

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, MAY 17, 2017 – 7:30 PM**

**CALL TO ORDER** by Chair Caughlan at 7:32 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:   SUSAN G. CAUGHLAN   [X]  
              STEPHEN C. QUIGLEY   [X]  
              ARTHUR C. BUSTARD   [X]

**INFORMATIONAL ITEMS**

- Tommy Ryan, Township Manager, provided an overview of an approximate \$220,000 Green Light Go grant award for improvements to certain traffic signals at Valley Forge Road and Germantown Pike.
- Chair Caughlan announced an addition to this evening’s Business Meeting agenda, a proposed change of start time for the balance of Work Session meetings in 2017.

**PUBLIC COMMENT**

- There was no public comment at this evening’s Business Meeting.

**OFFICIAL ACTION ITEMS**

- a) Consent Agenda – Chair Caughlan asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Bustard made a motion to approve a consent agenda that includes (a) the Treasurer’s Report and other Monthly Reports for April 2017, (b) bill payment for April 2017 in the amount of \$183,432.31; (c) the April 19, 2017 Business Meeting minutes; and, (d) the April 19, 2017 Work Session minutes. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) waiver – Mr. Ryan provided an overview of a waiver request to install an on-lot septic system in the front yard at 2119 Berks Road.

Supervisor Bustard made a motion to approve a waiver request to install an on-lot septic system in the front yard at 2119 Berks Road. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2017-13 – Mr. Ryan provided an overview of a proposed revision to the Worcester Township Personnel Manual to include a health insurance opt-out provision.

Supervisor Bustard made a motion to approve Resolution 2017-13, to revise the Worcester Township Personnel Manual to include a health insurance opt-out provision. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- d) waiver – Mr. Ryan provided an overview of a waiver request to install an on-lot septic system in the front yard at 1545 Kriebel Mill Road.

Supervisor Bustard made a motion to approve a waiver request to install an on-lot septic system in the front yard at 1545 Kriebel Mill Road. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) proposal award – Mr. Ryan provided an overview of a proposed contract for sanitary sewer operation services with Private Utilities Enterprises, Inc. Joe Nolan, Township Engineer, commented on his experience with this contractor.

Supervisor Bustard made a motion to execute a contract with Private Utilities Enterprises, Inc. for sanitary sewer operation services, for an 18-month period effective July 1, 2017. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) bid award – Mr. Ryan provided an overview of bids received for sludge hauling, and he noted the lowest responsive and responsible bidder was Franc Environmental, Inc.

Supervisor Bustard made a motion to award a bid for sludge hauling to Franc Environmental, Inc., in the amounts noted in the bid opened on May 10, 2017. The motion was seconded by Supervisor Quigley.

Supervisor Quigley commented on potential liability for sludge removal and disposal.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) Skippack Creek Watershed – Mr. Nolan provided an overview of a multi-municipal effort to assess the waste load allocation attributable to certain Townships in the Skippack Creek Watershed.

Supervisor Bustard made a motion to approve the Township joining a multi-municipal effort to assess the municipality's waste load allocation for that portion of the Skippack Creek Watershed situated in the Township, as per the T&M Associates May 4, 2017 proposal. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- h) resignation – Supervisor Bustard made a motion to accept the resignation of Doug Fennimore, Public Works Laborer. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- i) Work Session Meeting start time – Supervisor Bustard made a motion to establish a 6:30pm start time for Work Session meetings for the balance of 2017, and to advertise same. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

## **OTHER BUSINESS**

- There was no other business discussed at this evening's Business Meeting.

**ADJOURNMENT**

There being no further business brought before the Board, Chair Caughlan adjourned the Business Meeting at 7:53 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager