

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, MAY 15, 2019 – 6:30 PM**

**CALL TO ORDER** by Chair DeLello at 6:31 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:    RICK DELELLO                    [X]  
                  SUSAN CAUGHLAN                   [X]  
                  STEVE QUIGLEY                        [X]

**INFORMATIONAL ITEMS**

- Tommy Ryan, Township Manager, announced the Board of Supervisors had met in Executive Session on May 10 to discuss a personnel matter, a performance evaluation, and a matter of potential litigation, in specific Mollick v. Worcester Township, Office of Open Records Appeal #2019-0629. No decisions were made at this Executive Session, and no decision on the matters are expected to be made at this evening’s Business Meeting.
  
- Chair DeLello announced this evening’s Work Session was being video-recorded for rebroadcast.

**PUBLIC COMMENT**

- Wini Hayes, Worcester, commented on a reported telephone scam.
  
- David Brooks, Worcester, commented on a reported telephone scam.

**DISCUSSIONS**

Comprehensive Plan Update – Chair DeLello commented on past comprehensive plans adopted by Worcester Township, and on the Pennsylvania Municipalities Planning Code requirement that a municipality review its comprehensive plan at least every ten years.

Chair DeLello noted the Worcester Township Planning Commission recommendations as to the proposed Comprehensive Plan Update, in specific that the Township employ a professional planner, and the Township seek grant funding for this project.

Chair DeLello noted the Chair of the Worcester Township Planning Commission favored the creation of a Board-appointed task force to undertake this project.

Chair DeLello commented on an estimated project timeline.

Supervisor Caughlan commented on a visioning process adopted by the Pennsylvania Lands Trust Association, and on community input.

Chair DeLello commented on Planning Committee responsibilities, and on the ability of a task force to focus on the Comprehensive Plan Update Project. Chair DeLello commented on community input.

Supervisor Quigley commented on recent comprehensive plan projects in other communities, noting these communities had utilized a task force specifically charged to complete this work. Supervisor Quigley commented on community input.

Chair DeLello commented on task force membership, and the possible inclusion of representatives for the Methacton School District and area businesses.

Supervisor Caughlan commented on publicizing the formation of a task force, and on an estimated project timeline.

Chair DeLello commented on a request for proposals (RFP) for professional planning services. Mr. Ryan will draft this RFP.

Ms. Hayes commented on the comprehensive plan review process, Planning Commission review of the comprehensive plan, and Planning Commission review of Township Code requirements. Chair DeLello commented on Planning Commission representation on the task force.

Ms. Hayes commented on task force governance and operating processes. Supervisor Caughlan commented on the role of the planning consultant. Supervisor Quigley commented on the governing body having final approval of a proposed update to the comprehensive plan.

Bob Andorn, Worcester, commented on the Planning Commission representation on the task force, and on the posting of current and past comprehensive plans to the Township website. Mr. Ryan will post these documents to the Township website.

Charlie Ballod, Worcester, commented on serving on the task force.

Kim David, Worcester, commented on the development of a community vision. Chair DeLello commented on the task force working to update the current comprehensive plan, and on the selection of task force volunteers.

Supervisor Quigley commented on the selection of task force volunteers and on the importance of obtaining input from persons with diverse perspectives.

Karen Corbett, Worcester, commented on the requirement to review and update the comprehensive plan. Chair DeLello commented on the Pennsylvania Municipalities Planning

Code requirement that a municipality review its comprehensive plan at least every ten years, and the municipality's option to make revisions to its comprehensive plan.

Susan Smith, Worcester, commented on task force membership.

Ms. Hayes commented on publicizing the comprehensive plan update process, and on the Board providing direction to task force volunteers.

Bob Fesenak, Worcester, commented on comprehensive plan approval by voter referendum.

Supervisor Caughlan commented on potential grant funding for the comprehensive plan update project.

### **OTHER BUSINESS**

- Supervisor Quigley commented on including an open space referendum question on the ballot in a future election. Supervisor Caughlan commented on the referendum process.

### **PUBLIC COMMENT**

- There was no addition public comment at this evening's Work Session.

### **ADJOURNMENT**

There being no further business brought before the Board, Chair DeLello adjourned the Work Session at 7:30 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager