

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
MONDAY, JUNE 6, 2011 AT 9:00 A.M.**

CALL TO ORDER by Arthur Bustard at 9:03 A.M.

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD [X]
STEPHEN C. QUIGLEY [X]
SUSAN CAUGHLAN [X]

INFORMATIONAL ITEMS

1. MANAGER'S REPORT

- a. Mr. Burman reported that the last meeting of the Zoning Hearing Board was held on May 24, 2011. Two decisions were rendered. The next meeting is June 28, 2011, at which one new application will be heard.
- b. Mr. Burman provided a report on recent Subdivision and Land Development Activities.
- c. Mr. Burman reported on the need for a sign at Heyser Field, and requested the Board's approval for the design and location of the sign. The proposed sign would be located near the driveway along Griffith Road, which is visible from Valley Forge Road. The proposed sign would be similar to signs at Sunnybrook Park and at the Township Building. The dimensions of the proposed sign would be 38 inches high by 55 inches wide. The proposed sign, as designed by Bourne Graphics, would be \$3,940. The Board discussed the proposed sign. Supervisor Caughlan moved to purchase the sign from Bourne Graphics, using Design "A", in which the words Heyser Field would appear on two lines. Supervisor Quigley seconded the motion. Rick DeLello, Worcester, commented on the proposed sign. Chairman Bustard called the question and the motion passed unanimously.
- d. Mr. Burman requested authorization to execute the final contract with Miller Environmental Services, Inc. for operations and maintenance of the Township's sanitary sewer systems. The Agreement has been reviewed and approved by the Township Engineer and Township Solicitor. This is in accordance with the contract award dated December 14, 2010 and the interim contract dated January 3, 2011. Mr. Burman noted that an additional \$67.20 per month has been added to the value of the contract to cover testing that had been inadvertently omitted from the RFP. The monthly cost under the new contract will be \$14,823.34. Supervisor Quigley moved to authorize execution of the aforementioned contract. Supervisor Caughlan seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.
- e. Mr. Burman reported that the influent grinder pump for the Berwick Treatment Plant is in poor condition. It has been removed and needs to be rebuilt or replaced. It would cost \$18,000 to rebuild the unit, while a new unit would cost \$20,501 from Deckman Electric. Because this is a replacement of an existing part for the public works of the Township, rather than a new addition, expansion or enlargement of the existing facilities, it is exempt from the bidding requirements

pursuant to Section 3102(h)(1) of the Second Class Township Code. The Township Engineer, Joe Nolan, reports that he is OK with purchasing the new unit rather than attempting to rebuild the old unit. Supervisor Quigley moved to purchase a new influent grinder pump from Deckman Electric for \$20,501. Supervisor Caughlan seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

2. ENGINEER'S REPORT

Mr. Nolan reported that administration of the Kriebel Mill Road Bridge Replacement Project is moving forward. Contracts are expected soon. The work is to be completed in stages so that the bridge will remain open to one lane of traffic at all times. Work is expected to be completed over the summer months, with the bridge to be reopened by the time school resumes.

Mr. Nolan reported that he has received the specifications and inspection reports for replacement of the roof at Worcester Community Hall. Fortunately, no asbestos was found in the roofing materials. Bid documents will be completed in the near future.

Mr. Nolan reported that he and the Roadmaster, Tom Bookheimer, are nearing completion of their recommendation for the Road Improvement Program. A full recommendation should be available for the evening meeting in June.

Supervisor Caughlan asked whether portion of the Road Improvement Program would qualify for the ARLE Grant Program. The deadline is July 31st. Mr. Nolan stated that he would review the program and be available to discuss, as needed.

3. SOLICITOR'S REPORT

Mr. Garrity reported that the Board of Supervisors held a brief Executive Session at the conclusion of their last meeting, to discuss an update to the lease agreement relative to the proposed cell tower at Nike Park.

4. OTHER BUSINESS

The Board discussed the Cedars Village Planning, and the issue of public sewers relative to this potential zoning district. Supervisor Quigley expressed concerns with capacity of the sanitary sewage system in the area, which is served by Upper Gwynedd Towamencin Authority. By consensus, the Board asked Mr. Nolan to explore and report on the availability of public sewer relative to Cedars Village. Supervisors Quigley also discussed concerns with regard to the future location of sidewalks in this area.

Supervisor Quigley expressed concerns regarding reports of soil contamination at the former Gulf Station located at the corner of Skippack Pike and Valley Forge Road. A discussion ensued. No formal action was taken.

5. APPROVAL OF THE MINUTES OF May 2, 2011

The Board discussed a problem with section 1e, in which the minutes stated that Supervisor Caughlan both made a motion and seconded it. Supervisor Quigley moved to approve the minutes, subject to the correction as to who made the motion and who seconded it in item 1e. Supervisor Caughlan seconded the motion. There were no comments from the public and the motion passed unanimously.

6. PUBLIC COMMENTS

Chairman Bustard asked members of the public to limit their comments to five minutes.

Dave Plager, Worcester, commented on the proposed walking trail at Heyser Field.

Maeve Vogan, Worcester, commented on recent activity at the Zoning Hearing Board.

6. Adjournment

There being no further business or comments from the public, Chairman Bustard adjourned the meeting.

Respectfully submitted:



David R. Burman, Secretary

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, JUNE 15, 2011 AT 7:30 P.M.**

CALL TO ORDER by Arthur Bustard at 7:33 P.M.

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT:

ARTHUR C. BUSTARD	[X]
STEPHEN C. QUIGLEY	[]
SUSAN G. CAUGHLAN	[X]

INFORMATIONAL ITEMS

1. TREASURER'S REPORT

Chairman Bustard read the Treasurer's Report for the month of May 2011 – Net Change on Cash Basis

General Fund	\$549,067.38
State Fund	\$153,558.71
Capital Reserve Fund	\$2,652.12

Supervisor Caughlan moved to accept the Treasurer's Report. In the absence of Supervisor Quigley, Chairman Bustard seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

2. PAYMENT OF BILLS OF THE TOWNSHIP

Supervisor Caughlan moved to pay the bills of the Township in the amount of \$172,055.34. In the absence of Supervisor Quigley, Chairman Bustard seconded the motion. There were no comments from the Board or the public, and the motion passed unanimously.

3. MANAGER'S REPORT

- a. Mr. Burman reported that DRAFT ordinance revisions concerning Accessory Uses (in Chapter 150) have been posted on the Township's website for public review. Comments have been received by the Township, and staff is not prepared to request authorization to advertise the proposed ordinance at this time.
- b. Mr. Burman reported that DRAFT ordinance revisions concerning "no-impact home-based business" (as defined and required by Section 603.(1) of the Municipalities Planning Code) have been posted on the Township's website for public review. No comments have been received. Supervisor Caughlan moved to authorize staff to advertise the proposed ordinance. In the absence of Supervisor Quigley, Chairman Bustard seconded the motion.

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There were no comments from the Board or the public, and the motion passed unanimously.

- c. **Update on requested “Town Hall” style meeting with PA Turnpike Commission and elected officials concerning sound barriers along the Turnpike.** Mr. Burman reported that staff is attempting to schedule the requested meeting. At this time, potential dates for the meeting include August 23rd and August 25th. Coordination is ongoing.
- d. **Zoning Hearing Board Update** – Mr. Burman reported that the last meeting of the Zoning Hearing Board took place on May 24, 2011, at which two decisions were rendered. The next meeting is scheduled for June 28, 2011. One new application is scheduled to be heard at that meeting.

4. ENGINEER’S REPORT

- a. Mr. Nolan asked whether the Board had any questions regarding his report for the month of May. There were none.
- b. **Recommendations for 2011 Road Improvement Program** – Mr. Nolan reported that he and the Roadmaster, Tom Bookheimer, had toured the Township and developed a list of projects to be addressed this year. The list includes:

Roadway	General Description of Work	Engineer’s Estimate
Kriebel Mill Road (Fawn to Heebner)	Final pavement repair; milling; seal coat; level & scratch course; wearing course	\$85,900
Kriebel Mill Road (Heebner to Stump Hall)	Final pavement repair; milling; seal coat; level & scratch course; wearing course	\$59,100
Potshop Road (at Valley Forge Rd.)	Pipe & end-wall; rip-rap; swale; pavement repair; milling; seal coat; level & scratch course; wearing course	\$46,700
Hollow Road (at Skippack Pike)	Final pavement repair; milling; seal coat; level & scratch course; wearing course	\$9,950
North Wales Road (Morris to Skippack)	<i>Selective</i> base and pavement repair; crack seal; pavement base underdrain; swale; wearing course	\$87,000
Heebner Road (Valley Forge to Kriebel Mill)	<i>Selective</i> base and pavement repair; pavement base underdrain; swale; wearing course	\$29,750
Dell Road (Woodlyn to Quarry Hall)	<i>Selective</i> base and pavement repair	\$13,500
Trooper Road (adjacent to TechniTool)	<i>Selective</i> pavement repair and partial reconstruction; rip rap drainage swale	\$14,250
Windy Hill Road	<i>Selective</i> pavement repair	\$2,400
East Adair Drive	Pipe & end-wall; concrete channel; partial road restoration and reconstruction; bituminous curb	\$6,278

The Engineer’s estimate for the entire 2011 Road Improvement Program is \$354,828. Mr. Burman reported that, although this exceeds the original budget the 2011 Road Improvement Program, funding is available from other line items to cover the Engineer’s estimate of total

costs. The Board discussed the possibility that the work on North Wales Road should be delayed until PennDOT's North Wales Road Realignment Project is completed. Mr. Nolan stated that this work could be included in the bid documents as an alternate bid, in case circumstances dictate that this work should not be completed this year. Supervisor Caughlan moved to authorize advertising bids for the 2011 Road Improvement Program as described. In the absence of Supervisor Quigley, Chairman Bustard seconded the motion. Gordon Todd, Worcester, commented on the 2011 Road Improvement Program. Chairman Bustard called the question and the motion passed unanimously.

5. SOLICITOR'S REPORT

- a. **Executive Session Report** – Mr. Garrity reported that an executive session was held June 13, 2011, at which the Board of Supervisors received an update on potential litigation related to an apparent zoning violation in the Township.

6. OTHER BUSINESS

7. APPROVAL OF THE MINUTES OF May 18, 2011

Supervisor Caughlan moved to approve the minutes of May 18, 2011. In the absence of Supervisor Quigley, Chairman Bustard seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

8. PUBLIC COMMENTS

Chairman Bustard asked members of the public to limit their comments to five minutes.

Dee Dee McGrane, Worcester, commented on open space conservation and acquisition.

9. Adjournment

Supervisor Caughlan moved to adjourn the meeting. In the absence of Supervisor Quigley, Chairman Bustard seconded the motion. There were no comments from the Board or the public and the motion passed unanimously.

Respectfully submitted:



David R. Burman, Secretary

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