

**TREASURER'S REPORT
AND OTHER MONTHLY REPORTS**

AUGUST 2017

1. Treasurer's Report
2. Planning & Parks Report
3. Permit Activity Report
4. Public Works Department Report
5. Fire Marshal Report
6. Township Engineer Report
7. Worcester Volunteer Fire Department Report
8. Pennsylvania State Police Report

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account Range: First to Last		Include Non-Anticipated: No		Year To Date As Of: 08/31/17				
Expend Account Range: First to Last		Include Non-Budget: No		Current Period: 08/01/17 to 08/31/17				
Print Zero YTD Activity: No				Prior Year As Of: 08/31/17				
Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
001-301-100-000	Property Taxes- Current	46,361.79	47,200.00	102.94	46,282.78	0.00	917.22-	98
001-301-500-000	Property Taxes- Liened	594.30	770.00	126.58	522.96	0.00	247.04-	68
001-301-600-000	Property Taxes- Interim	255.86	260.00	0.00	116.63	0.00	143.37-	45
	Segment 3 Total	47,211.95	48,230.00	229.52	46,922.37	0.00	1,307.63-	97
001-310-010-000	Per Capita Taxes- Current	4,628.78	4,755.00	1,392.89	3,329.45	0.00	1,425.55-	70
001-310-030-000	Per Capita Taxes- Delinquent	904.72	1,010.00	130.90	617.70	0.00	392.30-	61
001-310-100-000	Real Estate Transfer Taxes	365,908.16	245,000.00	50,944.77	189,349.59	0.00	55,650.41-	77
001-310-210-000	Earned Income Taxes	2,653,012.57	2,535,000.00	431,074.39	1,467,296.12	0.00	1,067,703.88-	58
001-310-220-000	Earned Income Taxes- Prior Year	0.00	100.00	0.00	0.00	0.00	100.00-	0
*001-310-900-000	Impact Fees	32,038.40	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	3,056,492.63	2,785,865.00	483,542.95	1,660,592.86	0.00	1,125,272.14-	60
001-321-800-000	Franchise Fees	232,069.41	220,000.00	58,653.00	117,747.96	0.00	102,252.04-	54
	Segment 3 Total	232,069.41	220,000.00	58,653.00	117,747.96	0.00	102,252.04-	54
001-322-820-000	Road Opening Permits	400.00	500.00	0.00	150.00	0.00	350.00-	30
001-322-900-000	Sign Permits	122.15	250.00	0.00	0.00	0.00	250.00-	0
001-322-910-000	Yard Sale Permits	200.00	140.00	10.00	85.00	0.00	55.00-	61
001-322-920-000	Solicitation Permits	900.00	250.00	0.00	930.00	0.00	680.00	372
	Segment 3 Total	1,622.15	1,140.00	10.00	1,165.00	0.00	25.00	102
001-331-120-000	Ordinance Violations	1,713.73	1,000.00	639.57	2,235.31	0.00	1,235.31	224
	Segment 3 Total	1,713.73	1,000.00	639.57	2,235.31	0.00	1,235.31	224
001-341-000-000	Interest Earnings	41,068.43	1,000.00	77.72	5,380.51	0.00	4,380.51	538
	Segment 3 Total	41,068.43	1,000.00	77.72	5,380.51	0.00	4,380.51	538
001-342-000-000	Rents & Royalties	15,311.00	17,681.00	1,492.00	12,293.00	0.00	5,388.00-	70
001-342-120-000	Cell Tower Rental	127,683.05	140,632.32	10,661.97	97,567.75	0.00	43,064.57-	69

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	Segment 3 Total	142,994.05	158,313.32	12,153.97	109,860.75	0.00	48,452.57-	69
001-354-090-000	Grants	0.00	4,275.00	0.00	0.00	0.00	4,275.00-	0
*001-354-120-000	Emergency Relief- PEMA	29,858.03	0.00	0.00	29,858.03-	0.00	29,858.03-	0
	Segment 3 Total	29,858.03	4,275.00	0.00	29,858.03-	0.00	34,133.03-	698-
001-355-010-000	Public Utility Realty Tax	2,823.49	2,823.00	0.00	0.00	0.00	2,823.00-	0
001-355-040-000	Alcohol License Fees	800.00	1,000.00	0.00	400.00	0.00	600.00-	40
001-355-050-000	Foreign Casualty- State Aid	56,870.40	56,870.32	0.00	0.00	0.00	56,870.32-	0
001-355-070-000	Foreign Fire	101,086.86	101,086.86	0.00	0.00	0.00	101,086.86-	0
	Segment 3 Total	161,580.75	161,780.18	0.00	400.00	0.00	161,380.18-	0
*001-357-080-000	Tennis Court Grant	8,822.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	8,822.00	0.00	0.00	0.00	0.00	0.00	0
001-361-300-000	Land Development Fees	7,850.00	2,250.00	2,250.00	5,750.00	0.00	3,500.00	256
001-361-330-000	Conditional Use Fees	0.00	2,350.00	0.00	0.00	0.00	2,350.00-	0
001-361-340-000	Zoning Hearing Board Fees	9,250.00	5,300.00	1,600.00	9,600.00	0.00	4,300.00	181
001-361-350-000	Zoning Amendment Fees	0.00	1,350.00	0.00	0.00	0.00	1,350.00-	0
001-361-500-000	Map And Publication Sales	49.66	50.00	0.00	112.00	0.00	62.00	224
	Segment 3 Total	17,149.66	11,300.00	3,850.00	15,462.00	0.00	4,162.00	137
001-362-410-000	Building Permit Fees	166,141.61	120,000.00	21,249.70	83,147.70	0.00	36,852.30-	69
001-362-420-000	Zoning Permit Fees	13,892.50	8,500.00	870.00	6,950.00	0.00	1,550.00-	82
001-362-450-000	Commercial U&O Fees	775.00	500.00	0.00	0.00	0.00	500.00-	0
001-362-460-000	Driveway Permit Fees	490.00	195.00	0.00	560.00	0.00	365.00	287
	Segment 3 Total	181,299.11	129,195.00	22,119.70	90,657.70	0.00	38,537.30-	70
*001-367-342-000	Park Cell Tower Rental	20,863.62	0.00	0.00	0.00	0.00	0.00	0
001-367-400-000	PRPS Ticket Sales	5,695.95	8,000.00	1,457.00	5,647.53	0.00	2,352.47-	71
001-367-408-000	Sports & Lesson Fees	20,528.00	23,000.00	90.00	5,799.00	0.00	17,201.00-	25
001-367-409-000	Park Trips	9,114.89	7,000.00	540.00	5,212.90	0.00	1,787.10-	74
001-367-420-000	Park Miscellaneous	8,289.16	4,900.00	1,503.05	20,882.34	0.00	15,982.34	426

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
	Segment 3 Total	64,491.62	42,900.00	3,590.05	37,541.77	0.00	5,358.23-	88
001-381-000-000	Miscellaneous Income	27,824.98	8,160.00	0.75	30,546.68	0.00	22,386.68	374
001-381-001-000	Service Charge Fees	0.00	1,200.00	41.11	246.49	0.00	953.51-	21
	Segment 3 Total	27,824.98	9,360.00	41.86	30,793.17	0.00	21,433.17	329
001-383-200-000	Escrow Administration	800.00	800.00	100.00	100.00	0.00	700.00-	12
	Segment 3 Total	800.00	800.00	100.00	100.00	0.00	700.00-	12
001-392-300-000	Transfer From Capital Fund	383,872.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	383,872.00	0.00	0.00	0.00	0.00	0.00	0
001-395-000-000	Refund of Prior Year Expenditures	159.95	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	159.95	0.00	0.00	0.00	0.00	0.00	0
	Fund 001 Revenue Total	4,399,030.45	3,575,158.50	585,008.34	2,089,001.37	0.00	1,486,157.13-	58
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	LEGISLATIVE BODY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-400-000-000	Legislative- Payroll	7,560.00	7,500.00	630.00	5,040.00	0.00	2,460.00	67
001-400-110-000	Legislative- Benefits	65,708.76	68,917.14	5,133.31	43,153.90	0.00	25,763.24	63
001-400-150-000	Legislative- Consultant Services	38,297.00	26,100.00	0.00	15,172.00	0.00	10,928.00	58
001-400-312-000	Legislative- Mileage Reimbursement	311.04	500.00	0.00	299.92	0.00	200.08	60
001-400-337-000	Legislative- Dues & Subscriptions	3,249.00	5,950.00	182.60-	19.60-	0.00	5,969.60	0-
001-400-420-000	Legislative- Meetings & Seminars	3,245.49	4,725.00	0.00	3,077.97	0.00	1,647.03	65
	Segment 3 Total	118,371.29	113,692.14	5,580.71	66,724.19	0.00	46,967.95	59
	MANAGER:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-401-000-000	Management- Payroll	83,168.05	139,050.00	15,576.93	88,269.27	0.00	50,780.73	63
001-401-120-000	Management- Benefits	45,609.88	68,868.99	6,254.17	45,352.59	0.00	23,516.40	66
001-401-150-000	Management- Consultant Services	2,737.75	5,000.00	0.00	0.00	0.00	5,000.00	0
001-401-312-000	Management- Mobile Phone	600.00	600.00	50.00	400.00	0.00	200.00	67
001-401-321-000	Management- Mileage Reimbursement	4,800.00	4,800.00	400.00	3,200.00	0.00	1,600.00	67

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-401-460-000	Management- Meetings & Seminars	835.06	2,350.00	0.00	869.06	0.00	1,480.94	37
	Segment 3 Total	137,750.74	220,668.99	22,281.10	138,090.92	0.00	82,578.07	63
001-402-000-000	FINANCIAL ADMINISTRATION:							
001-402-120-000	Finance- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-402-150-000	Finance- Benefits	55,782.59	63,375.90	7,557.72	45,018.11	0.00	18,357.79	71
001-402-321-000	Finance- Mobile Phone	30,629.71	28,436.27	2,179.99	13,214.38	0.00	15,221.89	46
001-402-337-000	Finance- Mileage Reimbursement	35.83-	300.00	25.00	200.00	0.00	100.00	67
001-402-460-000	Finance- Meeting & Seminars	159.80	300.00	0.00	134.29	0.00	165.71	45
	Segment 3 Total	238.44	1,300.00	0.00	198.88	0.00	1,101.12	15
	Segment 3 Total	86,774.71	93,712.17	9,762.71	58,765.66	0.00	34,946.51	63
001-403-000-000	TAX COLLECTION:							
001-403-110-000	Tax Collection- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-150-000	Tax Collection- Benefits	2,383.42	2,411.50	2,293.18	2,363.41	0.00	48.09	98
001-403-210-000	Tax Collection- Office Supplies	182.33	184.72	175.43	180.80	0.00	3.92	98
001-403-310-000	Tax Collection- Professional Services	3,427.72	4,740.00	0.00	2,035.30	0.00	2,704.70	43
	Segment 3 Total	32,483.31	32,956.30	5,489.15	25,639.10	0.00	7,317.20	78
	Segment 3 Total	38,476.78	40,292.52	7,957.76	30,218.61	0.00	10,073.91	75
001-404-000-000	LEGAL SERVICES:							
001-404-310-000	Legal- General Services	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-320-000	Legal- RTK Services	59,438.50	69,000.00	2,272.00	26,762.26	0.00	42,237.74	39
	Segment 3 Total	36,691.74	12,000.00	0.00	552.00	0.00	11,448.00	5
	Segment 3 Total	96,130.24	81,000.00	2,272.00	27,314.26	0.00	53,685.74	34
001-405-000-000	CLERICAL:							
001-405-140-000	Clerical- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-150-000	Clerical- Benefits	70,503.12	80,150.48	9,280.24	49,048.11	0.00	31,102.37	61
001-405-210-000	Clerical- Office Supplies	50,870.20	31,475.85	2,409.02	13,611.14	0.00	17,864.71	43
001-405-310-000	Payroll Services	5,051.68	7,900.00	129.36	2,689.98	0.00	5,210.02	34
001-405-321-000	Clerical- Telephone	13,664.05	14,850.00	1,757.84	10,374.15	0.00	4,475.85	70
001-405-325-000	Postage	5,200.31	5,085.00	0.00	2,472.17	0.00	2,612.83	49
001-405-337-000	Clerical- Mileage Reimbursement	4,374.72	4,181.00	253.99	2,597.80	0.00	1,583.20	62
001-405-340-000	Clerical- Advertisement	132.19	240.00	0.00	163.65	0.00	76.35	68
001-405-460-000	Clerical- Meetings & Seminars	3,628.99	9,000.00	517.44	5,566.86	0.00	3,433.14	62
001-405-465-000	Computer Expense	2,698.60	5,150.00	0.00	1,207.67	0.00	3,942.33	23
001-405-470-000	Clerical- Other Expense	19,897.06	25,589.00	576.30	7,360.68	0.00	18,228.32	29
	Segment 3 Total	13,531.35	16,740.00	325.26	3,161.24	0.00	13,578.76	19

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	189,552.27	200,361.33	15,249.45	98,253.45	0.00	102,107.88	49
001-408-000-000	ENGINEERING SERVICES:							
001-408-310-000	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	28,734.94	41,500.00	1,545.54	10,275.63	0.00	31,224.37	25
	Segment 3 Total	28,734.94	41,500.00	1,545.54	10,275.63	0.00	31,224.37	25
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:							
001-409-136-000	Administration- Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-137-000	Administration- Maintenance & Repairs	7,760.59	10,260.00	342.89	4,316.90	0.00	5,943.10	42
001-409-142-000	Administration- Alarm Service	18,620.99	16,779.00	641.40	8,512.81	0.00	8,266.19	51
001-409-147-000	Administration- Other Expenses	2,470.44	3,612.00	173.00	1,798.12	0.00	1,813.88	50
001-409-236-000	Garage- Utilities	1,266.36	2,400.00	110.44	897.28	0.00	1,502.72	37
001-409-237-000	Garage- Maintenance & Repairs	8,892.38	12,420.00	253.79	6,623.91	0.00	5,796.09	53
001-409-242-000	Garage- Alarm Service	9,453.91	9,464.40	451.90	4,480.77	0.00	4,983.63	47
001-409-247-000	Garage- Other Expenses	1,002.96	1,416.00	45.00	822.96	0.00	593.04	58
001-409-373-000	Preserve Farmhouse	0.00	1,500.00	443.50	792.64	0.00	707.36	53
001-409-436-000	Community Hall- Utilities	15,403.09	0.00	0.00	0.00	0.00	0.00	0
001-409-437-000	Community Hall- Maintenance & Repairs	2,995.67	5,340.00	130.79	1,956.69	0.00	3,383.31	37
001-409-447-000	Community Hall- Other Expenses	5,373.38	5,172.00	231.00	2,894.68	0.00	2,277.32	56
001-409-536-000	Historical Bldg- Utilities	425.52	600.00	12.91	12.91	0.00	587.09	2
001-409-537-000	Historical Bldg- Maintenance & Repairs	2,433.61	3,829.00	72.41	2,078.16	0.00	1,750.84	54
001-409-636-000	Hollow Rd Rental- Utilities	2,664.32	1,699.92	0.00	179.00	0.00	1,520.92	11
001-409-637-000	Hollow Rd Rental- Maintenance & Repairs	104.32	250.00	0.00	62.41	0.00	312.41	25
001-409-737-000	Springhouse- Maintenance & Repairs	2,105.51	4,080.00	0.00	3,904.00	0.00	176.00	96
	Segment 3 Total	50,516.87	79,822.32	2,909.03	39,208.42	0.00	40,613.90	49
001-411-000-000	FIRE:							
001-411-380-000	Fire Protection- Hydrant Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-540-000	Fire Protection- WFD Contributions	25,360.59	25,398.00	806.65	5,739.57	0.00	19,658.43	23
	Segment 3 Total	301,286.86	316,036.86	0.00	206,250.00	0.00	109,786.86	65
	Segment 3 Total	326,647.45	341,434.86	806.65	211,989.57	0.00	129,445.29	62
001-413-000-000	UCC & CODE ENFORCEMENT:							
001-413-110-000	Fire Marshal- Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0
001-413-110-150	Fire Marshal- Benefits	4,868.60	9,640.80	717.20	4,047.96	0.00	5,592.84	42
001-413-140-000	Code Enforcement- Payroll	450.69	942.48	87.32	413.16	0.00	529.32	44
001-413-150-000	Code Enforcement- Benefits	105,425.68	43,775.00	4,980.00	28,220.00	0.00	15,555.00	64
001-413-210-000	Code Enforcement- Supplies	46,165.21	26,773.33	1,947.54	14,177.55	0.00	12,595.78	53
	Segment 3 Total	2,472.50	7,855.00	214.74	4,626.77	0.00	3,228.23	59

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-433-313-000	Traffic Signal- Engineering	5,493.08	6,500.00	437.50	437.50	0.00	6,062.50	7
001-433-361-000	Traffic Signal- Electricity	3,492.67	3,240.00	265.58	1,836.71	0.00	1,403.29	57
001-433-374-000	Traffic Signal- Maintenance	17,036.26	18,050.00	158.80	4,662.15	0.00	13,387.85	26
	Segment 3 Total	26,022.01	27,790.00	861.88	6,936.36	0.00	20,853.64	25
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:							
001-437-250-000	Machinery & Tools- Vehicle Maintenance	31,103.67	83,064.00	2,213.79	12,248.31	0.00	70,815.69	15
001-437-260-000	Machinery & Tools- Small Tools	7,204.43	6,850.00	687.45	4,929.92	0.00	1,920.08	72
001-437-370-000	Machinery & Tools- Small Tool Repairs	384.67	500.00	0.00	425.00	0.00	75.00	85
	Segment 3 Total	38,692.77	90,414.00	2,901.24	17,603.23	0.00	72,810.77	19
001-438-000-000	ROADS & BRIDGES:							
001-438-231-000	Gasoline	3,779.80	5,267.00	544.21	2,626.79	0.00	2,640.21	50
001-438-232-000	Diesel Fuel	11,690.71	22,330.00	1,129.78	8,211.44	0.00	14,118.56	37
001-438-242-000	Road Signs	3,378.04	3,200.00	0.00	408.63	0.00	2,791.37	13
001-438-245-000	Road Supplies	14,390.64	35,900.00	5,298.90	9,730.16	0.00	26,169.84	27
001-438-300-000	Contractor- Snow	7,062.50	0.00	0.00	0.00	0.00	0.00	0
001-438-313-000	Engineering	67,171.78	55,000.00	14,198.76	33,940.89	0.00	21,059.11	62
001-438-370-000	Road Program- Contractor	391,409.63	15,500.00	0.00	0.00	0.00	15,500.00	0
	Segment 3 Total	498,883.10	137,197.00	21,171.65	54,917.91	0.00	82,279.09	40
001-439-701-000	Fixed Assets Purchased	10,586.83	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	10,586.83	0.00	0.00	0.00	0.00	0.00	0
001-446-000-000	STORM WATER MANAGEMENT:							
001-446-313-000	Stormwater Management- Engineering	19,966.53	44,500.00	2,165.50	12,370.62	0.00	32,129.38	28
	Segment 3 Total	19,966.53	44,500.00	2,165.50	12,370.62	0.00	32,129.38	28
001-451-000-000	RECREATION- ADMINISTRATION:							
001-451-140-000	Recreation- Payroll	34,446.80	47,586.00	5,409.60	30,654.40	0.00	16,931.60	64
001-451-150-000	Recreation- Benefits	23,986.19	26,861.25	1,991.05	14,439.29	0.00	12,421.96	54
001-451-337-000	Recreation- MiTeage Reimbursement	0.00	300.00	0.00	0.00	0.00	300.00	0
001-451-460-000	Recreation- Meetings & Seminars	0.00	1,025.00	0.00	120.00	0.00	905.00	12
	Segment 3 Total	58,432.99	75,772.25	7,400.65	45,213.69	0.00	30,558.56	60

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-461-711-000	North Penn Lra Acquisition	20,269.48	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	20,269.48	0.00	0.00	0.00	0.00	0.00	0
001-481-000-000	EMPLOYER PAID BENEFITS AND WITHHOLDING I	0.00	0.00	0.00	0.00	0.00	0.00	0
001-481-430-000	Inter Gov- Real Estate Taxes	0.00	7,160.00	5,773.86	5,773.86	0.00	1,386.14	81
	Segment 3 Total	0.00	7,160.00	5,773.86	5,773.86	0.00	1,386.14	81
001-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-350-000	Insurances	108,029.65	119,037.00	1,494.00	58,771.75	0.00	60,265.25	49
	Segment 3 Total	108,029.65	119,037.00	1,494.00	58,771.75	0.00	60,265.25	49
001-492-300-000	Transfer To Capital Fund	0.00	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57	800
	Segment 3 Total	0.00	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57	800
	Fund 001 Expend Total	2,803,178.69	3,575,158.50	184,969.69	8,568,694.79	0.00	4,993,536.29	240

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
008-341-000-000	Interest Earnings	742.50	600.00	73.58	702.73	0.00	102.73	117
	Segment 3 Total	742.50	600.00	73.58	702.73	0.00	102.73	117
008-364-110-000	Tapping Fees	1,058,829.84	11,400.00	3,250.95	30,240.71	0.00	18,840.71	265
008-364-120-000	Sewer Fees- Residential	433,182.06	490,104.66	23,508.82	326,884.38	0.00	163,220.28-	67
008-364-130-000	Sewer Fees- Commercial	163,453.39	151,561.21	12,672.01	102,608.42	0.00	48,952.79-	68
008-364-140-000	Late Fees	7,152.96	6,000.00	1,019.44	5,406.54	0.00	593.46-	90
008-364-150-000	Certification Fees	1,060.00	1,080.00	40.00	880.00	0.00	200.00-	81
008-364-190-000	Liens	376.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	1,664,054.25	660,245.87	40,491.22	466,020.05	0.00	194,225.82-	71
008-381-000-000	Miscellaneous Income	0.00	100.00	0.00	0.00	0.00	100.00-	0
	Segment 3 Total	0.00	100.00	0.00	0.00	0.00	100.00-	0
008-395-000-000	Refund of Prior Year Expenditures	32.55	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	32.55	0.00	0.00	0.00	0.00	0.00	0
	Fund 008 Revenue Total	1,664,829.30	660,945.87	40,564.80	466,722.78	0.00	194,223.09-	71
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-402-000-000	WASTE WATER FINANCIAL ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-402-470-000	Financial / CD Fees	10.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	10.00	0.00	0.00	0.00	0.00	0.00	0
008-405-000-000	WASEWATER CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-405-150-000	Administratiave Staff Costs	47,152.72	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	47,152.72	0.00	0.00	0.00	0.00	0.00	0
008-429-000-000	WASTWATER COLLECTION AND TREATMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Services	932.10	982.00	0.00	969.30	0.00	12.70	99
008-429-300-000	Other Expenses	25,406.38	63,570.00	3,932.55	6,475.38	0.00	57,094.62	10
008-429-313-000	Engineering	10,630.91	10,750.00	0.00	6,864.38	0.00	3,885.62	64

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-314-000	Legal	330.23	3,900.00	362.08	362.08	0.00	3,537.92	9
008-429-316-000	Plant Operations	166,274.02	126,512.40	6,548.06	76,271.81	0.00	50,240.59	60
008-429-321-000	Telephone	761.26	888.00	72.32	549.90	0.00	338.10	62
008-429-361-000	Utilities	109,975.78	101,460.00	7,382.47	56,485.84	0.00	44,974.16	56
008-429-366-000	Water	389.14	0.00	0.00	0.00	0.00	0.00	0
008-429-374-000	Equipment & Repairs	16,724.69	12,600.00	512.40	13,606.99	0.00	1,006.99-	108
008-429-421-001	Center Point- Operations	10,933.50	9,042.00	458.75	5,439.00	0.00	3,603.00	60
008-429-421-002	Center Point- Utilities & Repairs	8,445.66	4,452.00	209.99	4,543.65	0.00	91.65-	102
008-429-422-001	Meadowood- Operations	18,547.37	9,042.00	1,172.45	6,299.10	0.00	2,742.90	70
008-429-422-002	Meadowood- Utilities & Repairs	547.45	1,752.00	35.01	241.89	0.00	1,510.11	14
008-429-423-001	Heritage Village- Operations	9,832.67	9,042.00	487.45	5,467.70	0.00	3,574.30	60
008-429-423-002	Heritage Village- Utilities & Repairs	3,604.92	4,380.00	165.28	1,834.76	0.00	2,545.24	42
008-429-424-001	Fawn Creek- Operations	10,563.72	9,042.00	458.75	5,585.40	0.00	3,456.60	62
008-429-424-002	Fawn Creek- Utilities & Repairs	2,905.61	3,804.00	162.79	1,446.49	0.00	2,357.51	38
008-429-425-001	Chadwick Place- Operations	10,568.86	9,042.00	566.01	5,546.26	0.00	3,495.74	61
008-429-425-002	Chadwick Place- Utilities & Repairs	3,936.34	4,488.00	161.68	1,734.21	0.00	2,753.79	39
008-429-426-001	Adair Pump- Operations	10,295.25	9,042.00	761.71	5,881.87	0.00	3,160.13	65
008-429-426-002	Adair Pump- Utilities & Repairs	4,828.84	3,228.00	732.81	1,673.89	0.00	1,554.11	52
008-429-700-000	Capital Improvements	0.00	90,000.00	0.00	717.20	0.00	89,282.80	1
008-429-800-000	Depreciation	268,293.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	694,727.70	487,018.40	24,182.56	207,997.10	0.00	279,021.30	43
008-471-000-000	DEBT PRINCIPAL:							
008-471-200-000	General Obligation Bond- Principal	0.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0
008-472-000-000	DEBT INTEREST:							
008-472-200-000	General Obligation Bond- Interest	47,890.17	50,821.26	0.00	25,410.63	0.00	25,410.63	50
	Segment 3 Total	47,890.17	50,821.26	0.00	25,410.63	0.00	25,410.63	50
008-475-000-000	Fiscal Agent Fees- 2016 Bond	74,471.67	0.00	1,050.00	1,050.00	0.00	1,050.00-	0
	Segment 3 Total	74,471.67	0.00	1,050.00	1,050.00	0.00	1,050.00-	0
008-486-000-000	INSURANCE:							
008-486-350-000	Insurance Expense	3,054.80	3,095.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	3,054.80	3,095.00	0.00	0.00	0.00	3,095.00	0

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	3,054.80	3,095.00	0.00	0.00	0.00	3,095.00	0
	Fund 008 Expend Total	867,307.06	660,934.66	25,232.56	234,457.73	0.00	426,476.93	35

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	14,612.17	17,000.00	5,159.50	22,538.02	0.00	5,538.02	133
	Segment 3 Total	14,612.17	17,000.00	5,159.50	22,538.02	0.00	5,538.02	133
030-363-100-000	Traffic Impact Fees	0.00	45,857.00	0.00	57,668.00	0.00	11,811.00	126
	Segment 3 Total	0.00	45,857.00	0.00	57,668.00	0.00	11,811.00	126
030-381-000-000	Miscellaneous Income	0.00	6,000.00	8,570.75	38,912.75	0.00	32,912.75	649
	Segment 3 Total	0.00	6,000.00	8,570.75	38,912.75	0.00	32,912.75	649
030-392-010-000	Transfer From General Fund	0.00	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57	800
030-392-040-000	Transfer from Revolving Fund	349,823.02	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	349,823.02	895,566.25	0.00	7,164,815.82	0.00	6,269,249.57	800
	Fund 030 Revenue Total	364,435.19	964,423.25	13,730.25	7,283,934.59	0.00	6,319,511.34	755
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-402-000-000	FINANCE ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-402-470-000	Investing/CD Fees	645.68	0.00	0.00	10.00	0.00	10.00-	0
	Segment 3 Total	645.68	0.00	0.00	10.00	0.00	10.00-	0
030-405-000-000	SECRETARY/CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-405-720-000	Office Equipment	0.00	29,800.00	0.00	22,034.33	0.00	7,765.67	74
	Segment 3 Total	0.00	29,800.00	0.00	22,034.33	0.00	7,765.67	74
030-409-000-000	GOVERNMENT BUILDINGS & PLANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-409-600-000	Building Improvements	0.00	39,700.00	120.00	15,536.40	0.00	24,163.60	39
	Segment 3 Total	0.00	39,700.00	120.00	15,536.40	0.00	24,163.60	39
030-430-600-000	Capital Roads	0.00	504,000.00	800.98	36,239.86	0.00	467,760.14	7
030-430-740-000	Equipment Purchases	0.00	207,200.00	49,436.31	167,587.83	0.00	39,612.17	81

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Segment 3 Total	0.00	711,200.00	50,237.29	203,827.69	0.00	507,372.31	29
030-433-600-000	Traffic Signs & signals	0.00	10,100.00	0.00	5,642.83	0.00	4,457.17	56
	Segment 3 Total	0.00	10,100.00	0.00	5,642.83	0.00	4,457.17	56
030-454-600-000	Parks and Trails	0.00	77,500.00	340.24	6,239.02	0.00	71,260.98	8
030-454-710-000	Land Acquisition	0.00	80,000.00	200.00	8,870.81	0.00	71,129.19	11
	Segment 3 Total	0.00	157,500.00	540.24	15,109.83	0.00	142,390.17	10
030-492-010-000	Transfer to General Fund	383,872.00	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	383,872.00	0.00	0.00	0.00	0.00	0.00	0
	Fund 030 Expend Total	384,517.68	948,300.00	50,897.53	262,161.08	0.00	686,138.92	28

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
035-341-000-000	Interest Earnings	862.46	250.00	0.34	872.85	0.00	622.85	349
	Segment 3 Total	862.46	250.00	0.34	872.85	0.00	622.85	349
035-355-020-000	Liquid Fuel Funds	325,426.98	343,000.00	0.00	350,887.21	0.00	7,887.21	102
	Segment 3 Total	325,426.98	343,000.00	0.00	350,887.21	0.00	7,887.21	102
	Fund 035 Revenue Total	326,289.44	343,250.00	0.34	351,760.06	0.00	8,510.06	102

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-432-000-000	WINTER MAINTENANCE- SNOW REMOVAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-432-250-000	Snow & Ice Removal	44,180.25	0.00	0.00	0.00	0.00	0.00	0
	Segment 3 Total	44,180.25	0.00	0.00	0.00	0.00	0.00	0
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance Contractor	344,000.00	340,000.00	0.00	0.00	0.00	340,000.00	0
	Segment 3 Total	344,000.00	340,000.00	0.00	0.00	0.00	340,000.00	0
	Fund 035 Expend Total	388,180.25	340,000.00	0.00	0.00	0.00	340,000.00	0

BUDGET REPORT

August 31, 2017

GENERAL		STATE	
Revenue YTD:	\$ 2,089,001.37	Revenue YTD:	\$ 351,760.06
Revenue Budget:	\$ 2,407,388.30	Revenue Budget:	\$ 343,166.67
Revenue to Budget:	86.77%	Revenue to Budget:	102.50%
Expenditure YTD:	\$ 1,403,878.97 *	Expenditure YTD:	\$ -
Expenditure Budget:	\$ 1,878,286.94	Expenditure Budget:	\$ 340,000.00
Expenditure to Budget:	75%	Expenditure to Budget:	0%
WASTE WATER		CAPITAL	
Revenue YTD:	\$ 466,722.78	Revenue YTD:	\$ 119,118.77 *
Revenue Budget:	\$ 475,346.33	Revenue Budget:	\$ 45,904.67
Revenue to Budget:	98.19%	Revenue to Budget:	259.49%
Expenditure YTD:	\$ 234,457.73	Expenditure YTD:	\$ 262,161.08
Expenditure Budget:	\$ 357,716.70	Expenditure Budget:	\$ 879,200.00
Expenditure to Budget:	66%	Expenditure to Budget:	30%

* does not include interfund transfers

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

Board of Supervisors:
SUSAN G. CAUGHLAN, CHAIR
STEPHEN C. QUIGLEY, VICE CHAIR
ARTHUR C. BUSTARD, MEMBER

1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490

Planning & Parks Report
August 2017

Zoning Hearing Board (August 22)

- Completed hearing for DeRosato (ZHB 17-08); denied a use variance to conduct a business at a residential property at Bean Road.

Planning Commission (August 24)

- Reviewed the Rhoads 2 subdivision (LD 2017-03), and recommended conditional approval to the Board of Supervisors.
- Reviewed the Rhoads 3 subdivision (LD 2017-04), and recommended conditional approval to the Board of Supervisors.
- Reviewed the Meadowood - The Grove land development (LD 2017-05). Plan review to continue at a future Planning Commission meeting.

Parks:

- Prepared facilities for upcoming fall rental season.

Grants:

- no update



WORCESTER TOWNSHIP
Building and Codes Department
August 2017

Report Dates: 8/1/2017 - 8/31/2017

Item	Count / Fee
Total Issued Permits	45 / \$12,963.05

Issued Permits

Fee Item	No. Permits	Construction Value	Permit Fee
Building			
1 Accessory Structure	1	\$2,800.00	\$45.00
2 Residential Addition	3	\$225,000.00	\$2,248.05
3 Residential Alterations	7	\$304,190.50	\$4,514.00
4 SEWER CONNECTION	1	\$13,167.00	\$2,024.00
5 SOLAR PANELS	1	\$10,710.00	\$74.00
6 Swimming Pool: In Ground	3	\$340,500.00	\$1,052.00
7 Wooden Deck	5	\$59,500.00	\$540.00
Electrical			
8 New Electrical Work	3	\$6,727.00	\$62.00
Mechanical			
9 New Mechanical	6	\$59,007.00	\$529.00
Road Opening			
10 Road Opening	1	\$0.00	\$50.00
Zoning			
11 Accessory Structure	3	\$8,600.00	\$135.00
12 Fence	3	\$20,328.00	\$135.00
13 Grading	5	\$315,500.00	\$1,420.00
14 PATIO & DECK LESS THAN 30" ABOVE GRADE	2	\$0.00	\$90.00
15 Sign	1	\$1,500.00	\$45.00
TOTALS:	45	\$1,367,529.50	\$12,963.05

Other Fees Collected

State Fee	\$116.00
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Public Works Department Report

August 2017

1) Road Maintenance

- A. Cleared inlets and drains throughout the Township**
- B. Filled potholes throughout the Township**
- C. Cleaned edge of roadway swales throughout the Township**
- D. Edge of Roadway mowing throughout the Township**
- E. String trimmed guide rails and bridges**
- F. Allan Myers completed the 2017 Township roadway improvement program**

2) Storm Maintenance

- A. No significant storm events during the month of August**
- B. Completed MS4 inspection of storm water facilities**

3) Parks

- A. Three times weekly cleaning of public restrooms, emptying trash receptacles, and filling dog bag stations**
- B. Repairing washouts and general trail maintenance**
- C. Weekly mowing and trimming of all Turf areas**
- D. Weekly dragging of baseball infields**
- E. Pruned vegetation back from edge of trail system**
- F. Performed turf applications on new Heebner Park soccer field**
- G. Rake and seed of miscellaneous disturbed areas**
- H. Installed new "regulation" signage in parks**
- I. Removed dead trees from Heebner Park**

4) Vehicle Maintenance

- A. Performed weekly maintenance of all Township vehicles**
- B. Weekly maintenance of all mowing equipment**
- C. Vehicle 64-02 sold on Municibid**

5) Miscellaneous

- A. Set and cleaned the Community Hall for all Township events and rentals**
- B. Construction of new storage bins and paving at the Public Works Complex**
- C. Mowed Township maintained basins and open space**
- D. Sold Apple I-Pad on Municibid**
- E. Installed conduit for Public Works security cameras**

August 2017 Fire Marshal Report to Board of Supervisors

1/ Fire Marshal investigations on 10 dispatches.

2/ \$0 fire damage for the month..

3/ Looked into 2 overgrown driveway entrances and one parking in fire lane complaint

4/ Added keys and contact info to Knox Boxes at Center Point Shopping Center, Worcester Trade Center and Fairview Shopping Center

5/ Addressed parking issue and fire truck access at Founders Village – Meadowood Retirement Community

Respectfully Submitted,

David Cornish
Fire Marshal

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: September 1, 2017
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of September 1, 2017.

1. Heebner Road Parking Lot

Bids were received for this project on June 14, 2017 and the Board of Supervisors awarded the contract to Polaris Construction Inc., at the June 21, 2017 public meeting. We have received the executed contract documents. The pre-construction meeting was held the week of August 7, 2017, and construction is expected to start on September 11, 2017. The contract will be complete within 30 days.

3. 2017 Road Program

The Road Program has been completed with the exception of several remaining punch list items. These items should be addressed shortly.

4. Greenhill Road Culvert Replacement

This contract was awarded to BP Patterson at the July Board of Supervisors meeting. The pre-construction meeting was held on September 1, 2017, and the contract start date is September 11, 2017. Construction should be completed by mid October.

5. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
- c. CKS reviewed numerous grading permit applications for the Township during the month.

September 1, 2017

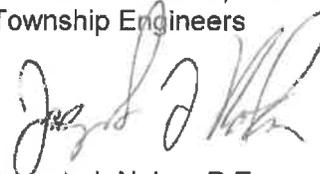
Ref:# 7200-51

Page 2

- d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects.
- e. CKS assisted in reviewing numerous subdivisions and land developments submitted to the Township. These include Whitehall Estates, 2044 Berks Road, the Palmer Tract, the Rhoads Real Estate Ventures, 2 and 3, the Grove at Meadowood, The Church of the Nazarene, 1458 Hollow Road, and 1325 Hollow Road.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

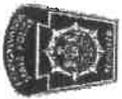
Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers



Joseph J. Nolan, P.E.

JJN/paf

cc: Tommy Ryan, Township Manager
File



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Number of Records Returned: 138

Search Criteria: which_cad='P' and occ_date between '08/01/2017' and '08/31/2017' and municipality='46226' and district='K03' and final_case_type<>'TS' and jurisdiction='PA'

Call Date	Time	Call Number	Call Type	Original/Final	Location	Found	Report	Cleared By
Aug-01-2017	02:05:30	817859	ALARM - BURGLAR/ALARM FALSE	FAU		Yes	2017-817859	CLOSED CAD
Aug-01-2017	07:45:59	818212	DISABLED MOTORIST ON ROAD			Yes	2017-818212	CALL
Aug-01-2017	08:43:05	818448	CRIMINAL MISCH/CRIMINAL INTELL			Yes	2017-818448	CLOSED CAD
Aug-01-2017	09:05:26	818550	POLICE INFORMATION			Yes	2017-818550	PAPER REPORT
Aug-01-2017	16:13:17	820104	SEE OFFICER GO			Yes	2017-820104	CLOSED CAD
Aug-02-2017	07:36:57	821981	DEATH - UNKNOWN/DEATH - OVERDOS			Yes	2017-821981	CALL
Aug-02-2017	07:44:50	822008	SEE OFFICER /CANCELLED BY CO			Yes	2017-822008	GENERAL OFFENSE PAPER REPORT
Aug-02-2017	14:03:00	823535	MVC - NON-REPO/MVC - REPORTABL			Yes	2017-823535	CANCELLED
Aug-02-2017	14:17:19	823588	MVC - REPORTABLE; NO INJURIES			Yes	2017-823588	TRACS CRASH REPORT
Aug-02-2017	15:27:02	823793	MVC - NON-REPORTABLE			Yes	2017-823793	TRACS CRASH REPORT
Aug-03-2017	07:24:17	825847	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-825847	TRACS CRASH REPORT
Aug-03-2017	09:31:16	826248	ALARM - BURGLAR/ALARM FALSE	FAU		Yes	2017-826248	CLOSED CAD
Aug-03-2017	10:28:52	826434	THEFT - FRAUD//SEE OFFICER			Yes	2017-826434	CALL
Aug-03-2017	18:46:57	827997	SEE OFFICER GO			Yes	2017-827997	CLOSED CAD
Aug-03-2017	21:56:16	828530	REQUEST ASSIST - LOCAL PD			Yes	2017-828530	GENERAL OFFENSE
Aug-03-2017	22:28:45	828579	REQUEST ASSIST//TRAF VIOL-DUI	A		Yes	2017-828579	GENERAL OFFENSE
Aug-03-2017	23:14:07	828682	ALARM - BURGLAR/CANCELLED BY CO			Yes	2017-828682	CLOSED CAD
Aug-04-2017	13:47:34	830626	MVC - NON-REPORTABLE			Yes	2017-830626	CALL
Aug-04-2017	14:23:09	830735	ALARM - BURGLAR/ALARM FALSE	NO		Yes	2017-830735	TRACS CRASH REPORT
Aug-04-2017	23:31:47	832299	REQUEST ASSIST//HOUSE CHECK			Yes	2017-832299	CLOSED CAD
Aug-05-2017	01:02:03	832503	TRAFFIC STOP /TRAF VIOL-DUI	A		Yes	2017-832503	CALL
Aug-05-2017	11:46:25	833752	MVC - INJURIES/REFER TO OTHER			Yes	2017-833752	PAPER REPORT
Aug-05-2017	12:44:23	833926	POLICE INFORMATION			Yes	2017-833926	REFER

Printed On: Tue Sep 05 2017
For User: 132810



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Final	Location	Founded	Report #	Created By
Aug-05-2017	15:58:42	834358	DOMESTIC - IN /HARASSMENT - CO			Yes	2017-834358	PAPER REPORT
Aug-05-2017	23:09:01	835654	DISTURBANCE/NOISE COMPLAINT			Yes	2017-835654	GENERAL OFFENSE
Aug-06-2017	02:30:36	836245	DISTURBANCE/NOISE COMPLAINT			Yes	2017-836245	GENERAL OFFENSE
Aug-06-2017	03:19:27	836330	REFER TO OTHER AGENCY - PD			Yes	2017-836330	REFER
Aug-06-2017	08:45:53	836631	REFER TO OTHER AGENCY - PD			Yes	2017-836631	REFER
Aug-06-2017	12:14:24	837196	SEE OFFICER GO			Yes	2017-837196	GENERAL OFFENSE
Aug-06-2017	13:55:16	837483	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-837483	CLOSED CAD
Aug-06-2017	18:21:06	838182	MVC - NON-REPORTABLE			Yes	2017-838182	CALL
Aug-07-2017	18:37:05	841452	MVC - INJURIES			Yes	2017-841452	TRACS CRASH REPORT
Aug-07-2017	19:23:19	841565	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-841565	TRACS CRASH REPORT
Aug-08-2017	14:44:29	844409	MVC - NON-REPO/CANCELLED BY CO			Yes	2017-841565	CLOSED CAD
Aug-08-2017	21:05:56	845741	911 HANG UP CALL			Yes	2017-844409	CALL
Aug-08-2017	22:32:59	845935	MVC - UNKNOWN /MVC - DUI - DRU			Yes	2017-845741	CLOSED CAD
Aug-09-2017	18:55:32	848283	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-845935	TRACS CRASH REPORT
Aug-09-2017	20:34:45	849604	WELFARE CHECK			Yes	2017-849283	CLOSED CAD
Aug-10-2017	07:35:00	850654	MVC - INJURIES			Yes	2017-849604	CALL
Aug-10-2017	07:36:08	850657	MVC - NON-REPO/CANCELLED BY CO			Yes	2017-850654	TRACS CRASH REPORT
Aug-10-2017	15:24:52	852197	MVC - NON-REPO/CANCELLED BY CO			Yes	2017-850657	CANCELLED
Aug-10-2017	18:14:39	852813	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-852197	CLOSED CAD
Aug-10-2017	19:37:54	853091	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-852813	CALL
Aug-11-2017	05:57:19	854119	THEFT			Yes	2017-853091	CALL
Aug-11-2017	07:04:41	854200	ALARM - BURGLA/ALARM FALSE NO			Yes	2017-854119	PAPER REPORT
Aug-11-2017	10:37:13	854843	MVC - NON-REPO/CANCELLED BY CO			Yes	2017-854200	CLOSED CAD
Aug-11-2017	12:25:11	855212	ALARM - BURGLA/ALARM FALSE NO			Yes	2017-854843	CALL
Aug-11-2017	12:41:02	855263	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-855212	CLOSED CAD
Aug-11-2017	13:13:23	855389	INDECENT ASSAULT			Yes	2017-855263	CALL
Aug-11-2017	13:13:23	855389	INDECENT ASSAULT			Yes	2017-855389	PAPER REPORT



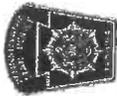
PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Final	Location	Founded	Report #	Cleared By
Aug-11-2017	13:33:42	855456	SEE OFFICER	GO		Yes	2017-855456	GENERAL OFFENSE
Aug-11-2017	14:54:28	855666	SEE OFFICER	/PATROL CHECK		Yes	2017-855666	CLOSED CAD CALL
Aug-11-2017	19:26:23	856550	THEFT			Yes	2017-856550	GENERAL OFFENSE
Aug-11-2017	21:21:49	856916	POLICE INFORMATION			Yes	2017-856916	CLOSED CAD CALL
Aug-11-2017	21:31:31	856893	DOMESTIC - INAWELFARE CHECK			Yes	2017-856893	CLOSED CAD CALL
Aug-12-2017	15:36:27	859146	HARASSMENT - C/SEE OFFICER			Yes	2017-859146	GENERAL OFFENSE
Aug-12-2017	20:00:44	859972	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-859972	CLOSED CAD CALL
Aug-13-2017	06:39:00	861254	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-861254	CANCELLED
Aug-13-2017	16:48:27	862644	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-862644	CLOSED CAD CALL
Aug-13-2017	17:15:26	862735	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-862735	CLOSED CAD CALL
Aug-13-2017	17:28:49	862775	ASSAULT /ASSAULT - SIMPL			Yes	2017-862775	GENERAL OFFENSE
Aug-14-2017	03:20:53	864006	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-864006	CLOSED CAD CALL
Aug-14-2017	09:39:16	864998	DISTURBANCE/NO/DOMESTIC - OTH			Yes	2017-864998	GENERAL OFFENSE
Aug-14-2017	13:46:06	866507	WELFARE CHECK			Yes	2017-866507	CLOSED CAD CALL
Aug-14-2017	14:02:38	866583	REQUEST ASSIST - OTHER AGENCY			Yes	2017-866583	CLOSED CAD CALL
Aug-15-2017	04:31:46	869211	POLICE INFORMATION			Yes	2017-869211	CLOSED CAD CALL
Aug-15-2017	06:30:13	869307	THEFT			Yes	2017-869307	PAPER REPORT
Aug-15-2017	07:45:15	869488	MVC - HIT AND /MVC - NON-REPOR			Yes	2017-869488	TRACS CRASH REPORT
Aug-15-2017	16:09:28	871385	CHILD CUSTODY /SEE OFFICER			Yes	2017-871385	GENERAL OFFENSE
Aug-15-2017	16:30:51	871473	MVC - NON-REPORTABLE			Yes	2017-871473	TRACS CRASH REPORT
Aug-15-2017	20:15:26	872215	MENTAL HEALTH /CANCELLED BY CO			No	2017-872215	REPORT DUPLICATE CALL
Aug-16-2017	09:17:14	873625	SEE OFFICER GO			Yes	2017-873625	GENERAL OFFENSE
Aug-16-2017	17:27:18	875600	SUSPICIOUS PER/DISTURBANCE/NOI			Yes	2017-875600	GENERAL OFFENSE
Aug-16-2017	22:08:24	876534	SEE OFFICER GO			Yes	2017-876534	GENERAL OFFENSE
Aug-17-2017	08:23:09	877366	911 HANG UP CALL			Yes	2017-877366	CLOSED CAD CALL



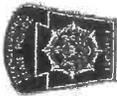
PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Fin	Location	Founded	Report	Cleared By
Aug-17-2017	10:19:59	877771	SEE OFFICER	GO		Yes	2017-877771	GENERAL OFFENSE
Aug-18-2017	10:18:03	881254	MVC - NON-REPO/MVC - GONE ON A			Yes	2017-881254	CLOSED CAD CALL
Aug-18-2017	16:25:23	882437	SEE OFFICER	GO		Yes	2017-882437	GENERAL OFFENSE
Aug-19-2017	02:22:41	884234	PFA VIOLATION			Yes	2017-884234	PAPER REPORT
Aug-19-2017	03:29:33	884387	MVC - UNKNOWN /MVC - INJURIES			Yes	2017-884387	TRACS CRASH REPORT
Aug-19-2017	11:37:56	885327	SUSPICIOUS PERSON			Yes	2017-885327	GENERAL OFFENSE
Aug-19-2017	15:43:45	885952	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-885952	CLOSED CAD CALL
Aug-19-2017	21:36:36	887067	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-887067	CLOSED CAD CALL
Aug-20-2017	00:06:02	887517	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-887517	CLOSED CAD CALL
Aug-20-2017	04:04:03	888018	MVC - REPORTAB/MVC - HIT AND R			Yes	2017-888018	TRACS CRASH REPORT
Aug-20-2017	08:28:01	888245	ASSAULT /HARASSMENT - CO			Yes	2017-888245	PAPER REPORT
Aug-20-2017	10:03:59	888476	FOUND ITEM			Yes	2017-888476	GENERAL OFFENSE
Aug-20-2017	18:47:13	889881	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-889881	CLOSED CAD CALL
Aug-20-2017	19:29:19	890004	ALARM - BURGLA/ALARM FALSE FAU			Yes	2017-890004	CLOSED CAD CALL
Aug-20-2017	21:13:15	890277	911 HANG UP CALL			Yes	2017-890277	CLOSED CAD CALL
Aug-21-2017	07:47:23	891054	MVC - NON-REPORTABLE			Yes	2017-891054	TRACS CRASH REPORT
Aug-21-2017	20:56:44	893970	POLICE INFORMATION			Yes	2017-893970	CLOSED CAD CALL
Aug-22-2017	04:54:54	894597	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-894597	CLOSED CAD CALL
Aug-22-2017	05:10:51	894608	ALARM - BURGLA/CANCELLED BY CO			Yes	2017-894608	CLOSED CAD CALL
Aug-22-2017	07:02:44	894784	TRAFFIC STOP /MOTOR CARRIER S			Yes	2017-894784	CLOSED CAD CALL
Aug-22-2017	07:05:50	894805	MVC - NON-REPO/MVC - REPORTABL			Yes	2017-894805	TRACS CRASH REPORT
Aug-22-2017	11:01:44	895887	HOUSE CHECK			Yes	2017-895887	CLOSED CAD CALL
Aug-24-2017	07:22:00	903131	ROAD HAZARD - ANIMAL - DEBRIS			Yes	2017-903131	CLOSED CAD CALL
Aug-24-2017	08:17:13	903287	911 HANG UP CALL			Yes	2017-903287	CLOSED CAD CALL
Aug-24-2017	13:58:15	904528	MVC - HIT AND RUN, NO INJURIES			Yes	2017-904528	TRACS CRASH REPORT



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original/Final	Location	Founded	Report #	Cleared By
Aug-25-2017	06:19:59	908531			POLICE INFORMATION	Yes	2017-906531	CLOSED CAD
Aug-25-2017	15:37:47	908285			ROAD HAZARD - ANIMAL - DEBRIS	Yes	2017-908285	CLOSED CAD
Aug-25-2017	19:37:54	909129			DISTURBANCE/NOISE COMPLAINT	Yes	2017-909129	CALL GENERAL
Aug-25-2017	22:50:10	909752			ALARM - BURGLA/CANCELLED BY CO	Yes	2017-909752	OFFENSE CLOSED CAD
Aug-26-2017	09:29:57	911041			ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-911041	CALL CLOSED CAD
Aug-26-2017	13:26:39	911880			MISSING PERSON	Yes	2017-911880	CALL GENERAL
Aug-26-2017	16:25:02	912335			REQUEST ASSIST - OTHER	Yes	2017-912335	OFFENSE CLOSED CAD
Aug-26-2017	17:40:41	912567			AGENCY ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-912567	CALL CLOSED CAD
Aug-26-2017	18:29:42	912708			ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-912708	CALL CLOSED CAD
Aug-27-2017	02:18:16	914014			POLICE INFORMATION	Yes	2017-914014	CALL CLOSED CAD
Aug-27-2017	02:26:26	914035			REQUEST ASSIST - LOCAL PD	Yes	2017-914035	CALL CLOSED CAD
Aug-27-2017	12:00:54	914936			ALARM - BURGLA/CANCELLED BY CO	Yes	2017-914936	CALL CANCELLED
Aug-27-2017	12:35:08	915032			ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-915032	CALL CLOSED CAD
Aug-27-2017	20:32:47	916277			ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-916277	CALL CLOSED CAD
Aug-27-2017	23:32:36	916603			WELFARE CHECK	Yes	2017-916603	CALL CLOSED CAD
Aug-28-2017	05:47:41	916952			MVC - INJURIES	Yes	2017-916952	CALL TRACS CRASH
Aug-28-2017	06:25:05	916993			THEFT	Yes	2017-916993	REPORT
Aug-28-2017	10:44:54	918042			REQUEST ASSIST - SPECIALIZED S	Yes	2017-918042	PAPER REPORT PAPER REPORT
Aug-28-2017	14:37:10	918908			MVC - REPORTAB/MVC - INJURIES	Yes	2017-918908	TRACS CRASH REPORT
Aug-28-2017	14:56:05	918971			DISTURBANCE/NOISE COMPLAINT	Yes	2017-918971	GENERAL OFFENSE
Aug-28-2017	18:37:01	919738			REQUEST ASSIST - LOCAL PD	Yes	2017-919738	CLOSED CAD CALL
Aug-28-2017	19:12:49	919857			ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-919857	CLOSED CAD CALL
Aug-29-2017	07:47:35	921193			THEFT - VEHICLE/THEFT	Yes	2017-921193	PAPER REPORT PAPER REPORT
Aug-29-2017	08:24:58	921361			ALARM - BURGLA/ALARM FALSE FAU	Yes	2017-921361	CALL CLOSED CAD
Aug-29-2017	08:50:02	921512			HOUSE CHECK	Yes	2017-921512	CALL CLOSED CAD
Aug-29-2017	19:25:39	923791			THEFT - FRAUD/FORGERY	Yes	2017-923791	CALL PAPER REPORT



PENNSYLVANIA STATE POLICE CAD Call Print Synopsis

Call Date	Time	Call Number	Call Type	Original	Final	Location	Founded	Report #	Cleared By
Aug-29-2017	19:45:45	923870	MVC - NON-REPO/CANCELLED BY CO				Yes	2017-923870	CLOSED CAD CALL
Aug-29-2017	21:45:51	924118	911 HANG UP CALL				Yes	2017-924118	CLOSED CAD CALL
Aug-30-2017	08:35:19	925037	SUSPICIOUS VEHICLE				Yes	2017-925037	GENERAL OFFENSE
Aug-30-2017	10:08:42	925469	THEFT				Yes	2017-925469	PAPER REPOR
Aug-30-2017	11:04:22	925756	THEFT				Yes	2017-925756	PAPER REPOR
Aug-30-2017	13:00:57	926295	DISTURBANCE/NO/DOMESTIC - OTHE				Yes	2017-926295	GENERAL OFFENSE
Aug-30-2017	13:29:36	926427	POLICE INFORMATION				Yes	2017-926427	CLOSED CAD CALL
Aug-30-2017	14:02:12	926565	ALARM - BURGLA/ALARM FALSE FAU				Yes	2017-926565	CLOSED CAD CALL
Aug-30-2017	14:43:50	926679	MVC - NON-REPO/REFER TO OTHER				Yes	2017-926679	CLOSED CAD CALL
Aug-30-2017	20:06:28	927832	911 HANG UP CALL				Yes	2017-927832	CLOSED CAD CALL
Aug-31-2017	09:47:46	929363	SEX OFFENSE - SEXUAL ASSAULT				Yes	2017-929363	PAPER REPOR
Aug-31-2017	15:40:58	930469	MVC - INJURIES/MVC - NON-REPOR				Yes	2017-930469	TRACS CRASH REPORT
Aug-31-2017	19:02:03	931168	HOUSE CHECK				Yes	2017-931168	CLOSED CAD CALL

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, AUGUST 16, 2017 – 6:30 PM**

CALL TO ORDER by Chair Caughlan at 6:33 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced the Board of Supervisors will meet in Executive Session following this evening's Work Session to discuss a matter of litigation, in specific Mollick v. the Worcester Township Board of Supervisors and individual Board members, Montgomery County Court of Common Pleas, docket number #15-13760; and, a matter of litigation, in specific Heck v. the Worcester Township Zoning Hearing Board, Montgomery County Court of Common Pleas, docket number #17-04387. Mr. Ryan noted no decision on these matters is expected to be made at this evening's Business Meeting.

PUBLIC COMMENT

- Jim Mollick, Worcester, commented on the Township's litigation with The Cutler Group, and a legal opinion of Township Counsel.

PRESENTATIONS

MS4 permit application – Joe Nolan, Township Engineer, presented an overview of a proposed ordinance to amend the Township's stormwater management regulations.

Supervisor Bustard commented on the genesis of the proposed ordinance, and Mr. Nolan noted Federal and State law requires certain municipalities, including Worcester Township, to adopt the measures.

Mr. Nolan noted the Township is utilizing a model ordinance that has been reviewed and approved by the Pennsylvania Department of Environmental Protection (DEP). Mr. Nolan stated the Township had worked with DEP to include language favorable to property owners, where this was possible.

Supervisor Bustard commented on the ordinance approval schedule.

Mr. Nolan commented on Federal clean water laws, and the expansion of these laws to include non-point sources of stormwater runoff and stormwater pollution.

Supervisor Bustard commented on the potential impact of the proposed stormwater regulations on Township property owners.

Chair Caughlan commented on agricultural uses and stormwater management. Mr. Nolan noted the proposed ordinance exempted certain agricultural uses.

Chair Caughlan commented on grading issues, stormwater drainage across neighboring properties, and possible easements needed to allow stormwater drainage across neighboring properties.

Chair Caughlan commented on the installation of curbing at new roads. Mr. Nolan recommended curbing be installed along new roads, as this better protects the roadway from damage caused by stormwater.

OTHER BUSINESS

- There was no other business discussed at this evening's Work Session.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Work Session at 7:05 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
FAIRVIEW VILLAGE, WORCESTER, PA
WEDNESDAY, AUGUST 16, 2017 – 7:30 PM**

CALL TO ORDER by Chair Caughlan at 7:32 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE

PRESENT: SUSAN G. CAUGHLAN [X]
ARTHUR C. BUSTARD [X]

INFORMATIONAL ITEMS

- Tommy Ryan, Township Manager, announced the Board of Supervisors met in Executive Session before this evening's Business Meeting to discuss a matter of litigation, in specific Mollick v. the Worcester Township Board of Supervisors and individual Board members, Montgomery County Court of Common Pleas, docket number #15-13760; a matter of litigation, in specific Heck v. the Worcester Township Zoning Hearing Board, Montgomery County Court of Common Pleas, docket number #17-04387; and, a matter of potential litigation, in specific a property that is in violation of the Township Code. Mr. Ryan noted no decision on these matters is expected to be made at this evening's Business Meeting.

PUBLIC COMMENT

- Kim McClintock, Worcester, commented on signage at North Wales Road and sanitary sewer work recently conducted in this area.
- Bill Goulding, Worcester, commented on future connections to the wastewater treatment plant at Stony Creek Farms, and on the Oversight Agreement for this facility.
- Jim Mollick, Worcester, commented on the litigation costs for the Center Square Golf Course, and auditor presentation to the Board of Supervisors.
- Jay McKeever, Worcester, commented on the Cutler Group's concept plan for development of the Center Square Golf Course, and setbacks to properties along Berks Road and Whitehall Road.

OFFICIAL ACTION ITEMS

- a) Consent Agenda – Chair Caughlan asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Bustard made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for July 2017, (b) bill payment for July 2017 in the amount of \$279,491.41; (c) the July 19, 2017 Work Session minutes; and, (d) the July 19, 2017 Business Meeting minutes. The motion was seconded by Chair Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) waiver – Joe Nolan, Township Engineer, provided an overview of a waiver request to install an on-lot septic system in the front yard at 1515 North Trooper Road. Mr. Nolan has reviewed the plan, and he has no objection to that proposed.

Supervisor Bustard made a motion to approve a waiver request to install an on-lot septic system in the front yard at 1515 North Trooper Road. The motion was seconded by Chair Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- c) Resolution 2017-17 – Mr. Ryan provided an overview of two grant awards from the Pennsylvania Department of Transportation Green Light Go Program for improvements to certain traffic signals along Valley Forge Road and Germantown Pike.

Mr. Ryan noted the Board need approve the execution of agreements for each grant award. Bob Brant, Township Solicitor, has reviewed the agreements, and he has no objection to that proposed.

Supervisor Bustard made a motion to approve Resolution 2017-17, authorizing the execution of two agreements for grants awards received from the Pennsylvania Department of Transportation Green Light Go Program. The motion was seconded by Chair Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- d) waiver – Mr. Ryan provided an overview of a waiver of land development request to install a shed at the City Restaurant, 2974 Germantown Pike.

Supervisor Bustard made a motion to approve a waiver of land development request to install a shed at the City Restaurant, 2974 Germantown Pike. The motion was seconded by Chair Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) bid award – Mr. Ryan noted the Township had let for public bid a 2011 Ford Escape. Mr. Ryan recommended the sale be awarded to Peter Sykes, the highest responsive and responsible bidder, in the amount of \$8,422.00.

Supervisor Bustard made a motion to award the sale of a 2011 Ford Escape to Peter Sykes, the highest responsive and responsible bidder, in the amount of \$8,422.00. The motion was seconded by Chair Caughlan.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) bid award – Mr. Ryan noted the Township had let for public bid a used Apple iPad Air. Mr. Ryan recommended the sale be awarded to Erica Lucey, the highest responsive and responsible bidder, in the amount of \$148.75.

Supervisor Bustard made a motion to award the sale of a used Apple iPad Air to Erica Lucey, the highest responsive and responsible bidder, in the amount of \$148.75. The motion was seconded by Chair Caughlan.

Bob Andorn, Worcester, commented on the equipment let for bid and on the high bidder.

By unanimous vote the Board adopted the motion to approve.

- g) Public Hearing – At 8:02 pm Chair Caughlan opened a Public Hearing to consider Ordinance 2017-270, an ordinance to establish regulations for wireless communication facilities.

Mr. Brant noted the ordinance had been submitted to the *Times Herald* on July 19 and to the Montgomery County Law Library on July 21. Mr. Brant noted the ordinance had been posted in the Township Building lobby and on the Township website on July 21, and had been advertised in the *Times Herald* on July 24 and July 31.

Mr. Ryan commented on the growth of distributed antenna systems in the region. Mr. Ryan provided an overview of the ordinance, including proposed regulations for tower-based and non-tower based wireless communication facilities.

Chair Caughlan commented on terminology used, permits required, applicable setbacks, and the regulation of wireless facilities on Township-owned property.

Mr. Andorn commented on the restriction uses at private property. Dr. Mollick commented on the ordinance intruding into residents' lives, and on the amount of regulation established by the Township.

Andrew Peterson, Worcester, commented on the growth of distributed antenna systems in the region, municipal government regulation of distributed antenna systems, and restrictions on tower-based wireless communication facilities outside public rights-of-way.

Chair Caughlan called for additional public comment, and there was none.

The Public Hearing was closed at 8:46 pm.

- h) Ordinance 2017-270 – Supervisor Bustard made a motion to approve Ordinance 2017-270, to establish regulations for wireless communication facilities. The motion was seconded by Chair Caughlan.

Mr. Andorn stated his opposition to the ordinance.

By unanimous vote the Board adopted the motion to approve.

OTHER BUSINESS

- There was no other business discussed at this evening's Business Meeting.

ADJOURNMENT

There being no further business brought before the Board, Chair Caughlan adjourned the Business Meeting at 8:47 PM.

Respectfully Submitted:

Tommy Ryan
Township Manager



agenda item b)

17-271 - North Wales stop sign		
8/21/17	ordinance, legal ad & schedule to BB	TR
8/22/17	ordinance, legal ad & schedule approved by BB	BB
8/22/17	ordinance sent to Times Herald	TR
8/22/17	ordinance sent to MCLL	TR
8/22/17	ordinance placed in lobby	TR
8/22/17	ordinance posted to website	LS
9/1/17	legal ad #1 published	TR
9/20/17	BoS hearing	
9/21/17	send to General Code via ezSupp	TR
9/21/17	send PDF to BB	TR

agenda item c)

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2017-271

ORDINANCE APPROVING THE INSTALLATION OF A STOP SIGN

IT IS HEREBY ORDAINED AND ENACTED BY THE TOWNSHIP AS FOLLOWS:

1. Township Code Chapter 145, Article III, §145-4, Stop Intersections, is hereby amended to add the following location for a stop intersection:

Stop Sign on	Direction of Travel	At Intersection of
North Wales Road	South	Yost Road

2. Miscellaneous provisions.
- a. In the event that any section, subsection or portion of this Ordinance shall be declared by any competent court to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance. The invalidity of section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance, which can be given effect without such invalid part or parts. It is hereby declared to be the intention of the Township that this Ordinance would have been adopted had such invalid section, clause, sentence, or provision not been included therein.
- b. To the extent this Ordinance is inconsistent with the Code of Worcester Township, the provisions of this Ordinance shall take precedence. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.
- c. This Ordinance shall become effective immediately upon enactment.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 20th day of September, 2017.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

17-272 - Pension Plans		
8/23/17	ordinance, legal ad & schedule to BB	TR
8/31/17	ordinance, legal ad & schedule approved by BB	BB
8/31/17	ordinance sent to Times Herald	TR
8/31/17	ordinance sent to MCLL	TR
8/31/17	ordinance placed in lobby	TR
8/31/17	ordinance posted to website	LS
9/1/17	legal ad #1 published	TR
9/20/17	BoS hearing	
9/21/17	send to General Code via ezSupp	TR
9/21/17	send PDF to BB	TR

agenda item e)

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2017-272

**AN ORDINANCE TO AMEND THE DEFINED-BENEFIT PENSION PLAN,
AND TO CREATE A DEFINED-CONTRIBUTION PENSION PLAN**

WHEREAS, Worcester Township (“Township”) created the Township of Worcester Non-Uniformed and Defined-Benefit Pension Plan (“Defined-Benefit Plan”) on February 19, 2003, by Ordinance 2003-187; and,

WHEREAS, the Township now desires to amend the Defined-Benefit Plan, and further to close the Defined-Benefit Plan effective January 1, 2017; and,

WHEREAS, the Township further desires to create the Township of Worcester Non-Uniformed and Defined-Contribution Pension Plan (“Defined-Contribution Plan”), and to make the Defined-Contribution Plan available to qualifying employees with a start of employment date on or after January 1, 2017; and,

WHEREAS, by closing the Defined-Benefit Plan and creating a Defined-Contribution Plan, the Township will both better manage and significantly reduce its short and long-term benefit obligations, which is of great value to all Township taxpayers;

NOW THEREFORE, IT IS HEREBY ORDAINED AND ENACTED:

1. The Township adopts the restated Master Plan and Trust currently administered by the Pennsylvania State Association of Boroughs Municipal Retirement Trust, as last revised.
2. The Defined-Benefit Plan is hereby amended and closed, and is adopted as presented and included in Exhibit A attached hereto.
3. The Defined-Contribution Plan is hereby created, and is adopted as presented and included in Exhibit B attached hereto.
4. Township Code Chapter 18, Pension Plan, Non-Uniformed, is hereby amended to include the following:

§18-1 – The Township of Worcester Non-Uniformed and Defined-Benefit Pension Plan.

The Township of Worcester Non-Uniformed and Defined-Benefit Pension Plan was created on February 19, 2003, by Ordinance 2003-187, is closed to employees with a start of employment date on or after January 1, 2017. The full text of this plan is on file in the Township offices.

§18-2 – The Township of Worcester Non-Uniformed and Defined-Contribution Pension Plan.

The Township of Worcester Non-Uniformed and Defined-Contribution Pension Plan was created on September 20, 2017, by Ordinance 2017-272, and is available to qualifying employees with a start of employment date on or after January 1, 2017. The full text of this plan is on file in the Township offices.

Ordinance 2017-272

5. Miscellaneous provisions.

- a. In the event that any section, subsection or portion of this Ordinance shall be declared by any competent court to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance. The invalidity of section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance, which can be given effect without such invalid part or parts. It is hereby declared to be the intention of the Township that this Ordinance would have been adopted had such invalid section, clause, sentence, or provision not been included therein.
- b. To the extent this Ordinance is inconsistent with the Code of Worcester Township, the provisions of this Ordinance shall take precedence. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.
- c. This Ordinance shall become effective immediately upon enactment.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 20th day of September, 2017.

FOR WORCESTER TOWNSHIP

By: _____
Susan G. Caughlan, Chair
Board of Supervisors

Attest: _____
Tommy Ryan, Secretary

EXHIBIT A



**Municipal
Retirement
TRUST**

**Pennsylvania State Association of Boroughs
Municipal Retirement Trust**

2941 North Front Street, Harrisburg, PA 17110
(717) 236-9526 | (800) 232-7722 | Fax (717) 972-0690 | www.mrtpensions.org

CHAPTER III

DEFINED BENEFIT PENSION PLAN JOINDER AGREEMENT (Other than Act 600)

FOR THE

**TOWNSHIP OF WORCESTER
DEFINED BENEFIT NON-UNIFORMED PENSION PLAN**

DATE: September 13, 2017

(EFFECTIVE DATE: JANUARY 1, 2017)

CHAPTER III
DEFINED BENEFIT PENSION PLAN JOINDER AGREEMENT
(Other than Act 600)

FOR THE
TOWNSHIP OF WORCESTER
DEFINED BENEFIT NON-UNIFORMED PENSION PLAN

PART I
DEFINITIONS

Part I-1

(1.01)
ACCRUED BENEFIT

- (A) "Accrued Benefit" shall mean, as of any given date, the Participant's projected monthly normal retirement benefit, determined in accordance with the formula provided under section 4.01 of Chapter III of the Master Plan and Trust, multiplied by a fraction, the numerator of which is the Participant's Years of Credited Service as of the date of determination and the denominator of which is the total Years of Credited Service which would be credited to the Participant as of his Normal Retirement Date if the Participant's regular employment with the Employer were to continue until such date. Notwithstanding anything contained herein to the contrary, in no event shall the fraction exceed one (1.0).
- (B) "Accrued Benefit" shall mean, as of any given date, the Participant's monthly benefit determined in accordance with the formula provided under section 4.01 of Chapter III of the Master Plan and Trust, which amount shall be based upon the Participant's Years of Credited Service and Average Monthly Compensation determined as of such date and which shall represent, as of a given date, the monthly benefit that would be payable at the Participant's Normal Retirement Date (or the Actuarial Equivalent thereof), provided the Participant satisfies any requirements set forth hereafter for entitlement to receive such benefit.

(Check one of the above)

Part I-2

(1.02)
ACCUMULATED CONTRIBUTIONS N/A

The interest rate to be credited on a Participant's contributions to the Plan in accordance with section 1.02 of Chapter III of the Master Plan and Trust shall be:

- (A) _____ percent per annum. Such interest shall be credited annually in the form of a
- simple interest rate

compound interest rate

(B) Actual interest rate under the Trust.

(Check one of the above)

Part I-3

(1.03)

ACTUARIAL EQUIVALENTS

The factors to be used in determining Actuarial Equivalents shall be:

7 percent interest, and UP-1984 Mortality Table rates

Part I-4

(1.07)

COMPENSATION

(A) Compensation shall include the following:

- | | |
|--|--|
| <input type="checkbox"/> W-2 pay | <input checked="" type="checkbox"/> Base pay |
| <input type="checkbox"/> Overtime pay | <input type="checkbox"/> Holiday pay |
| <input type="checkbox"/> Vacation pay | <input type="checkbox"/> Court time pay |
| <input type="checkbox"/> Sick pay | <input type="checkbox"/> Unused sick pay |
| <input type="checkbox"/> Longevity pay | <input type="checkbox"/> Unused vacation pay |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Pay for unused personal leave |
| | <input type="checkbox"/> Other: _____ |

(Check as many of the above as are applicable)

Compensation shall specifically exclude:

- Lump sum payment of any kind
- Lump sum payments outside of the averaging period
- Other: _____

(Check one of the above)

(B) The period over which compensation shall be averaged in order to determine Average Monthly Compensation shall be the following:

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> 36 months | <input type="checkbox"/> 48 months |
| <input checked="" type="checkbox"/> 60 months | <input type="checkbox"/> Other: _____ |

Average Monthly Compensation shall be averaged over the averaging period specified above which:

- is the averaging period immediately preceding the Participant's retirement or other termination of active employment.
- is the averaging period which produces the highest average.
- consecutive months only.
- limited to the last _____ months of service.

(Check one of the above)

Part I-5

(1.08)

CONTINUOUS EMPLOYMENT N/A

"Continuous Employment" shall also include employment with the following related entities:

Part I-6

(1.10)

EFFECTIVE DATE shall mean January 1, 2017

- If this Agreement provides for the adoption of a new plan, the "Effective Date" shall be the date upon which the Plan originally becomes effective.
- If this Agreement provides for the amendment and restatement of any existing plan, the "Effective Date" shall be the effective date of the amended and restated plan.

Part I-7

(1.11)

EMPLOYEE

The term "Employee" shall exclude the following classes of employees of the Employer:

- Any uniformed employee.
- Any employee who is not employed on a regular full-time basis; for this purpose, a full-time employee shall mean an employee who is regularly scheduled to work for at least thirty-five (35) hours per week.
- Any employee covered by another plan sponsored by the Employer
- Other: Any employee hired on or after January 1, 2017 for purposes of the Defined Benefit Pension Plan. Instead, those employees shall be covered by the provisions of the new Money Purchase Plan, the terms of which are contained in a separate Joinder Agreement under Chapter IV of the Trust, effective January 1, 2017.

(Check as many of the above categories as are applicable)

Part I-8

(1.12)
EMPLOYER:

Township of Worcester

Located in Montgomery County

Part I-9

(1.17)
NORMAL RETIREMENT AGE shall mean:

- Attainment of age 65.
- The later of (a) or (b):
 - (a) the date when the Participant attains _____;
 - (b) the date when he completes _____ Years of Service.
- Other: _____

(Check one of the above)

Part I-10

(1.20)
PLAN NAME:

Township of Worcester Non-Uniformed Defined Benefit Pension Plan

Part I-11

(1.21)
PLAN YEAR

If the Plan Year is not the calendar year, designate the period, which will serve as the Plan Year:

the twelve-month period beginning on _____ and ending on _____

(1.22)

SERVICE CREDITED FOR BENEFITS

- “Year of Credited Service” shall refer to a twelve month period of Continuous Employment during which a Participant is employed by the Employer and making any mandatory contributions which may be required as a condition of participation hereunder. Years of Credited Service shall be calculated in whole years and completed months of Continuous Employment.

- “Year of Credited Service” shall refer to a twelve month period of Continuous Employment beginning on the Participant’s Employment Commencement Date during which the Participant completes one thousand (1000) Hours of Service and making any mandatory contributions which may be required as a condition of participation hereunder.

- “Year of Credited Service” shall exclude Continuous Employment prior to the original effective date of plan inception.

- Other: _____

(Check one of the above)

PART II
ELIGIBILITY

Part II-1 (2.01)
ENTRY DATES

The date(s) upon which Employees who have satisfied the Plan's eligibility requirements may enter the Plan are the following:

- the first day of the Plan Year;
- the first day of any calendar month;
- any day during the Plan Year;
- Other: _____

(Check one of the above)

Part II-2 (2.01)
ELIGIBILITY REQUIREMENTS

Each Employee shall become a Participant in the Plan when he satisfies the following eligibility requirements:

- attainment of age _____;
- completion of the following period of service: _____

- the date when the Employee authorizes payment of mandatory contributions to the Plan, in accordance with section 3.02 of Chapter III of the Master Plan and Trust;
- Other: Date of hire.

(Check as many of the above categories as are applicable)

- (A) New Plans
(Eligibility rules uniform for all employees.)

Any Employee shall become eligible to become a Participant in accordance with the "Eligibility Requirements" set forth in the first paragraph of this Part II-2.

- (B) New Plans
(Different eligibility requirements for employees hired subsequent to the Effective Date.)

Each Employee who is employed on the Effective Date shall become a Participant in the Plan as of the Effective Date.

Each Employee hired subsequent to the Effective Date shall become a Participant in the Plan in accordance with the "Eligibility Requirements" set forth in the first paragraph of this Part II-2.

- (C) Restated Plans or Plans of municipalities at Distress Levels II or III (as defined under the Act).

Each Employee who was a Participant in the Plan on the day preceding the Effective Date of the restatement shall continue as a Participant on and after such Effective Date, subject to the terms of the Plan.

Each other Employee shall become a Participant in the Plan in accordance with the "Eligibility Requirements" set forth in the first paragraph of this Part II-2.

(Check the category which applies)

Participants in the Plan

- shall
- shall not

be required to make mandatory contributions to the Plan as a condition of employment with the Employer.

(Check the applicable block)

Exceptions:

Part II-3

(2.02)

RE-EMPLOYMENT

If an Employee is re-employed by the Employer subsequent to incurring a Break in Service, the Employee's prior Continuous Employment:

- shall be disregarded for all purposes under the Plan;
- shall be re-credited for purposes of determining eligibility to participate and vesting but not for benefits;
- shall be re-credited for all purposes under the Plan;
- shall be re-credited only if the Employee returns to active employment within twelve (12) months of the date when he incurred the Break in Service;
- shall be re-credited with the Employee's prior service only if the Employee repays any refund of contributions, plus interest, which the Employee received prior to the Employee's termination with the Employer;
- Other: _____

(Check one of the above)

PART III

EMPLOYEE CONTRIBUTIONS

Part III-1

PARTICIPATION CONTRIBUTIONS:

(A) (3.02)

MANDATORY CONTRIBUTIONS:

(i) Each Participant shall, as a condition of participation hereunder, make contributions to the Plan at a rate of:

Participants are not required to make contributions to the Plan.

(Check one of the above)

(ii) Effective _____ the Participant Contributions required under section 3.02 of Chapter III of the Master Plan and Trust shall be “picked up” by the Employer and shall be treated as Employer contributions pursuant to Code section 414(h)(2).

(B) (3.03)

VOLUNTARY CONTRIBUTIONS:

Participants are permitted to make voluntary contributions to the Plan in accordance with the provisions of section 3.03 of Chapter III of the Master Plan and Trust.

Participants are not permitted to make voluntary contributions to the Plan.

(Check one of the above)

PART IV

RETIREMENT BENEFITS

Part IV-1

(4.01)

NORMAL FORM OF RETIREMENT BENEFITS

(A) The Normal Form of retirement benefit hereunder shall be:

- a single life annuity;
- an annuity, with 120 months certain;
- Other: _____

(Check one of the above)

(B) The benefit formula for determining the amount of a Participant's Normal Retirement Benefit referenced under section 4.01 of Chapter III of the Master Plan and Trust shall be:

- (i) _____ % of the Participant's Average Monthly Compensation; or
- (ii) _____ % of the Participant's Average Monthly Compensation multiplied by the Participant's Years of Credited Service; or
- (iii) \$ _____ per month;
- (iv) \$ _____ per Year of Credited Service per month.
- (v) _____ % of the Participant's Average Monthly Compensation, plus _____ % of the Participant's Average Monthly Compensation in excess of \$ _____ multiplied by the Participant's Years of Credited Service;
- (vi) _____ % of the Participant's Average Monthly Compensation, plus _____ % of the Participant's Average Monthly Compensation in excess of \$ _____
- (vii) Other: 1.3 percent of the Participant's Average Monthly Compensation multiplied by his years of credited service from January 1, 1993.

(Check one of the above)

(C) MINIMUM AND MAXIMUM BENEFITS N/A

- Notwithstanding the above, the minimum normal retirement benefit payable under section 4.01 of Chapter III of the Master Plan and Trust shall be \$ _____ per month.
- Notwithstanding the above, the maximum normal retirement benefit payable under section 4.01 of Chapter III of the Master Plan and Trust shall be \$ _____ per month.
- Notwithstanding the above, a Participant's Years of Credited Service shall be limited to a maximum of _____ years.
- Other: _____

(Check any of the above which are applicable)

Part IV-2

(4.02)

EARLY RETIREMENT BENEFITS (Check one of the following)

- (A) This Plan will not provide for early retirement benefits.
 - This Plan will provide for early retirement benefits in accordance with section 4.02 of Chapter III of the Master Plan and Trust.
- (B) A Participant's Early Retirement Date shall be: **(Check one of the following, if applicable)**
 - The first of the month coincident with or next following the Participant's attainment of age 62.
 - The first of the month coincident with or next follow the later of:
 - (a) the date when the Participant attains age _____; and
 - (b) the date when the Participant completes _____ Years of Service.

(C) AMOUNT OF EARLY RETIREMENT BENEFIT
(Check any of the following, which are applicable)

The early retirement benefit payable to a participant shall be equal to the following:

- (i) a deferred benefit payable at Normal Retirement Date equal to:
 - the Participant's Accrued Benefit determined as of the Participant's Early Retirement Date;

Other: _____

(ii) an immediate benefit commencing on or after the Participant's Early Retirement Date but prior to the Participant's Normal Retirement Date equal to:

- the amount described in paragraph (i) above reduced by 1/180 for each of the first 60 months by which payment precedes Normal Retirement Date and by 1/360 for the 61st through 120th months by which payment precedes Normal Retirement Date.
- the amount described in paragraph (i) above reduced by 0.5% per month for each month by which payment precedes Normal Retirement Date.
- Other: The amount described in paragraph (i) actuarially reduced for payment preceding Normal Retirement Date.

Part IV-3

(4.04)

LATE RETIREMENT BENEFIT (Check one of the following)

A Participant who retires on a Late Retirement Date shall be permitted to receive a pension based on the normal retirement benefit formula contained in section 4.01 of Chapter III of the Master Plan and Trust, and such late retirement benefit shall be equal to:

- the Participant's Accrued Benefit determined as of the Participant's Late Retirement Date and reflecting compensation and service credited subsequent to the Participant's Normal Retirement Date;
- Other: _____

Part IV-4

(4.05)

COST-OF-LIVING INCREASE (Optional)

(A) This Plan:

- shall
- shall not

provide for an annual cost-of-living increase as set forth in section 4.05 of Chapter III of the Master Plan and Trust.

(B) The annual cost of living adjustment shall be determined as of the :

Anniversary date of such Participant's retirement

January 1st of each Plan Year

Other: _____

(C) Such cost-of-living increase shall be equal to

CPI index to be used in calculating increases is _____

(D) The following special restrictions shall apply to the cost-of-living increase:

It shall apply only to Participants hired on or after
_____ (date).

It shall apply only to Participants who retired on or after
_____ (date).

It shall apply only to Participants in pay status as of
_____ (date).

It shall apply to all current and future retirees.

It shall apply to all disability retirees who have attained Normal Retirement Age.

Other: _____

PART V

FORMS OF BENEFIT PAYMENT

Part V-1

(5.01)

FORMS OF BENEFIT PAYMENT

The Normal Form of benefit payment is set forth in **Part IV-1(A)** of the Joinder.

If a Participant elects not to receive the Participant's benefits in the Normal Form, the Participant may elect to receive payment of the Participant's benefits in one of the following optional forms as described in section 5.01 of Chapter III of the Master Plan and Trust:

- a 50 percent contingent annuitant benefit;
- a 66-2/3 percent contingent annuitant benefit;
- a 75 percent contingent annuitant benefit;
- a 100 percent contingent annuitant benefit;
- a life annuity, with 60 months certain;
- a life annuity, with 120 months certain;
- a life annuity, with 180 months certain;
- a single life annuity;
- Other: _____

(Check any of the above categories which are applicable)

Special restrictions applicable to any of the above forms:

Part V-2

(5.02)

COMMENCEMENT OF BENEFITS

Benefit payments shall commence as of the:

- beginning of the month; and
 - shall be prorated from the attainment of Normal Retirement Age to the date the first payment commences.
 - shall not be prorated.
- end of the month; and
 - shall be prorated from the attainment of Normal Retirement Age to the date the first payment commences.
 - shall not be prorated.

(Check one of the above, if applicable)

PART VI

DISABILITY RETIREMENT BENEFITS

Part VI-I

(6.02)

(A) DISABILITY BENEFITS (Check one of the following)

- This Plan shall not provide for disability benefits.
- This Plan shall provide for disability benefits in accordance with the following:
 - A Participant shall be eligible to receive disability benefits if the Participant has become Totally and Permanently Disabled (as defined below) and:
 - the Participant has completed ____ Years of Service;
 - the Participant has attained age ____;
 - when the sum of age and service equal ____;
 - no age or service requirements.
 - Other: _____

(B) “TOTALLY AND PERMANENTLY DISABLED” or “TOTAL AND PERMANENT DISABILITY” shall mean: (Check one of the following, if applicable)

- a condition of physical or mental impairment due to which a Participant is unable to perform any and every duty of a gainful occupation for which the Participant is reasonably fitted through training, education and experience, which continues for a period of at least six (6) months and will be permanent and continuous for the remainder of the Participant's lifetime and due to which a Participant is certified by the Social Security Administration as being eligible for Social Security disability benefits;
- a condition of physical or mental impairment due to which a Participant is unable to perform any customary duties of his employment with the Employer;
- a condition of physical or mental impairment due to which a Participant is prevented from engaging in any substantial occupation, except other than solely for purposes of rehabilitation;

Other: _____

No Participant shall be deemed to be "Totally and Permanently Disabled" for the purpose of this Plan if the Participant's incapacity results from: (a) chronic alcoholism or addiction to narcotics; (b) engagement in a felonious criminal enterprise, or resulted from an intentionally self-inflicted injury, or; (c) if such disability was incurred while in the armed services of any country.

(C) TYPE OF DISABILITY BENEFIT

The disability benefit payable hereunder shall be: **(check either (i), (ii), (iii) or (iv), if applicable)**

(i) a temporary disability benefit payable from the first of the month coincident with or immediately following the date when the Participant's employment terminates due to Total and Permanent Disability and continuing until the date of the Participant's Normal Retirement Date, at which time such disability payments shall cease and the Participant's retirement benefit, if any, shall thereupon become payable in accordance with the following rules:

the normal retirement benefit shall be calculated in accordance with section 4.01 of Chapter III of the Master Plan and Trust on the basis of the Participant's Years of Credited Service as of the date when the Participant's employment terminated due to Total and Permanent Disability; or

the normal retirement benefit shall be calculated by crediting the Participant with additional Years of Credited Service for the entire period during which the Participant was subject to Total and Permanent Disability as if the Participant had continued in full-time employment with the Employer throughout such period;

Other: _____

(ii) a disability retirement benefit commencing as of the first of the month that coincides with or immediately follows the date when the Participant's employment terminates due to Total and Permanent Disability and continuing throughout the Participant's life until the first day of the month in which the Participant's death occurs;

- (iii) a disability retirement benefit commencing as of the date, which would have been the Participant's Normal Retirement Date had the Participant continued in active employment with the Employer, and based upon:
 - (a) the Participant's Years of Credited Service as of the date when the Participant's employment terminated due to Total and Permanent Disability; or
 - (b) the Participant's Years of Credited Service, determined as if the Participant had continued in the full-time employment of the Employer throughout the entire period during which the Participant is subject to Total and Permanent Disability up to the date which would otherwise have been the Participant's Normal Retirement Date.
- (iv) a disability retirement benefit commencing after six (6) months of Total and Permanent Disability and continuing throughout the Participant's life until the first day of the month in which the Participant's death occurs.

(D) AMOUNT OF DISABILITY BENEFIT

The amount of a Participant's disability benefit provided hereunder shall be equal to: **(Check one of the following, if applicable)**

- (i) the Participant's Accrued Benefit determined as of the date when the Participant's employment terminates due to Total and Permanent Disability;
- the Actuarial Equivalent of the Participant's Accrued Benefit determined as of the date when the Participant's employment terminates due to Total and Permanent Disability;
- \$ _____ per month;
- the Participant's Accrued Benefit determined as of the date which would have been the Participant's Normal Retirement Date, based upon continuation of the Participant's credited service throughout the period of the Participant's Total and Permanent Disability and upon the Participant's rate of compensation at the time the Participant's employment terminates due to such disability;
- Other: _____

(ii) The amount in subsection (i) above shall be offset by:
(Check all that apply)

- the amount of Social Security disability payments received by the Participant;
- the amount of any disability payments received from any other disability plan to which the Employer has contributed;
- Other: _____

(E) DETERMINATION OF SERVICE UPON RE-EMPLOYMENT
(Check one of the following, if applicable)

If any person is re-employed subsequent to receiving disability benefits such Participant's service shall be determined as follows:

- the Participant's service shall be determined as of the date when the Participant's employment terminated due to Total and Permanent Disability;
- the Participant shall receive credit for years of service for vesting during the period for which any disability payments were received, but the Participant's Years of Credited Service shall be determined as of the date when the Participant's employment originally terminated due to Total and Permanent Disability;
- the Participant shall be credited with Years of Service and Years of Credited Service throughout the period of the Participant's Total and Permanent Disability;
- Other: _____

PART VII
DEATH BENEFITS

Part VII-1 (7.02)

(A) PRE-RETIREMENT DEATH BENEFITS
(Check the categories below, which are applicable)

- This Plan shall not provide for any pre-retirement death benefits (excepting only a refund of Accumulated Contributions, if applicable).
- A pre-retirement death benefit shall be provided to the surviving spouse or beneficiary, as applicable, of an eligible Participant who dies prior to retirement in accordance with the following criteria:

(i) A Participant shall not be eligible for coverage by the pre-retirement death benefit unless or until the Participant:

- has completed _____ Years of Service;
- dies while in the active employ of the Employer before becoming eligible to receive any other benefit under the Plan;
- dies after becoming vested but prior to commencement of payment of the vested benefit;
- Other: _____

(ii) The death benefit provided hereunder shall be:

- the pre-retirement surviving spouse benefit described in section 7.02(a) of Chapter III of the Master Plan and Trust;
- a lump sum benefit equal to _____

- Other: A monthly survivor benefit is payable to the spouse of a married participant or designated beneficiary of an unmarried participant. Such spouse or beneficiary may select one of two forms of payment (indicated as a) or b) below). The amount of the survivor benefit is the amount that would have been payable if the participant

had terminated the day before the date of death, elected to commence benefits at the earliest possible date (apply early retirement reduction factors if under normal retirement age), selected either a) the actuarially reduced joint and 50% survivor annuity option or b) the actuarially reduced 10 years certain and continuous annuity where the spouse/beneficiary was designated for survivor benefits, and died the next day. The spouse or beneficiary shall be presented with amounts and payment periods for option a) and b) and shall make their selection for a payment form in writing. If the Actuarial Equivalent present value of the survivor benefit under either option is less than \$5,000, the spouse or beneficiary may elect payment of their survivor benefit in a single lump-sum equal to such present value in lieu of monthly payments.

(B) POST-RETIREMENT DEATH BENEFITS
(Check the categories below, which are applicable)

- The post-retirement death benefit, if any, provided by the Plan shall be limited to the form of benefit payment in force for such Participant at the time the Participant's death occurs.

- In addition to any other benefits payable from the Plan, a post-retirement death benefit shall be payable to Participants who have retired and begun receiving benefits in the following amount:
 - a lump sum amount equal to \$ _____;

 - Other: _____

PART VIII

TERMINATION OF EMPLOYMENT

Part VIII-1 VESTING SCHEDULE
(Check one of the following)

- | <u>Completed Years of Service</u> | <u>Vested Percentage</u> |
|-----------------------------------|--------------------------|
| 4 | 40% |
| 5 | 45% |
| 6 | 50% |
| 7 | 60% |
| 8 | 70% |
| 9 | 80% |
| 10 | 90% |
| 11 | 100% |

- | <u>Completed Years of Service</u> | <u>Vested Percentage</u> |
|-----------------------------------|--------------------------|
| Fewer than ____ | 0% |
| ____ or more | 100% |

- | <u>Completed Years of Service</u> | <u>Vested Percentage</u> |
|-----------------------------------|--------------------------|
| 5 | 25% |
| 6 | 30% |
| 7 | 35% |
| 8 | 40% |
| 9 | 45% |
| 10 | 50% |
| 11 | 60% |
| 12 | 70% |
| 13 | 80% |
| 14 | 90% |
| 15 | 100% |

- | <u>Completed Years of Service</u> | <u>Vested Percentage</u> |
|-----------------------------------|--------------------------|
| 3 | 20% |
| 4 | 40% |
| 5 | 60% |
| 6 | 80% |
| 7 or more | 100% |

- | <u>Other Completed Years of Service</u> | <u>Vested Percentage</u> |
|---|--------------------------|
|---|--------------------------|

IN WITNESS WHEREOF, the Employer has caused this Plan and Trust to be executed this _____ day of _____ 20____.

All funds transferred to the Pennsylvania State Association of Boroughs Municipal Retirement Trust shall remain in the Trust for a minimum period of one (1) year, unless withdrawn for the specific purpose of making benefit distributions to participants or payment of administrative expenses.

ATTEST:

MUNICIPALITY:

**AUTHORIZED SIGNATURES FOR
THE PSAB BOARD OF TRUSTEES:**

EXHIBIT B



**Municipal
Retirement
TRUST**

**Pennsylvania State Association of Boroughs
Municipal Retirement Trust**

2941 North Front Street, Harrisburg, PA 17110
(717) 236-9526 | (800) 232-7722 | Fax (717) 972-0690 | www.mrtpensions.org

CHAPTER IV

MONEY PURCHASE PLAN JOINDER AGREEMENT

FOR THE

TOWNSHIP OF WORCESTER DEFINED CONTRIBUTION NON-UNIFORMED PENSION PLAN

DATE: September 13, 2017

(EFFECTIVE DATE: JANUARY 1, 2017)

CHAPTER IV
MONEY PURCHASE PLAN JOINDER AGREEMENT
FOR THE
TOWNSHIP OF WORCESTER
DEFINED CONTRIBUTION NON-UNIFORMED PENSION PLAN

PART I
DEFINITIONS

Part I-1

(1.03)

BOARD shall mean the:

- Borough Council
- Board of Supervisors
- Board of Commissioners
- Other: _____

Part I-2

(1.05)

(A) COMPENSATION shall include: **(Check all that apply.)**

- All compensation earned by the Employee and paid by the Employer reportable on Form W-2
- Base pay only
- Base pay and _____
- Other: _____

Compensation shall specifically exclude:

- Lump sum payments of any kind
- Compensation earned, paid, or attributable to any part of the Plan Year before a new Employee's Entry Date or during which an Employee did not meet the participation requirements set forth in section 2.01.
- Other: _____

(B) Compensation, as defined in (A) above, shall be the Participant's compensation determined as of:

- the first day of each calendar month.

- the first day of each Plan Year.
- the last day of each Plan Year.
- Other: the last day of each pay period.

(Check one of the above.)

Part I-3

(1.06)

CONTINUOUS SERVICE

- Continuous Service shall also include periods of employment with the following related entities: _____
- Continuous service shall exclude periods of service prior to the original Effective Date of the Plan's inception.

Part I-4

(1.07)

EFFECTIVE DATE: January 1, 2017

(If this Agreement provides for the adoption of a new plan, the "effective date" shall be the date upon which the plan originally becomes effective. If this Agreement provides for the amendment and restatement of any existing plan, the "effective date" shall be the effective date of the amended and restated Plan.)

Part I-5

(1.08)

EMPLOYEES NOT ELIGIBLE TO PARTICIPATE

The class of Employees eligible to participate under the Plan shall **exclude** the following:

- any person whose customary employment by the Employer, exclusive of overtime, is for thirty five (35) hours or less per week;
- any person covered by any other retirement plans to which the Employer makes contributions;
- Other: _____

(Check as many of the above categories as are applicable.)

Part I-6 (1.09)
“EMPLOYER”

In accordance with Section 1.09 of Chapter IV of the Master Plan and Trust, the “Employer” shall be specified as follows:

Township of Worcester

Located in Montgomery County

Part I-7 (1.10)
ENTRY DATES

The date(s) upon which Employees who have satisfied the Plan’s eligibility requirements may enter the Plan are the following:

- upon commencement of employment.
- the first day of any calendar month
- January 1st or July 1st
- Other: _____

(Check one of the above.)

Part I-8 (1.13)
“NORMAL RETIREMENT AGE” shall mean:

- attainment of age 65, or
- the later of the date when an employee:
 - (i) attains of age __, or
 - (ii) completes __ Years of Continuous Service, or
- completion of _____ Years of Continuous Service.

(Check one of the above.)

Part I-9

(1.15)

PLAN or PLAN NAME

For purposes of Section 1.15 of Chapter IV of the Master Plan and Trust, the name of the "Plan" shall be:

The Township of Worcester Non-Uniformed Defined Contribution Pension Plan

Part I-10

(1.16)

PLAN YEAR

If the Plan Year is not a calendar year, it shall be the twelve-month (12) period commencing each _____ and ending on the subsequent

_____.

PART II

ELIGIBILITY AND PARTICIPATION

Part II-1

(2.01)

ELIGIBILITY REQUIREMENTS

Each Employee shall become a Participant on the Entry Date coincident with or next following the date when the Employee satisfies the following eligibility requirements:

- No age or service requirements
- attainment of age _____;
- Completion of the following period of service: _____

Other: Date of hire

(Check as many of the above categories as are applicable.)

- (A) New Plans
(Eligibility rules uniform for all employees.)

Each Employee shall become eligible to become a Participant in accordance with the Eligibility Requirements set forth in the first paragraph of this Part II-1.

- (B) New Plans
(Different eligibility requirements for Employees hired subsequent to the Effective Date)

Each Employee who is employed on the Effective Date shall become a Participant in the Plan as of the Effective Date.

Each Employee hired subsequent to the Effective Date shall become a Participant in the Plan in accordance with the Eligibility Requirements set forth in the first paragraph of this Part II-1.

- (C) Restated Plans
Each Employee who was a Participant in the Defined Benefit Plan on the day preceding the Effective Date shall continue as a Participant on and after the Effective Date, subject to the terms of the Defined Benefit Plan.

Each other Employee shall become a Participant in the Benefit Plan in accordance with the Eligibility Requirements set forth in the first paragraph of this Part II-1.

(Check the category which applies.)

MANDATORY PARTICIPATION

Employees

shall

shall not

be required to make mandatory contributions to the Plan as a condition of employment with the Employer.

(Check the applicable block.)

Exceptions: _____

Part II-2

(2.03)

RE-EMPLOYMENT

If an Employee is re-employed by the Employer subsequent to incurring a Break in Service, the Employee's prior Continuous Service:

shall be disregarded for all purposes under the Plan;

shall be re-credited for all purposes under the Plan;

shall be re-credited only if the Employee returns to active employment within twelve (12) months of the date when the Employee incurred the Break in Service;

Other: _____

(Check one of the above.)

PART III

CONTRIBUTIONS AND ALLOCATIONS

Part III-1

(3.01)

EMPLOYER CONTRIBUTIONS

The Employer shall make contributions to the Plan which, together with forfeitures, shall be in an amount equal to:

- _____% of the amount of each Eligible Participant's Mandatory Employee Contributions to the Plan.
- Five percent (5%) of each Eligible Participant's Compensation.
- \$ _____ per month;
- _____% of each Eligible Participant's Voluntary Employee Contributions up to _____.
- \$ _____ per year per Eligible Participant
- \$ _____ per year; prorated, however, if the Employee was not a Participant the entire Plan Year due to the Entry Date, termination of employment or any other period of non-participation
- Other: _____

Part III-2

(3.02)

PARTICIPANT CONTRIBUTIONS:

(A) MANDATORY EMPLOYEE CONTRIBUTIONS:

- Each Participant shall, as a condition of participation hereunder, make contributions to the Plan at a rate of: _____
- Participants are not required to make contributions to the Plan.

(Check one of the above.)

(3.03)

(B) VOLUNTARY EMPLOYEE CONTRIBUTIONS:

- Participants are permitted to make voluntary contributions to the Plan in accordance with the provisions of Section 3.03 of Chapter IV of the Master Plan and Trust.
- Participants are not permitted to make voluntary contributions to the Plan.

(Check one of the above.)

PART IV
ALLOCATION AND INVESTMENT
OF CONTRIBUTIONS

Part IV-1

(4.02)

DEFINITION OF ELIGIBLE PARTICIPANTS

“Eligible Participants” shall include the following:

- Participants who are employed on the last day of the Plan Year;
- Participants who have completed a Year of Continuous Service during the Plan Year;
- Participants who retire, die or become disabled during the Year;
- Participants who are making mandatory contributions as required under Part III-2(A) of the Joinder;
- Participants who are employed any time during the Plan Year.
- Other: _____

(Check as many of the above categories as are applicable.)

PART V

VALUATION OF ASSETS

Part V-I

(5.01)

MAINTENANCE OF INDIVIDUAL ACCOUNTS

The individual Account, maintained on behalf of each Participant, shall be credited or debited (as the case may be) with the allocable share of such Participant in the Investment Fund:

- resulting from Employer contributions (including forfeitures as a part thereof), Employee contributions (if any) and appreciation or depreciation in the value of the Investment Fund, as set forth herein.
- resulting from Employer contributions, Employee contributions (if any) plus, any forfeitures which are available and appreciation or depreciation in the value of the Investment Fund, as set forth herein.

(Check one of the above.)

PART VI
BENEFITS

Part VI-1

(6.03)
EARLY RETIREMENT BENEFITS

- (A) This Plan:
- shall not provide for early retirement benefits.
 - shall provide for early retirement benefits in accordance with the provisions of Section 6.03 of Chapter IV of the Master Plan and Trust.

(Check one of the above.)

- (B) A Participant's Early Retirement Date shall be:
- the first of the month coincident with the Participant's attainment of age 62.
 - the first of the month coincident with or next following the later of (a) or (b);
 - (a) the Participant's attainment of age 62;
 - (b) the date when the Participant completes 7 Years of Continuous Service.
 - Other: _____

(Check one of the above if applicable.)

Part VI-2

(6.04)
DISABILITY BENEFITS

- (A) This Plan:
- shall not provide a disability benefit.
 - shall provide a disability benefit in accordance with Section 6.04 of Chapter IV of the Master Plan and Trust.

(Check one of the above.)

(B) “TOTAL AND PERMANENT DISABILITY” shall mean that due to mental or physical injury or illness:

a Participant is unable to perform any customary duties of employment with the Employer;

a Participant is prevented from engaging in any substantially gainful occupation, except other than solely for purposes of rehabilitation;

a Participant is unable to perform any and every duty of any gainful occupation for which the Participant is reasonably fitted through training, education and experience, that such condition shall continue for a period of at least six (6) months, shall be permanent and continuous for the remainder of the Participant's lifetime and due to which a Participant shall be certified by the Social Security Administration as being eligible for Social Security disability benefits;

Other: _____

(Check one of the above if applicable)

Part VI-3

(6.05)

DEATH BENEFITS

(A) This Plan:

shall not provide a death benefit to any Participant who dies prior to entitlement to receive any retirement or vested benefit from the Plan.

shall provide a death benefit in accordance with the terms of Section 6.05 of Chapter IV of the Master Plan and Trust;

(Check one of the above.)

(B) The amount of such benefit shall be equal to:

the fair market value of the Participant's Account;

an amount equal to the face value of any life insurance policies maintained on behalf of such Participant by the Trustee;

Other: _____

(Check the categories above which apply, if any.)

PART VII
PAYMENT OF BENEFITS

Part VII-1

(7.01)

FORMS OF BENEFIT PAYMENT

The following methods of benefit distribution shall be permitted in accordance with the terms of Section 7.01 of Chapter IV of the Master Plan and Trust:

- in a lump sum.
- by the purchase of a single premium non-transferable annuity Contract from a legal reserve life insurance company, which Contract shall conform with the distribution requirements set forth in the Plan and which, except as otherwise provided in the Plan, shall be for such term and in such form as the Employer in its discretion shall determine;
- by transfer to the Participant of any life insurance Contract(s) held as a part of the Participant's Account; or
- by surrendering any Contract(s) on the Participant's life for its cash value and distributing same in accordance with one of the above-designated permissible forms of distribution.

(Check as many of the above categories as are applicable.)

PART VIII

**TERMINATION OF EMPLOYMENT
AND VESTING**

Part VIII-1 (8.01)
VESTING SCHEDULE

The following vesting schedule shall be applied under Section 8.01(a) of Chapter IV of the Master Plan and Trust:

- Completed Years of
Continuous Service

Less than 4	<u>Vested Percentage</u>
4	0%
5	40%
6	45%
7	50%
8	60%
9	70%
10	80%
11	90%
	100%

- Completed Years of
Continuous Service

Less than one	<u>Vested Percentage</u>
one or more	0%
	100%

- Completed Years of
Continuous Service

Less than 3	<u>Vested Percentage</u>
3	0%
4	20%
5	40%
6	60%
7 or more	80%
	100%

- Other:
Completed Years of
Continuous Service

	<u>Vested Percentage</u>
--	--------------------------

(Check one of the above.)

FORFEITURES

Any values attributable to Employer Contributions in excess of the terminated Participant's vested interest shall be forfeited, and the aggregate of such forfeitures occurring in any Plan Year shall be:

- used to reduce the Employer's contribution to the Plan attributable to the Plan Year in which such forfeitures occurred (or in the year immediately subsequent thereto) including any administrative expenses incurred by the plan; any excess of said forfeitures over the said contribution shall be held in a suspense account and applied as soon as possible to reduce Employer contributions attributable to subsequent Plan Years.
- reallocated to other Participants under the Plan in a nondiscriminatory manner.

IN WITNESS WHEREOF, the Employer has caused this Plan and Trust to be executed this _____ day of _____, 20 _____.

All funds transferred to the Pennsylvania State Association of Boroughs Municipal Retirement Trust shall remain in the Trust for a minimum period of one (1) year, unless withdrawn for the specific purpose of making benefit distributions to participants or payment of administrative expenses.

ATTEST:

**AUTHORIZED SIGNATURE FOR
MUNICIPALITY:**

**AUTHORIZED SIGNATURE FOR
THE PSAB BOARD OF TRUSTEES:**

**TOWNSHIP OF WORCESTER NON-UNIFORMED PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	8.377%
2. Estimated 2017 Payroll for Active Participants	\$ <u>371,615</u>
3. Normal Cost (A1 x A2)	\$ <u><u>31,130</u></u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 31,130
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	7,432
4. Amortization Payment, if any	<u>14,009</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>52,571</u></u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 52,571
2. Anticipated Employee Contributions	0
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>52,571</u></u>

NOTES:

1. 2018 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 2. Deposit into the Plan's assets must be made by December 31, 2018 to avoid an interest penalty.
 3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2018 budget along with an interest penalty.
-

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

Chief Administrative Officer

Date

Prepared using the January 1, 2017 Valuation.

**TOWNSHIP OF WORCESTER DEFINED CONTRIBUTION PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. Defined Contribution

1. Employer Defined Contribution as a Percent of Payroll	5.0%
2. Estimated 2018 Payroll	\$ <u>112,476</u>
3. Total Defined Contribution (A1 x A2)	\$ <u><u>5,624</u></u>

B. Financial Requirement and Minimum Municipal Obligation

1. Total Defined Contribution (A3)	\$ 5,624
2. Anticipated Administrative Expense	<u>0</u>
3. Total Financial Requirement and MMO (B1 + B2)	\$ <u><u>5,624</u></u>

NOTES:

1. 2018 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 2. Actual employer obligation for 2018 will depend on actual eligible participants and payroll for 2018.
 3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2018 budget along with an interest penalty.
-

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

Chief Administrative Officer

Date