

**WORCESTER TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING  
WORCESTER TOWNSHIP COMMUNITY HALL  
FAIRVIEW VILLAGE, WORCESTER, PA  
WEDNESDAY, JUNE 19, 2019 – 7:30 PM**

**CALL TO ORDER** by Chair DeLello at 7:39 PM

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

PRESENT:	RICK DELELLO	[X]
	SUSAN CAUGHLAN	[X]
	STEVE QUIGLEY	[X]

**INFORMATIONAL ITEMS**

- Tommy Ryan, Township Manager, announced the Board of Supervisors had met in Executive Session prior to this evening’s Business Meeting to discuss a personnel matter.
- Mr. Ryan announced this evening’s Business Meeting was being video-recorded for rebroadcast.

**PUBLIC COMMENT**

- Jim Mollick, Worcester, commented on a non-Board of Supervisor Member making revisions to a draft ordinance. Supervisor Caughlan commented on a software license she may share with her husband, and the draft Cedars Village ordinance review process.
- David Brooks, Worcester, stated he did not make any revisions to the draft Cedars Village ordinance.
- Karen Arena, Worcester, commented on the retention requirements for records pertaining to litigation, and on the reported stormwater concern at her property. Mr. Ryan noted Worcester Township is not a party to litigation regarding the reported stormwater concern at Ms. Arena’s property. Bob Brant, Township Solicitor, commented on the process to submit a claim to the Township’s insurance carrier. Chair DeLello provided an overview of the reported stormwater concern at Ms. Arena’s property. Mr. Brant commented on his communications with Ms. Arena and counsel for Ms. Arena. Supervisor Caughlan commented on reported ordinance violations at a neighboring property.

**OFFICIAL ACTION ITEMS**

- a) Consent Agenda – Chair DeLello asked if any Member wished to remove an item from the consent agenda. There were no requests to remove an item from the consent agenda.

Supervisor Caughlan commented on a revision to the May 15 Business Meeting minutes regarding the provision of public sewer at the 2044 Berks Road subdivision.

Supervisor Caughlan made a motion to approve a consent agenda that includes (a) the Treasurer's Report and other Monthly Reports for May 2019, (b) bill payment for May 2019 in the amount of \$245,637.69; (c) the May 15, 2019 Work Session minutes; and, (d) the May 15, 2019 Business Meeting minutes with the above noted revision. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- b) bid award – Joe Nolan, Township Engineer, provided an overview of the Defford Road Park Basin Project. Mr. Nolan commented on basin infiltration, the MS4 program, and MS4 credits for this improvement. Mr. Nolan commented on low bidder qualifications.

Supervisor Quigley commented on project cost.

Supervisor Caughlan commented on low bidder experience.

Supervisor Caughlan made a motion to approve a bid for the Defford Road Park Basin Project to G&B Construction, Willow Grove, PA, the lowest responsive and responsible bidder, in the amount of \$38,427.00. The motion was seconded by Supervisor Quigley.

Bob Andorn, Worcester, commented on grant funding received for this project.

By unanimous vote the Board adopted the motion to approve.

- c) bid award – Mr. Nolan provided an overview of the Defford Road Park Trail Project. Mr. Nolan commented on low bidder qualifications.

Mr. Nolan commented on revisions made to the initial plan to accommodate site soil conditions, and on the revisions' impact to the project cost.

Chair DeLello comment on project cost, and on the option of tabling of bids and rebidding the project at a later date.

Mr. Ryan commented on grant funding for this project, and bid amount comments received from Montgomery County. Mr. Nolan commented on the development of cost estimates.

Supervisor Caughlan made a motion to approve a bid for the Defford Road Park Basin Project to James R. Kenney Excavating & Paving, Inc., Collegeville, PA, the lowest responsive and responsible bidder, in the amount of \$228,000.00. The motion was seconded by Supervisor Quigley.

Mr. Andorn commented on project and engineering expenses. Mr. Ryan commented on available funds in the Park & Trail Capital Reserve Account.

Dr. Mollick commented on resident survey of the proposed improvements and trail lighting.

By unanimous vote the Board adopted the motion to approve.

- d) bid award – Mr. Nolan provided an overview of the Berks Road Culvert Replacement Project. Mr. Nolan commented on low bidder qualifications.

Supervisor Caughlan made a motion to approve a bid for the Berks Road Culvert Replacement Project to Professional Construction Contractors, Inc., Bethlehem, PA, the lowest responsive and responsible bidder, in the amount of \$210,800.00. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- e) bid award – Mr. Ryan provided an overview of three used items let for public bid – a 1995 Case backhoe, miscellaneous accessory computer items, and playground spring riders.

Supervisor Caughlan made a motion to approve bids for the sale of (1) a 1995 Case backhoe to Kent Corbin, Flemingsburg, KY, in the amount of \$17,600.00; (2) miscellaneous accessory computer items to mark Weishaar, Malvern, PA, in the amount of \$26.00; and, (3) two playground spring riders to Andrew Wolfe, York Springs, PA, in the amount of \$165.00. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- f) Resolution 2019-10 – Mr. Nolan provided an overview of the Arbor Reserve subdivision. Mr. Nolan noted the rights-of-way for Bruner Circle and a portion of Morris Road are ready to be dedicated to the Township. Mr. Nolan noted the required maintenance agreement and bond have been executed and posted, respectively.

Supervisor Caughlan made a motion to approve Resolution 2019-10, to accept dedication of rights-of-way for Bruner Circle and a portion of Morris Road. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

- g) ratification of hire – Supervisor Caughlan made a motion to ratify the hire of Mary Ann Murray, Receptionist, a full-time position. The motion was seconded by Supervisor Quigley.

There was no public comment.

By unanimous vote the Board adopted the motion to approve.

## **OTHER BUSINESS**

- Supervisor Quigley commented on a possible open space referendum. Mr. Ryan provided an overview of the procedure whereby an open space referendum question is added to the ballot. Supervisor Caughlan commented on municipalities that have supported open space referenda. Mr. Ryan will compile information regarding options on this subject that are available to the Members.

## **PUBLIC COMMENT**

- Mr. Andorn commented on project costs, the Defford Road Park Trail Project, lighting along Township trails, and trails proposed in Center Point Village. Supervisor Quigley commented on project estimates, site conditions, and bid costs.
- Dr. Mollick commented on a possible open space referendum. Supervisor Quigley commented on possibly including a referendum question on the general election ballot in November 2020, a Presidential election, an election at which many Township residents are expected to vote. Dr. Mollick commented on the impact to the Township budget, the availability of land to be preserved, a property preserved by an agricultural conservation easement funded through the Montgomery County Farmland Preservation Program, the review and enforcement of agricultural conservation easements, and the public use of preserved properties.

## **ADJOURNMENT**

There being no further business brought before the Board, Chair DeLello adjourned the Business Meeting at 9:16 PM.

Respectfully Submitted:

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Tommy Ryan  
Township Manager