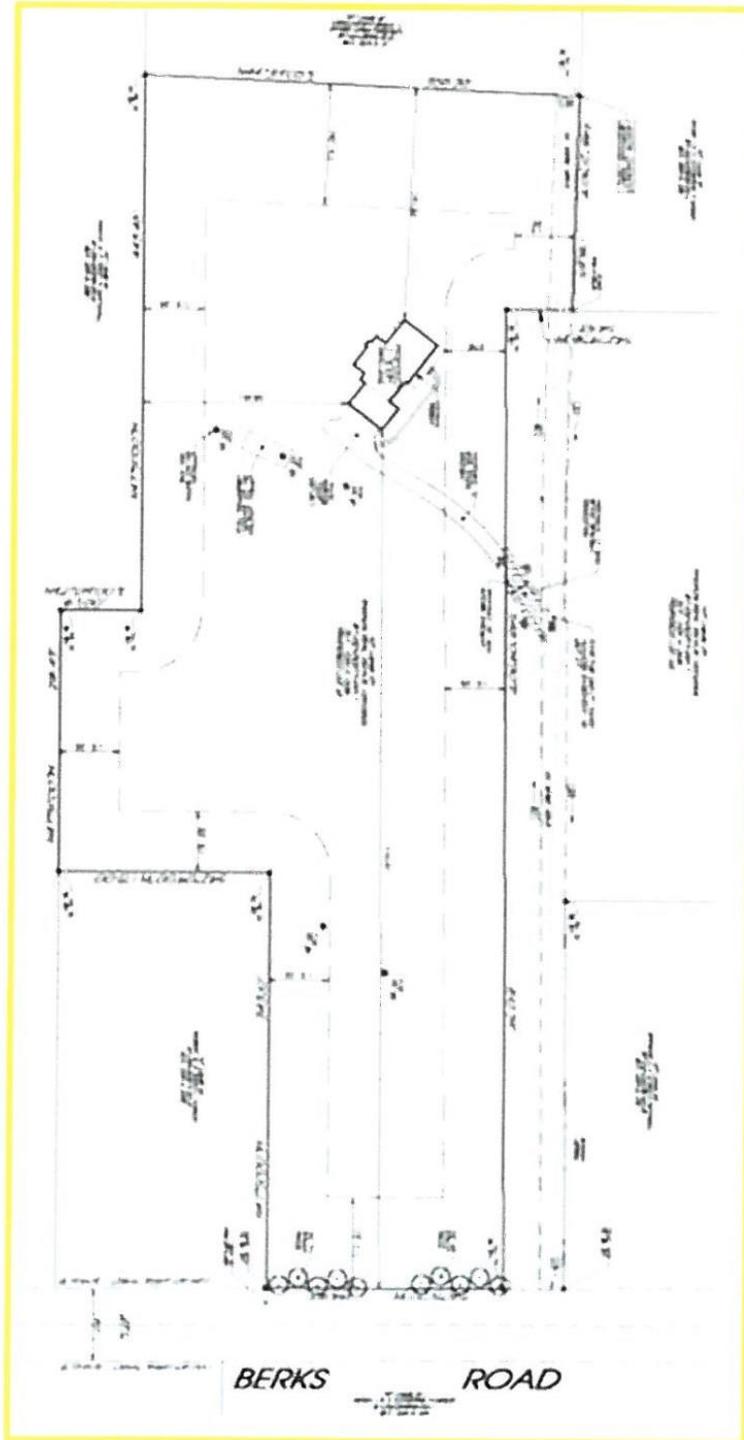
Township Manager's Signature

Date

Date

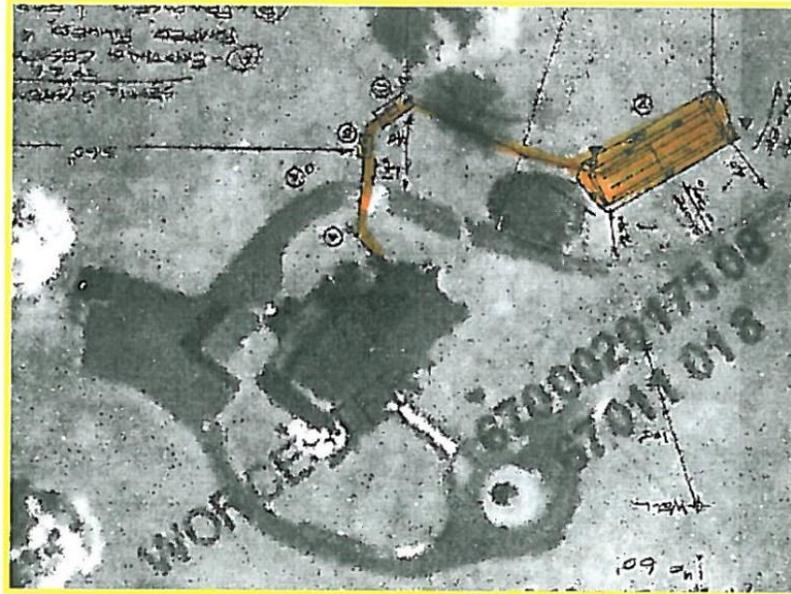
**** Please attach a copy of the front and back of all applicable health plan I.D. cards to show that you are enrolled in employer-sponsored health benefits through another source. The process of waiving your Health Coverage cannot be completed without these copies. ****

2119 Berks Road



agenda item c)

1545 Kriebel Mill Road



agenda item d)

private utility enterprises, inc.

6130 kit road, unit 4
pipersville, pa 18947

office 215-766-2626
fax 215-766-2424

***PRIVATE UTILITY ENTERPRISES, INC.
WATER & WASTEWATER MANAGEMENT***

**OPERATIONS AND MAINTENANCE CONTRACT
FOR THE WASTEWATER FACILITIES OF
WORCESTER TOWNSHIP**

agenda item e)

**AGREEMENT WITH
WORCESTER TOWNSHIP
FOR THE OPERATION AND MAINTENANCE OF THE AUTHORITY'S
WASTEWATER SYSTEMS**

This agreement made and entered in to this _____ day of _____ 2017, by and between Worcester Township, located at 1721 Valley Forge Road, Worcester, PA 19490 (hereinafter referred to as Client) and Private Utility Enterprises, Inc., with main address at 6130 Kit Road, Pipersville, PA 18917 (hereinafter referred to as P.U.E.)

RECITALS:

WHEREAS; the client has determined that it needs the services of an experienced and qualified operator responsible for the completion of operations and maintenance activities of the Client; and

WHEREAS; P.U.E. has claimed that it has all necessary technical expertise and experience to assume such operations and maintenance responsibility; and

WHEREAS; P.U.E. has submitted a proposal to provide operations and maintenance services for the facilities; and

WHEREAS; the Client has selected P.U.E., and P.U.E. has agreed to perform the services set forth hereunder; and

NOW THEREFORE; the Client and P.U.E. hereby agree as follows:

ARTICLE 1: GENERAL

- 1.1 P.U.E. hereby agrees to perform the services and to comply with the terms and conditions as set forth herein, and in consideration of such services, the Client hereby agrees to make payments to P.U.E. as specified in Article 5 hereof, and to do or take such other actions as required of the Client hereunder.
- 1.2 The persons responsible for the services to be rendered under this Agreement on behalf of P.U.E. is proposed to be qualified individuals, licensed in the Commonwealth of Pennsylvania, if necessary, to perform the required services, as designated in writing by P.U.E. and accepted by the client.
- 1.3 P.U.E. represents and warrants that the employees to be assigned to Client's facility will have all necessary experience and training to perform operations and maintenance duties. In addition, P.U.E. shall maintain Liability Insurance in the minimum sum of \$1,000,000.00, statutory Workmen's Compensation coverage, and standard vehicle coverage. P.U.E. shall name client as an additional insured to its insurance policies, and P.U.E. shall request its insurance carriers to provide client with thirty (30) days advance written notice prior to termination of an insurance policy. P.U.E. will provide the foregoing certificates of insurance each year.

ARTICLE 2: SCOPE OF SERVICE

In general, P.U.E. will assume management responsibility for full time operation and maintenance of the Township's Wastewater facilities. More specifically, P.U.E. will assume responsibility for operations of the facilities to ensure full compliance with the permits governing the Client's Valley Green and Berwick Place Waste Water Treatment Plants and Six (6) Sewage Pumping Stations as well its related equipment. P.U.E shall provide weekend and holiday coverage including travel, for operations and maintenance activities as well as consulting services and additional coverage as required by the client. This will involve providing staffing, equipment maintenance, emergency response, customer service and general housekeeping needed to maintain the system as well as filing any required Township reports, all in accordance with the rules and regulations of the Pennsylvania DEP.

Specifically, this scope of services will include the following:

- 2.1 Provide qualified individuals to operate the wastewater collection systems, wastewater treatment plants and sewage pumping stations within their manufacturer's and design parameters. If characteristics of the influent flow exceed the hydraulic, organic or design parameters of the treatment plant, P.U.E. will attempt to operate the facility using standard operating procedures to achieve proper effluent quality and maintain compliance. It is understood that P.U.E. cannot be responsible for violations or fines related to events that cause the influent flows to exceed design parameters.
- 2.2 Perform wastewater treatment plants, and sewage pumping stations inspections. P.U.E shall provide full time coverage including weekend and holiday coverage including travel, for operations and maintenance activities as well as consulting services and additional coverage as required by the client. Whenever these inspections indicate a problem or potential problem, P.U.E will undertake or recommend in writing corrective action.
- 2.3 Record operation data and test results. Maintain a diary of operations and a log of concerns or problems related to the facilities, including the monitoring of excessive flows. Verify proper functioning of all related equipment. Complete scheduled tasks as requested by the Client.
- 2.4 Expenses incurred for supplies, laboratory test, sludge removal, grass cutting and chemicals, should they be necessary, will be billed directly to the Client. P.U.E. will verify invoices for maintenance, repairs and replacement.
- 2.5 Complete specialized maintenance per the manufacturer's preventative maintenance specifications.
- 2.6 It is anticipated that certain emergency purchases may be required to maintain the integrity of operations. Purchases of any expenditure on behalf of the Client shall be approved in advance by an officer of the Client if at all possible.
- 2.7 Meet with PA DEP personnel, Client Engineer, Client, attend board meetings as necessary or required. PUE will provide copies of all correspondence it receives from the regulatory agencies to the Township.

- 2.8 Provide 24-hour emergency contact to ensure continual and uninterrupted operation at the facilities, utilizing an emergency operations schedule of qualified personnel. PUE utilizes a 24-hour live answering service.
- 2.9 Perform meter reading, utility location, answer customer service complaints, conduct required operation and maintenance of the water and sewer systems. One call response is required by State Law and in some cases reimbursable.

ARTICLE 3: RESPONSIBILITIES OF THE CLIENT

- 3.1 The Client shall use its best efforts to secure materials or information requested by P.U.E. for the purpose of carrying out services under this Agreement and shall generally offer cooperation to P.U.E.
- 3.2 P.U.E. shall have no responsibilities or liability whatsoever for any current or future disputes between the Client and architect, engineers, contractors, or other parties related to design or construction, except where such a dispute is the result of negligence, willful misconduct or nonfeasance by P.U.E.

ARTICLE 4: TERM

- 4.1 This Agreement is valid for Sixteen (16) months. Either party may withdraw from this Agreement upon giving thirty (30) days' notice to the other party. At the end of any term, this Agreement will renew automatically on a yearly basis unless written notice of a change or intention to cancel is given ninety (90) days in advance of December 31 of each year.

ARTICLE 5: COMPENSATION

- 5.1 The Client shall compensate P.U.E. for services at fee of \$8950.00 per month for operations through December 2017, payable within thirty (30) days of receipt of invoice. Alternatively, the Client may elect to utilize the PUE standard hourly rate of \$50.00 per hour for services provided. Monthly invoices shall include inspection dates, comments and work performed. For purposes of Operations and Maintenance, Client shall only be charged for time when P.U.E. is on site performing services and shall not be charged for travel time to or from the job site, or per mile traveled.
- 5.2 Compensation provided under this Article constitutes full and complete payment for all costs assumed by P.U.E. in performing this Operations and Maintenance Agreement, including but not limited to salaries, consultant fees, costs of materials and supplies, printing and reproduction, consultations and presentations, meetings, telephone, postage, and all similar expenses. Notwithstanding the previous, the Client shall reimburse P.U.E. for travel and per diem expenses incurred while on previously approved by an officer of the client, official travel associated with any requirements of this project outside the scope of services. Such request for reimbursement shall be in accordance with the standard rates of 50.00 per hour per person, and mileage reimbursement at the current IRS rate per mile traveled.

ARTICLE 6: OTHER TERMS AND CONDITIONS

- 6.1 Each party hereto represents to the other party that it has full power and authority to enter into and perform this Agreement, that all actions necessary to such execution and performance have been taken, and that this agreement violates no law, regulation, decree, or other legislative, administrative, or judicial restriction of either of the parties.
- 6.2 The terms and conditions of this Agreement shall be binding upon the Client and P.U.E. and their respective successors and assigns.
- 6.3 This Agreement incorporates all the understandings of the parties hereto and supersedes any and all agreements reached by the parties prior to the execution of this Agreement, whether oral or written.
- 6.4 If any provision of this Agreement is held invalid, the balance of the provisions of this agreement shall not be affected thereby if the balance of the provisions of this Agreement would then continue to conform to the requirements of applicable laws.
- 6.5 Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.
- 6.6 Notwithstanding any such claim, dispute, or legal action, arising out of this Agreement or services to be provided pursuant to this Agreement, each party shall continue to perform its obligations under this Agreement in a timely manner, unless otherwise mutually agreed in writing.
- 6.7 This Agreement is specifically to provide operations and maintenance services to the Client's waste water treatment plants, collection system, and sewage pumping station, Worcester Township, PA. Specifically the Valley Green WWTP, the Berwick Place WWTP and their respective collection and conveyance systems.
- 6.8 Except as otherwise specifically provided in this Agreement, whenever under this Agreement, approvals, authorizations, determinations, satisfactions, or waivers are required or permitted, such approvals, authorizations, determinations, satisfactions, or waivers shall be effective and valid only when given in writing signed by a duly authorized officer of P.U.E. and delivered in hand or sent by mail, postage prepaid, to the principal officer of the party to whom it is directed, which until changed by written notice from one party to the other party is as follows:

Contractor: Private Utility Enterprises, Inc.
6130 Kit Road
Pipersville, PA 18917

Client: Worcester Township
1721 Valley Forge Rd
Worcester, PA 19490

Attn: Michael Sullivan, President

Attn: Mr. Tommy Ryan, Township Manager



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written

WITNESS:

WORCESTER TOWNSHIP

By: _____

By: _____

Chairman (Vice)

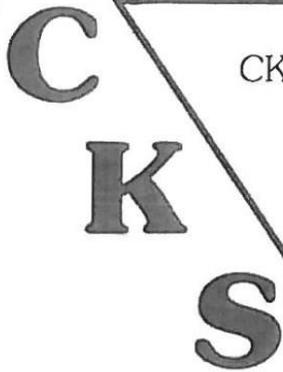
WITNESS:

Private Utility Enterprises, Inc.

By: _____

By: _____

Michael Sullivan, President



CKS Engineers, Inc.
88 South Main Street
Doylestown, PA 18901
215-340-0600 • FAX 215-340-1655

Joseph J. Nolan, P.E.
Thomas F. Zarko, P.E.
James F. Weiss
Patrick P. DiGangi, P.E.
Ruth Cunnane
Michele A. Fountain, P.E.

May 10, 2017
Ref: # 7511

Township of Worcester
1721 Valley Forge Road
PO Box 767
Worcester, PA 19490-0767

Attention: Tommy Ryan, Township Manager

Reference: 2017 Sludge Hauling Contract - Recommendation for Award

Dear Mr. Ryan:

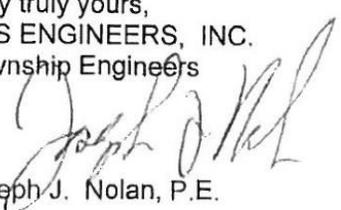
Bids were opened for the 2017 Sludge Hauling Contract on May 10, 2017. Bids were received electronically through the PennBid Electronic Bidding System. This contract is for the hauling of liquid sludge and emergency wastewater hauling in conjunction with the Township's two (2) wastewater treatment plants and the sanitary sewer collection system.

A total of five (5) bids were submitted for this contract. The low bid was submitted by Franc Environmental Inc., with a bid of \$69.45 per 1,000 gallons for liquid sludge hauling, and \$65.00 per 1,000 gallons of emergency hauling of raw wastewater. I have enclosed the bid tabulation of all five (5) bids received with this letter.

Franc Environmental Inc., provides sludge hauling and wastewater hauling services, in addition to septic hauling services, throughout the area. We are very familiar with Franc Environmental Inc., and find them to be qualified for this contract. Please note that this contract will start on July 1, 2017 and will have a contract period of two (2) years, with an additional one (1) year extension upon mutual agreement between Worcester Township and Franc Environmental, Inc.

By this letter, I am recommending the Township award this contract to Franc Environmental Inc., for their bid amounts. Please contact this office if you have any questions or need any additional assistance on this contract.

Very truly yours,
CKS ENGINEERS, INC.
Township Engineers


Joseph J. Nolan, P.E.

JJN/paf
Enclosure

cc: File agenda item f)

WORCESTER TOWNSHIP, MONTGOMERY COUNTY

2017 SLUDGE HAULING CONTRACT

BID TABULATION

No.	Description	Unit Of Measure	(1) Franc Environmental, Inc.	(2) Potty Queen	(3) Rinehart's Sanitation Services, Inc.**	(4) McGovern Environmental	(5) Russell Reid Waste Hauling
TWO (2) YEAR CONTRACT WITH OPTION FOR ONE (1) YEAR EXTENSION							
1	Unit Price for Removing, Hauling and Disposal of Liquid Sludge with approximately 3% solids concentration from Valley Green and Berwick Place Wastewater Treatment Plants on "as needed" basis. Estimated quantity is 336,000 gallons per year.	\$ / 1,000 Gallons	\$69.45	\$92.60	\$92.60	\$95.50	\$109.40
2	Unit Price for Emergency Hauling of Raw Wastewater from collection system facilities on "as needed" basis. Wastewater to be hauled to Valley Green or Berwick Place WWTP for disposal and treatment. Estimated quantity is 20,000 gallons per year.	\$ / 1,000 Gallons	\$65.00	\$150.00	\$150.00	\$125.50	-No Bid-

** Paper bid was submitted to CKS Engineers - not electronically on PennBid



May 4, 2017

Mr. Joseph Nolan, P.E.
Worcester Township
88 South Main Street
Doylestown, PA 18901

Re: Skippack Creek Watershed Sediment TMDL Planning &
Coordinated Implementation Strategy
(Proposal)

Dear Mr. Nolan:

Following up on a request for a comprehensive proposal, inclusive of most members of the Skippack Watershed, we have prepared a project scope and budget to develop a Coordinated Implementation Strategy & TMDL Plan for the purpose of evaluating and prioritizing projects to help the Skippack Creek meet its designated use. It is understood that this coordinated effort will take place primarily between the permittees (MS4 communities), with input from a number of other planning groups within the region. The effort depicted here will draw from a number of planning documents, past, current and future to formulate a strategy that will help the communities meet their shared goals for water quality and stewardship.

1. Background

Based on requirements from Municipal Separate Storm Sewer System (MS4) permits, the communities of the Skippack Watershed, located in Montgomery County, Pennsylvania, must address reductions to wasteloads assigned through a TMDL study conducted in 2005. While this is already established in a report approved by EPA, there are a number of calibration and data issues that have been pointed out with regards to the original AVGWLF (ArcView Generalized Watershed Loading Function) models used over the last two decades, state-wide. Consequently, based on the revisions to the original modeling tool, it is typically to the benefit of communities to calculate a new total wasteload and required wasteload reduction amount in order to have a more accurate depiction of its share of regulatory responsibility.

This will provide a basis of study that will make any planning effort after the results of a newer model run, more accurate and thus, more meaningful with meeting these goals than results described in the Skippack TMDL Report filed with EPA in 2005. It has also been determined that the newer model simulation substantiates a significant decrease in overall wasteload and consequently, a reduced amount of sediment reduction if the newer study generated for Upper Gwynedd is used as opposed to using the 2005 figures. This model has been reviewed and approved for use by PADEP.

agenda item g)



In comparing the 2005 report versus the 2015 revised model, an overall decrease in sediment wasteload of more than 30% is expected (equating to nearly 1 million less pounds of sediment). This generally also means more than 30% less projects (and by extension, expense) would be required over the original target provided in the 2005 EPA TMDL report. *A written agreement by PADEP validating the results of the new model is included as an attachment with this document.*

2. Scope of Services

A. Watershed Model for Skippack Creek Watershed

- Full watershed model development with boundaries, as per EPA TMDL Report (2005)
- Gather Data Topographical, Municipal, Soil, Land use and Hydrological/Meteorological Data for use in model.
- Generation of a sediment "Baseline Load" run for the combined watershed.
- Calculate a new Wasteload Allocation figure and determine a load reduction figure required by each the Skippack Watershed Communities.
- Schedule technical session with PADEP's TMDL Chief to validate and attain agreements to modeling approach and final figures.
- Once validated, determine through watershed modeling, an approximation (and scale) of restoration projects that will be required to meet the wasteload reduction figures established by the validated model.

B. Coordination with Stakeholders

It is proposed that meetings with the various stakeholders who have been historically involved with conservation, planning and stewardship projects within the Skippack Creek Watershed should be conducted. The purpose of these meetings will be to gain understanding of what type of projects and programmatic practices are planned, or are currently underway, so that these efforts can be evaluated and quantified through surface water models to measure their impact on the watershed's overall wasteload.

Every effort will be made to hold group meetings to provide economy of hours. However, additional meeting time will likely be required to discuss and solidify strategies that will bolster the effectiveness of the future candidate projects.

Currently identified stakeholders are as follows:

- Montgomery County Conservation District
- Montgomery County Planning Commission
- Municipalities of the Skippack
- Municipal Environmental Advisory Councils
- Municipal Park and Recreation Groups
- Skippack Home Owners Associations
- Pennsylvania Fish & Boat Commission



- National Fish and Wildlife Foundation
- Perkiomen Watershed Conservancy
- Evansburg State Park

C. Watershed Analysis: Full Program, Scoping and Evaluation

Using the GWLF-E (MapShed) program secured by this contract, a watershed evaluation of the Skippack will be conducted to determine the scope and scale of projects necessary to meet, per EPA/PADEP requirements, a sediment wasteload reduction by eighteen percent (18%), watershed-wide.

After a coordination period with stakeholders, a better idea of what key lands and opportunities may be available to the group for evaluation will be realized. With this knowledge, a number of large-scale, high value, wasteload reduction opportunities will be identified and quantified. Candidate project will be selected based on their potential to achieve sediment pollution reduction on a scale large enough to provide a significant impact towards meeting the requirements of the TMDL. The reductions attributed to these candidate projects will be shared by the group. For budgeting purposes, five (5) potential large scale projects will be identified and effects on the watershed, evaluated, quantified and conceptualized. These projects could range from streambank restoration to regional water quality control basins. This phase will also include development of grantsmanship for funding to assist with forwarding of one or more of these projects.

D. Program Evaluation and Project Prioritization

Once all current and future projects have been identified, T&M will use site-level modeling to quantify potential wasteload reduction benefits as well as cost. It is envisioned that cost verses benefit will serve as an initial basis for project prioritization, as well as identification of other factors that may elevate consideration in earlier funding rounds e.g. areas already targeted for redevelopment, private or public-private partnerships, fundability through grants, etc.

- Site-level Modeling
- Priority funding matrix
- Review with Stakeholders though public meetings
- Revise prioritization based on discussions

E. Prepare Final Skippack Creek Coordinated Implementation Strategy

Once all projects and programs are discussed, added and ranked, T&M will develop the final document for submittal to PADEP.

- Revised TMDL/WLA Report (basis of planning)
- Planning narrative
- Future candidate project evaluation studies
- Final Project Prioritization matrix
- Identification Grant funding options to assist with pursuit of outside funding
- Public presentations (Two)



- Submittal to PADEP (In person to present)

F. Reimbursement Costs

- Prints, copies, mileage, postage, etc.

2. Services Not Included

- Public meetings (in excess of two).
- Project Benefits Evaluations (in excess of 48 individual projects)
- Geological studies
- Geotechnical investigation Fees
- Structural Design
- Permits (including but not limited to: PADEP, PennDOT, LVPC, DCNR)
- Design of Utility Relocations
- As-built drawings
- Impact studies including historical, archeological resources, environmental, endangered species, etc.
- Advertisement fees
- Does not include any additional TMDL requirements that may be added for the Skippack Watershed at a later time (e.g. nutrients)
- Other additional watershed model methodologies, if required by PADEP for verification of BMPs (SWMM, InfoWorks, et al.)
- Planning and use of long-term monitoring systems for verification/validation of program effectiveness
- Site suitability studies that involve geotechnical evaluations
- Title research (land ownership investigations)
- Sewershed Boundary Delineations
- Survey

(This proposal is for planning and MS4 permitting purposes only)

Compensation

Based on the scope of services described above, T&M Associates anticipates the level of effort and compensation as noted below:

Phase 1	
A. Watershed Model for Skippack Creek Watershed.....	\$22,796.00*
B. Coordination with Stakeholders.....	\$23,665.00
C. Watershed Analysis: Full Program, Scoping & Evaluation.	\$17,240.00
Phase 2	
TBD	
D. Program Evaluation and Project Prioritization.....	<i>\$38,860.00</i>
E. Prepare Final Skippack Creek Coordinated Implementation Strategy.....	<i>\$15,920.00</i>
F. Reimbursement Costs.....	<i>\$ 4,080.00</i>

The estimate noted above will not be exceeded unless the Scope of Services is amended in writing and approved by all parties. This proposal is for the execution of Tasks A – C. At the completion of Phase 1, progress will be



evaluated by committee to determine to what degree scope may need to be subtracted or added to complete the plan.

* This figure represents a cost already incurred by Upper Gwynedd Township for the development of a complete watershed model for the Skippack Watershed. Although this task is complete, this amount is included with this proposal as a means of capturing incurred cost, to be reimbursed to Upper Gwynedd for the work already done and offered to the communities of the Skippack Watershed to aid with the development of a multi-municipal design details plan and strategy for the shared benefit of all the communities who wish to take part in a multi-municipal planning effort.

Phase 1 - Total Share of Cost for Worcester Township = \$12,740.20 (Assuming five communities participating)

Authorization

To authorize the work in the Scope of Services, please sign and date below and return to this office. If you should have any questions or require additional information, please do not hesitate to call me at 610-625-2999.

Yours very truly, T&M
Associates

Gregory S. Duncan, P.E., LEED-AP
Director of Watershed Studies

Cc: File
ENCS: PADEP Acknowledgment of Support for New Model Study

Tasks A-C

Accepted this _____ Day of _____, 2017.

By _____

(Signature)

(Print Name)

Title _____