

AGENDA
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
WEDNESDAY, DECEMBER 21, 2022 - 7:30 PM

CALL TO ORDER

- **ANNOUNCEMENTS:**
 - An Executive Session was held on December 12th to discuss litigation, personnel, and real estate.
 - This meeting is being video recorded for broadcast.

PLEDGE OF ALLEGIANCE

ATTENDANCE

INFORMATIONAL ITEMS

PUBLIC COMMENT

- A five minute per person limit.

OFFICIAL ACTION ITEMS

- a) consent agenda
 - A motion to approve a consent agenda that includes the following items:
 - i. Treasurer's Report and other Monthly Reports for November 2022.
 - ii. bill payment for November 2022.
 - iii. November 16, 2022, Work Session minutes; and,
 - iv. November 16, 2022, Business Meeting minutes.
- b) Motions
 - i. Property Tax Stipulation, 1423 Reiner
- c) 2023 Budget Message: Worcester Township Treasurer, Nicole Quagliarello
- d) Resolutions
 - i. Resolution 2022-19, Act 57, an act relating to the collection of taxes levied by counties, school districts, and municipalities, conferring powers and imposing duties on tax collectors.
 - ii. Resolution 2022-20 Plan Revision for new land development (sewer), LD 2022-03, Zacharczuk
 - iii. Resolution 2022-21 Preliminary Land Development Approval for LD 2022-03, Zacharczuk.
 - iv. Resolution 2022-22, Final Land Development Approval, Hujanir.
 - v. Resolution 2022-23, A resolution to amend the Worcester Township Personnel Manual.
 - vi. Resolution 2022-24, Adoption of the 2023 Worcester Township Budget.

- e) Ordinance Adoption – 22-294 – Chapter 150 (Zoning) – An ordinance to amend certain provisions of the Township Code.

OTHER BUSINESS

PUBLIC COMMENT

- A five minute per person limit.

ADJOURNMENT

UPCOMING MEETINGS

Meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
001-301-100-000	Property Taxes- Current	46,974.40	46,590.00	121.10	48,128.24	0.00	1,538.24	103
001-301-500-000	Property Taxes- Liened	839.99	500.00	25.01	576.72	0.00	76.72	115
001-301-600-000	Property Taxes- Interim	564.24	200.00	86.42	758.48	0.00	558.48	379
	301 Total	48,378.63	47,290.00	232.53	49,463.44	0.00	2,173.44	105
001-310-030-000	Per Capita Taxes- Delinquent	713.90	525.00	12.10	115.50	0.00	409.50-	22
001-310-100-000	Real Estate Transfer Taxes	754,016.00	375,000.00	112,628.96	898,037.66	0.00	523,037.66	239
001-310-210-000	Earned Income Taxes	3,022,591.89	2,725,000.00	410,025.89	2,445,999.99	0.00	279,000.01-	90
001-310-220-000	Earned Income Taxes- Prior Year	0.00	25.00	0.00	0.00	0.00	25.00-	0
	310 Total	3,777,321.79	3,100,550.00	522,666.95	3,344,153.15	0.00	243,603.15	108
001-321-800-000	Franchise Fees	214,587.79	208,000.00	51,332.68	158,613.47	0.00	49,386.53-	76
001-322-820-000	Road Opening Permits	605.00	300.00	110.00	495.00	0.00	195.00	165
001-322-900-000	Sign Permits	180.00	100.00	0.00	172.50	0.00	72.50	172
001-322-920-000	Solicitation Permits	1,040.00	500.00	0.00	182.50	0.00	317.50-	36
	322 Total	1,825.00	900.00	110.00	850.00	0.00	50.00-	94
001-331-120-000	Ordinance Violations	1,719.57	1,600.00	365.22	3,469.56	0.00	1,869.56	217
001-341-000-000	Interest Earnings	640.64	500.00	645.93	2,967.04	0.00	2,467.04	593
001-342-000-000	Rents & Royalties	19,217.46	19,654.63	0.00	16,724.48	0.00	2,930.15-	85
001-342-120-000	Cell Tower Rental	195,866.55	174,000.00	1,579.64	171,073.54	0.00	2,926.46-	98
	342 Rents & Royalties	215,084.01	193,654.63	1,579.64	187,798.02	0.00	5,856.61-	97
001-355-010-000	Public Utility Realty Tax	2,721.71	2,721.71	0.00	3,583.06	0.00	861.35	132
001-355-040-000	Alcohol License Fees	200.00	600.00	0.00	600.00	0.00	0.00	100
001-355-050-000	General Municipal Pension State Aid	57,567.39	57,567.39	0.00	45,300.21	0.00	12,267.18-	79
001-355-070-000	Volunteer Fire Relief Association	81,072.20	81,072.20	0.00	102,103.80	0.00	21,031.60	126
	355 Total	141,561.30	141,961.30	0.00	151,587.07	0.00	9,625.77	107

Revenue Account Range: First to Last
Expend Account Range: First to Last
Print Zero YTD Activity: No

Year To Date As Of: 11/30/22
Current Period: 11/01/22 to 11/30/22
Prior Year As Of: 11/30/22

Include Non-Anticipated: No
Include Non-Budget: No

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Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
001-361-300-000	Land Development Fees	2,715.00	3,000.00	0.00	30,550.00	0.00	27,550.00	***
001-361-330-000	Conditional Use Fees	0.00	900.00	0.00	1,000.00	0.00	100.00	111
001-361-340-000	Zoning Hearing Board Fees	12,900.00	11,900.00	3,400.00	17,405.00	0.00	5,505.00	146
001-361-500-000	Map And Publication Sales	1.00	5.00	0.00	7.00	0.00	2.00	140
	361 Total	15,616.00	15,805.00	3,400.00	48,962.00	0.00	33,157.00	310
001-362-410-000	Building Permit Fees	358,843.17	200,000.00	17,626.08	279,071.07	0.00	79,071.07	140
001-362-420-000	Zoning Permit Fees	40,672.00	27,500.00	4,737.50	44,692.50	0.00	17,192.50	163
001-362-450-000	Commercial U&O Fees	200.00	200.00	100.00	700.00	0.00	500.00	350
001-362-460-000	Driveway Permit Fees	3,227.50	1,500.00	27.50	5,407.50	0.00	3,907.50	360
	362 Total	402,942.67	229,200.00	22,491.08	329,871.07	0.00	100,671.07	144
001-367-400-000	PRPS Ticket Sales	76.00	950.00	0.00	28.50	0.00	921.50-	3
001-367-408-000	Sports & Lesson Fees	4,139.00	3,400.00	0.00	4,486.07	0.00	1,086.07	132
001-367-420-000	Park Miscellaneous	14,018.56	13,300.00	0.00	12,432.50	0.00	867.50-	93
	367 Total	18,233.56	17,650.00	0.00	16,947.07	0.00	702.93-	96
001-381-000-000	Miscellaneous Income	14,571.42	1,000.00	1.25	59,578.95	0.00	58,578.95	***
001-381-001-000	Service Charge Fees	301.14	225.00	12.12	343.89	0.00	118.89	153
	381 Miscellaneous Income	14,872.56	1,225.00	13.37	59,922.84	0.00	58,697.84	***
001-383-200-000	Escrow Administration	1,540.00	880.00	0.00	440.00	0.00	440.00-	50
001-395-000-000	Refund of Prior Year Expenditures	104.00	0.00	0.00	1,891.82	0.00	1,891.82	0
	001 Fund 001 Revenue Total	4,854,427.52	3,959,215.93	602,837.40	4,356,936.55	0.00	397,720.62	110
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-400-000-000	LEGISLATIVE BODY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-400-110-000	Legislative- Payroll	7,500.00	7,500.00	630.00	6,930.00	0.00	570.00	92
001-400-150-000	Legislative- Benefits	28,778.33	33,136.74	2,305.69	24,664.57	0.00	8,472.17	74
001-400-312-000	Legislative- Consultant Services	39,037.50	26,423.50	2,031.25	36,267.25	0.00	9,843.75-	137
001-400-337-000	Legislative- Mileage Reimbursement	0.00	400.00	0.00	0.00	0.00	400.00	0
001-400-420-000	Legislative- Dues & Subscriptions	3,415.00	4,495.00	0.00	475.00	0.00	4,020.00	11

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-400-460-000	Legislative- Meetings & Seminars	189.50	4,975.00	0.00	3,444.12	0.00	1,530.88	69
	400 LEGISLATIVE BODY:	78,920.33	76,930.24	4,966.94	71,780.94	0.00	5,149.30	93
	MANAGER:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-401-000-000	Management- Payroll	217,697.00	224,251.60	10,384.62	168,934.84	0.00	55,316.76	75
001-401-120-000	Management- Benefits	66,289.21	73,421.01	2,294.99	52,082.55	0.00	21,338.46	71
001-401-150-000	Management- Consultant Services	8,804.00	8,250.00	3,095.00	5,480.00	0.00	2,770.00	66
001-401-312-000	Management- Mobile Phone	900.00	900.00	62.16	785.10	0.00	114.90	87
001-401-321-000	Management- Mileage Reimbursement	4,881.14	4,800.00	400.00	3,871.27	0.00	928.73	81
001-401-337-000	Management- Meetings & Seminars	1,228.98	3,160.00	257.64	2,081.66	0.00	1,078.34	66
	401 MANAGER:	299,800.33	314,782.61	16,494.41	233,235.42	0.00	81,547.19	74
	FINANCIAL ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-402-000-000	Finance- Payroll	67,981.10	70,040.00	5,466.16	61,464.76	0.00	8,575.24	88
001-402-120-000	Finance- Benefits	44,000.35	39,582.00	2,141.74	32,467.97	0.00	7,114.03	82
001-402-150-000	Finance- Mobile Phone	300.00	300.00	25.00	275.00	0.00	25.00	92
001-402-321-000	Finance- Mileage Reimbursement	175.84	200.00	0.00	273.62	0.00	73.62	137
001-402-337-000	Finance- Meeting & Seminars	25.00	700.00	0.00	0.00	0.00	700.00	0
	402 FINANCIAL ADMINISTRATION:	112,482.29	110,822.00	7,632.90	94,481.35	0.00	16,340.65	85
	TAX COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-403-000-000	Tax Collection- Payroll	2,430.90	2,364.50	0.00	2,210.06	0.00	154.44	93
001-403-110-000	Tax Collection- Benefits	185.97	129.37	0.00	169.07	0.00	39.70	131
001-403-150-000	Tax Collection- Office Supplies	4,117.53	5,100.00	0.00	4,456.39	0.00	643.61	87
001-403-210-000	Tax Collection- Professional Services	31,271.02	29,975.28	4,258.67	32,704.98	0.00	2,729.70	109
	403 TAX COLLECTION:	38,005.42	37,569.15	4,258.67	39,540.50	0.00	1,971.35	105
	LEGAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-404-000-000	Legal- General Services	192,141.30	79,263.50	17,353.75	247,379.96	0.00	168,116.46	312
001-404-310-000	Legal- RTK Services	0.00	12,000.00	967.50	2,920.50	0.00	9,079.50	24
	404 LEGAL SERVICES:	192,141.30	91,263.50	18,321.25	250,300.46	0.00	159,036.96	274
	CLERICAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-405-000-000	Clerical- Payroll	51,911.26	65,192.82	6,963.20	41,970.06	0.00	23,222.76	64
001-405-140-000	Clerical- Benefits	11,354.16	13,867.56	1,372.90	12,848.14	0.00	1,019.42	93

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-405-210-000	Clerical- Office Supplies	4,415.34	6,700.00	426.01	5,650.48	0.00	1,049.52	84
001-405-310-000	Payroll Services	16,781.55	18,657.00	875.66	14,452.90	0.00	4,204.10	77
001-405-321-000	Clerical- Telephone	3,789.16	4,773.00	275.22	3,438.18	0.00	1,334.82	72
001-405-325-000	Clerical- Postage	4,116.46	4,955.00	1,104.79	4,635.46	0.00	319.54	94
001-405-337-000	Clerical- Mileage Reimbursement	167.86	240.00	0.00	0.00	0.00	240.00	0
001-405-340-000	Clerical- Advertisement	4,606.34	6,300.00	902.61	5,168.81	0.00	1,131.19	82
001-405-460-000	Clerical- Meetings & Seminars	0.00	1,840.00	0.00	296.80	0.00	1,543.20	16
001-405-465-000	Clerical- Computer Expense	79,740.46	66,623.00	4,200.60	51,863.75	0.00	14,759.25	78
001-405-470-000	Clerical- Other Expense	5,325.28	6,828.00	154.90	4,571.70	0.00	2,256.30	67
	405 CLERICAL:	182,207.87	195,976.38	16,275.89	144,896.28	0.00	51,080.10	74
001-408-000-000	ENGINEERING SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-408-310-000	Engineering Services	25,280.49	30,250.00	1,956.84	22,443.66	0.00	7,806.34	74
001-409-000-000	GOVERNMENT BUILDINGS & PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-409-136-000	Administration- Utilities	7,388.45	10,164.00	357.47	6,525.68	0.00	3,638.32	64
001-409-137-000	Administration- Maintenance & Repairs	12,526.46	17,136.00	716.72	11,532.22	0.00	5,603.78	67
001-409-142-000	Administration- Alarm Service	2,870.43	4,008.00	216.14	3,231.97	0.00	776.03	81
001-409-147-000	Administration- Other Expenses	1,094.96	2,400.00	32.97	1,744.66	0.00	655.34	73
001-409-236-000	Garage- Utilities	12,803.69	15,300.00	563.76	10,829.74	0.00	4,470.26	71
001-409-237-000	Garage- Maintenance & Repairs	10,283.08	10,968.00	646.32	8,002.50	0.00	2,965.50	73
001-409-242-000	Garage- Alarm Service	2,644.55	2,604.00	138.79	1,504.29	0.00	1,099.71	58
001-409-247-000	Garage- Other Expenses	1,079.36	1,440.00	173.64	1,757.78	0.00	317.78-	122
001-409-436-000	Community Hall- Utilities	4,886.94	6,060.00	212.44	5,114.82	0.00	945.18	84
001-409-437-000	Community Hall- Maintenance & Repairs	6,392.57	5,892.00	345.80	4,935.36	0.00	956.64	84
001-409-447-000	Community Hall- Other Expenses	519.95	660.00	0.00	40.94	0.00	619.06	6
001-409-536-000	Historical Bldg- Utilities	1,297.33	4,952.50	52.10	3,664.93	0.00	1,287.57	74
001-409-537-000	Historical Bldg- Maintenance & Repairs	2,579.11	1,608.00	0.00	94.91	0.00	1,513.09	6
001-409-636-000	Hollow Rd Rental- Utilities	0.00	250.00	0.00	0.00	0.00	250.00	0
001-409-637-000	Hollow Rd Rental- Maintenance & Repairs	688.75	4,008.00	0.00	7,890.00	0.00	3,882.00-	197
001-409-737-000	Springhouse- Maintenance & Repairs	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	409 GOVERNMENT BUILDINGS & PLANT:	67,055.63	88,450.50	3,456.15	66,869.80	0.00	21,580.70	76
001-411-000-000	FIRE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-411-380-000	Fire Protection- Hydrant Rentals	27,698.38	27,702.00	842.14	6,815.25	0.00	20,886.75	25
001-411-540-000	Fire Protection- WVFD Contributions	348,620.20	357,297.20	0.00	370,254.22	0.00	12,957.02-	104
	411 FIRE:	376,318.58	384,999.20	842.14	377,069.47	0.00	7,929.73	98

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-432-200-000	Snow Removal- Materials	27,540.43	36,456.25	0.00	22,792.43	0.00	13,663.82	63
001-432-450-000	Snow Removal- Contractor	910.00	1,500.00	0.00	0.00	0.00	1,500.00	0
	432 WINTER MAINTENANCE- SNOW REMOVAL:	28,450.43	37,956.25	0.00	22,792.43	0.00	15,163.82	60
001-433-000-000	TRAFFIC CONTROL DEVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-433-313-000	Traffic Signal- Engineering	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
001-433-361-000	Traffic Signal- Electricity	3,570.56	3,540.00	298.28	2,897.32	0.00	642.68	82
001-433-374-000	Traffic Signal- Maintenance	11,931.16	11,400.00	172.50	3,229.67	0.00	8,170.33	28
	433 TRAFFIC CONTROL DEVICES:	15,501.72	19,940.00	470.78	6,126.99	0.00	13,813.01	31
001-437-000-000	REPAIRS OF TOOLS AND MACHINERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-437-250-000	Machinery & Tools- Vehicle Maintenance	34,407.53	75,000.00	11,014.33	70,752.41	0.00	4,247.59	94
001-437-260-000	Machinery & Tools- Small Tools	5,336.00	14,500.00	212.42	5,934.47	0.00	8,565.53	41
	437 REPAIRS OF TOOLS AND MACHINERY:	39,743.53	89,500.00	11,226.75	76,686.88	0.00	12,813.12	86
001-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-438-231-000	Gasoline	3,931.32	5,200.00	490.66	4,333.01	0.00	866.99	83
001-438-232-000	Diesel Fuel	22,211.19	26,151.52	4,732.47	28,830.29	0.00	2,678.77-	110
001-438-242-000	Road Signs	1,704.54	3,000.00	0.00	3,332.26	0.00	332.26-	111
001-438-245-000	Road Supplies	16,918.48	52,500.00	336.26	19,257.08	0.00	33,242.92	37
001-438-313-000	Engineering	23,399.73	25,000.00	0.00	7,362.22	0.00	17,637.78	29
001-438-370-000	Road Program- Contractor	2,448.50	13,500.00	0.00	0.00	0.00	13,500.00	0
	438 ROADS & BRIDGES:	70,613.76	125,351.52	5,559.39	63,114.86	0.00	62,236.66	50
001-446-000-000	STORM WATER MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-446-313-000	Stormwater Management- Engineering	4,155.00	35,000.00	0.00	4,358.62	0.00	30,641.38	12
001-451-000-000	RECREATION- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-451-140-000	Recreation- Payroll	724.38	0.00	0.00	0.00	0.00	0.00	0
001-451-150-000	Recreation- Benefits	101.30	0.00	0.00	0.00	0.00	0.00	0
001-451-460-000	Recreation- Meetings & Seminars	0.00	900.00	0.00	0.00	0.00	900.00	0
	451 RECREATION- ADMINISTRATION:	825.68	900.00	0.00	0.00	0.00	900.00	0
001-452-000-000	PARTICIPANT RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-452-247-000	Discounted Tickets (PRPS)	76.00	900.00	0.00	0.00	0.00	900.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
001-452-248-000	Camps & Sport Leagues	2,800.00	2,800.00	720.00	3,300.00	0.00	500.00-	118
001-452-250-000	Community Day	1,830.90	10,500.00	0.00	7,949.83	0.00	2,550.17	76
001-452-520-000	Library	7,659.00	8,042.00	0.00	8,042.00	0.00	0.00	100
	452 PARTICIPANT RECREATION:	12,365.90	22,242.00	720.00	19,291.83	0.00	2,950.17	87
	PARKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-454-000-000	Heebner Park- Utilities	2,375.19	3,336.00	210.32	2,255.93	0.00	1,080.07	68
001-454-436-000	Heebner Park- Athletic Fields	10,360.61	15,800.00	0.00	4,669.61	0.00	11,130.39	30
001-454-437-001	Heebner Park- Expenses	4,681.31	8,000.00	443.84	4,522.82	0.00	3,477.18	57
001-454-437-002	Mount Kirk Park- Athletic Fields	2,813.65	3,700.00	0.00	421.31	0.00	3,278.69	11
001-454-438-001	Mount Kirk Park- Expenses	631.80	1,000.00	80.33	1,039.46	0.00	39.46-	104
001-454-438-002	Sunny Brook Park- Athletic Fields	3,641.76	4,700.00	0.00	1,982.66	0.00	2,717.34	42
001-454-439-001	Sunny Brook Park- Expenses	1,490.36	3,402.00	61.24	1,175.97	0.00	2,226.03	35
001-454-439-002	Sunny Brook Park- Expenses	939.90	1,680.00	125.20	1,047.54	0.00	632.46	62
001-454-446-000	Sunny Brook Park- Utilities	29.34	0.00	0.00	0.00	0.00	0.00	0
001-454-450-000	Nike Park Expense	0.00	500.00	0.00	0.00	0.00	500.00	0
001-454-470-000	Heyser Park- Horse Ring	33.38	350.00	0.00	0.00	0.00	350.00	0
001-454-471-000	Heyser Park- Expenses	898.16	2,850.00	0.00	477.88	0.00	2,372.12	17
001-454-480-000	Traff Expenses	1,187.81	2,500.00	0.00	498.30	0.00	2,001.70	20
001-454-490-000	Other Parks							
	454 PARKS:	29,083.27	47,818.00	920.93	18,091.48	0.00	29,726.52	38
	PUBLIC RELATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-459-000-000	Public Relations- Community Newsletter	19,043.65	20,300.00	0.00	15,948.04	0.00	4,351.96	79
001-459-340-000	Public Relations- Other Communications	1,320.75	1,000.00	0.00	105.26	0.00	894.74	11
	459 PUBLIC RELATIONS:	20,364.40	21,300.00	0.00	16,053.30	0.00	5,246.70	75
	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
001-486-000-000	Insurances	90,157.30	107,655.70	1,354.00	83,752.00	0.00	23,903.70	78
	Transfer To Capital Fund	2,174,311.61	1,670,770.93	0.00	0.00	0.00	1,670,770.93	0
001-492-300-000	001 Fund 001 Expend Total	4,695,988.70	4,507,870.27	163,286.92	2,464,618.71	0.00	2,043,251.56	55
	001 Fund							
	Revenues:	4,854,427.52	602,837.40	4,356,936.55				
	Expended:	4,695,988.70	163,286.92	2,464,618.71				

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
Net Income:		158,438.82	439,550.48	1,892,317.84				

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
008-341-000-000	Interest Earnings	736.42	1,000.00	3,701.15	15,937.65	0.00	14,937.65	***
008-364-110-000	Tapping Fees	166,400.00	42,207.62	2,456.28	39,313.29	0.00	2,894.33-	93
008-364-120-000	Sewer Fees- Residential	517,794.68	516,504.37	25,462.76	530,355.75	0.00	13,851.38	103
008-364-130-000	Sewer Fees- Commercial	152,275.50	145,000.00	12,387.33	139,166.79	0.00	5,833.21-	96
008-364-140-000	Late Fees	8,619.60	7,500.00	864.69	7,727.59	0.00	227.59	103
008-364-150-000	Certification Fees	2,525.00	1,350.00	25.00	1,330.00	0.00	20.00-	99
	364 Total	847,614.78	712,561.99	41,196.06	717,893.42	0.00	5,331.43	101
008-381-000-000	Miscellaneous Income	0.00	25.00	0.00	0.00	0.00	25.00-	0
	008 Fund 008 Revenue Total	848,351.20	713,586.99	44,897.21	733,831.07	0.00	20,244.08	103

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
008-429-000-000	WASTEWATER COLLECTION AND TREATMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-429-242-000	Alarm Services	1,048.50	1,232.00	0.00	551.88	0.00	680.12	45
008-429-300-000	Other Expenses	131,728.05	148,032.00	18,123.39	139,859.68	0.00	8,172.32	94
008-429-313-000	Engineering	9,484.75	12,500.00	0.00	1,968.76	0.00	10,531.24	16
008-429-314-000	Legal	0.00	2,500.00	0.00	1,550.00	0.00	950.00	62
008-429-316-000	Plant Operations	85,062.50	83,580.00	7,297.00	66,214.94	0.00	17,365.06	79
008-429-321-000	Telephone	992.29	1,080.00	80.18	883.82	0.00	196.18	82
008-429-361-000	Utilities	99,493.77	110,688.00	8,615.96	84,280.57	0.00	26,407.43	76
008-429-374-000	Equipment & Repairs	18,624.84	24,456.00	1,250.12	9,195.02	0.00	15,260.98	38
008-429-421-001	Center Point- Operations	5,968.75	5,976.00	477.50	4,297.50	0.00	1,678.50	72
008-429-421-002	Center Point- Utilities & Repairs	4,386.38	6,552.00	391.08	3,136.18	0.00	3,415.82	48
008-429-422-001	Center Point- Utilities & Repairs	5,956.25	5,976.00	477.50	6,237.50	0.00	261.50-	104
008-429-422-002	Meadowood- Operations	4,746.47	5,940.00	297.58	4,328.85	0.00	1,611.15	73
008-429-423-001	Meadowood- Utilities & Repairs	5,656.25	5,976.00	477.50	4,297.50	0.00	1,678.50	72
008-429-423-002	Heritage Village- Operations	3,608.07	4,968.00	219.34	2,947.25	0.00	2,020.75	59
008-429-423-002	Heritage Village- Utilities & Repairs	6,381.25	5,976.00	477.50	4,297.50	0.00	1,678.50	72
008-429-424-001	Fawn Creek- Operations	3,193.66	4,452.00	191.51	1,964.28	0.00	2,487.72	44
008-429-424-002	Fawn Creek- Utilities & Repairs	6,256.25	5,976.00	554.00	4,374.00	0.00	1,602.00	73
008-429-425-001	Chadwick Place- Operations	3,273.66	4,560.00	176.46	2,458.75	0.00	2,101.25	54
008-429-425-002	Chadwick Place- Utilities & Repairs	6,031.25	5,976.00	477.50	4,397.50	0.00	1,578.50	74
008-429-426-001	Adair Pump- Operations	2,785.50	4,320.00	160.79	1,863.30	0.00	2,456.70	43
008-429-426-002	Adair Pump- Utilities & Repairs	68,405.54	608,000.00	8,623.98	392,145.36	0.00	215,854.64	64
008-429-700-000	Capital Improvements	289,990.00	0.00	0.00	0.00	0.00	0.00	0
008-429-800-000	Depreciation							

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	429 WASTWATER COLLECTION AND TREATMENT:	763,073.98	1,058,716.00	48,368.89	741,250.14	0.00	317,465.86	70
008-471-000-000	DEBT PRINCIPAL:							
008-471-200-000	General Obligation Bond- Principal	0.00	0.00	0.00	0.00	0.00	0.00	0
		130,000.00	130,000.00	0.00	0.00	0.00	130,000.00	0
008-472-000-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-472-200-000	General Obligation Bond- Interest	41,431.26	41,431.26	0.00	20,000.63	0.00	21,430.63	48
008-475-000-000	Fiscal Agent Fees- 2016 Bond	1,050.00	1,100.00	0.00	1,050.00	0.00	50.00	95
008-486-000-000	INSURANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
008-486-350-000	Insurance Expense	3,643.70	4,543.30	0.00	4,130.00	0.00	413.30	91
	008 Fund 008 Expend Total	939,198.94	1,235,790.56	48,368.89	766,430.77	0.00	469,359.79	62

008 Fund

	Prior	Current	YTD
Revenues:	848,351.20	44,897.21	733,831.07
Expended:	939,198.94	48,368.89	766,430.77
Net Income:	90,847.74-	3,471.68-	32,599.70-

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
030-341-000-000	Interest Earnings	6,684.64	12,000.00	42,811.86	181,779.20	0.00	169,779.20	***
030-354-351-000	Grants	210,713.00	1,516,920.00	0.00	238,124.00	0.00	1,278,796.00	16
030-363-100-000	Traffic Impact Fees	300,827.40	14,204.00	0.00	3,977.00	0.00	10,227.00	28
030-381-000-000	Miscellaneous Income	84,394.94	2,000.00	2,064,883.91	2,075,150.91	0.00	2,073,150.91	***
030-392-010-000	Transfer From General Fund	2,174,311.61	1,124,970.93	0.00	549,301.60	0.00	575,669.33	49
	030 Fund 030 Revenue Total	2,776,931.59	2,670,094.93	2,107,695.77	3,048,332.71	0.00	378,237.78	114
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
030-405-000-000	SECRETARY/CLERK:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-405-720-000	Office Equipment	14,401.05	11,000.00	0.00	4,371.54	0.00	6,628.46	40
030-409-000-000	GOVERNMENT BUILDINGS & PLANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
030-409-600-000	Building Improvements	46,500.00	170,500.00	11,642.50	99,794.89	0.00	70,705.11	59
030-430-600-000	Capital Roads	1,339,508.43	2,228,670.00	15,225.28	461,748.65	0.00	1,766,921.35	21
030-430-740-000	Equipment Purchases	1,014,936.28	80,000.00	0.00	113,585.74	0.00	33,585.74	142
	430 Total	2,354,444.71	2,308,670.00	15,225.28	575,334.39	0.00	1,733,335.61	25
030-433-600-000	Traffic Signs & Signals	10,371.75	15,300.00	0.00	0.00	0.00	15,300.00	0
030-454-600-000	Parks and Trails	98,606.36	385,700.00	10,909.80	262,119.70	0.00	123,580.30	68
030-454-710-000	Land Acquisition	13,611.10	51,000.00	11,382.00	2,093,284.90	0.00	2,042,284.90	***
	454 Total	112,217.46	436,700.00	22,291.80	2,355,404.60	0.00	1,918,704.60	539
	030 Fund 030 Expend Total	2,537,934.97	2,942,170.00	49,159.58	3,034,905.42	0.00	92,735.42	103
030 Fund								
	Revenues:	Prior	Current	YTD				
	Expended:	2,776,931.59	2,107,695.77	3,048,332.71				
	Net Income:	2,537,934.97	49,159.58	3,034,905.42				
		238,996.62	2,058,536.19	13,427.29				

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
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TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
035-341-000-000	Interest Earnings	61.41	100.00	1,076.90	4,329.57	0.00	4,229.57	***
035-355-020-000	Liquid Fuel Funds	344,154.30	338,977.00	0.00	347,096.97	0.00	8,119.97	102
	035 Fund 035 Revenue Total	344,215.71	339,077.00	1,076.90	351,426.54	0.00	12,349.54	104
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
035-438-000-000	ROADS & BRIDGES:	0.00	0.00	0.00	0.00	0.00	0.00	0
035-438-370-000	Road Maintenance Contractor	368,000.00	333,000.00	0.00	0.00	0.00	333,000.00	0
	035 Fund 035 Expend Total	368,000.00	333,000.00	0.00	0.00	0.00	333,000.00	0

035 Fund

Revenues:	Prior	Current	YTD
	344,215.71	1,076.90	351,426.54
Expended:	368,000.00	0.00	0.00
Net Income:	23,784.29	1,076.90	351,426.54

TOWNSHIP OF WORCESTER
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
040-341-200-000	Interest Earnings Developers	3.93	0.00	82.61	321.38	0.00	321.38	0
	040 Fund 040 Revenue Total	3.93	0.00	82.61	321.38	0.00	321.38	0
040 Fund								
	Revenues:	Prior	Current	YTD				
	Expended:	3.93	82.61	321.38				
	Net Income:	0.00	0.00	0.00				
		3.93	82.61	321.38				

Grand Totals

Revenues:	Prior	Current	YTD
Expended:	8,823,929.95	2,756,589.89	8,490,848.25
Net Income:	8,541,122.61	260,815.39	6,265,954.90
	282,807.34	2,495,774.50	2,224,893.35

MEMORANDUM

TO: Worcester Township Board of Supervisors
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: December 2, 2022
SUBJECT: Engineering Report - Project Status

This memorandum will provide an update and status report on the various projects that are ongoing within the Township as of December 2, 2022.

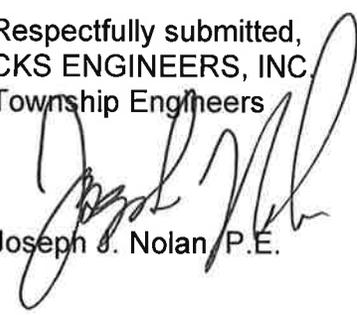
1. Turnpike Sound Barriers Grant Project: The pre-construction meeting for the project was held on February 1, 2022. The Notice to Proceed was issued and the project is scheduled for September 2022 completion. All submittals have now been approved and the panels and steel posts are in production. Construction has started. The contractor has mobilized and is drilling for the steel posts. The panels should be delivered for installation in the next few weeks.
2. Valley Green WTP Filter Project: The contracts for the Tertiary Filter Project have been awarded. The new filter has been ordered and is ready for delivery. We continue with reviewing submittals for the project. The pre-construction meeting was held and work is underway.
3. Evansburg Park Trail: The revised trail location has been approved. CKS has completed the additional field survey work due to the changes. We are proceeding with the plan preparation, and we are coordinating this project with the Township, and the Township's traffic engineer. PennDOT is assisting with the Kratz Road crossing. We are working on the trail design and the pedestrian bridge.
4. East Mount Kirk Park: The Pavilion package has been delivered to the Township. A pre-construction meeting was held for this project. Site stakeout has been completed, and the concrete pad has been poured. Pavilion construction and utility installation is underway and nearing completion. The site work is complete. We are waiting for the water meter pit to complete the project.
5. Classroom in the Park: We are working with Township Staff on selecting a building for this project and as well as the site-plan for the project. We are evaluating a second building option for this project. This project is on hold.
6. Compost Facility: We are working with Township Staff on developing a site for composting at Nike Park on Trooper Road. We have bid the contract for the site work and bids were opened on October 4, 2022. This project is underway and should be completed shortly.

7. Miscellaneous Items

- a. CKS Engineers assisted the Township on numerous zoning and land development related issues as requested during the month.
- b. CKS Engineers performed various site inspections in conjunction with finalizing Use & Occupancy Permits during the month.
- c. CKS reviewed numerous grading permit applications and stormwater applications for the Township during the month.
- d. CKS Engineers, Inc. continued to provide inspection services in conjunction with all ongoing land development and subdivision projects throughout the Township. This also included verifying completion of items and preparation of escrow releases for these projects, as requested.
- e. CKS continues to assist in work required in conjunction with the review and approval of subdivisions and land developments and Conditional Use applications submitted to the Township. These currently include the Palmer Tract, Huginar property, the Dubner property, and the Zacharczuk property. There is also a project in the sketch plan phase for the property at 1570 Whitehall Road. A minor subdivision plan (Kerper Property) has also been reviewed.

The above represents a status report on the projects and services currently being performed by CKS Engineers, Inc. Please contact me if you have any questions on any of these items.

Respectfully submitted,
CKS ENGINEERS, INC
Township Engineers


Joseph J. Nolan, P.E.

JJN/paf

cc: Sean Halbom, Township Manager
File

MEMORANDUM

TO: Paul Leonard, Interim Township Manager
FROM: Joseph J. Nolan, P.E., Township Engineer
DATE: December 2, 2022
SUBJECT: Public Works Project – Status Report



This memorandum will provide an update and status report on the public works projects currently underway in the Township.

1. Turnpike Sound Barriers:

- a. Contract Awarded: January 19, 2022
- b. Notice to Proceed: February 1, 2022
- c. Contract Completion Date: September 30, 2022
- d. Submittals have been received by CKS for review. Panel and steel post submittals are approved. Materials are in production.
- e. Mobilization has started, and drilling will begin the week of October 3, 2022.
- f. Panel delivery will be scheduled for the next few weeks.

2. Mount Kirk Park Improvement Project

- a. Township has ordered Pavilion through Costars.
- b. CKS has completed General and Electrical design.
- c. Contract Documents, are being finalized; anticipate bidding the project March 14, 2022 with April 13, 2022 bid opening date.
- d. Contracts were awarded by Board of Supervisors at April 20, 2022 meeting.
- e. Paving of driveway, parking area, and trail will be part of 2022 Township Road Program.
- f. The pavilion is erected, and the contractors are working on the interior of the building. Site work is also underway.
- g. All site work is complete. Waiting on the water meter pit.

3. Valley Green WTP Filter Project

- a. CKS has completed design of project for bidding of new building and site work.
- b. Electrical design is being finalized.
- c. Contract documents will be finalized upon completed of Electrical Design.
- d. Received equipment quote from Dutchland and are evaluating project costs.
- e. Blower noise abatement will be part of project.
- f. DEP Part 2 Construction Permit Application has been submitted to PADEP.

- g. Equipment has been ordered with Dutchland.
- h. Contracts for site work will be bid on May 9, 2022 with bid opening on June 8, 2022. Anticipate award at June BOS meeting.
- i. Contracts have been awarded and submittals are being received.
- j. Pre-construction meeting has been held.
- k. Construction is now underway.

4. Classroom in the Park Project.

- a. Working with Township on evaluating building options. Received additional quotes for review.
- b. Preliminary site plan for project is complete.
- c. Once building is selected, design plans for site work and utilities will be completed. If pole barn building is selected, building fit-out contracts will also be required. (Similar to Public Works Building)
- d. Project is on hold.

5. Evansburg Trail Project

- a. Final route of trail has now been established. Most surveying and field work is complete.
- b. Project will require crossing Kratz Road, which is a State Road.
- c. Project will involve crossing creek with pedestrian bridge. Need wetlands study and bridge design.
- d. Project design is underway with base plan preparation.
- e. PennDOT is assisting with the evaluation of Kratz Road crossing

6. 2022 Road Program

- a. CKS is assisting the Township with preparation of Contract Documents for project. We have received the bidding information from the Township and have prepared the bidding documents. This project is now out for bid.
- b. Bids received for Road Project and township has awarded bids.
- c. The Township will oversee this project.
- d. Paving should start the week of October 3, 2022.

7. Weber Road Culvert Replacement

- a. Preliminary design complete.
- b. Application for DEP Permit is being prepared.
- c. Detour plan is being prepared for PennDOT approval.
- d. Waiting for DEP permit.
- e. We will coordinate bidding of the project with the Township.

8. Valley Green WTP Re-Rating

- a. CKS has` completed an evaluation of the potential to re-rate the treatment plant for additional capacity.

- b. We are waiting for feedback from PADEP on preliminary treatment criteria.
- c. This will require a revision to the Township's Act 537 Sewage Facilities Plan, and then an application to DEP to re-rate the WTP capacity.

JJN/paf



Worcester Township

1721 Valley Forge Road
Worcester PA 19490
Phone: 610-584-1410

Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2021-408		Building Permit	\$0.00	\$4.50	11/17/2022	0.00		\$224.50
Contractor:	Keystone Fire & Security	Description: Fire Alarm System Modifications						
Parcel Info:								
Parcel Number:		Location Address:	1805 BERKS RD	Zoning:		Owner:	MYERS A ROSS	
B-2022-26		Building Permit	\$0.00	\$4.50	11/9/2022	0.00		\$3,429.72
Contractor:	Toll Mid-Atlantic L.P. Co., Inc.	Description: new SFD - 2696 Elder Way (Lot 58)						
Parcel Info:								
Parcel Number:		Location Address:	2696 ELDER CIR	Zoning:		Owner:		
B-2022-44		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$7,069.16
Contractor:	Toll Mid-Atlantic L.P. Co., Inc.	Description: new SFA - Tamarack Circle - 2 (Lot 81), 4 (Lot 82) & 6 (Lot 83)						
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-67		Building Permit	\$0.00	\$4.50	11/1/2022	0.00		\$3,122.25
Contractor:	Toll Mid-Atlantic L.P. Co., Inc.	Description: new SFD - 2615 Hawthorn Drive (Lot 107)						
Parcel Info:								
Parcel Number:		Location Address:	2615 HAWTHORN DR	Zoning:		Owner:		
B-2022-341		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$505.20
Contractor:		Description: Installation of new commercial kitchen at former 19 Bella						
Parcel Info:								
Parcel Number:		Location Address:	3401 SKIPPACK PIKE	Zoning:		Owner:	MARKEL DAVID F	
B-2022-355		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$242.00
Contractor:	Anthony & Sylvan Corp. Pools	Description: Install inground swimming pool in the rear yard						
Parcel Info:								
Parcel Number:		Location Address:	1039 NICOLE DR	Zoning:		Owner:	PANESAR YADVINDER & JANICE M	



Worcester Township

1721 Valley Forge Road
Worcester PA 19490
Phone: 610-584-1410

Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-382		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$1,658.58
Contractor:	Rotelle Development Co.		Description: Construction of a New Single Family Dwelling					
Parcel Info:								
Parcel Number:		Location Address:	3141 METHACTON AVE		Zoning:		Owner:	GUARDINO FRANK S & KRISTELLE
B-2022-388		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$251.13
Contractor:	Toll Mid-Atlantic L.P. Co., Inc.		Description: Construction of a 6,349 s.f. single family dwelling					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC
B-2022-391		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$102.00
Contractor:	Schreiner Electrical Services		Description: Installation of a 22kw generator					
Parcel Info:								
Parcel Number:		Location Address:	2676 HAWTHORN DR		Zoning:		Owner:	MILLER SCOTT
B-2022-392		Building Permit	\$0.00	\$0.00	11/11/2022	0.00		\$100.00
Contractor:	Description: Change in Tenant - Commercial U & O Inspection							
Parcel Info:								
Parcel Number:		Location Address:	1741 VALLEY FORGE RD		Zoning:		Owner:	1741 VALLEY FORGE ROAD LP
B-2022-393		Building Permit	\$0.00	\$4.50	11/1/2022	0.00		\$124.50
Contractor:	Sky Solar Solutions		Description: Installation of 20 AC solar Panels - Rear side of house roof					
Parcel Info:								
Parcel Number:		Location Address:	3422 MILL RD		Zoning:		Owner:	CATALINA CONSTRUCTION LLC
B-2022-396		Building Permit	\$0.00	\$4.50	11/1/2022	0.00		\$89.50
Contractor:	Horizon Services		Description: Replace existing oil boiler					
Parcel Info:								
Parcel Number:		Location Address:	2822 MORRIS RD		Zoning:		Owner:	SEIBERT LINDA A & DAVID O



Worcester Township

1721 Valley Forge Road
Worcester PA 19490
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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-397		Building Permit	\$0.00	\$4.50	11/1/2022	0.00		\$172.00
Contractor:	Genpro Power	Description: Installation of 20 kw NG Generator						
Parcel Info:								
Parcel Number:		Location Address:	2611 HAWTHORN DR	Zoning:		Owner:		
B-2022-398		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$74.50
Contractor:	Torrisi & Co, Inc.	Description: Installation of 22 KW Generac generator						
Parcel Info:								
Parcel Number:		Location Address:	111 MUSTANG WAY	Zoning:		Owner:	BLUM JACQUELINE M & EDWARD D	
B-2022-399		Building Permit	\$0.00	\$4.50	11/1/2022	0.00		\$117.00
Contractor:	Salter's Fireplace	Description: install gas fireplace insert						
Parcel Info:								
Parcel Number:		Location Address:	2253 WARNER RD	Zoning:		Owner:	LITTLE PAUL & JUDY	
B-2022-400		Building Permit	\$0.00	\$4.50	11/1/2022	0.00		\$94.50
Contractor:	Roto Rooter	Description: Emergency Sewer Repair						
Parcel Info:								
Parcel Number:		Location Address:	2277 WARNER RD	Zoning:		Owner:	PYLE LARA & CRAPARO JASON TYLER	
B-2022-401		Building Permit	\$0.00	\$4.50	11/14/2022	0.00		\$109.50
Contractor:	Ryan and Sons General Contracting	Description: Extend existing deck from 8x16 to 16 x 16						
Parcel Info:								
Parcel Number:		Location Address:	222 CASPIAN LN	Zoning:		Owner:	HEIDECK ANNEMARIE C	
B-2022-402		Building Permit	\$0.00	\$4.50	11/14/2022	0.00		\$428.48
Contractor:	Casey Remodeling LLC	Description: Finish existing basement						
Parcel Info:								
Parcel Number:		Location Address:	2669 HAWTHORN DR	Zoning:		Owner:	GU YAN & WANG JUFANG	



Worcester Township

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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-403		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$89.50
Contractor:	Quality Degree, Inc	Description: Replace existing heater and mini split						
Parcel Info:								
Parcel Number:		Location Address:	2033 WENTZ CHURCH RD	Zoning:		Owner:	CUCE ALDO J & CUCE JEAN M & CUCE FRANK &	
B-2022-404		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$251.13
Contractor:	Toll Mid-Atlantic L.P. Co., Inc.	Description: New 6,349 single family dwelling						
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-405		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$104.50
Contractor:	Tri-County Contracting Corp	Description: Replace windows and stucco with Hardi Board siding						
Parcel Info:								
Parcel Number:		Location Address:	3331 CUSTER WAY	Zoning:		Owner:	MANSUY JANE WEBSTER DECD U/W	
B-2022-406		Building Permit	\$0.00	\$4.50	11/3/2022	0.00		\$32.00
Contractor:	Aratech Services	Description: Installation of new 60A circuit from basement main panel to garage and Tesla G3 Connector						
Parcel Info:								
Parcel Number:		Location Address:	2520 STONY CREEK RD	Zoning:		Owner:	ZHOU WEI & LU CHEN	
B-2022-409		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$646.35
Contractor:	Berks Ridge Company Enterprises, Inc.	Description: Renovation of unit #209 Meadowlark Point						
Parcel Info:								
Parcel Number:		Location Address:	3205 SKIPPACK PIKE	Zoning:		Owner:	MEADOWOOD CORPORATION THE	
B-2022-410		Building Permit	\$0.00	\$4.50	11/14/2022	0.00		\$109.50
Contractor:	archadeck of NW Philadelphia	Description: Construct new deck and patio in rear yard						
Parcel Info:								
Parcel Number:		Location Address:	2101 COUNTRY VIEW LN	Zoning:		Owner:	SRINGARI NANDAGOPOL & SANGEETHA	



Worcester Township

1721 Valley Forge Road
Worcester PA 19490
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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-411		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 374 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	19 TAMARACK CIR	Zoning:		Owner:		
B-2022-412		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 224 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-413		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 208 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-414		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 234 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-415		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 224 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-416		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 224 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	



Worcester Township

1721 Valley Forge Road
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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-417		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 256 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC
B-2022-418		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 220 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC
B-2022-419		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 224 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC
B-2022-420		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 240 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC
B-2022-421		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 208 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC
B-2022-422		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	Steptoe Siedkowski Custom Builders, Inc.		Description: Construct 208 s.f. deck 30" above grade					
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike		Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC



Worcester Township

1721 Valley Forge Road
Worcester PA 19490
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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-425		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$772.68
Contractor:	Jeffrey Burns Carpentry	Description: Finish existing basement						
Parcel Info:								
Parcel Number:		Location Address:	2697 HAWTHORN DR	Zoning:		Owner:	KHAN FARID & SUON SOKREINE	
B-2022-426		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$152.00
Contractor:	Green Power Energy, LLC	Description: Install 10.220 kw roof-mounted solar PV system						
Parcel Info:								
Parcel Number:		Location Address:	2610 WINDSTORM WAY	Zoning:		Owner:	BALAICH JANE & JARED N	
B-2022-428		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$109.50
Contractor:	High Q Carpentry, LLC	Description: Construction of a 370 s.f. deck on the rear of a single family dwelling						
Parcel Info:								
Parcel Number:		Location Address:	2657 HAWTHORN DR	Zoning:		Owner:	ZHAO ZHIFENG & CHU HAI XI	
B-2022-429		Building Permit	\$0.00	\$4.50	11/21/2022	0.00		\$262.51
Contractor:		Description: Finish Basement						
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
B-2022-430		Building Permit	\$0.00	\$4.50	11/16/2022	0.00		\$202.00
Contractor:	Gauntlett Construction Inc.	Description: Renovate Existing 1st Floor Bathroom						
Parcel Info:								
Parcel Number:		Location Address:	2251 BERKS RD	Zoning:		Owner:	KASPER LUKE ANDREW & MICHELLE ELIZABETH	
B-2022-431		Building Permit	\$0.00	\$4.50	11/14/2022	0.00		\$104.50
Contractor:	RJE Home Remodeling	Description: Replacing decking and railing on existing rear deck						
Parcel Info:								
Parcel Number:		Location Address:	2606 WISTER CT	Zoning:		Owner:	ERICKSON JOSEPH L &	



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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Building Permit								
B-2022-434		Building Permit	\$0.00	\$4.50	11/14/2022	0.00		\$94.50
Contractor:	CARNEY PLUMBING, HEATING, AND COOLING	Description: Replace section of lateral from house to yard						
Parcel Info:								
Parcel Number:		Location Address:	2231 LOCUST DR	Zoning:		Owner:	HALDEMAN JONATHAN M & CONWAY AMANDA E	
B-2022-437		Building Permit	\$0.00	\$4.50	11/23/2022	0.00		\$102.00
Contractor:	Hawke Electrical Inc.	Description: Installation of a 22kw generator with NG						
Parcel Info:								
Parcel Number:		Location Address:	114 JASPER CT	Zoning:		Owner:	MOTTS FREDERICK C & ELLEN S	
B-2022-438		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$32.00
Contractor:	JDV Electric, LLC	Description: EV Tesla Charger						
Parcel Info:								
Parcel Number:		Location Address:	2602 RESOLUTION RD	Zoning:		Owner:	YANG SHERRY XIMONG &	
B-2022-440		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$207.00
Contractor:	Keystone Custom Decks, LLC	Description: 346 square foot deck over 30" with electric and gas line.						
Parcel Info:								
Parcel Number:		Location Address:	2603 RESOLUTION RD	Zoning:		Owner:	DRAGANOSKY DAVID J & KIMBERLY A	
B-2022-441		Building Permit	\$0.00	\$0.00	11/23/2022	0.00		\$0.00
Contractor:	F. W. Houlder, Inc.	Description: Upgrades to Sewage Treatment Plant						
Parcel Info:								
Parcel Number:		Location Address:	2960 DEFFORD RD	Zoning:		Owner:	WORCESTER TOWNSHIP	
B-2022-442		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$219.50
Contractor:	Oetzel Construction LLC	Description: Master bath remodel						
Parcel Info:								
Parcel Number:		Location Address:	2502 CRESTLINE DR	Zoning:		Owner:	CLARK DAVID S & CHERYL M	



Worcester Township

1721 Valley Forge Road
Worcester PA 19490
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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
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Building Permit

B-2022-444		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$109.50
Contractor:	Salvatore Carbone	Description: Remove old deck and construct new deck 14'x20'						

Parcel Info:								
Parcel Number:		Location Address:	108 BRINDLE CT	Zoning:		Owner:	LIGHTCAP PAUL S & NANCY J	

B-2022-446		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$152.00
Contractor:	Public Service Solar, LLC	Description: Installation of a PV Groud Mount Solar System						

Parcel Info:								
Parcel Number:		Location Address:	1431 TWOS GLEN LN	Zoning:		Owner:	MAURER RICHARD R & LISA	

B-2022-448		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$89.50
Contractor:	Clyde S. Walton, Inc.	Description: Removal of existing basement oil tank and replacing with new in same location						

Parcel Info:								
Parcel Number:		Location Address:	2552 MORRIS RD	Zoning:		Owner:	MCQUEEN JOYCE E &	

B-2022-450		Building Permit	\$0.00	\$4.50	11/30/2022	0.00		\$89.50
Contractor:	Quality Degree, Inc	Description: Direct replacement of existing gas furnace and air conditioner unit						

Parcel Info:								
Parcel Number:		Location Address:	2531 CRESTLINE DR	Zoning:		Owner:	JADHAV PRAVIN R & SHINDE SHEETAL	

Total Const. Cost: \$0.00 Total UCC Fee: \$225.00 Total Cost: \$23,160.19

Zoning Permit

Z-2022-257		Zoning Permit	\$0.00	\$0.00	11/3/2022	0.00		\$365.00
Contractor:	Anthony & Sylvan Corp. Pools	Description: Grading for in-ground swimming pool						

Parcel Info:								
Parcel Number:		Location Address:	1039 NICOLE DR	Zoning:		Owner:	PANESAR YADVINDER & JANICE M	

Z-2022-276		Zoning Permit	\$0.00	\$0.00	11/1/2022	0.00		\$27.50
Contractor:	Wetter Landscaping Inc.	Description: 175' of 48" split rail fence in front & side yard						

Parcel Info:								
Parcel Number:		Location Address:	2110 WENTZ CHURCH RD	Zoning:		Owner:	WETTER ROBERT A & AMANDA C	



Worcester Township

1721 Valley Forge Road
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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Zoning Permit								
Z-2022-277		Zoning Permit	\$0.00	\$0.00	11/11/2022	0.00		\$27.50
Contractor:	Eagleville Fence Co. Inc.	Description: Installation of 96 linear feet of 8' high chain link fence						
Parcel Info:								
Parcel Number:		Location Address:	1001 KRIEBEL MILL RD	Zoning:		Owner:	METHACTON SCHOOL DISTRICT	
Z-2022-278		Zoning Permit	\$0.00	\$0.00	11/11/2022	0.00		\$27.50
Contractor:	Heritage Fence & Deck, LLC	Description: Installation of 54" high aluminum fence in side & rear yard						
Parcel Info:								
Parcel Number:		Location Address:	1410 REINER RD	Zoning:		Owner:	MEOLI ANTHONY MICHAEL &	
Z-2022-279		Zoning Permit	\$0.00	\$0.00	11/2/2022	0.00		\$27.50
Contractor:	Fence City	Description: Installation of aluminum 4.5' fence in rear yard						
Parcel Info:								
Parcel Number:		Location Address:	2585 COLD SPRING RD	Zoning:		Owner:	ELESKANDARANI HAZEM & KANDIL SAHAR	
Z-2022-281		Zoning Permit	\$0.00	\$0.00	11/9/2022	0.00		\$365.00
Contractor:	Toll Mid-Atlantic L.P. Co., Inc.	Description: Grading for New Single Family Dwelling						
Parcel Info:								
Parcel Number:		Location Address:	2620 Skippack Pike	Zoning:		Owner:	TOLL MID-ATLANTIC LP COMPANY INC	
Z-2022-282		Zoning Permit	\$0.00	\$0.00	11/7/2022	0.00		\$365.00
Contractor:	Platinum Pools	Description: New inground swimming Pool & Stormwater management - 23.5% impervious coverage granted by ZHB 8/23/22 #22-12						
Parcel Info:								
Parcel Number:		Location Address:	2565 COLD SPRING RD	Zoning:		Owner:	ADEWUNMI OBAFEMI & IDAYAT	
Z-2022-284		Zoning Permit	\$0.00	\$0.00	11/21/2022	0.00		\$27.50
Contractor:	Montco Fence	Description: Installation of 200 lf of 6' high fence in rear yard						
Parcel Info:								
Parcel Number:		Location Address:	2892 CREST TER	Zoning:		Owner:	SIEVER-GROSSO SHARI & GROSSO JOHN	



Worcester Township

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Permit Report - 11/01/2022 to 11/30/2022

Permit #	Applicant	Type	Const. Cost	UCC Fee	Issue Date	Lot Size (Sq. Ft.)	Lot #	Total Cost
Zoning Permit								
Z-2022-285		Zoning Permit	\$0.00	\$0.00	11/7/2022	0.00		\$365.00
Contractor:	ECB	Description: Grading for inground swimming pool						
Parcel Info:								
Parcel Number:		Location Address:	3327 CUSTER WAY	Zoning:		Owner:	DORAZIO PAUL & MARIA T	
Z-2022-287		Zoning Permit	\$0.00	\$0.00	11/11/2022	0.00		\$27.50
Contractor:		Description: Installation of 1241' of 8' heigh pre-existing non-conforming chain link fence						
Parcel Info:								
Parcel Number:		Location Address:	1001 KRIEBEL MILL RD	Zoning:		Owner:	METHACTON SCHOOL DISTRICT	
Z-2022-288		Zoning Permit	\$0.00	\$0.00	11/11/2022	0.00		\$27.50
Contractor:		Description: Installation of 225' 54" heigh aluminum fence in the rear and side of property.						
Parcel Info:								
Parcel Number:		Location Address:	2617 HAWTHORN DR	Zoning:		Owner:		
Z-2022-289		Zoning Permit	\$0.00	\$0.00	11/14/2022	0.00		\$27.50
Contractor:	Paramount Fencing	Description: Install 400 l.f. of 4' aluminum fence in rear yard						
Parcel Info:								
Parcel Number:		Location Address:	2640 HAWTHORN DR	Zoning:		Owner:		
Z-2022-298		Zoning Permit	\$0.00	\$0.00	11/30/2022	0.00		\$27.50
Contractor:	Fawcett Fencing	Description: 107' of 54" aluminum fence installed in rear yard						
Parcel Info:								
Parcel Number:		Location Address:	1796 HAWKS NEST LN	Zoning:		Owner:	NEWELL THOMAS J & ANNE MARIE	
Total Const. Cost:			\$0.00	Total UCC Fee:		\$0.00	Total Cost: \$1,707.50	
Grand Total Const. Cost:			\$0.00	Grand Total UCC Fee:		\$225.00	Grand Total Cost: \$24,867.69	

Worcester Volunteer Fire Department

Worcester, PA

This report was generated on 12/3/2022 8:35:28 PM



Incidents by Shift for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022



SHIFT	# INCIDENTS
Fire	28
Fire Police	3
Officers Investigation	4

TOTAL: 35

Fire Call Avg Attendance: 23.6

Call Man Hours: 421.5

FP Call Avg Attendance: 5.3

Drill Man Hours: 180

Drill Average Attendance: 36.5

Total Time on Scenes: 21:16:56

Daytime Calls Twp Employees Assisted: 10

Events Attended/Hosted: 3

Incidents with multiple EXPOSURES, with distinct stations, may create a slight difference between the report total and total number of actual incidents for the DATE RANGE provided. The totals reflect the # INCIDENTS each STATION was assigned. Only REVIEWED incidents included.



Worcester Volunteer Fire Department

Worcester, PA

This report was generated on 12/3/2022 8:37:29 PM



Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
11/03/2022	2022-251	SKIPPACK PIKE	551 - Assist police or other governmental agency	Fire Police	86 - SKIPPACK	1	6
11/03/2022	2022-252	3155 DOE BROOK RD	150 - Outside rubbish fire, other	Fire	83 - WORCESTER	3	27
11/04/2022	2022-253	126 BRINDLE CT	600 - Good intent call, other	Officers Investigation	83 - WORCESTER	1	3
11/05/2022	2022-254	2844 DEFFORD RD	138 - Off-road vehicle or heavy equipment fire	Fire	83 - WORCESTER	3	25
11/10/2022	2022-255	1725 VALLEY FORGE RD	111 - Building fire	Fire	83 - WORCESTER	3	30
11/10/2022	2022-256	3258 FISHER RD	440 - Electrical wiring/equipment problem, other	Fire	83 - WORCESTER	1	30
11/11/2022	2022-257	2105 DEEP MEADOW LN	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	2	22
11/11/2022	2022-258	101 N MIDLAND AVE	311 - Medical assist, assist EMS crew	Fire	53 - LOWER PROVIDENCE	2	24
11/12/2022	2022-259	1401 MORRIS RD	111 - Building fire	Fire	33 - WHITPAIN	3	32
11/12/2022	2022-260	2576 BEAN RD	141 - Forest, woods or wildland fire	Fire	83 - WORCESTER	5	20
11/13/2022	2022-261	2030 HOLLIS RD	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	2	22
11/14/2022	2022-262	2401 ELM CIR	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	3	22
11/15/2022	2022-263	2201 LOCUST DR	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	2	22
11/15/2022	2022-264	SKIPPACK PK & CEDARS RD RD	322 - Motor vehicle accident with injuries	Fire Police	86 - SKIPPACK	1	8
11/16/2022	2022-265	1725 VALLEY FORGE RD	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	1	23
11/16/2022	2022-266	1725 VALLEY FORGE RD	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	1	22
11/18/2022	2022-267	1802 BETH LN	111 - Building fire	Fire	76 - TOWAMENCIN	2	19
11/18/2022	2022-268	2115 BERKS RD	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	3	18
11/20/2022	2022-269	2045 BETHEL RD	444 - Power line down	Fire	83 - WORCESTER	5	31
11/20/2022	2022-270	2045 BETHEL RD	444 - Power line down	Fire	83 - WORCESTER	5	25

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
11/20/2022	2022-271	2530 BEAN RD	111 - Building fire	Fire	83 - WORCESTER	6	17
11/21/2022	2022-272	GERMANTOWN PIKE	324 - Motor vehicle accident with no injuries.	Fire Police	53 - LOWER PROVIDENCE	1	2
11/22/2022	2022-273	1725 VALLEY FORGE RD	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	1	24
11/22/2022	2022-274	GERMANTOWN PIKE	322 - Motor vehicle accident with injuries	Fire	83 - WORCESTER	4	20
11/23/2022	2022-275	1725 VALLEY FORGE RD	745 - Alarm system activation, no fire - unintentional	Officers Investigation	83 - WORCESTER	1	2
11/23/2022	2022-276	STATION 89	571 - Cover assignment, standby, moveup	Fire	89 - HARLEYSVILLE	2	14
11/23/2022	2022-277	640 Meetinghouse RD	744 - Detector activation, no fire - unintentional	Fire	89 - HARLEYSVILLE	1	6
11/24/2022	2022-278	2558 CRESTLINE DR	745 - Alarm system activation, no fire - unintentional	Fire	83 - WORCESTER	3	29
11/25/2022	2022-279	3165 GERMANTOWN PIKE	511 - Lock-out	Officers Investigation	83 - WORCESTER	1	1
11/26/2022	2022-280	BERKS RD & SKIPPACK PIKE	322 - Motor vehicle accident with injuries	Fire	83 - WORCESTER	4	24
11/28/2022	2022-281	VALLEY FORGE RD AND MOHILL DR	611 - Dispatched & cancelled en route	Officers Investigation	83 - WORCESTER	1	1
11/28/2022	2022-282	3150 DOE BROOK RD	736 - CO detector activation due to malfunction	Fire	83 - WORCESTER	3	25
11/29/2022	2022-283	2939 MICHELE DR	442 - Overheated motor	Fire	61 - EAST NORRITON	2	24
11/29/2022	2022-284	1161 FAIRVIEW AVE	611 - Dispatched & cancelled en route	Fire	33 - WHITPAIN	1	24
11/30/2022	2022-285	2950 POTSHOP RD	631 - Authorized controlled burning	Fire	83 - WORCESTER	4	22

TOTAL # INCIDENTS: 35

Only REVIEWED incidents included.



Worcester Volunteer Fire Department

Worcester, PA

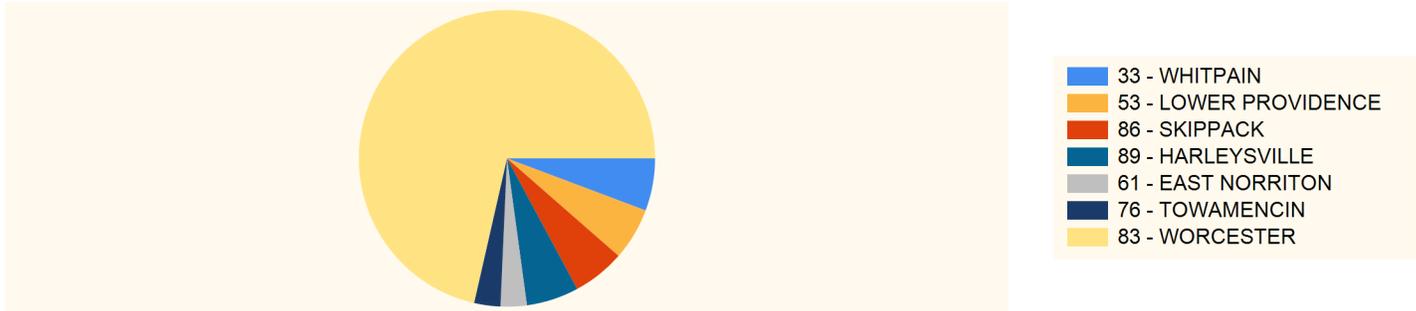
This report was generated on 12/3/2022 8:38:01 PM



Count of Incidents by Incident Type per Zone

Incident Status: Reviewed | Start Date: 11/01/2022 | End Date: 11/30/2022

% of Incidents per Zone



INCIDENT TYPE	# INCIDENTS	% of TOTAL
33 - WHITPAIN		
111 - Building fire	1	2.86%
611 - Dispatched & cancelled en route	1	2.86%
Zone: 33 - WHITPAIN Total Incident:	2	5.71%
53 - LOWER PROVIDENCE		
311 - Medical assist, assist EMS crew	1	2.86%
324 - Motor vehicle accident with no injuries.	1	2.86%
Zone: 53 - LOWER PROVIDENCE Total Incident:	2	5.71%
61 - EAST NORRITON		
442 - Overheated motor	1	2.86%
Zone: 61 - EAST NORRITON Total Incident:	1	2.86%
76 - TOWAMENCIN		
111 - Building fire	1	2.86%
Zone: 76 - TOWAMENCIN Total Incident:	1	2.86%
83 - WORCESTER		
111 - Building fire	2	5.71%
138 - Off-road vehicle or heavy equipment fire	1	2.86%
141 - Forest, woods or wildland fire	1	2.86%
150 - Outside rubbish fire, other	1	2.86%
322 - Motor vehicle accident with injuries	2	5.71%
440 - Electrical wiring/equipment problem, other	1	2.86%
444 - Power line down	2	5.71%
511 - Lock-out	1	2.86%
600 - Good intent call, other	1	2.86%
611 - Dispatched & cancelled en route	1	2.86%
631 - Authorized controlled burning	1	2.86%
736 - CO detector activation due to malfunction	1	2.86%
745 - Alarm system activation, no fire - unintentional	10	28.57%

Report shows count of incidents for Status selected.



Zone: 83 - WORCESTER Total Incident:	25	71.43%
86 - SKIPPACK		
322 - Motor vehicle accident with injuries	1	2.86%
551 - Assist police or other governmental agency	1	2.86%
Zone: 86 - SKIPPACK Total Incident:	2	5.71%
89 - HARLEYSVILLE		
571 - Cover assignment, standby, moveup	1	2.86%
744 - Detector activation, no fire - unintentional	1	2.86%
Zone: 89 - HARLEYSVILLE Total Incident:	2	5.71%
TOTAL INCIDENTS FOR ALL ZONES:	35	100%

Report shows count of incidents for Status selected.



Worcester Volunteer Fire Department

Worcester, PA

This report was generated on 12/3/2022 8:39:50 PM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range Passed/Failed: Both Passed and Failed | Start Date: 11/01/2022 | End Date: 11/30/2022

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Thursday Night Drill	2	5:00	73	180:00
GRAND TOTALS:	2	05:00	73	180:00

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.

**MINUTES
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
WEDNESDAY, NOVEMBER 16, 2022 – 6:30 PM**

CALL TO ORDER

Chair DeLello called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ATTENDANCE

All three Supervisors were in attendance.

INFORMATIONAL ITEMS

There were no informational items presented.

PUBLIC COMMENT

There was no public comment.

PRESENTATIONS

Doug Drake, President of the Worcester Fire Department, provided an overview of the recent fire at Worcester Volunteer Fire Department. Mr. Drake shared that on November 10th at approximately 10:07 AM. The sprinkler system contained the fire, and surrounding fire departments responded to assist. The damage was limited to the small room where the fire originated. Some additional smoke damage was sustained in the upper floors. Mr. Drake thanked the many agencies who supported the department during this incident. Mr. Drake confirmed the department is fully operational, and no injuries were sustained in the fire and no one was in the building at the time of the fire.

Chair DeLello asked if the underlying cause of the fire had yet been determined. Mr. Drake responded that the cause was still being investigated; however, it is suspected a charging device was the origin.

Chair DeLello asked if there was anything specific the department needed from the Township. Mr. Drake responded that some assistance with storage space could be needed depending on the weather.

Supervisor Quigley asked what could possibly be learned by this event, specifically fire safety related to charging devices, and how that could be shared with the public as an educational tool. Mr. Drake responded and shared that, based upon his experience with the state fire marshal and state police, that use of properly rated extension cords, mindfulness with space heaters and not plugging space heaters into extension cords.

Chair DeLello asked Mr. Drake to remain in touch with the Township manager for any needed assistance during the repairs.

- Montgomery County Planning Commission – “Sharrow” Bike Lanes at Potshop Road (from Township Line Road) along Berks Road (to Rout 73.).

Mr. Andrew Turner presented on behalf of the County of Montgomery regarding bike lane improvements “Sharrows” on Potshop Road and Berks Roads. He shared these roads were identified by PennDOT, DVRPC, and MCPC as feasible locations for sharrows. Sharrows are a portmanteau of the words “share” and “arrow” wherein the bike lane is located within the vehicle lane. As part of this agreement, PennDOT would install the sharrows during the next repaving of those roads and the Township would maintain the paint going forward. Once a signed letter is submitted by the Township to PennDOT, PennDOT would begin planning.

Mr. Quigley asked about the county-wide scale of the project, and if other nearby communities were receiving similar upgrades. Mr. Turner shared examples in East Norriton, Whitmarsh, Upper Gwynedd, and Bridgeport.

Chair DeLello asked if the approach to the sharrow design was based on limited space in the road’s cartway. Mr. Andrew affirmed that the purpose was to provide awareness to motorists and bicyclists regarding lane sharing. Mr. Quigley asked about the safety review process. Mr. Turner replied that he could share information with the Township manager. Mr. Quigley asked if the Township inherits any liabilities as a result of this modification. Mr. Turner replied that the roads are owned by PennDOT.

The Township manager offered that the discussion of liability had been discussed by staff and MCPC. He shared that PennDOT has endorsed these upgrades as a safety feature, so as long as the Township maintains the upgrades as agreed, there should be no additional liability to the Township. Mr. Quigley asked the Township manager why PennDOT would not do the line painting themselves. He replied that his belief was that PennDOT simply doesn’t have the staff necessary to inspect and monitor the state of the improvements.

The Board thanked Mr. Turner for his presentation.

OTHER BUSINESS

There was no additional Board comment.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 7:00PM.

**MINUTES
WORCESTER TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
WORCESTER TOWNSHIP COMMUNITY HALL
WEDNESDAY, NOVEMBER 16, 2022 - 7:30 PM**

CALL TO ORDER

Chair DeLello called the meeting to order at 7:30 PM.

- **ANNOUNCEMENTS:**

- The Solicitor announced an Executive Session was held on November 8th to discuss personnel and real estate. No decisions were made.

The Township manager shared the meeting was being video recorded for future broadcast.

PLEDGE OF ALLEGIANCE

ATTENDANCE

All three Supervisors were in attendance.

INFORMATIONAL ITEMS

PUBLIC COMMENT

Ms. Deb Walker offered public comment on the subjects of picnic tables in open spaces and park spaces, and open space donations on the Township website.

Ms. Susan Smith offered public comment. She welcomed the new Township manager to Worcester. Her comments related to meeting time advertisements at the Community Hall, and potential improvements for the recently acquired space at 3335 Fisher Road, specifically the planting of native pollinator species to attract the Monarch Butterfly.

Mr. Burt Hynes offered public comment related to the recent Election Day and the Open Space Referendum. He shared an overview of local municipalities who had recently placed an open space referendum on their ballots.

Chair DeLello asked Mr. Hynes if he followed the Limerick referendum. Mr. Hynes replied he was aware the referendum did not pass. Mr. Quigley encouraged residents to donate toward the open space fund.

OFFICIAL ACTION ITEMS

- a) consent agenda

Mr. DeLello offered that previously passed minutes from the October meeting had returned to the agenda because a quorum from the September meeting was not present at the October meeting to pass those minutes.

Vice-Chair Betz motioned to approve a consent agenda that includes the following items:

- i. Treasurer's Report and other Monthly Reports for October 2022;

- ii. bill payment for October 2022 in the amount of \$280,336.29;
- iii. September 21, 2022 Work Session minutes; and,
- iv. September 21, 2022 Business Meeting minutes.
- v. October 19, 2022 Business Meeting minutes

Supervisor Quigley seconded the motion.

There was no Board or Public comment related to the consent agenda.

By unanimous vote, the Board of Supervisors approved the consent agenda.

b) Motions

Township Engineer Joe Nolan provided an overview of the change order request. Due to the length of the wire run and the voltage needed, an additional modification was necessary. Chair DeLello asked if the work was part of the original estimate. Mr. Nolan replied that the work was in addition to the price originally quoted.

Supervisor Betz motioned to authorize a Change Order for Mr. Kirk Park in the amount of \$3,200.00 payable to O'Malley Electric, LLC. Supervisor Quigley seconded the motion.

There was no Board or Public comment related to the motion.

By unanimous vote of the Board, the motion was adopted.

Mr. Nolan provided an overview of the work at the Valley Green Treatment Plant. The work would improve the outflow quality at the plant. Mr. DeLello asked if this work was covered by the ARPA grant. Mr. Nolan replied in the affirmative.

Supervisor Betz motioned to authorize a Change Order for Valley Green Treatment Plant in the amount of \$7,195.00 payable to Dutchman, Inc. Supervisor Quigley seconded the motion.

There was no public comment related to the motion. Mr. Quigley asked about the noise complaints related to the treatment plant. Mr. Nolan replied that noise enclosures and variable frequency drives were being installed as part of this project which will lower both the volume and the electric costs.

By unanimous vote of the Board, the motion was adopted.

c) 2023 Budget Presentation

Township Treasurer Nicole Quagliarello provided an overview of the draft 2023 Budget.

Supervisor Betz motioned to authorize advertisement of the 2023 Budget, as presented. Supervisor Quigley seconded the motion.

Robert Fresnak offered public comment and asked if there was a copy of the draft budget available for review. Chair DeLello offered that the budget will be advertised following the motion, but before the end of the week.

By unanimous vote of the Board, the motion was adopted.

OTHER BUSINESS

Chair DeLello asked the Township staff if the recent issues related to hijacking of official social media accounts is being monitored.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 8:01PM.

(over)

UPCOMING MEETINGS

Planning Commission

Thursday, December 8

7:30 PM

Meetings to be held at Worcester Township Community Hall, 1031 Valley Forge Road.

ROBERT J. IANNOZZI JR., ESQUIRE

Dischell Bartle & Dooley PC
1800 Pennbrook Parkway, Suite 200
Lansdale PA 19446
215-362-2474

Attorney for Intervenor
METHACTON SCHOOL DISTRICT

MONTGOMERY COUNTY COURT OF COMMON PLEAS

YE YILAI	:	Assessment Appeal
	:	
	:	Docket No.: 2021-20737
	:	
	:	Property: 1423 Reiner Road
vs.	:	
	:	Tax Parcel: 67-00-00616-59-1
	:	
MONTGOMERY COUNTY BOARD	:	
OF ASSESSMENT APPEALS, <i>et al.</i>	:	

SETTLEMENT STIPULATION

Parties

1. Appellant is Ye Nilai (“Property Owner”).
2. Appellee is the Montgomery County Board of Assessment Appeals (“Board”).
3. Intervenor is Methacton School District (“District”).
4. Montgomery County (“County”) and Worcester Township (“Township”) did not intervene.
5. The Board, District, County, and Township are collectively referred as Taxing Authorities

Property

6. The property, which consists of approximately 43,249 square feet, is located at 1423 Reiner Road within the Township and further is identified as Tax Parcel No. 67-00-00616-59-1 (“Property”).
7. The Property is improved with a 6,195 square-foot colonial-style single-family dwelling that was constructed in 2006.
8. On June 5, 2020, the Property sold for \$904,600.

Appeal

9. In 2021, the Property Owner filed an Assessment Appeal (“Appeal”) with the Board challenging the Property’s \$518,900 assessment for the 2022 Tax Year (effective January 1, 2022).
10. After conducting a hearing upon the Appeal, the Board issued a “No Change Determination”.
11. On October 20, 2021, Property Owner appealed to this Court from the Board’s “No Change Determination” seeking a reduction in the Property’s assessment.

Settlement Terms

12. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this Appeal based upon the terms and conditions set forth in this Stipulation.
13. Accordingly, the parties, intending to be legally bound, and to bind their respective clients, agree to the following settlement terms:

2022 Assessment: Effective January 1, 2022 for the County and Township Tax Years and July 1, 2022 for the District Tax Year, the Property’s assessment shall be decreased from \$518,900 to \$447,000. Applying the County’s 2022 Common Level Ratio (.447), this assessment results in a 2022 Indicated Market Value of \$1,000,000.

2023 Assessment: Effective January 1, 2023 for the County and Township Tax Years and July 1, 2023 for the District Tax Year, the Property’s assessment shall be decreased from \$518,900 to \$453,000. Applying the County’s 2023 Common Level Ratio (.396), this assessment results in a 2022 Indicated Market Value of \$1,144,000 (rounded).

- 14. The Property’s assessment shall remain at \$453,000 for each subsequent tax year after 2023 and tax bills will be issued according to this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
- 15. Based upon the reduced assessment established by this Stipulation, all counsel agree that certain refunds¹ are owing to Property Owner as follows:

METHACTON SCHOOL DISTRICT

School Year	Old Assessment	New Assessment	Decrease	Millage Rate	Amounts Owing
2022-2023	\$518,900	\$447,000	\$71,900	.0316522	\$2,275.79
2023-2024	No Bill Issued Yet				

MONTGOMERY COUNTY

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Amounts Owing
2022	\$518,900	\$447,000	\$71,900	.003923	\$282.06
2023	No Bill Issued Yet				

MONTGOMERY COUNTY COMMUNITY COLLEGE (MCCC)

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Amounts Owing
2022	\$518,900	\$447,000	\$71,900	.00039	\$28.04
2023	No Bill Issued Yet				

¹ The refund amounts shall be adjusted depending upon whether the taxes are paid within the associated discount, face, or penalty period for the tax years at issue.

WORCESTER TOWNSHIP

Tax Year	Old Assessment	New Assessment	Decrease	Millage Rate	Amounts Owning
2022	\$518,900	\$447,000	\$71,900	.00005	\$3.59
2023	No Bill Issued Yet				

16. Within 15 days of the Court approving this Stipulation, the Tax Collector, if requested by the Taxing Authority, shall provide the necessary information to calculate the proper amount of refunds for all tax years at issue, including whether applicable payments were paid at face, discount, or penalty.
17. The calculations set forth in this Stipulation are subject to verification by the Taxing Authorities' Tax Collectors and/or Treasurers and their determinations are final.
18. The Taxing Authorities will remit the following refunds in accord with Paragraph 14, as verified in accord with Paragraphs 15 and 16, as follows:

Total Refund Owning: \$2,589.48

District:	\$2,275.79
County:	\$282.06
MCCC:	\$28.04
Township:	<u>\$3.59</u>
	\$2,589.48

Such refunds shall be issued within 45-days of the Court's approval of this Stipulation.

19. This Stipulation contains the statement of each and every term and provision agreed to by all parties. No other promises, representations or other inducements, oral or written, have been made to any of the other parties in exchange for this Stipulation.
20. The attorneys entering into this Stipulation represent that they and their clients have full authority to enter into this Stipulation.

21. This Stipulation may be executed in one or more counterparts and by facsimile or electronic mail, each of which shall be deemed an original and all of which when taken together shall constitute a single agreement.
22. Each party shall bear its own costs as incurred.
23. This Stipulation shall be binding upon, and inure to the benefit of the undersigned, their clients, successors, grantees, heirs, and assigns.
24. This matter shall be marked as "Settled, Discontinued and Ended" upon the Court's approval of this Stipulation.

CATHERINE J. NADIROV, ESQUIRE

Property Owner's Attorney



SAMANTHA A. MAGEE, ESQUIRE

Board's Solicitor

ROBERT J. IANNOZZI JR., ESQUIRE

District's Solicitor



BRIAN O. PHILLIPS, ESQUIRE

County's Solicitor

ROBERT L. BRANT, ESQUIRE

Township's Solicitor

WORCESTER TOWNSHIP

RESOLUTION NO. _____

RESOLUTION TO IMPLEMENT ACT 57 OF 2022 REGARDING
PROPERTY TAX PENALTY WAIVER PROVISIONS

WHEREAS, Act 57 of 2022, amending the Local Tax Collection Law, was signed by Governor Wolf on July 11, 2022, and takes effect on October 10, 2022; and

WHEREAS, Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations; and

NOW, THEREFORE, it is hereby resolved and enacted by the Board of Supervisors of Worcester Township, Montgomery County, Pennsylvania as follows:

Pursuant to the authority of the Second Class Township Code, the Board of Supervisors hereby directs the tax collector to comply with the provisions of Act 57 and this resolution for tax years beginning on or after January 1, 2023.

DEFINITIONS:

The following words and phrases shall have the meanings given to them within this resolution unless the context clearly indicates otherwise:

Additional charge: Any interest, fee, penalty, or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.

Qualifying event:

1. For the purposes of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home.

The term does not include the renewal of a lease for the same location.

Tax Collector: The elected tax collector for Worcester Township, Montgomery County, any authorized or designated delinquent tax collector, the Montgomery County Tax Claim Bureau, or any alternative collector of taxes as provided for in the act of July 7, 1947 (P.L.1368, No.542), known as the "Real Estate Tax Sale Law," an employee, agent or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.

WAIVER:

The Tax Collector shall, for tax years beginning on and after January 1, 2023, grant a request to waive additional charges for real estate taxes if the taxpayer complies with all of the following requirements:

A. Provides a waiver request of additional charges, on a form provided by the state Department of Community and Economic Development, to the Tax Collector in possession of the claim within twelve (12) months of a qualifying event;

B. Attests that a tax notice was not received; and

C. Provides the Tax Collector in possession of the claim with one of the following:

1. A copy of the deed showing the date of real property transfer; or

2. A copy of the title following the acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and

D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

RESOLVED and ENACTED this ____ day of _____,
2022, by the Worcester Township Board of Supervisors.

WORCESTER TOWNSHIP
BOARD OF SUPERVISORS

Rick DeLello, Chairman

ATTEST:

Sean Halbom, Township Secretary

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Worcester
(TOWNSHIP) (BOROUGH) (CITY), Montgomery COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Toll Mid-Atlantic L.P. Company, Inc. has proposed the development of a parcel of land identified as
land developer

Zacharczuk Tract, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). _____

WHEREAS, Worcester Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (~~Commissioners~~) (~~Councilmen~~) of the (Township) (~~Borough~~) (~~City~~) of Worcester hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, _____
(Signature)

Township Board of Supervisors (~~Borough Council~~) (~~City Councilmen~~), hereby certify that the foregoing is a true copy of the Township (~~Borough~~) (~~City~~) Resolution # _____, adopted, _____, 20____.

Municipal Address:

Worcester Township
1721 South Valley Forge Road
Worcester, PA 19490
Telephone 610-584-1410

Seal of
Governing Body

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2022-__

**A RESOLUTION TO GRANT PRELIMINARY APPROVAL OF
THE ZACHARCZUK TRACT SUBDIVISION**

WHEREAS, Toll-Mid-Atlantic LP ("Applicant") has submitted a Plan of subdivision to Worcester Township and has made application for Preliminary Plan Approval of the Plan known as the Zacharczuk Property on Skippack Pike. The Applicant is the equitable owner of approximately 34.57 acres at 2581 Skippack Pike, Worcester Township, Montgomery County, PA, in the AGR-Agricultural Zoning District, said parcel being Tax Parcel No. 67-00-03286-004, as more fully described in the Deed recorded in the Montgomery County Recorder of Deeds Office; and,

WHEREAS, the Applicant proposes the subdivision of the property into sixteen (16) building lots to be served with a new cul-de-sac road, utilizing option 1 of the Conservation Subdivision Design (the "Development"); and

WHEREAS, said plan received a recommendation for Preliminary Plan Approval by the Worcester Township Planning Commission at their meeting on November 10, 2022; and

WHEREAS, the Preliminary Plan of Subdivision was prepared by STA Engineering, Inc. consisting of 33 sheets dated July 1, 2022 last revised October 3, 2022, an E & S Control and PCSM Plan narrative prepared by STA Engineering, Inc. dated July 1, 2022 last revised October 3, 2022, and a Stormwater Infiltration Report prepared by GTA, Inc. dated July 14, 2022, and associated documentation; and

WHEREAS, the Preliminary Plan is now in a form suitable for Preliminary Plan Approval (the "Plan(s)" or "Preliminary Plan") by the Worcester Township Board of Supervisors, subject to certain conditions.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Worcester Township, as follows:

1. **Approval of Plan.** The Preliminary Plan proposed by STA Engineering, Inc. as described above is hereby granted Preliminary Approval, subject to the conditions set forth below.

2. **Conditions of Approval.** The approval of the Preliminary Plan is subject to strict compliance with the following conditions:
- A. Compliance with all comments and conditions set forth in the CKS Engineers, Inc. letter of October 20, 2022, relative to the Plan.
 - B. Compliance with all comments and conditions set forth in the McMahon traffic review letter dated October 27, 2022.
 - C. Payment to the Township of a Traffic Impact Fee, in the total amount of \$71,586.00, which shall be paid on a per lot basis and at the time of submission of a building permit application for each of the dwellings to be built on 16 lots, in the amount of \$4,474.13.00 per lot.
 - D. The Open Space Stormwater Management Facilities, basins, BMPs, stormwater management pipes, and related apparatus outside of Road A right-of-way shall be maintained by the Homeowners Association. A Declaration of Covenants setting forth the Homeowners Association's obligations regarding same, in form satisfactory to the Township Solicitor and Engineer, shall be recorded contemporaneously with the Final Plan.
 - E. Payment to Worcester Township of a voluntary contribution in the amount of \$80,000 for 301 trees in-lieu-of required plantings, pursuant to the waiver contained in Paragraph 3.H below.
 - F. Prior to recording of the Final Plan, Applicant shall purchase 16 EDUs from Upper Gwynedd Township and provide confirmation of same to the Township.
 - G. The approval and/or receipt of permits required from any and all outside agencies, including but not limited to, Montgomery County Conservation District, Pennsylvania Department of Environmental Protection, Pennsylvania Department of Transportation, North Penn Water Authority, and Upper Gwynedd Township Sewer Authority, the receipt of will-serve letters from all applicable utilities, and all other authorities, agencies, municipalities, and duly constituted public authorities having jurisdiction in any way over the development.
 - H. In the event the Applicant elects to proceed with construction of the Development in phases, the record Plan shall be revised to reflect only the applicable phase or phases ("Phase Plan"); prior to recording the Preliminary/Final Plan or any Phase

Plan, Applicant shall enter into a Land Development and Financial Security Agreement ("Agreement") with the Township for the applicable phase or phases. The Agreement shall be in a form satisfactory to the Township Solicitor, and the Applicant shall obligate itself to complete all of the improvements shown on the Plans in accordance with applicable Township criteria and specifications, as well as to secure the completion of the public improvements by posting financial security as required by the Pennsylvania Municipalities Planning Code, and in form satisfactory to the Township Solicitor.

- I. Prior to recording the Final Plan, Applicant shall enter into a Land Development and Financial Security Agreement ("Agreement") with the Township. The Agreement shall be in a form satisfactory to the Township Solicitor, and the Applicant shall obligate itself to complete all of the improvements shown on the Plans in accordance with applicable Township criteria and specifications, as well as to secure the completion of the public improvements by posting financial security as required by the Pennsylvania Municipalities Planning Code, and in form satisfactory to the Township Solicitor.
- J. Applicant agrees to provide Township with estimated costs for financial security and establish financial security for all public improvements, to the satisfaction of the Township engineer, prior to Final Plan recording and issuance of any building, grading or other permits. Applicant shall provide financial security, as required by the Township for all work that falls under their responsibility per the approved Plan.
- K. The Applicant shall obtain a demolition permit prior to the demolition of any existing structures.
- L. Execution of an Intermunicipal Agreement between the Township of Worcester, and the Township of Upper Gwynedd, in form satisfactory to the Worcester Township Solicitor, prior to recording of the Final Plan.
- M. Following approval of the Final Plan, the Applicant shall provide to the Township for signature that number of Final Plans required for recording and filing with the various Departments of Montgomery County, plus an additional three (3) Plans to be retained by the Township, and the Applicant shall have all Plans recorded, and the Applicant return the three

(3) Plans to the Township within seven (7) days of Plan recording.

- N. The Applicant shall provide a copy of the recorded Final Plan in an electronic format acceptable to the Township Engineer, within seven (7) days of Plan recording.
 - O. The Applicant shall make payment of all outstanding review fees and other charges due to the Township prior to Final Plan recording.
 - P. The Development shall be constructed in strict accordance with the content of the Final Plan, notes on the Plan and the terms and conditions of this Resolution and the Resolution of Final Plan Approval.
 - Q. The cost of accomplishing, satisfying, and meeting all of the terms and conditions and requirements of the Plans, notes to the Plans, this Resolution, the Final Approval Resolution, and any required agreements shall be borne entirely by the Applicant, and shall be at no cost to the Township.
 - R. Applicant shall provide the Township Manager and the Township Engineer with at least seventy-two (72) hour notice prior to the initiation of any grading or ground clearing, whether for the construction of public improvements or in connection with any portion of the Development.
 - S. Applicant understands that it will not be granted Township building or grading permits until the Final Plan, financial security, and all appropriate development and financial security agreements, easements, and other required legal documents are approved by the Township and recorded with the Montgomery County Recorder of Deeds and all appropriate approvals and/or permits from Township or other agencies for the above mentioned project are received. Any work performed on this project without the proper permits, approvals, and agreements in place will be stopped.
 - T. Applicant shall execute a Stormwater Management BMP Operations and Maintenance Agreement and Declaration of Stormwater Easement in favor of the Township, satisfactory to the Township Solicitor, which shall be recorded simultaneously with the Plan.
3. **Waivers.** Unless stated otherwise in this Resolution, this Preliminary Plan Approval shall not constitute the granting of any

additional waivers or deferrals except as set forth herein. All additional requested waivers and deferrals will be considered at the time of Final Plan Approval. If the Final Plan is not compliant with the Zoning or Subdivision and Land Development Ordinance of the Township, then this approval does not grant permission for said noncompliance because at the time of Final Plan Approval, the Township will either permit the noncompliance by additional waivers or will deny the additional waiver request and, possibly, deny the Final Plan.

The Worcester Township Board of Supervisors hereby grants the following waivers requested with respect to this Plan:

- A. § 130-15.2.B.(2) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to not provide the common greens so the proposed development can be condensed which significantly reduced the existing tree removal;
- B. § 130-16.B.(4)(d) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow a maximum grade from 3% to 7% along the curb line at the intersection with Skippack Pike;
- C. § 130-16.C.(1)(a)(4) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow Road A to be 28 feet wide;
- D. § 130-16.C.(1)(a)[5][b][v] of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow the cul-de-sac length to be approximately 1,520 feet in length; an emergency access easement shall be provided to Bethel Road;
- E. § 130-16.E.(16) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow the slope within the intersection of Road A to be 3%;
- F. § 130-18.A.1 of the Worcester Township Subdivision and Land Development Ordinance - a waiver to not provide sidewalks along Skippack Pike and Bethel Road;
- G. § 130-18.B.(1)(a) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow the use of Belgian block curb for Road A only;
- H. § 130-28.F.(7)(b) of the Worcester Township Subdivision and Land Development Ordinance - a waiver from the requirement of

providing replacement trees if greater than 25 percent of the existing trees with a 6 inch or greater trunk diameter are removed; the Applicant shall pay a voluntary contribution in lieu thereof in the amount of \$80,000, which shall be paid prior to recording the final Plan;

- I. § 130-28.G(4)(c) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow street trees to be planted at various locations throughout the property in addition to planting along the street rights-of-way;
- J. § 130-28.G.(5)(b) of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow existing vegetation that is to remain to count toward softening buffer requirements;
- K. § 130-16.C of the Worcester Township Subdivision and Land Development Ordinance - a waiver to allow a 38 foot to 43 foot cartway width along Skippack Pike and a 23 foot cartway width for the 50 feet of frontage along Bethel Road;
- L. § 129-18.H.(9) of the Worcester Township Stormwater Management Ordinance - a waiver to allow 3:1 maximum slope on the basin berms; the basin shall be fenced, maintained by an HOA and planted to establish a naturalized basin requiring minimum maintenance; and
- M. § 129-18.H.(10) of the Worcester Township Stormwater Management Ordinance - a waiver to allow flat bottoms in the detention basins to meet the requirements for an MRC design in accordance with current DEP standards; the basins will be planted to establish a naturalized habitat requiring minimal maintenance.

- 4. **Acceptance.** The Conditions of Approval set forth in paragraph 2 above shall be accepted by the Applicant, in writing, within ten (10) days from the date of receipt of this Resolution.
- 5. **Effective Date.** This Resolution shall become effective on the date upon which the Conditions are accepted by the Applicant in writing.

BE IT FURTHER RESOLVED that the Plan shall be considered to have received Preliminary Plan Approval once staff appointed by the Worcester Township Board of Supervisors determines that any and all conditions attached to said approval have been resolved to the satisfaction of Township staff. This approval **DOES NOT** represent nor constitute Final Plan Approval. Any changes to the approved site Plan will require the submission of an

amended site Plan for land development review by all Township review parties.

RESOLVED and **ENACTED** this _____ day of _____, 20__ by the Worcester Township Board of Supervisors.

FOR WORCESTER TOWNSHIP

By: _____
Richard DeLello, Chairman
Board of Supervisors

Attest: _____
Sean Halbom, Secretary

ACCEPTANCE

The undersigned states that he/she is authorized to execute this Acceptance on behalf of the Applicant and equitable owner of the property which is the subject matter of this Resolution, that he/she has reviewed the Conditions imposed by the Board of Supervisors in the foregoing Resolution and that he/she accepts the Conditions on behalf of the Applicant and the equitable owner and agrees to be bound thereto. This Acceptance is made subject to the penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn falsifications to authorities.

TOLL-MID-ATLANTIC LP

Date: _____

By: _____

(PRINT NAME AND TITLE)

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION _____

**A RESOLUTION TO GRANT FINAL LAND DEVELOPMENT APPROVAL
OF HUGANIR PROPERTY SUBDIVISION PLAN**

WHEREAS, Mikelen, LLC (hereinafter referred to as "Applicant") has submitted a Plan of Subdivision and Land Development to Worcester Township of the Plan known as Huganir Property Subdivision. The Applicant is the equitable owner of two parcels totaling approximately 17.79 acres situate off of Artmar Road. Parcel A is located within the R-100 Zoning District, being Tax Parcel No. 67-00-04162-001 and Parcel B is located within the R-75 Zoning District, being Tax Parcel No. 67-0-00103-001, as more fully described in the Deed recorded in the Montgomery County Recorder of Deeds Office; and

WHEREAS, the Applicant proposes to subdivide the 17.79 acre parcels into 9 individual lots, Lots 1 - 8 will be building lots containing new single-family detached dwellings, and Lot 9 is reserved for future development (the "Development"); and

WHEREAS, said plan received a recommendation for Final Plan Approval by the Worcester Township Planning Commission at their meeting on September 22, 2022; and

WHEREAS, the Final Plan of Subdivision and Land Development was prepared by Bursich Associates, consisting of 43 sheets, dated November 30, 2021, last revised July 18, 2022; and a Storm Water Management Report dated November 2021, last revised August 2022, and Wetland Report - Wetland/Waters Determination within: Huganir Tract, Worcester Township, Montgomery County, PA, dated May 2021, is now in a form suitable for Final Plan Approval (the "Plan(s)" or "Final Plan") by the Worcester Township Board of Supervisors, subject to certain conditions.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Worcester Township, as follows:

1. **Approval of Plan.** The Final Plan prepared by Bursich Associates as described above, is hereby granted Final Approval, subject to the conditions set forth below.

2. **Conditions of Approval.** The approval of the Final Plan is subject to strict compliance with the following conditions:

- A. Compliance with all comments and conditions set forth in the CKS Engineers, Inc. letter of April 6, 2022 and August 29, 2022 relative to the Plan.
- B. Compliance with all comments and conditions set forth in the Montgomery County Planning Commission review letter of February 19, 2022.
- C. Compliance with all conditions set forth in the Decision and Order of the Worcester Township Zoning Hearing Board entered on May 24, 2022 regarding Application No. 2022-04.
- D. Compliance with all comments and conditions set forth in the McMahon Associates, Inc. review letter of April 11, 2022, and August 31, 2022.
- E. Payment to the Township of a Traffic Impact Fee, in the total amount of \$25,000.00, which shall be paid on a per lot basis and at the time of submission of a building permit application for each of the dwellings to be built on 8 lots, in the amount of \$3,125.00 per lot.
- F. Payment to Worcester Township of a voluntary contribution in the amount of \$32,000.000 in-lieu-of required plantings, pursuant to the partial waiver contained in Paragraph 3.D.
- G. Payment to Worcester Township of a voluntary contribution in the amount of \$15,120.00 in-lieu of required sidewalk and curb installation pursuant to the waivers contained in paragraph 3.A. and 3.B. below;

- H. Applicant shall purchase 8 sewer EDUs at \$3,200.00 per EDU. The total amount due of \$26,500.00 shall be paid prior to recording the Final Plan.
- I. The approval and/or receipt of permits required from any and all outside agencies, including but not limited to, Montgomery County Conservation District, Pennsylvania Department of Environmental Protection, Pennsylvania Department of Transportation, the receipt of will-serve letters from all applicable utilities, and all other authorities, agencies, municipalities, and duly constituted public authorities having jurisdiction in any way over the development.
- J. In the event the Applicant elects to proceed with construction of the Development in phases, the record Plan shall be revised to reflect only the applicable phase or phases ("Phase Plan"); prior to recording the Final Plan or any Phase Plan, Applicant shall enter into a Land Development and Financial Security Agreement ("Agreement") with the Township for the applicable phase or phases. The Agreement shall be in a form satisfactory to the Township Solicitor, and the Applicant shall obligate itself to complete all of the improvements shown on the Plans in accordance with applicable Township criteria and specifications, as well as to secure the completion of the public improvements by posting financial security as required by the Pennsylvania Municipalities Planning Code, and in form satisfactory to the Township Solicitor.
- K. Prior to recording the Final Plan, Applicant shall enter into a Land Development and Financial Security Agreement ("Agreement") with the Township. The Agreement shall be in a form satisfactory to the Township Solicitor, and the Applicant shall obligate itself to complete all of the improvements shown on the Plans in accordance with applicable Township criteria and specifications, as well as to secure the completion of the public improvements by posting financial security as required by the

Pennsylvania Municipalities Planning Code, and in form satisfactory to the Township Solicitor.

- L. Applicant agrees to provide Township with estimated costs for financial security and establish financial security for all public improvements, to the satisfaction of the Township engineer, prior to Final Plan recording and issuance of any building, grading or other permits. Applicant shall provide financial security, as required by the Township for all work that falls under their responsibility per the approved Plan.
- M. Applicant shall execute a Stormwater Management BMP Operations and Maintenance Agreement and Declaration of Stormwater Easement in favor of the Township, satisfactory to the Township Solicitor, which shall be recorded simultaneously with the Plan.
- N. Following approval of the Final Plan, the Applicant shall provide to the Township for signature that number of Final Plans required for recording and filing with the various Departments of Montgomery County, plus an additional three (3) Plans to be retained by the Township, and the Applicant shall have all Plans recorded, and the Applicant return the three (3) Plans to the Township within seven (7) days of Plan recording.
- O. The Applicant shall provide a copy of the recorded Final Plan in an electronic format acceptable to the Township Engineer, within seven (7) days of Plan recording.
- P. The Applicant shall make payment of all outstanding review fees and other charges due to the Township prior to Final Plan recording.
- Q. The Development shall be constructed in strict accordance with the content of the Final Plan, notes on the Plan and the terms and conditions of this Resolution.

- R. The cost of accomplishing, satisfying, and meeting all of the terms and conditions and requirements of the Plans, notes to the Plans, this Resolution, and any required Agreements shall be borne entirely by the Applicant, and shall be at no cost to the Township.
- S. Applicant shall provide the Township Manager and the Township Engineer with at least seventy-two (72) hour notice prior to the initiation of any grading or ground clearing, whether for the construction of public improvements or in connection with any portion of the Development.
- T. Applicant understands that it will not be granted Township building or grading permits until the record Plan, financial security, and all appropriate development and financial security agreements, easements, and other required legal documents are approved by the Township and recorded with the Montgomery County Recorder of Deeds and all appropriate approvals and/or permits from Township or other agencies for the above mentioned project are received. Any work performed on this project without the proper permits, approvals, and agreements in place will be stopped.

3. **Waivers.** The Worcester Township Board of Supervisors hereby confirms the waivers from the provisions of the Township Subdivision and Land Development Ordinance as specifically set forth in Resolution No. 2022-15 granting Preliminary Plan Approval.

- A. § 130-18.A of the Worcester Township Subdivision and Land Development Ordinance - a waiver from installing sidewalk along the frontage of Artmar Road and the south side of Road A to lot 6.
- B. § 130-18.B of the Worcester Township Subdivision and Land Development Ordinance - a waiver from installing curb along the site frontage of Artmar Road and the extension of Windy Hill Road cul-de-sac;
- C. § 130-27.B.4 of the Worcester Township Subdivision and Land Development Ordinance - waiver from providing street lights;

- D. § 130-28.F.7. of the Worcester Township Subdivision and Land Development Ordinance - waiver for replacement of all trees over 6" caliber in excess of the permitted 25% removal;
- E. § 130-28.G.5 of the Worcester Township Subdivision and Land Development Ordinance - waiver to permit existing vegetation to meet the landscape buffering requirements for buffers 2 through 8;
- F. § 130-16.E.8 of the Worcester Township Subdivision and Land Development Ordinance - waiver to allow 20' curb radius on the eastern side of Road A intersection with Artmar Road;
- G. § 129-18.C(2) of the Worcester Township Stormwater Management Ordinance - partial waiver to allow the use of HDPE for storm sewer piping in lieu of RCP outside of streets/right-of-ways; and
- H. § 129-18.H(9) of the Worcester Township Stormwater Management Ordinance - waiver to permit basins to have a 3:1 slope on both the inner and outer berms.

4. **Acceptance.** The conditions set forth in paragraph 2 above shall be accepted by the Applicant, in writing, within ten (10) days from the date of receipt of this Resolution.

5. **Effective Date.** This Resolution shall become effective on the date upon which the Conditions are accepted by the Applicant in writing.

BE IT FURTHER RESOLVED that the Plans shall be considered to have received Final Approval once staff appointed by the Worcester Township Board of Supervisors determines that any and all conditions attached to said approval have been resolved to the satisfaction of Township staff and appropriate Township officials have signed said Plans and submitted them for recording with the Montgomery County Recorder of Deeds. Applicant shall provide the Township with executed Final Plans, record plans, development agreements, easements, and other associated documentation, according to Township procedures. Any changes to the approved site plan will require the submission of an amended site plan for land development review by all Township review parties.

RESOLVED and **ENACTED** this day of , 2022
by the Worcester Township Board of Supervisors.

**WORCESTER TOWNSHIP
BOARD OF SUPERVISORS**

By: _____
Rick DeLello, Chairman
Board of Supervisors

Attest:

Sean Halbom, Secretary

ACCEPTANCE

The undersigned states that he/she is authorized to execute this Acceptance on behalf of the Applicant and owner of the property which is the subject matter of this Resolution, that he/she has reviewed the Conditions imposed by the Board of Supervisors in the foregoing Resolution and that he/she accepts the Conditions on behalf of the Applicant and the owner and agrees to be bound thereto. This Acceptance is made subject to the penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn falsifications to authorities.

MIKELEN, LLC

Date: _____

By: _____

(PRINT NAME AND TITLE)

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2022-

**A RESOLUTION TO AMEND THE
WORCESTER TOWNSHIP PERSONNEL MANUAL**

WHEREAS, the Worcester Township Board of Supervisors did adopt the Worcester Township Personnel Manual (“Personnel Manual”) on September 21, 2016; and,

WHEREAS, the Board of Supervisors now desires to amend the Personnel Manual;

NOW, THEREFORE, BE IT RESOLVED, that the Personnel Manual be revised as follows:

- 1) Section I.B.4 – Added: *During their probationary period, new employees are required to successfully complete training provided by the Delaware Valley Insurance Trust, and other relevant professional organizations, as determined by the Township. Failure to successfully complete training requirements, as determined by the Township, may lead to disciplinary action, including an extension of the employee’s probationary period, or dismissal.*

- 2) Section II.B.4 – Added: *Alternate Work Schedule (AWS). At the discretion of the Township manager, full-time staff may elect to work a nine-day pay period. Those staff members who elect to opt-in to the AWS shall work an additional one (1) hour each day of the pay period and receive the 10th day off.*

Employees’ eligibility to participation in the AWS shall be determined solely by the Township manager. Certain employees may not be eligible for the AWS due to the specific nature of their position, or needs of the Township. Staff members participating in the AWS may be returned to the standard work schedule at any time based on disciplinary issues, or the needs of the Township. All grievances regarding time off related to the AWS shall rest with the Township manager, unless specifically addressed elsewhere in this handbook.

- 3) Section II.E.5 – Added: *Employees actively participating in the Alternate Work Schedule (AWS) are not eligible to also participate in the Seasonal Schedule.*

- 4) Section III.C1 – Amended: *Up to 1 year of service (12 PTO Days)*

- 5) Section III.C2 – Amended: *PTO leave will be prorated according to date of hire. For example, an employee who begins employment with the Township on July 1, 2023 will receive 6 PTO days for the period from July 1, 2023 to December 31, 2023. This employee*

will then receive 6 PTO days for the period from January 1, 2024, to June 30, 2024, and 8.5 PTO days for the period from July 1, 2024, to December 31, 2024.

- 6) Section III.F.B – Amended for grammar: “and” replaced by “or”.
- 7) Section IV.F.1 – Ammended: *Non-Public Works employees shall wear, at minimum, business casual attire during work hours, as defined by the Township manager.*
- 8) Section IV.F.3 – Ammended to provide \$150 boot allowance to public works staff up from \$125.00. *The Township shall provide one pair of safety boots to all full-time and regular part-time Public Works employees at a cost not to exceed \$150.00 per year. Employees purchasing safety shoes will be reimbursed the actual purchase amount up to \$150.00, upon supplying the Township with a receipt for the purchase.*

RESOLVED THIS 21ST OF DECEMBER, 2022.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Chair
Board of Supervisors

Attest: _____
Sean Halbom, Secretary

2023 Budget



submitted for adoption on
December 21, 2022

TABLE OF CONTENTS

BUDGET MESSAGE

i

GENERAL FUND

<u>Receipts</u>	
Taxes	1
Licenses & Permits	2
Fines & Forfeits	3
Interest & Rents	3
Intergovernmental Revenue	4
Charges for Services	5
Miscellaneous Revenue	6
Other Financing	6
<u>Expenditures</u>	
Legislative	7
Management	8
Finance	9
Tax Collection	10
Legal	11
Clerical	12
Engineering	13
Township Building	14
Garage	15
Community Hall	16
Historical Building	16
Hollow Road Rental	17
Springhouse	17
Fire Protection	18
Code Enforcement	19
Zoning Hearing Board	20
PA One Call	21
Public Works	22
Snow Removal	23
Traffic Signals	24
Machinery & Tools	25
Road Maintenance	26
Stormwater Management	27
Recreation Administration	28
Recreation & Culture	29
Parks	30
Public Relations	31
Other	31

CAPITAL FUND

Receipts

Interest	32
Intergovernmental Revenue	32
Other Government Levels	33
Fees	34
Transfers In	34

Expenditures

General Government	35
Public Works	36
Parks & Recreation	37

SEWER FUND

Receipts

Wastewater Receipts	38
---------------------	-------	----

Expenditures

Wastewater Expenditures	39
-------------------------	-------	----

STATE FUND

Receipts

Interest	40
Licenses	40

Expenditures

Public Works	41
--------------	-------	----

Appendix A	RECEIPTS AND EXPENDITURES BY FUND
Appendix B	PROPERTY TAX RATES
Appendix C	GENERAL FUND RECEIPTS, BY PERCENT
Appendix D	GENERAL FUND EXPENDITURES, BY PERCENT
Appendix E	STAFFING LEVELS & ORGANIZATION CHART
Appendix F	2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE
Appendix G	2022 FEE SCHEDULE
Appendix H	CAPITAL FUND RESERVE BALANCES
Appendix I	FUND BALANCE POLICY
Appendix J	7-YEAR ROAD PROGRAM
Appendix K	10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN
Appendix L	10-YEAR PARK & PROPERTY IMPROVEMENT PLAN

ERECTED INTO A TOWNSHIP IN 1733
TOWNSHIP OF WORCESTER
AT THE CENTER POINT OF MONTGOMERY COUNTY
PENNSYLVANIA

December 14, 2022

The Honorable Board of Supervisors
Township of Worcester Township
1721 Valley Forge Road
Worcester, PA 19490

Dear Board of Supervisors,

On behalf of the employees of Worcester Township, I am pleased to submit the proposed 2023 Budget for our community, to be considered at the December 21 Business Meeting. The Budget sets forth a financial plan for our Township during the next twelve months. And it calls to attention those trends, opportunities and challenges that we are likely to face in the years to come.

TAXES

The Budget includes no new taxes, and no increase to existing taxes. Worcester Township's real estate tax rate is proposed to remain at 1/20 of one mill, which is presently the lowest municipal real estate tax rate in Montgomery County. And I expect that we will continue to have the lowest real estate tax rate in 2023.

PERSONNEL

In Budgets adopted in previous years, we discussed the anticipated growth in the Public works Department. With the dedication of new roads and open spaces to the Township, there comes responsibility to maintain these facilities.

The proposed 2023 Budget includes the hire of this anticipated position—a full-time, entry-level labor position. While this hire will increase PW salary expense, the Township will see a decrease in corresponding PW expenses, due to the significant savings in bringing these new duties in-house.

GENERAL FUND

The General Fund, first and foremost, is balanced. The Earned Income Tax, our primary revenue, is projected at \$2.72m in 2023. The 2022 Budget included \$2.72m in Earned Income Tax receipts, and \$3.07m is projected to be received by year's end. These numbers reflect the degree to which our residents are employed in fields that have been somewhat buffered from the business slow-downs and shut-downs since March 2020. The Township will continue to monitor this key revenue throughout the foreseeable future.

The Budget includes Real Estate Transfer Tax at \$250,000. This number is significantly less than 2022 as the Reserve at Center Square is coming to a close. This number assumes the transfers of existing residential properties and no transfers of commercial properties and larger tracts of land, which historically have occurred on an infrequent basis. The Budget also includes a decrease to building permit fees at \$75,000.

As to expenditures, there is no increase to health insurance premiums in the coming year. This is made possible by the use of rate stabilization funds earned by the Township's positive claims experience with the multi-municipal, non-profit trust for health insurance to which we are a member.

The Budget includes a 5% increase to our annual operating contribution to our volunteer Fire Department, to \$175,000, and a capital contribution in the amount of \$100,000. This number does not include the cost of workers compensation coverage that is provided by the Township, as is required by State Law, nor does this number include Act 205 pass-through aid to the Fire Department's Relief Association, which is budgeted at approximately \$102,000.

In addition to providing additional financial support to our volunteer Fire Department, the Township will continue to encourage its employees to serve as volunteer firefighters during weekdays, when the Fire Department is in most need of help. For many years the Township has permitted its employees to respond to fire and other emergency calls during the workday, and six employees currently volunteer to do just that. Beginning in 2020 the Budget funded a monthly stipend for those who volunteer to answer the call for help. The 2023 Budget continues these stipends, up to \$650 and \$375 for full and part-time employee volunteers, respectively.

Lastly, the General Fund will transfer dollars to the Capital Fund at the end of next year. This revenue will provide for needed capital projects, like our annual Road Program. The transfer is budgeted at \$679,000.

CAPITAL FUND

The Township will undertake sizable capital projects in the coming year. At the top of the list is the annual Road Program. The Township will continue to provide an augmented resurfacing program, which will help to keep our roads in good condition, maximizing the useful life of the network. The Capital Fund will provide \$596,000 toward the Road Program, which, when coupled dollars from our Liquid Fuels Fund, will provide a \$943,000 program in 2023. And recall this doesn't include soft costs – like design, bidding and inspections – or the many smaller fixes made by our Public Works Department throughout the year.

In addition, the Capital Fund also funds the replacement of a culvert on Weber Road, and bridge and roadside safety improvements.

Lastly, the Capital Fund provides for the replacement of Public Works vehicles and equipment that have reached the end of their useful life – including the replacement of a 2012 pick-up truck, a 2012 brush chipper and a 2000 dump truck.

SEWER FUND

In 2017 the Township contracted with a new wastewater operator, and since this time operations at our two wastewater plants and six pumping stations are running very well. Our contract provides for the direct billing of sludge removal, testing and chemical purchases; to date the arrangement has proven effective in lowering these sizable expenses.

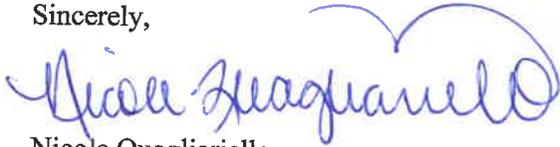
As to sewer rates, the Budget includes a one-half percent increase to residential and commercial rates in 2023, which translates to an approximate \$0.22 per month increase for each home on the Township system.

The Sewer Fund also provides more than \$73,000 for capital improvements throughout the coming year. Just like our roadway network, the sanitary sewer system requires regular upkeep to maximize the useful life of its many components.

STATE (LIQUID FUELS) FUND

For many municipalities, the annual Liquid Fuels allocation *is* the annual road maintenance budget. Our community doesn't adopt this approach. Worcester does not assume that the annual Liquid Fuels allocation is adequate to meet our real road maintenance needs – an approach that is more important now than ever before. As such, the Township budgets additional dollars in both the General Fund and the Capital Fund to meet this obligation. Therefore, the 2023 Budget offsets the decrease in Liquid Fuels funding by providing additional dollars through the Capital Fund.

Sincerely,



Nicole Quagliariello
Finance Director.

GENERAL FUND

Taxes

The **earned income tax** is Worcester's primary revenue source. This tax is assessed on all earned income – such as wages, salaries and commissions – and this tax is proposed to remain assessed at the rate of one-half of one percent (0.5%) in 2023. The tax is not assessed on Social Security benefits, pension payments, retirement fund distributions, investment earnings or unemployment compensation. Beginning in 2010 the State required the collection of the earned income tax to be undertaken on a county-wide basis. This receipt is projected to remain relatively flat in the coming year.



A **real estate transfer tax**, at the rate of one-half of one percent (0.5%), is assessed on the sale of real property. There is no proposed change to this tax rate in 2023. This receipt fluctuates with the number and price of properties sold in the Township. The Budget includes an additional \$250,000 in "base" real estate transfer tax receipts, which includes the annual sale of existing homes only, under average real estate market conditions. The Budget does not assume the sale of larger undeveloped properties, and non-residential properties, as these sales have historically occurred on an infrequent basis.

Worcester Township boasts the lowest **property tax** in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax rate in 2023. The owner of a property in the Township that is assessed at \$300,000 (the approximate assessment for a house with a market value of \$650,000) pays \$15 in property tax to the Township. This same owner pays \$1,176 in property tax to Montgomery County (3.923 mills), and \$9,495 in property tax to the Methacton School District (31.6522 mills).

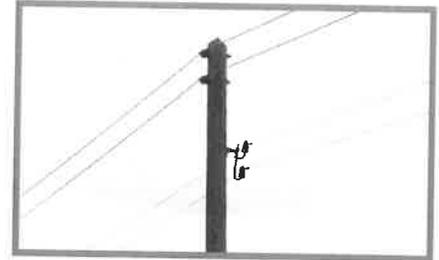
The **per capita tax** was eliminated in 2020. This tax was assessed at the rate of \$1 per adult residing in the Township. The Township will continue collection of delinquent per capita taxes that were due prior to the elimination of this tax.

Taxes	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
property, current	301-100	\$ 46,974.00	\$ 46,590.00	\$ 49,900.00	\$ 44,450.00
property, liened	301-500	\$ 839.99	\$ 500.00	\$ 700.00	\$ 500.00
property, interim	301-600	\$ 564.24	\$ 200.00	\$ 700.00	\$ 200.00
per capita, current	310-010	\$ -	\$ -	\$ -	\$ -
per capita, delinquent	310-030	\$ 713.90	\$ 525.00	\$ 150.00	\$ 120.00
real estate transfer	310-100	\$ 754,016.00	\$ 375,000.00	\$ 840,000.00	\$ 250,000.00
earned income	310-210	\$ 3,022,591.89	\$ 2,725,000.00	\$ 3,075,000.00	\$ 3,075,000.00
earned income, prior year	310-220	\$ -	\$ 50.00	\$ -	\$ 25.00
		\$ 3,825,700.02	\$ 3,147,865.00	\$ 3,966,450.00	\$ 3,370,295.00

GENERAL FUND

Licenses & Permits

As permitted by Federal Law, the Township assesses a 5% tax on the gross receipts of cable television companies that have installed transmission lines within public rights-of-way. At this time two companies, Comcast and Verizon, pay this **franchise fee** to the Township. The franchise fee is paid on a quarterly basis. It is important to note the law does not allow municipalities to collect a fee for internet services. As such franchise fees are expected to slowly decline in the years to come, given the growth of media consumed via mobile phones, tablets and desktop computers.



A **road opening permit** is required whenever a public street is opened to service a utility line or for any other reason. This permit fee provides for the administrative expense to issue the permit, and any inspection costs are paid by an escrow posted by the individual or company doing the work.

Modest receipts are generated by **sign permits** and **solicitation permits**. These permits are required to help maintain our community's higher quality of life. **Yard sale permits** were discontinued in 2021.

Licenses & Permits	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
franchise fees	321-800	\$ 214,587.79	\$ 208,000.00	\$ 214,000.00	\$ 208,000.00
road opening permits	322-820	\$ 605.00	\$ 300.00	\$ 440.00	\$ 300.00
sign permits	322-900	\$ 180.00	\$ 100.00	\$ 200.00	\$ 100.00
yard sale permits	322-910	\$ -	\$ -	\$ -	\$ -
solicitation permits	322-920	\$ 1,040.00	\$ 500.00	\$ 200.00	\$ 500.00
		\$ 216,412.79	\$ 208,900.00	\$ 214,840.00	\$ 208,900.00

GENERAL FUND

Fines & Forfeits

The District Magistrate collects fines (**ordinance violations**) for citations issued by the Pennsylvania State Police and the Worcester Township Codes Department. This receipt is projected to remain relatively flat in 2023.



In 2012 the Commonwealth adopted a law that eliminated the sharing of vehicle code violation revenues with municipalities that utilize Pennsylvania State Police services. This revenue source is not expected to be restored in the foreseeable future.

Fines & Forfeits	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
ordinance violations	331-120	\$ 1,719.57	\$ 1,600.00	\$ 3,200.00	\$ 1,600.00
		\$ 1,719.57	\$ 1,600.00	\$ 3,200.00	\$ 1,600.00

Interest & Rents

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates began to rise in 2022, and will continue to rise in 2023. Beginning in 2017 the Township posted its reserves in the Capital Fund, and began to utilize the General Fund to provide for day-to-day operating expenses only. As such most interest income is currently booked to the Capital Fund.



Rents and royalties include receipts from the rental of the Township's Community Hall and a Township-owned single-family home located on Hollow Road.

The Township owns two properties on which **cell towers** are constructed. Tower owners lease the ground from the Township, and the owners also pay to the Township a portion of the rent paid by the owners of communication arrays that are mounted on the towers.

Interest & Rents	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
interest	341-000	\$ 640.64	\$ 500.00	\$ 3,300.00	\$ 500.00
rents & royalties	342-000	\$ 19,217.46	\$ 19,964.63	\$ 19,500.00	\$ 20,558.14
cell tower rental	342-120	\$ 195,866.55	\$ 174,000.00	\$ 201,000.00	\$ 181,824.00
		\$ 215,724.65	\$ 194,464.63	\$ 223,800.00	\$ 202,882.14

GENERAL FUND

Intergovernmental Revenue

The General Fund includes revenue from **grants** for operating projects only, and only after the grants have been awarded. Grant dollars received for capital projects, such as park acquisitions and trail construction, are booked to the Capital Fund.



The Township receives fees for each of three liquor licenses issued in Worcester, and additional fees upon a license transfer. Pennsylvania waived certain fees in 2021, as a pandemic relief measure. The 2023 Budget assumes no change to either the **alcohol license fee** rate or the number of licenses issued in the Township.

The Commonwealth assesses a **foreign casualty** insurance tax on certain insurance policies, and earmarks a portion of these funds to support public employee pension plans. In 2017 the Township established a defined-contribution pension plan for all new hires. The plan is significantly more modest than the Township’s defined-benefit pension plan, and will save taxpayers considerable dollars in the coming years.

The Commonwealth likewise assesses a **foreign fire** insurance tax on certain insurance policies – in specific those policies written by out-of-state companies – and earmarks a portion of these funds to support volunteer fire company relief associations. The funds are remitted to the Township, and the Township is required to forward all dollars received to the local fire relief association, which, in our community, is the Worcester Volunteer Fire Department Relief Association. Unfortunately, this aid has decreased by almost 20% between 2016 and 2021, due in part to the issuance of fewer policies that are subject to the tax. The 2023 allocation, to be announced in the fall of 2023, is assumed to equal the 2022 allocation.

Intergov. Revenue	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
federal entitlements	352.53	\$ 545,849.94	\$ 545,800.00	\$ 549,301.60	\$ -
grants	354-090	\$ 784.49	\$ -	\$ 3,583.00	\$ -
utility realty tax	355-010	\$ 2,721.71	\$ 2,721.71	\$ 3,583.06	\$ 3,583.06
alcohol license fees	355-040	\$ 200.00	\$ 600.00	\$ 600.00	\$ 600.00
foreign casualty	355-050	\$ 57,567.39	\$ 57,567.39	\$ 45,300.21	\$ 45,300.21
foreign fire	355-070	\$ 81,072.20	\$ 81,072.20	\$ 102,103.80	\$ 102,103.80
		\$ 688,195.73	\$ 687,761.30	\$ 704,471.67	\$ 151,587.07

GENERAL FUND

Charges for Services

The Budget assumes no significant **land development** applications will be submitted in 2023. The Budget also reflects the submission of one **Conditional Use** application and seventeen **Zoning Hearing Board** applications.



Building permit fees are budgeted at \$75,000. In 2022 we saw the completion of new developments at the Reserve and Whitehall Estates. The Budget is conservative in that it does not include permit fees for significant improvements at commercial properties, which have historically occurred on an infrequent basis. The Township adopts a similar approach when budgeting for **zoning permit fees**.

Due to the pandemic, 2021 was a bad year for all things recreation. The Township saw sharp declines in Pennsylvania Recreation and Park Society (**PRPS**) **ticket sales** (the discounted passes to area attractions sold at the Township Building), and participant fees for various **sport camps**. We saw things begin to increase in 2022 and 2023 reflects the same increase.

A municipal recreation consortium, to which Worcester was a member, ended its **park trips** program in 2018, due to a lack of enrollment. This program is not expected to return in the foreseeable future.

Charges for Services	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
land development fees	361-300	\$ 2,715.00	\$ 3,000.00	\$ 31,300.00	\$ 3,000.00
Conditional Use fees	361-330	\$ -	\$ 900.00	\$ 1,000.00	\$ 900.00
Zoning Hearing Board fees	361-340	\$ 12,900.00	\$ 11,900.00	\$ 17,455.00	\$ 14,450.00
zoning amendment fees	361-350	\$ -	\$ -	\$ -	\$ -
map & publication sales	361-500	\$ 1.00	\$ 5.00	\$ 7.00	\$ 5.00
building permit fees	362-410	\$ 358,843.17	\$ 200,000.00	\$ 306,500.00	\$ 75,000.00
zoning permit fees	362-420	\$ 40,072.00	\$ 27,500.00	\$ 41,000.00	\$ 19,500.00
commercial U&O fees	362-450	\$ 200.00	\$ 200.00	\$ 600.00	\$ 200.00
driveway permit fees	362-460	\$ 3,277.50	\$ 1,500.00	\$ 5,800.00	\$ 500.00
PRPS ticket sales	367-400	\$ 76.00	\$ 950.00	\$ 29.00	\$ -
sports & lesson fees	367-408	\$ 4,139.00	\$ 3,400.00	\$ 4,700.00	\$ 3,400.00
park trips	367-409	\$ -	\$ -	\$ -	\$ -
		\$ 422,223.67	\$ 249,355.00	\$ 408,391.00	\$ 116,955.00

GENERAL FUND

Miscellaneous Revenue

Park miscellaneous revenue includes pavilion and field rental fees. Field rental fees were enacted in 2016 to offset a portion of the increased costs to maintain the Township's athletic fields. This receipt also includes sponsorships and exhibitor fees for Worcester Community Day.

Most of the **miscellaneous income** received in previous years consisted of State and Federal aid for declared snow disasters.

Service charge fees are collected on payments made by credit card. The fee charged is equal to the actual amount charged by the credit card companies.



Miscellaneous Revenue	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
park miscellaneous	367-420	\$ 14,018.56	\$ 13,300.00	\$ 14,050.00	\$ 13,300.00
miscellaneous income	381-000	\$ 14,571.42	\$ 1,000.00	\$ 60,000.00	\$ 1,000.00
service charge fees	381-001	\$ 301.14	\$ 225.00	\$ 350.00	\$ 225.00
		\$ 28,891.12	\$ 14,525.00	\$ 74,400.00	\$ 14,525.00

Other Financing

The Township manages escrow accounts for active land developments and other construction projects. The dollars in these accounts ensure the completion of any public improvements (i.e., roads, sidewalks, stormwater basins) required for each project. Escrow funds are released as improvements are completed, and Worcester assesses an **escrow administration** fee for each release processed by Township staff.

In past years the Township included capital expenditures in the General Fund, and provided an **interfund transfer** from the Capital Fund to the General Fund to meet these expenses. In 2017 the Township began to budget capital expenditures in the Capital Fund, thus eliminating the need for this transfer.

Other Financing	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
escrow administration	383-200	\$ 1,540.00	\$ 880.00	\$ 660.00	\$ 880.00
interfund transfer	392-300	\$ -	\$ -	\$ -	\$ -
		\$ 1,540.00	\$ 880.00	\$ 660.00	\$ 880.00

GENERAL FUND

Legislative

This Department provides for the Worcester Township Board of Supervisors, and related expenses. The Board consists of three Members, each elected to an at-large six-year term at municipal elections held in odd-numbered years.



The Board of Supervisors establishes policy, sets levels of public services, adopts an annual budget, and enacts tax rates. In addition, the Board of Supervisors leads several important planning efforts and improvement projects, including the development of a parks system and the adoption of a Comprehensive Plan and an Open Space Plan.

Each Supervisor receives a \$2,500 annual stipend and **benefits**, which includes health insurance, as permitted by State Law. Worcester Township is a member of a multi-municipal non-profit health insurance trust, an arrangement that helps to control health care expenses. In addition, the Township recently established a high-deductible health care plan that provides quality coverage for employees, at a reasonable cost to taxpayers. Health insurance premiums will not increase in 2023, thanks in large measure to these sensible steps taken by the Township.

Consultant services include the fee paid to the Township's appointed auditor. This budget item also includes planning services provided by the Montgomery County Planning Commission (MCPC). In 2017 the Township renegotiated its contract with the MCPC due to a decrease in land development activities. The truncated service arrangement will continue in the coming year, and will save the Township an approximate \$9,000 in 2023.

The Supervisors attend educational **meetings and seminars** throughout the year, to discuss issues that affect our community, and to learn about ways to improve our municipal operations. Many of the meetings and seminars are conducted by the Pennsylvania State Association of Township Supervisors (PSATS) and the Montgomery County Association of Township Officials (MCATO).

The Budget also funds membership **dues** to PSATS, MCATO and similar organizations.

Legislative	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	400-110	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
benefits	400-150	\$ 28,778.33	\$ 33,136.74	\$ 28,053.00	\$ 33,136.74
consultant services	400-312	\$ 39,037.50	\$ 26,423.50	\$ 38,000.00	\$ 20,500.00
mileage reimbursement	400-337	\$ -	\$ 400.00	\$ 25.00	\$ 400.00
dues & subscriptions	400-420	\$ 3,415.00	\$ 4,495.00	\$ 3,550.00	\$ 4,495.00
meetings & seminars	400-460	\$ 311.50	\$ 4,975.00	\$ 3,444.00	\$ 5,000.00
		\$ 79,042.33	\$ 76,930.24	\$ 80,572.00	\$ 71,031.74

GENERAL FUND

Management

This Department provides for the Office of the Township Manager, which includes two full-time employees, the Township Manager and the Assistant Township Manager. The Assistant Township Manager the position manages grant operations, and backs-up both the Township Manager.



The Township Manager is appointed by the Board of Supervisors, and serves as the municipality's chief administrative officer. The Township Manager oversees the day-to-day operations of all Township Departments, and prepares information for meetings of the Board of Supervisors. The Township Manager drafts the annual Budget, and implements the adopted Budget. The Township Manager's salary is determined by the Board of Supervisors.

Previous year budgets booked one-half of the Township Manager's salary in this category, and one-half of the salary to the Codes Department. Beginning in 2017 the Township Manager's entire salary was booked to this Department.

In lieu of the use of a Township vehicle, the Township Manager utilizes a personal vehicle for Township business, and receives a fixed monthly stipend for **mileage reimbursement**, fuel, maintenance and all insurances.

The Township Manager and Assistant Township Manager attend educational **meetings and seminars** throughout the year, including those conducted by the Pennsylvania State Association of Township Supervisors, the Montgomery County Association of Township Officials, and the Association of Pennsylvania Municipal Managers.

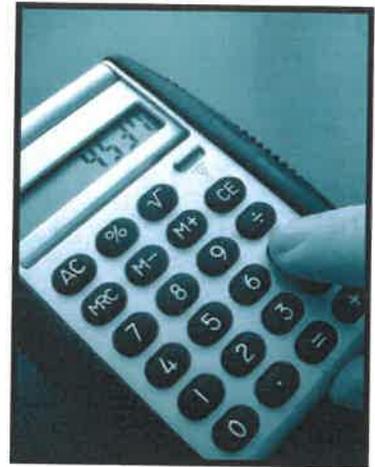
Management	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	401-120	\$ 217,697.00	\$ 224,251.60	\$ 213,500.00	\$ 246,750.00
benefits	401-150	\$ 66,289.21	\$ 73,421.01	\$ 60,900.00	\$ 48,162.33
consultant services	401-312	\$ 8,804.00	\$ 8,250.00	\$ 7,500.00	\$ 11,700.00
mobile phone	401-321	\$ 900.00	\$ 900.00	\$ 850.00	\$ 900.00
mileage reimbursement	401-337	\$ 4,881.14	\$ 4,800.00	\$ 4,500.00	\$ 5,040.00
meetings & seminars	401-460	\$ 1,338.98	\$ 3,160.00	\$ 2,100.00	\$ 3,160.00
		\$ 299,910.33	\$ 314,782.61	\$ 289,350.00	\$ 315,712.33

GENERAL FUND

Finance

This Department provides for the Office of the Finance Director, which includes one full-time employee, the Finance Director.

The Finance Director is responsible for accounts receivable and payable, the administration of payroll, and the management of various benefit programs. The Finance Director works to identify, implement and maintain sound financial practices, and to ensure an accurate accounting of all public funds at all times.



The Finance Director attends educational **meetings and seminars** throughout the year, including that conducted by the Pennsylvania State Association of Township Supervisors and the Delaware Valley Trusts. The Budget provides additional funds for continuing education for this position.

Finance	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	402-120	\$ 67,981.10	\$ 70,040.00	\$ 69,664.00	\$ 79,863.00
benefits	402-150	\$ 48,781.35	\$ 39,582.00	\$ 34,609.00	\$ 41,823.15
mobile phone	402-321	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
mileage reimbursement	402-337	\$ 175.84	\$ 200.00	\$ 305.00	\$ 250.00
meetings & seminars	402-460	\$ 25.00	\$ 700.00	\$ 100.00	\$ 700.00
		\$ 117,263.29	\$ 110,822.00	\$ 104,978.00	\$ 122,936.15

GENERAL FUND

Tax Collection

This Department provides for the elected and appointed tax collectors.

The elected tax collector collects property taxes only, and the Township pays 5% on the amount collected. The Township provides **office supplies** for the elected tax collector, and also pays a portion of tax bill mailing expenses.



The appointed tax collector collects the earned income tax. This firm is appointed by the Montgomery County Tax Collection Committee (MCTCC), to which the Township is a member municipality. The MCTCC pays the firm 1.1% on the amount collected (**professional services**), which is deducted from the funds remitted to the Township. The Township also pays a share of the MCTCC operating budget that is proportional to the Township's receipts relative to that of the other members. This share is approximately \$300.

Tax Collection	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	403-110	\$ 2,430.90	\$ 2,364.50	\$ 2,300.00	\$ 2,257.50
benefits	403-150	\$ 185.97	\$ 129.37	\$ 185.97	\$ 123.52
office supplies	403-210	\$ 4,117.53	\$ 5,100.00	\$ 4,456.39	\$ 5,250.00
professional services	403-310	\$ 31,271.02	\$ 29,975.28	\$ 34,244.00	\$ 33,825.28
		\$ 38,005.42	\$ 37,569.15	\$ 41,186.36	\$ 41,456.29

GENERAL FUND

Legal

This Department provides for the Township’s legal services. The Township Solicitor, appointed by the Board of Supervisors, represents the municipality in most legal matters. Due to the volume of legal assistance required on an average annual basis, the Township contracts for legal services rather than staffing in-house counsel, an arrangement that lowers total legal-related expenses.



The Solicitor reviews contracts, ordinances and policy documents prior to their adoption by the Board of Supervisors, and provides legal advice to the Board of Supervisors and Township Manager. The Solicitor also supports the Township’s Open Records Officer to meet the requirements of the Commonwealth’s Right-to-Know (RTK) Law.

Due to the inherently uncertain nature of litigation, it is difficult to budget a reliable estimate of annual legal costs. Higher expenditures incurred in 2022 are mostly attributable one matter of litigation regarding a land use challenge.

Legal	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
general services	404-310	\$ 192,141.30	\$ 78,000.00	\$ 310,000.00	\$ 156,000.00
RTK services	404-320	\$ -	\$ 12,000.00	\$ 3,000.00	\$ 12,000.00
		\$ 192,141.30	\$ 90,000.00	\$ 313,000.00	\$ 168,000.00

GENERAL FUND

Clerical

This Department provides clerical support to Township operations, and includes two full-time employees, Receptionist and Administrative Assistant and one part-time employee, the File Clerk.



The hire of a full time Administrative Assistant took place in the fall of 2022. This change is reflected in **payroll** and **benefit** expenses in 2023.

The Budget also continues enhanced funding for IT services, so to best protect the Township's **computer** network. A growing number of municipalities are falling prey to ransomware and similar threats, and Worcester invests the dollars needed to enhance its network security. The Budget also provides for annual software license fees.

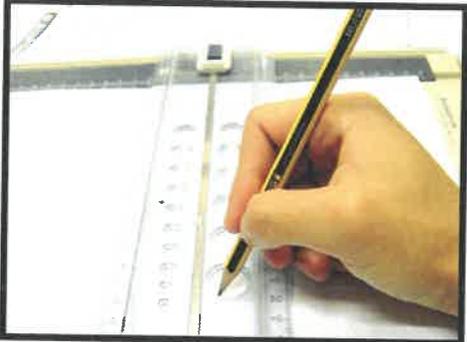
The Budget provides for contracted **payroll services**, and for general **office supplies**. Budgeted **postage** funds provide for all mailings that are not sewer bills or the Township newsletter, which are funded by the Sewer Fund and General Fund line-item code 459.340, respectively.

Advertisements include legal ads the Township are required to publish by State Law in advance of select meetings and scheduled actions of the Board of Supervisors. State Law also mandates the advertisements be published in certain newspapers, and these newspapers, in turn, charge hefty publication fees. To help offset this cost the Township Manager drafts most legal ads, and submits these to the Township Solicitor for edit, in lieu of having the Township Solicitor draft original ads.

Clerical	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	405-140	\$ 51,911.26	\$ 65,192.82	\$ 42,578.86	\$ 125,541.15
benefits	405-150	\$ 11,354.16	\$ 13,680.24	\$ 13,500.00	\$ 31,785.61
office supplies	405-210	\$ 4,415.34	\$ 6,700.00	\$ 6,300.00	\$ 6,700.00
payroll services	405-310	\$ 16,781.55	\$ 18,657.00	\$ 17,712.69	\$ 20,439.00
telephone	405-321	\$ 3,789.16	\$ 4,773.00	\$ 4,200.00	\$ 4,773.00
postage	405-325	\$ 4,116.46	\$ 4,995.00	\$ 4,150.00	\$ 5,575.00
auto allowance	405-337	\$ 167.86	\$ 240.00	\$ 25.00	\$ 240.00
advertisement	405-340	\$ 4,606.34	\$ 6,300.00	\$ 5,500.00	\$ 6,300.00
meetings & seminars	405-460	\$ -	\$ 1,800.00	\$ 1,000.00	\$ 1,800.00
computer expense	405-465	\$ 79,740.46	\$ 66,623.00	\$ 74,500.00	\$ 74,210.00
other expense	405-470	\$ 5,325.28	\$ 6,828.00	\$ 4,800.00	\$ 7,260.00
		\$ 182,207.87	\$ 195,789.06	\$ 174,266.55	\$ 284,623.76

Engineering

This Department provides for the Township’s engineering services. The Township Engineer, appointed by the Board of Supervisors, reviews subdivision and land development plans, assesses proposed public improvements, determines the appropriate amount of escrow releases, and provides guidance on the design and construction of certain Township improvements.



The Budget provides additional dollars for grant support services. The Township Engineer’s expertise is required for the proper completion of many grant applications.

Engineering	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
engineering services	408-310	\$ 25,280.49	\$ 30,250.00	\$ 27,575.00	\$ 32,250.00
		\$ 25,280.49	\$ 30,250.00	\$ 27,575.00	\$ 32,250.00

GENERAL FUND

Township Building

This Department provides for the operation of the Township Building. The Township Building was designed to facilitate the efficient delivery of the public services. Proper operation and maintenance of the Township Building is required so to ensure the facilities do not become a burden to taxpayers.

Utilities include electric, water and internet service, as well as heating oil and propane gas, which is used for the back-up generator. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** fund parking lot light fixes as may be needed.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Departments, the change will help to standardize the posting of these expenses.



Township Building	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
utilities	409-136	\$ 7,388.45	\$ 10,164.00	\$ 7,100.00	\$ 10,524.00
maintenance & repairs	409-137	\$ 12,526.46	\$ 17,136.00	\$ 11,900.00	\$ 18,444.00
alarm service	409-142	\$ 2,870.43	\$ 4,008.00	\$ 3,450.00	\$ 4,188.00
other expenses	409-147	\$ 1,094.96	\$ 2,400.00	\$ 1,900.00	\$ 2,400.00
		\$ 23,880.30	\$ 33,708.00	\$ 24,350.00	\$ 35,556.00

GENERAL FUND

Garage

This Department provides for the operation of the Public Works Garage complex. The complex includes a small administrative building that includes the office of the Public Works Director, a locker room and a lunch room for the Public Works team. The complex also includes a six-bay building in which vehicles, equipment and tools are stored. In 2016 the Township constructed a salt storage building with vehicle wash bay, and in 2019 the Township constructed a two-bay building that accommodates additional vehicles and equipment.

Utilities include electric, water and internet service, as well as propane gas, which is used for heating. In addition to providing for HVAC system preventative maintenance and regular cleaning services, **maintenance and repairs** fund trash and recycling services.

The **other expenses** line item has been revised to include expenses that were posted to other line items in previous year budgets. As this line item appears in several Departments, the change will help to standardize the posting of these expenses.

Garage	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
utilities	409-236	\$ 12,803.69	\$ 15,300.00	\$ 13,400.00	\$ 15,300.00
maintenance & repairs	409-237	\$ 10,283.08	\$ 10,968.00	\$ 9,100.00	\$ 11,904.00
alarm service	409-242	\$ 2,644.55	\$ 2,604.00	\$ 2,650.00	\$ 2,664.00
other expenses	409-247	\$ 1,079.36	\$ 1,440.00	\$ 1,675.00	\$ 1,620.00
		\$ 26,810.68	\$ 30,312.00	\$ 26,825.00	\$ 31,488.00

GENERAL FUND

Community Hall

This Department provides for the operation of the Township's Community Hall, which is located in Fairview Village. Meetings for the Board of Supervisors, Planning Commission, and Zoning Hearing Board are held at Community Hall. The Township allows a local scout troop to utilize the basement level. Township residents, business and organizations are able to rent Community Hall for meetings and other events, for a modest fee.

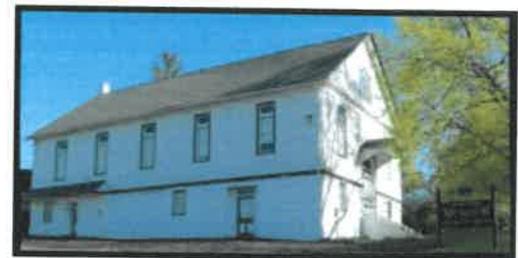


Utilities include electric, water and telephone service, as well as oil, which is used for heating. In addition to providing for HVAC system preventative maintenance and cleaning services, **maintenance and repairs** funds minor fixes to the property's parking lot and landscaping.

Community Hall	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
utilities	409-436	\$ 4,886.94	\$ 6,060.00	\$ 5,210.44	\$ 6,060.00
maintenance & repairs	409-437	\$ 6,392.57	\$ 5,892.00	\$ 6,250.00	\$ 6,576.00
other expenses	409-447	\$ 519.95	\$ 660.00	\$ 150.00	\$ 660.00
		\$ 11,799.46	\$ 12,612.00	\$ 11,610.44	\$ 13,296.00

Historical Building

This Department provides for the operation of the Farmers' Union Hall, which is located in Center Point Village. The Township leases this property to the Worcester Historical Society for one dollar per year.



Utilities include water and heating oil. The Historical Society pays a portion of the annual heating oil expense. In addition to providing for HVAC system preventative maintenance, **maintenance and repairs** funds minor fixes to the building.

Historical Building	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
utilities	409-536	\$ 2,925.24	\$ 4,952.50	\$ 4,538.27	\$ 4,952.50
maintenance & repairs	409-537	\$ 2,579.11	\$ 1,608.00	\$ 500.00	\$ 1,848.00
		\$ 5,504.35	\$ 6,560.50	\$ 5,038.27	\$ 6,800.50

GENERAL FUND

Hollow Road Rental

This Department provides for the operation of a single-family rental property owned by the Township. The Township currently leases this property.

The tenant pays all **utilities**; the dollars included in the Budget are for utilities that may need to be maintained during a vacancy between tenants. **Maintenance and repairs** funds HVAC system maintenance, and any required capital fixes to the property.



Hollow Road Rental	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
utilities	409-636	\$ -	\$ 250.00	\$ -	\$ 250.00
maintenance & repairs	409-637	\$ 688.75	\$ 4,008.00	\$ 8,190.00	\$ 4,248.00
		\$ 688.75	\$ 4,258.00	\$ 8,190.00	\$ 4,498.00

Springhouse

This Department provides for the operation of the Springhouse. The Springhouse is located along the Zacharias Trail, near the intersection of Hollow Road and Heebner Road. The structure is currently vacant.



Maintenance and repairs fund any required fixes to the structure.

Springhouse	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
maintenance & repairs	409-737	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00

Fire Protection

This Department provides for Township and State contributions to the Worcester Volunteer Fire Department, our community's all-volunteer emergency service provider.



WVFD contributions include:

- A Township contribution in the amount of \$175,901 for general operating assistance. This amount represents a 5% increase in the operating assistance provided in 2022.
- A Township contribution in the amount of \$100,000 to offset the Fire Department's purchases of capital items such as fire engines, radios and life-saving equipment.
- A Township contribution in the amount of \$8,000 to help provide preventative maintenance services for Fire Department apparatus. Preventative maintenance services include annual tests on ladders, pumps and hoses. This contribution, which will help to prolong the useful life of costly equipment, was established in 2017.
- Pass-through funding received from the Commonwealth's Foreign Fire Insurance Tax. The State levies this tax on certain insurance policies, and earmarks a portion of these funds to volunteer fire company relief associations throughout Pennsylvania. The funds are received by the Township, and the Township remits all dollars to the Worcester Volunteer Fire Department Relief Association. Unfortunately, this critical aid has decreased by almost 20% between 2016 and 2021, due in part to the issuance of fewer policies that are subject to the tax. The 2023 allocation, to be announced in the fall of 2023, is assumed to equal the 2022 allocation.

This Department also funds **hydrant rental** fees charged by the North Penn Water Authority, the Pennsylvania American Water Company and Aqua. These three utilities own and maintain 237 hydrants in the Township.

Fire Protection	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
hydrant rentals	411-380	\$ 27,698.38	\$ 27,702.00	\$ 25,200.00	\$ 29,565.00
WVFD contributions	411-540	\$ 348,620.20	\$ 357,297.20	\$ 370,254.22	\$ 386,704.80
		\$ 376,318.58	\$ 384,999.20	\$ 395,454.22	\$ 416,269.80

Code Enforcement

This Department provides ordinance and building code enforcement programs, and includes one full-time employee, the Codes Clerk, one part-time employee, the Fire Marshal, and a consultant, a third-party building inspector.



The **Fire Marshal** position is budgeted for fifteen hours per week. The Fire Marshal investigates open burning complaints, manages the Township's fire alarm registration program, reviews land development plans to ensure the proper location of fire hydrants and emergency access lanes, and supports various safety-related efforts.

The Codes Clerk manages the permitting process, which includes the administrative review of zoning and building permit applications, the scheduling of required inspections, and the keeping of an accurate record of improvements made to properties in the Township. In past years the Department funded a portion of the Township Manager salary. Beginning in 2017 the Township Manager salary was booked to General Fund line-item code 401.120.

Supplies provides for the Township's annual codification needs. Approximately once each year the Township publishes an update to its Code, which encompasses the legislation enacted subsequent to the previous codification. This approach provides a modest savings over the codification of ordinances at the time each ordinance is adopted.

Consultant services fund the Township's building inspector, a consultant. The Township contracts for this service because the demand for inspections doesn't warrant the hire of a full-time employee, and because this demand fluctuates with the real estate market and the seasons. In 2016 the Township established a truncated building inspection schedule that offers additional inspection hours during peak construction season (summer), and fewer hours when building activity is traditionally slower (winter). This arrangement encourages a more efficient scheduling of inspections, which saves money.

Code Enforcement	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Fire Marshal payroll	413-110	\$ 5,047.89	\$ 9,291.32	\$ 3,000.00	\$ 20,475.00
Fire Marshal benefits	413-110-150	\$ 3,831.99	\$ 4,527.72	\$ 2,100.00	\$ 6,008.39
Codes payroll	413-140	\$ 29,061.43	\$ 40,705.60	\$ 40,521.06	\$ 44,732.10
Codes benefits	413-150	\$ 8,332.47	\$ 17,759.58	\$ 17,500.00	\$ 16,823.54
supplies	413-210	\$ 1,345.00	\$ 8,105.00	\$ 5,387.68	\$ 3,505.00
consultant services	413-312	\$ 58,956.25	\$ 77,133.26	\$ 68,830.00	\$ 78,277.04
mobile phone	413-321	\$ 240.48	\$ 300.00	\$ 220.44	\$ 300.00
mileage	413-337	\$ 637.89	\$ 960.00	\$ 470.00	\$ 1,020.00
meetings & seminars	413-460	\$ 232.62	\$ 600.00	\$ 250.00	\$ 600.00
		\$ 107,686.02	\$ 159,382.48	\$ 138,279.18	\$ 171,741.07

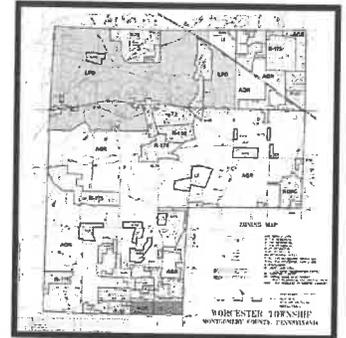
GENERAL FUND

Zoning Hearing Board

This Department provides for the operation of the Zoning Hearing Board. The Zoning Hearing Board considers appeals from Zoning Ordinance requirements and decisions of the Zoning Officer.

Zoning Hearing Board Members are appointed by the Board of Supervisors. Members are paid a \$50 stipend for each hearing attended.

The Members appoint a Solicitor who provides legal advice and guidance. State Law requires that the Township fund certain Zoning Hearing Board expenses, and this includes all **legal** fees billed by the Solicitor. If the Township Engineer testifies on behalf of the Township, the Township must also pay these **engineering** fees. Additional **professional services** are provided by a court reporter, and this cost is shared by both the Township and the Applicants appearing before the Zoning Hearing Board.



General support for Zoning Hearing Board operations is provided by Township staff, most notably the Zoning Officer and the Codes Clerk. This support includes drafting legal **advertisements** for the Solicitor's review, and mailing hearing notices.

Zoning Hearing Board	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	414-140	\$ 1,300.00	\$ 4,000.00	\$ 2,950.00	\$ 4,000.00
benefits	414-150	\$ 99.58	\$ 306.40	\$ 210.00	\$ 306.40
professional services	414-310	\$ 6,032.00	\$ 5,100.00	\$ 16,560.00	\$ 8,500.00
engineering	414-313	\$ 186.00	\$ 1,500.00	\$ 200.00	\$ 1,500.00
legal	414-314	\$ 32,660.00	\$ 32,300.00	\$ 35,600.00	\$ 32,300.00
conditional use	414-315	\$ -	\$ 8,700.00	\$ 1,320.00	\$ 8,700.00
advertising	414-341	\$ 2,035.40	\$ 4,275.00	\$ 3,500.00	\$ 4,275.00
meetings & seminars	414-460	\$ -	\$ 200.00	\$ -	\$ 200.00
		\$ 42,312.98	\$ 56,381.40	\$ 60,340.00	\$ 59,781.40

GENERAL FUND

PA One Call

This Department provides for services associated with the marking of utility lines in advance of construction activities. The **PA One Call** system is a communications network of property owners, designers, excavators, and utility owners, created to prevent damage to underground facilities, and to reduce injuries to contractors.



Much of the expense is attributable to the marking of facilities in and around Township-owned traffic signals.

PA One Call	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
PA One Call	419-242	\$ 2,919.48	\$ 2,580.00	\$ 1,500.00	\$ 2,580.00
		\$ 2,919.48	\$ 2,580.00	\$ 1,500.00	\$ 2,580.00

GENERAL FUND

Public Works

The Public Works Department provides for the maintenance of local roads and municipal-owned properties. The Township maintains about 60 miles of roadways, 25 culverts and bridges, 37 miles of storm sewers and approximately 300 acres of parks and other lands. The upkeep of these facilities is needed to maintain a higher quality of life for all Worcester families.



The Budget funds **payroll** and **benefits** for eight full-time positions. In 2022 the Township hired an additional full-time employee so to properly maintaining its growing inventory of Township-owned roads, parks, trails and other facilities. The additional employees has allowed the Township to assume additional "in-house" duties, like project inspections, that have traditionally been contracted to consultants. Utilizing Township staff to complete this work saves considerable dollars. The Budget also funds one part-time employees and, if needed, up to three seasonal employees.

Public Works employees are provided with Township-issued **uniforms**. In addition, the Public Works Director and the Public Works Foreman are provided with **cell phones**, as these positions are on call to address after-hour problems on roads, in parks and at other Township-owned facilities.

The Budget funds additional training for Public Works employees. In recent years the employees participated in educational **seminars** regarding roadside flagging and the safe operation of commercial vehicles. Since 2018 this important training was provided at no cost by the Delaware Valley Trust, the Township's insurance provider.

Public Works	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	430-140	\$ 422,216.88	\$ 489,152.83	\$ 445,225.51	\$ 583,804.74
benefits	430-150	\$ 266,676.16	\$ 275,027.59	\$ 255,728.30	\$ 294,700.82
uniform rental	430-238	\$ 7,961.13	\$ 10,374.00	\$ 8,900.00	\$ 10,599.00
cell phones	430-326	\$ 1,375.36	\$ 1,452.00	\$ 1,200.00	\$ 1,452.00
meetings & seminars	430-460	\$ 480.81	\$ 1,700.00	\$ 95.00	\$ 1,700.00
other expenses	430-470	\$ 978.04	\$ 1,465.00	\$ 1,400.00	\$ 1,465.00
		\$ 699,688.38	\$ 779,171.42	\$ 712,548.81	\$ 893,721.56

GENERAL FUND

Snow Removal

This Department provides for the winter maintenance of Township roads. And while the Township budgets for a “bad winter” that includes many snow and ice events, actual expenses will depend on weather conditions.



The Budget funds the purchase of approximately 625 tons of anti-skid **materials**... an amount that does not include a 450-ton stockpile that is currently housed in the Public Works salt building. A “normal” 5-inch snowfall requires about 32 tons of salt to treat all Township roads once.

In past years the Township employed a **contractor** for snow removal services in two subdivisions – Milestone and Sunny Brook Estates – and at select roads in the northeast portion of the Township. With the hire of an additional full-time employee in 2022, the Township assumed snow removal operations at these roads. Funds are budgeted for emergency services only.

Snow Removal	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
materials	432-200	\$ 27,540.43	\$ 36,456.25	\$ 22,792.00	\$ 42,500.00
contractor	432-450	\$ 910.00	\$ 1,500.00	\$ -	\$ 1,500.00
		\$ 28,450.43	\$ 37,956.25	\$ 22,792.00	\$ 44,000.00

GENERAL FUND

Traffic Signals

This Department provides for the operation and repair of traffic signals. The Township owns and maintains twelve traffic signals. In addition the Township funds a percent of five traffic signals that are located at its municipal borders.

The Township Traffic Engineer provides **engineering** services on an as-needed basis.

Maintenance services are provided by a contractor who specializes in traffic signal technology and upkeep.



Traffic Signals	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
engineering	433-313	\$ -	\$ 5,000.00	\$ 250.00	\$ 5,000.00
electricity	433-361	\$ 3,570.56	\$ 3,540.00	\$ 3,350.00	\$ 3,540.00
maintenance	433-374	\$ 13,467.68	\$ 11,400.00	\$ 5,500.00	\$ 11,400.00
		\$ 17,038.24	\$ 19,940.00	\$ 9,100.00	\$ 19,940.00

GENERAL FUND

Machinery & Tools

This Department provides for the maintenance of Public Works vehicles and equipment. The Township maintains a nine-truck fleet and various pieces of equipment that are needed to properly maintain our community's roadway network, parks and other Township-owned facilities. The Township's philosophy is to maintain its vehicles and equipment until the useful life has been maximized. Replacement vehicles and equipment are bought only when the useful life is extinguished, and when a replacement purchase is warranted.



Vehicle maintenance includes the purchase of tires and parts, and repair services.

This Budget also funds the purchase of **small tools** – such as saws, levels and weed-whackers. Beginning in 2019 funding for **small tool repairs** was included in the **small tools** line item.

Machinery & Tools	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
vehicle maintenance	437-250	\$ 37,400.53	\$ 75,000.00	\$ 49,250.00	\$ 75,000.00
small tools	437-260	\$ 5,336.00	\$ 14,500.00	\$ 6,800.00	\$ 16,000.00
		\$ 42,736.53	\$ 89,500.00	\$ 56,050.00	\$ 91,000.00

Road Maintenance

This Department provides fuels for Public Works vehicles and equipment. The Budget assumes an approximate ten percent increase **gasoline** and **diesel** usage, and a ten percent increase in fuel prices, in the coming year. The ten percent increase in usage accommodates several snowstorms during the winter season, as much fuel is needed to operate the plows.



This Department also provides for the purchase of street **signs** and associated hardware.

The Budget includes funds for the materials (**supplies**) used for roadway improvements made throughout the year, such as pothole repair and work to roadside swales. This work is in addition to dollars allocated toward the Township's annual road program.

Beginning in 2017 contracted service for **snow** removal, if any, is booked in General Fund line-item code 432.450.

In previous Budgets a portion of the Township's annual **road program** expense was booked to this Department. Beginning in 2017 these dollars are provided by the Capital Fund. In total, the Budget provides \$943,000 for the 2023 Road Program, an amount that does not include **engineering** and inspection services. This is a sizable percentage of the annual Budget, and demonstrates the Township's commitment to keeping the community's infrastructure safe and in good repair.

In 2019 the Public Works Department assumed inspection of the annual Road Program, which has saved the Township more than \$45,000 in **engineering** expenses to date.

Road Maintenance	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
gasoline	438-231	\$ 3,931.32	\$ 5,200.00	\$ 5,000.00	\$ 5,200.00
diesel	438-232	\$ 22,211.19	\$ 25,275.00	\$ 27,700.00	\$ 28,300.00
signs	438-242	\$ 1,704.54	\$ 3,000.00	\$ 3,500.00	\$ 3,000.00
supplies	438-245	\$ 16,918.48	\$ 52,500.00	\$ 20,100.00	\$ 52,500.00
engineering	438-313	\$ 23,399.73	\$ 25,000.00	\$ 23,400.00	\$ 25,000.00
contractor, road program	438-370	\$ 2,448.50	\$ 13,500.00	\$ 7,700.00	\$ 13,500.00
		\$ 70,613.76	\$ 124,475.00	\$ 87,400.00	\$ 127,500.00

Stormwater Management

Stormwater management regulations are among the costliest unfunded mandates forced upon local governments today... an expense that is ultimately assumed by Township residents.

The United States Environmental Protection Agency and the Pennsylvania Department of Environmental Protection have mandated that Worcester Township enact extensive regulations (*totaling about 119 pages*) that affect every property in our community. By these agencies not fully considering the financial impacts of these mandates, a burden has been placed on municipalities and their residents.



The new stormwater regulations took effect in January 2019.

The Township is also required to fund significant stormwater planning and improvement projects. The Budget funds **engineering** expenses the Township will incur to meet this Federal and State mandate. This ongoing expense is projected to increase in the years to come.

Stormwater Management	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
engineering	446-313	\$ 4,155.00	\$ 35,000.00	\$ 4,800.00	\$ 35,000.00
		\$ 4,155.00	\$ 35,000.00	\$ 4,800.00	\$ 35,000.00

GENERAL FUND

Recreation Administration

This Department provides for the management of Township's recreation programs. In 2021 the Township eliminated the part-time position in this Department. This position will be re-evaluated in 2023.



Recreation Administratic	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
payroll	451-140	\$ 724.38	\$ -	\$ -	\$ -
benefits	451-150	\$ 101.30	\$ -	\$ -	\$ -
mobile phone	451-326	\$ -	\$ -	\$ -	\$ -
mileage reimbursement	451-337	\$ -	\$ -	\$ -	\$ -
meetings & seminars	451-460	\$ -	\$ -	\$ -	\$ -
		\$ 825.68	\$ -	\$ -	\$ -

GENERAL FUND

Recreation & Culture

Worcester Township provides a number of recreational programs and community events for residents of all ages.

The Township discontinued the sale **discounted tickets** for admission to area museums, amusement parks and other attractions, through a program managed by the Pennsylvania Parks and Recreation Society in 2022.



The Township partners with area organizations to provide several popular tennis, basketball and soccer **camps and leagues**. In past years the Township participated in a recreation consortium with two neighboring municipalities. In 2018 the consortium ended its **park trips** program due to a lack of enrollment. This program is not expected to return in the foreseeable future.

The Budget also funds Worcester **Community Day**. The event will be held at Heebner Park in the fall of 2023, and will offer something for everyone in the family. Stay tuned for more details!

Lastly, the Budget provides for the Township's annual contribution to the Norristown Library, our community's public **library**. State aid for public libraries has decreased in recent years. Worcester is proud to continue our strong support of our library, and the Budget provides a 5% increase in funding to this important resource.

Recreation & Culture	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
discounted tickets	452-247	\$ 76.00	\$ 900.00	\$ -	\$ -
camps & sport leagues	452-248	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
Community Day	452-250	\$ 1,830.90	\$ 10,500.00	\$ 7,950.00	\$ 10,500.00
library	452-520	\$ 7,659.00	\$ 8,042.00	\$ 8,042.00	\$ 8,444.00
		\$ 12,365.90	\$ 22,242.00	\$ 18,792.00	\$ 21,744.00

GENERAL FUND

Parks

This Department provides for the maintenance of the Township's parks system, which includes 120 acres of active and passive parklands, and more than 170 acres of natural open spaces.

Heebner Park, our community's signature park, totals 84 acres, and includes athletic fields, basketball and tennis courts, walking trails, playgrounds, and pavilions. The Zacharias Trail begins in Heebner Park; the Township is now working to extend this trail to nearby Evansburg State Park.



Mt. Kirk Park sports one multi-purpose athletic field and a quarter-mile walking trail. This seven-acre park offers a convenient walking trail that connects to the neighboring Chadwick Place development.

Sunny Brook Park is home to two softball fields and one multi-purpose field. While this park is located within a residential subdivision, the facility is owned and maintained by the Township.

Heyser Field is an equestrian-friendly park located behind Community Hall. Various community and equestrian events are held at the park throughout the year. A 700 linear foot unpaved trail winds through the woods behind the horse ring.

The Budget includes considerable dollars to maintain the athletic fields, pavilions, trails and site amenities. In 2016 the Township enacted a modest field rental fee to recover a portion of this cost. The fee, which includes a sizable discount for community-based and youth organizations, recovers approximately 10% of the annual cost to maintain these facilities.

The Budget also funds **utilities** (electric and water) in service at Heebner Park and Sunny Brook Park.

Parks	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Heebner Park - utilities	454-436	\$ 2,375.19	\$ 3,336.00	\$ 2,500.00	\$ 3,336.00
Heebner Park - fields	454-437-001	\$ 10,360.61	\$ 15,800.00	\$ 13,600.00	\$ 15,800.00
Heebner Park - expenses	454-437-002	\$ 4,681.31	\$ 8,000.00	\$ 4,600.00	\$ 8,000.00
Mt. Kirk Park - fields	454-438-001	\$ 2,813.65	\$ 3,700.00	\$ 2,900.00	\$ 3,700.00
Mt. Kirk Park - expenses	454-438-002	\$ 631.80	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Mt. Kirk Park - utilities	454-438-003	\$ -	\$ -	\$ 50.00	\$ 700.00
Sunny Brook Park - fields	454-439-001	\$ 3,641.76	\$ 4,700.00	\$ 3,900.00	\$ 4,700.00
Sunny Brook Park - expenses	454-439-002	\$ 1,490.36	\$ 3,402.00	\$ 1,500.00	\$ 3,602.00
Sunny Brook Park - utilities	454-446	\$ 939.90	\$ 1,680.00	\$ 1,200.00	\$ 1,680.00
Heyser Park - horse ring	454-470	\$ -	\$ 500.00	\$ -	\$ 500.00
Heyser Park - expenses	454-471	\$ 33.38	\$ 350.00	\$ 100.00	\$ 350.00
trails	454-480	\$ 898.16	\$ 2,850.00	\$ 800.00	\$ 2,850.00
other parks	454-490	\$ 1,187.81	\$ 2,500.00	\$ 1,200.00	\$ 5,215.00
		\$ 29,053.93	\$ 47,818.00	\$ 33,350.00	\$ 51,433.00

GENERAL FUND

Public Relations

This Department provides for the publication of the Township's award-winning **community newsletter**. The quarterly newsletter is mailed to the more than 3,300 homes and businesses in Worcester Township. Township employees prepare the newsletter articles, which lowers production costs.



Township also distributes an informational packet to new residents, with the cost to design and print booked to **other communications**.

Public Relations	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
community newsletter	459-340	\$ 19,043.65	\$ 20,300.00	\$ 20,100.00	\$ 20,700.00
other communications	459-341	\$ 1,320.75	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
		\$ 20,364.40	\$ 21,300.00	\$ 21,100.00	\$ 22,700.00

Other

The Township pays **real estate taxes** on portions of two Township-owned properties that are improved with cell towers. The cell tower companies that lease these lands reimburse the Township for the taxes paid. In past years the reimbursements were booked as a General Fund receipt. Beginning in 2018 the reimbursements were credited against this expenditure line-item, 481.430.



Insurances include premiums paid for property, liability, automotive, inland marine and workers compensation coverages. In 2017 the Township joined a multi-municipal trust that provides all coverages absent workers compensation insurance for volunteer firefighters.

Lastly, the Budget includes a year-end **transfer to the Capital Fund**. This transfer is the Capital Fund's primary receipt, and these dollars are used to purchase vehicles and equipment, improve Township facilities, and provide for other capital expenditures. In 2017 the Township transferred its operating and capital reserves from the General Fund to the Capital Fund.

Other	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
real estate taxes	481-430	\$ -	\$ -	\$ -	\$ -
insurances	486-350	\$ 92,235.30	\$ 107,655.70	\$ 90,000.00	\$ 109,454.80
transfer to Capital Fund	492-300	\$ 2,174,311.61	\$ 1,670,770.93	\$ 1,670,770.93	\$ 872,109.81
transfer to Sewer Fund	492-080	\$ -	\$ -	\$ -	\$ -
		\$ 2,266,546.91	\$ 1,778,426.63	\$ 1,760,770.93	\$ 981,564.61

CAPITAL FUND

Interest

The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates remained began to rise in 2022 and the Budget assumes rates will continue in that direction for 2023



Interest	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
interest	341-000	\$ 6,684.64	\$ 12,000.00	\$ 137,603.00	\$ 240,000.00
		\$ 6,684.64	\$ 12,000.00	\$ 137,603.00	\$ 240,000.00

CAPITAL FUND

Other Government Levels

The Township seeks to obtain Federal, State, County and other grant funding whenever possible. Grant funding is only included in the Budget when a grant has been awarded. At the time the 2023 Budget was prepared the Township had been awarded grants for:



- design and construction of a one-mile extension to the Zacharias Creek Trail, which will connect this trail to the existing 24-mile trail network in Evansburg State Park;
- installation of a sound barrier along a portion of the Pennsylvania Turnpike;
- design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and,

The sound barrier project is the largest of the grant projects listed above. This project will receive approximately \$295,750 in State funding in 2023.

Projected 2022 grant receipts are lower than budgeted due to a delayed construction schedule for the sound barrier project. Throughout 2022 the Township was asked to provide additional design information at the requested of the Pennsylvania Turnpike Commission. Sound barrier construction is scheduled to be completed in 2022.

Other Government Level	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
grants	354-351	\$ 210,713.00	\$ 1,516,920.00	\$ 350,500.00	\$ 701,750.00
		\$ 210,713.00	\$ 1,516,920.00	\$ 350,500.00	\$ 701,750.00

Fees

The Township assesses a **traffic impact fee** against most new development. The dollars collected fund improvements to the community's roadway network so to accommodate future traffic that is attributable to development. In 2020 a sizable traffic impact fee was paid for a new use introduced at 2750 Morris Road, and in 2021 the last of three traffic impact fee payments was paid by the developer of the Reserve at Center Square subdivision. The Budget does not assume the receipt of similarly-sized fees in the coming year.



The Budget includes **miscellaneous** revenue from the auction of used Public Works vehicles and equipment. State Law requires municipalities to sell vehicles and equipment by auction, unless the property is sold to another municipality, a volunteer fire company, school district or select other non-profit organizations.

Fees	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
traffic impact fees	363-100	\$ 300,827.40	\$ 14,204.00	\$ 3,977.00	\$ 14,204.00
miscellaneous	381-000	\$ 84,394.94	\$ 2,000.00	\$ 10,000.00	\$ 2,000.00
		\$ 385,222.34	\$ 16,204.00	\$ 13,977.00	\$ 16,204.00

Transfers In

The Capital Fund's primary receipt is a **General Fund transfer**. A portion of General Fund revenues are earmarked to fund capital reserve accounts that are needed to meet the Township's capital and other long-term needs. Without maintaining adequate reserve accounts, the Township is effectively deferring future obligations to the next generation of Township residents, and this approach is not acceptable.

Often, the actual transfer is about 50% more than the budgeted transfer. This is due to the Township's conservative approach to budgeting. At year's end actual receipts are often more than that budgeted, and actual expenditures less... and the result is a larger transfer.

Transfers In	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
General Fund transfer	392-010	\$ 2,174,311.61	\$ 1,124,970.93	\$ 1,064,676.85	\$ 872,109.81
		\$ 2,174,311.61	\$ 1,124,970.93	\$ 1,064,676.85	\$ 872,109.81

CAPITAL FUND

General Government

The Township maintains a computer replacement schedule to ensure workstations, servers, switches and other network components are replaced in a timely fashion. The replacement of two workstations and new firewalls are budgeted in 2023. The new computers are budgeted as **office equipment**.

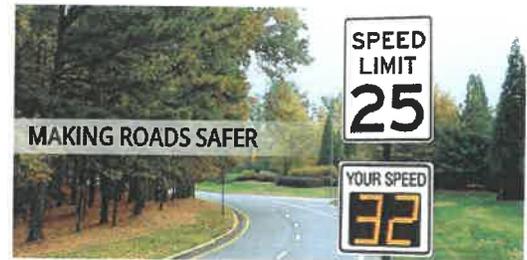
The Budget funds Township **building improvements**, including an upgrade to the Township Building's exterior. Additional dollars are budgeted for emergency repairs and other unforeseen expenses.



General Government	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
investing/CD fees	402-470	\$ -	\$ -	\$ -	\$ -
office equipment	405-720	\$ 14,401.05	\$ 11,000.00	\$ 7,000.00	\$ 10,000.00
building improvements	409-600	\$ 52,354.76	\$ 170,500.00	\$ 100,000.00	\$ 43,500.00
interfund transfer	492-010	\$ -	\$ -	\$ -	\$ -
		\$ 66,755.81	\$ 181,500.00	\$ 107,000.00	\$ 53,500.00

Public Works

In many municipalities, the annual road maintenance budget is limited to the Liquid Fuel (“gas tax”) dollars received from the Commonwealth. However, this allocation alone is not enough to meet the maintenance demands of a community’s roadway network. Worcester Township recognizes this fact, and budgets additional dollars to supplement these State funds. The Budget provides \$596,000 in supplemental funds (**capital roads**) for the Township’s 2023 Road Program.



The Budget also funds:

- certain bridge improvements, as included the Township’s 2017 bridge inventory;
- continued design of an improvement plan for Valley Forge Road, between Woodlyn Avenue and Township Line Road / Stump Hall Road; and,
- the installation of a sound barrier along a portion of the Pennsylvania Turnpike.

Of the projects listed above, the sound barrier and Valley Forge Road corridor projects are the largest, at \$295,750 and \$340,000, respectively. Both projects are funded, in their entirety, by State grants.

The Budget provides for the following **equipment purchases**:

- a Ford F550 to replace a 2012 truck
- a dump truck, to replace a 2000 dump truck; and,
- a chipper to replace a 2012 brush chipper.

It is also important to note that the Township does not look to replace vehicles and equipment when these items mature from their depreciation schedules. Instead, the Township replaces these items only at the end of their useful life, so to maximize value.

Lastly, the Budget provides the required local matching funds for a grant received to upgrade certain **traffic signals** throughout the Township.

Public Works	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
capital roads	430-600	\$ 1,339,508.43	\$ 2,228,670.00	\$ 2,181,000.00	\$ 1,665,190.00
equipment purchase	430-740	\$ 1,014,936.28	\$ 80,000.00	\$ 113,585.74	\$ 453,518.47
traffic signs & signals	433-600	\$ 10,371.75	\$ 15,300.00	\$ 1,000.00	\$ 15,300.00
		\$ 2,364,816.46	\$ 2,323,970.00	\$ 2,295,585.74	\$ 2,134,008.47

Parks & Recreation

The Budget provides for improvements at various Township **parks**, which includes the construction of a new pavilion and restrooms at Mount Kirk Park.

Design work will continue on a one-mile extension to the Zacharias Trail; when completed this **trail** will link to the existing 24-mile trail network in Evansburg State Park.



The Budget also provides dollars for the replacement of worn amenities throughout the parks system and trail network.

The Budget provides funds for **land acquisitions**, including \$15,000 for the possible acquisition of the former North Penn Army Reserve Base on Berks Road, and \$31,000 to support land preservation efforts throughout the community.

Parks & Recreation	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
parks and trails	454-600	\$ 98,798.45	\$ 385,700.00	\$ 383,000.00	\$ 343,500.00
land acquisition	454-710	\$ 16,411.10	\$ 51,000.00	\$ 2,100,000.00	\$ 31,000.00
		\$ 115,209.55	\$ 436,700.00	\$ 2,483,000.00	\$ 374,500.00

SEWER FUND

Wastewater Receipts

The Township owns and maintains two stream discharge wastewater treatment plants – the Valley Green Wastewater Treatment Plant and the Berwick Wastewater Treatment Plant – and six pumping stations (soon to be seven, with the dedication of a pumping station at the Reserve at Center Square development, anticipated in 2023). This sanitary sewer system services approximately 1,000 residential customers and nine commercial customers.



The Township received approximately \$136,000 in **tapping fees** for Reserve at Center Square development in 2021, which explains the significant dollars received in this year. This payment is the third and final payment of tapping fees for this development.

The Budget proposes a half percent (0.5%) increase to residential and commercial **sewer fees**. For 2022 the sewer fee increased by 1% for both residential and commercial service. Between 2014 and 2016 this fee increased by 10% each year, a measure needed because the Township did not set a fee commensurate with actual expenses in the years prior. Since 2016 the Township has aimed to minimize operational expenses where possible, and set an annual fee that (a) recovers all operational expenses, and (b) funds a sensible capital reserve.

In 2022 the Township received \$545,800 in Federal aid through the American Rescue Plan Act. The use of these dollars is restricted to certain projects, which includes improvements to sewer systems. The Township will use this one-time aid to make needed improvements at the Valley Green Wastewater Treatment Plant in 2022.

Wastewater	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
interest	341-000	\$ 736.42	\$ 1,000.00	\$ 14,000.00	\$ 5,000.00
federal entitlements	351-100	\$ 19,329.44	\$ -	\$ 545,800.00	\$ -
tapping fees	364-110	\$ 166,400.00	\$ 42,207.62	\$ 43,200.00	\$ 48,577.62
sewer fees, residential	364-120	\$ 517,794.68	\$ 516,504.37	\$ 535,500.00	\$ 545,403.40
sewer fees, commercial	364-130	\$ 152,275.50	\$ 145,000.00	\$ 147,000.00	\$ 145,000.00
late fees	364-140	\$ 8,619.60	\$ 7,500.00	\$ 8,400.00	\$ 7,500.00
certification fees	364-150	\$ 2,525.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00
liens	364-190	\$ -	\$ -	\$ -	\$ -
miscellaneous income	381-000	\$ -	\$ 25.00	\$ -	\$ 25.00
		\$ 867,680.64	\$ 713,586.99	\$ 1,295,250.00	\$ 752,856.02

SEWER FUND

Wastewater Expenditures

In 2017 the Township contracted for new operator service that allows direct-billing for sludge removal, testing and chemical purchases (**other expenses**) an arrangement that has resulted in considerable savings to the ratepayers.

A share of the wastewater operator service cost is allocated to each of two treatment plants (35%) and six pumping stations (5%); the expense is included in the **operations** line item for each facility.

In 2019 the Township completed a capital reserve study for the sanitary sewer system. The study calculated how many dollars are needed to meet the system's long-term capital obligations, such as the replacement of pumps and sewer lines. The Township funds a reserve account each year, to ensure money is available to make these fixes when needed.

The Budget provides \$73,000 for **capital improvements**, which includes continuation of the annual televising program, installation of a control panel at the Meadowood Pumping Station, and installation of a flow meter at the Fawn Creek Pumping Station.

Wastewater Treatment	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
alarm services	429-242	\$ 1,048.50	\$ 1,232.00	\$ 1,050.00	\$ 1,232.00
other expenses	429-300	\$ 131,728.05	\$ 148,032.00	\$ 136,800.00	\$ 178,296.00
engineering	429-313	\$ 9,484.75	\$ 12,500.00	\$ 9,600.00	\$ 12,500.00
legal	429-314	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
plant operations	429-316	\$ 85,062.50	\$ 83,580.00	\$ 83,400.00	\$ 86,100.00
telephone	429-321	\$ 992.29	\$ 1,080.00	\$ 1,000.00	\$ 1,080.00
utilities	429-361	\$ 99,493.77	\$ 110,688.00	\$ 103,000.00	\$ 110,688.00
equipment & repairs	429-374	\$ 18,624.84	\$ 24,456.00	\$ 21,800.00	\$ 39,132.00
CPF, operations	429-421-001	\$ 5,968.75	\$ 5,976.00	\$ 5,800.00	\$ 6,150.00
CPF, utilities & repairs	429-421-002	\$ 4,386.38	\$ 6,552.00	\$ 4,500.00	\$ 6,792.00
MW, operations	429-422-001	\$ 5,956.25	\$ 5,976.00	\$ 7,200.00	\$ 6,150.00
MW, utilities & repairs	429-422-002	\$ 4,746.47	\$ 5,940.00	\$ 5,150.00	\$ 6,660.00
HV, operations	429-423-001	\$ 5,656.25	\$ 5,976.00	\$ 5,252.00	\$ 6,150.00
HV, utilities & repairs	429-423-002	\$ 3,608.07	\$ 4,968.00	\$ 3,500.00	\$ 6,048.00
FC, operations	429-424-001	\$ 6,381.25	\$ 4,976.00	\$ 5,252.00	\$ 6,150.00
FC, utilities & repairs	429-424-002	\$ 3,193.66	\$ 4,452.00	\$ 3,000.00	\$ 4,692.00
CP, operations	429-425-001	\$ 6,256.25	\$ 5,976.00	\$ 5,252.00	\$ 6,150.00
CP, utilities & repairs	429-425-002	\$ 3,273.66	\$ 4,560.00	\$ 3,000.00	\$ 5,460.00
AD, operations	429-426-001	\$ 6,031.25	\$ 5,976.00	\$ 5,352.00	\$ 6,150.00
AD, utilities & repairs	429-426-002	\$ 2,785.50	\$ 4,320.00	\$ 3,300.00	\$ 4,560.00
capital improvements	429-700	\$ 68,405.54	\$ 608,800.00	\$ 600,000.00	\$ 73,000.00
GOB - principal	471-200	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00
GOB - interest	472-200	\$ 41,461.26	\$ 41,431.26	\$ 41,431.26	\$ 41,431.26
GOB - fiscal agent fees	475-000	\$ 1,050.00	\$ 1,100.00	\$ 1,050.00	\$ 1,100.00
insurance	486-350	\$ 3,643.70	\$ 4,543.30	\$ 4,130.00	\$ 5,001.20
		\$ 649,238.94	\$ 1,235,590.56	\$ 1,192,319.26	\$ 753,172.46

Interest

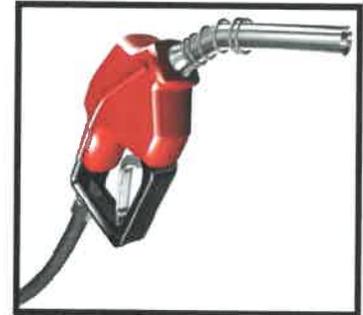
The Township invests its funds in interest-bearing instruments and accounts, in accordance with State Law and best management practices. Earnings fluctuate upon the interest rate received, a rate that is governed by many factors. **Interest** rates began to rise in 2022, and the Budget assumes a continuous increase for 2023.

Interest	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
interest	341-000	\$ 61.41	\$ 100.00	\$ 4,000.00	\$ 1,500.00
		\$ 61.41	\$ 100.00	\$ 4,000.00	\$ 1,500.00

Licenses

Each year a portion of the funds generated by a State tax on gasoline and other fuels is distributed to Pennsylvania municipalities based upon each municipality's relative population and road miles. Municipalities, in turn, are permitted to use these **liquid fuel funds** for road maintenance, road construction and related infrastructure activities and purchases only.

In 2013 the Commonwealth increased the State tax on gas, and increased the amount of liquid fuel funds distributed to municipalities for a period of five years. During this time the Township's annual allocation increased by about 40%.



For many municipalities, a decrease in liquid fuel funds means less road work. But Worcester Township is different. Worcester Township understands that liquid fuel funds alone will not meet our community's infrastructure needs. Therefore, the Township budgets additional dollars in the General Fund and Capital Fund so to keep our roads safe and in good condition. When accounting for all funds, the Budget provides more than \$950,000 in roadway improvements in 2023.

Licenses	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Liquid Fuel Funds	355-020	\$ 344,154.30	\$ 338,977.00	\$ 347,096.97	\$ 355,938.36
		\$ 344,154.30	\$ 338,977.00	\$ 347,096.97	\$ 355,938.36

Public Works

The Budget earmarks all liquid fuel funds received for the 2023 Road Program. Some municipalities limit their road maintenance program to that able to be funded by the liquid fuel allocation alone. Worcester assumes this State aid, while significant, falls short of that needed to properly maintain our community’s roadways. As such all other road maintenance expenses – including the purchase of winter materials and the contracting of snow removal services – are provided by the General Fund. This approach allows the Township to establish an honest budget that adequately funds our roadway maintenance obligations.



Public Works	code	2021 Actual	2022 Budget	2022 Projected	2023 Budget
road maintenance contract	438-370	\$ 368,000.00	\$ 333,000.00	\$ 333,000.00	\$ 347,000.00
		\$ 368,000.00	\$ 333,000.00	\$ 333,000.00	\$ 347,000.00

Appendix A

RECEIPTS AND EXPENDITURES BY FUND

GENERAL FUND

January 1, 2023 balance... \$ 250,000.00

RECEIPTS	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Taxes	\$ 3,825,700.02	\$ 3,147,865.00	\$ 3,966,450.00	\$ 3,370,295.00
Licenses & Permits	\$ 216,412.79	\$ 208,900.00	\$ 214,840.00	\$ 208,900.00
Fines & Forfeits	\$ 1,719.57	\$ 1,600.00	\$ 3,200.00	\$ 1,600.00
Interest & Rents	\$ 215,724.65	\$ 194,464.63	\$ 223,800.00	\$ 202,882.14
Intergovernmental Revenue	\$ 688,195.73	\$ 687,761.30	\$ 704,471.67	\$ 151,587.07
Charges for Services	\$ 422,223.67	\$ 249,355.00	\$ 408,391.00	\$ 116,955.00
Miscellaneous Revenue	\$ 28,891.12	\$ 14,525.00	\$ 74,400.00	\$ 14,525.00
Other Financing	\$ 1,540.00	\$ 880.00	\$ 660.00	\$ 880.00
	\$ 5,400,407.55	\$ 4,505,350.93	\$ 5,596,212.67	\$ 4,067,624.21

EXPENDITURES	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Legislative	\$ 79,042.33	\$ 76,930.24	\$ 80,572.00	\$ 71,031.74
Management	\$ 299,910.33	\$ 314,782.61	\$ 289,350.00	\$ 315,712.33
Finance	\$ 117,263.29	\$ 110,822.00	\$ 104,978.00	\$ 122,936.15
Tax Collection	\$ 38,005.42	\$ 37,569.15	\$ 41,186.36	\$ 41,456.29
Legal	\$ 192,141.30	\$ 90,000.00	\$ 313,000.00	\$ 168,000.00
Clerical	\$ 182,207.87	\$ 195,789.06	\$ 174,266.55	\$ 284,623.76
Engineering	\$ 25,280.49	\$ 30,250.00	\$ 27,575.00	\$ 32,250.00
Township Building	\$ 23,880.30	\$ 33,708.00	\$ 24,350.00	\$ 35,556.00
Garage	\$ 26,810.68	\$ 30,312.00	\$ 26,825.00	\$ 31,488.00
Community Hall	\$ 11,799.46	\$ 12,612.00	\$ 11,610.44	\$ 13,296.00
Historical Building	\$ 5,504.35	\$ 6,560.50	\$ 5,038.27	\$ 6,800.50
Hollow Road Rental	\$ 688.75	\$ 4,258.00	\$ 8,190.00	\$ 4,498.00
Springhouse	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fire Protection	\$ 376,318.58	\$ 384,999.20	\$ 395,454.22	\$ 416,269.80
Code Enforcement	\$ 107,686.02	\$ 159,382.48	\$ 138,279.18	\$ 171,741.07
Zoning Hearing Board	\$ 42,312.98	\$ 56,381.40	\$ 60,340.00	\$ 59,781.40
PA One Call	\$ 2,919.48	\$ 2,580.00	\$ 1,500.00	\$ 2,580.00
Public Works	\$ 699,688.38	\$ 779,171.42	\$ 712,548.81	\$ 893,721.56
Snow Removal	\$ 28,450.43	\$ 37,956.25	\$ 22,792.00	\$ 44,000.00
Traffic Signals	\$ 17,038.24	\$ 19,940.00	\$ 9,100.00	\$ 19,940.00
Machinery & Tools	\$ 42,736.53	\$ 89,500.00	\$ 56,050.00	\$ 91,000.00
Road Maintenance	\$ 70,613.76	\$ 124,475.00	\$ 87,400.00	\$ 127,500.00
Stormwater Management	\$ 4,155.00	\$ 35,000.00	\$ 4,800.00	\$ 35,000.00
Recreation Administration	\$ 825.68	\$ -	\$ -	\$ -
Recreation & Culture	\$ 12,365.90	\$ 22,242.00	\$ 18,792.00	\$ 21,744.00
Parks	\$ 29,053.93	\$ 47,818.00	\$ 33,350.00	\$ 51,433.00
Public Relations	\$ 20,364.40	\$ 21,300.00	\$ 21,100.00	\$ 22,700.00
Other	\$ 2,266,546.91	\$ 1,778,426.63	\$ 1,760,770.93	\$ 981,564.61
	\$ 4,723,610.79	\$ 4,503,765.94	\$ 4,429,218.76	\$ 4,067,624.21

2023 GENERAL FUND \$ (0.00)

December 31, 2023 balance... \$ 250,000.00

CAPITAL FUND

January 1, 2023 balance... \$ 13,112.00

RECEIPTS	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Interest	\$ 6,684.64	\$ 12,000.00	\$ 137,603.00	\$ 240,000.00
Intergov. Entitlements	\$ -	\$ 545,800.00	\$ -	\$ -
Other Government Levels	\$ 210,713.00	\$ 1,516,920.00	\$ 350,500.00	\$ 701,750.00
Fees	\$ 385,222.34	\$ 16,204.00	\$ 13,977.00	\$ 16,204.00
Transfers In	\$ 2,174,311.61	\$ 1,124,970.93	\$ 1,064,676.85	\$ 872,109.81
	\$ 2,776,931.59	\$ 3,215,894.93	\$ 1,566,756.85	\$ 1,830,063.81

EXPENDITURES	2021 Actual	2022 Budget	2022 Projected	2023 Budget
General Government	\$ 66,755.81	\$ 181,500.00	\$ 107,000.00	\$ 53,500.00
Public Works	\$ 2,364,816.46	\$ 2,323,970.00	\$ 2,295,585.74	\$ 2,134,008.47
Parks & Recreation	\$ 115,209.55	\$ 436,700.00	\$ 2,483,000.00	\$ 374,500.00
	\$ 2,546,781.82	\$ 2,942,170.00	\$ 4,885,585.74	\$ 2,562,008.47

2023 CAPITAL FUND \$ (731,944.66)

December 31, 2023 balance... \$ (718,832.66)

SEWER FUND

January 1, 2023 balance... \$ 2,012,000.00

RECEIPTS	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Wastewater	\$ 867,680.64	\$ 713,586.99	\$ 1,295,250.00	\$ 752,856.02
	\$ 867,680.64	\$ 713,586.99	\$ 1,295,250.00	\$ 752,856.02

EXPENDITURES	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Wastewater	\$ 649,238.94	\$ 1,235,590.56	\$ 1,192,319.26	\$ 753,172.46

2023 SEWER FUND \$ (316.44)

December 31, 2023 balance... \$ 2,011,683.56

STATE FUND

January 1, 2023 balance... \$ 19,150.00

RECEIPTS	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Interest	\$ 61.41	\$ 100.00	\$ 4,000.00	\$ 1,500.00
Licenses	\$ 344,154.30	\$ 338,977.00	\$ 347,096.97	\$ 355,938.36
	\$ 344,215.71	\$ 339,077.00	\$ 351,096.97	\$ 357,438.36

EXPENDITURES	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Public Works	\$ 368,000.00	\$ 333,000.00	\$ 333,000.00	\$ 347,000.00

2023 STATE FUND \$ 10,438.36

December 31, 2023 balance... \$ 29,588.36

Appendix B

PROPERTY TAX RATES

Worcester Township boasts the lowest property tax in Montgomery County. The Township's property tax is levied at 0.05 mills, and there is no proposed change to this tax in 2023. The owner of a property in Worcester Township that is assessed at \$300,000 (the approximate assessment for a house with a market value of \$650,000) pays \$15 in property tax to the Township. This same owner pays \$1,1796 in property tax to Montgomery County (3.923 mills), and \$9,495 in property tax to the Methacton School District (31.6522 mills).

If you pay property taxes, for every \$1,000 paid...

\$888.48 is paid to the Methacton School District



\$110.12 is paid to Montgomery County



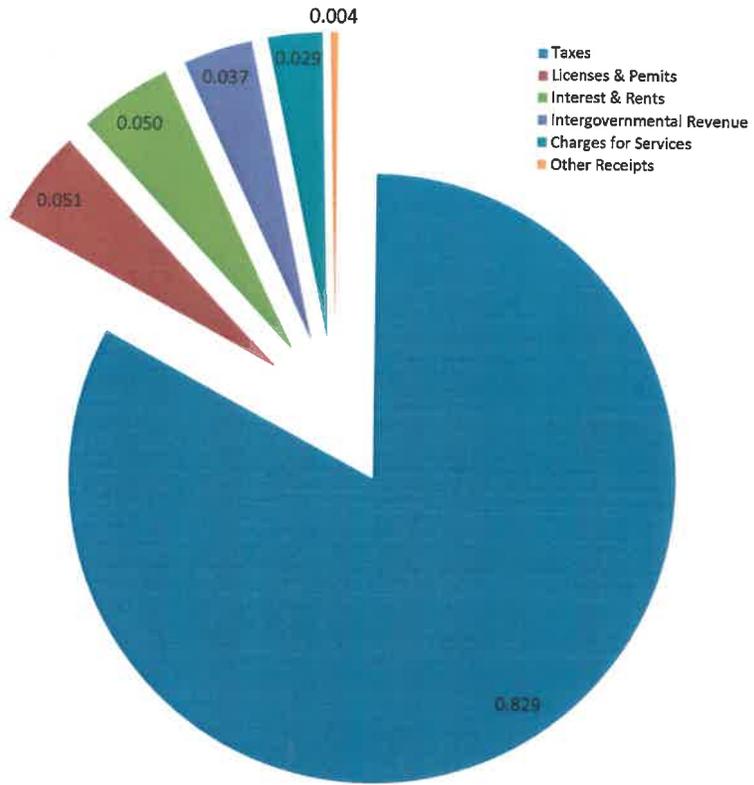
\$1.40 is paid to Worcester Township



Appendix C

GENERAL FUND RECEIPTS, BY PERCENT

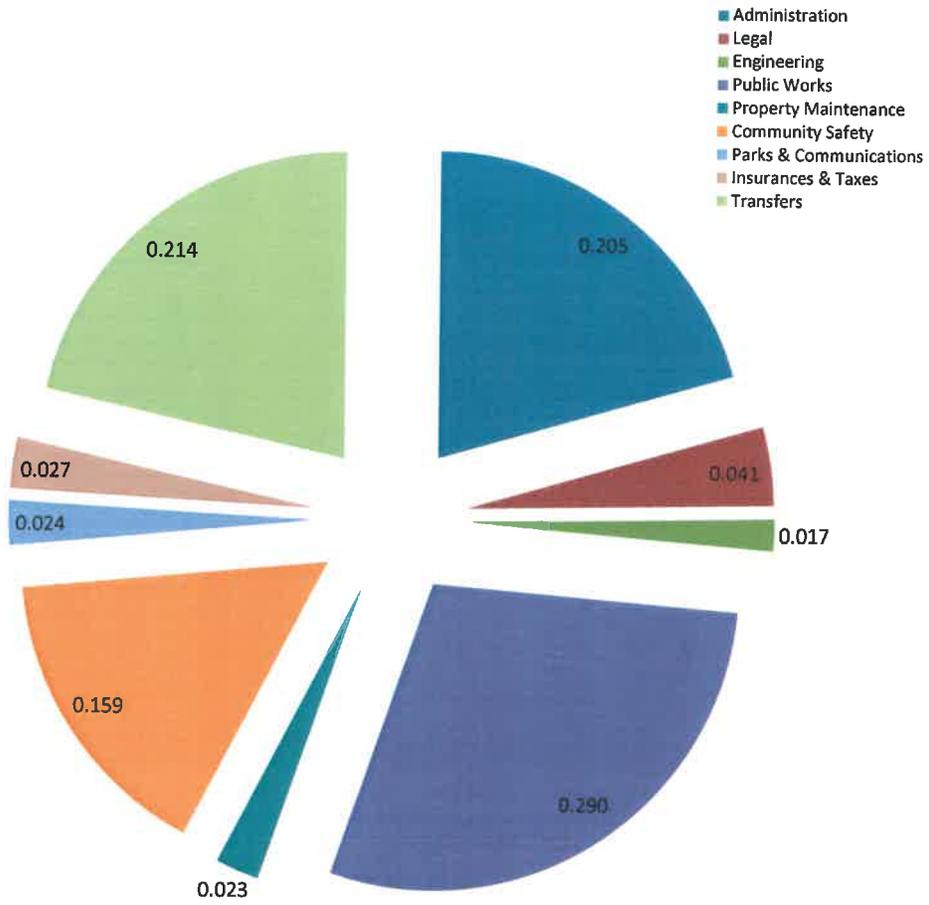
GENERAL FUND RECEIPTS, BY PERCENT



Appendix D

GENERAL FUND EXPENDITURES, BY PERCENT

GENERAL FUND EXPENDITURES, BY PERCENT



Appendix E

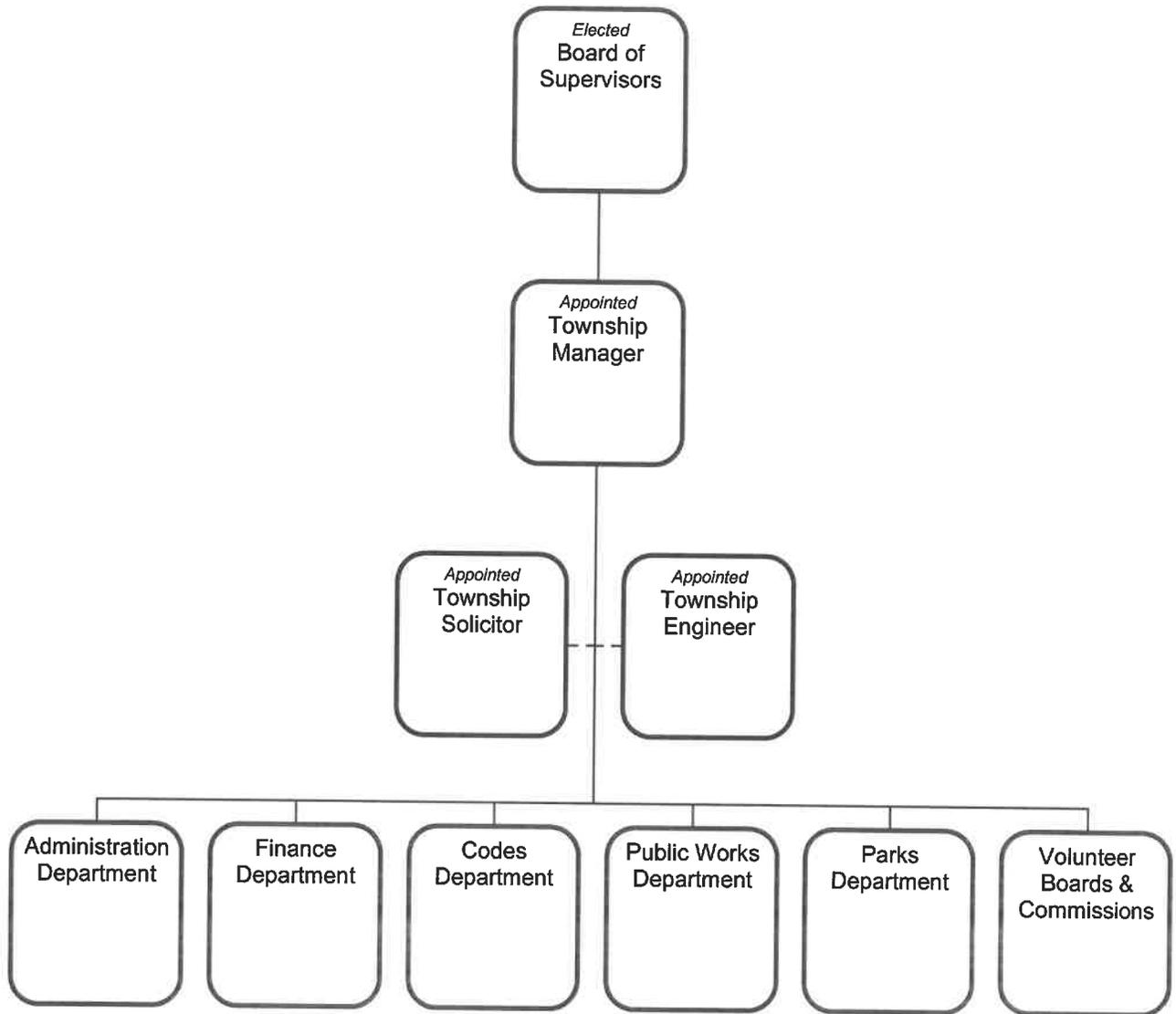
STAFFING LEVELS & ORGANIZATION CHART

STAFFING LEVELS

FULL-TIME POSITIONS	2021	2022	2023
Township Manager	1	1	1
Assistant Manager	1	1	1
Finance Director	1	1	1
Receptionist	1	1	1
Codes Clerk	1	1	1
Parks Director	0	0	0
Administrative Assistant	0	0	1
Public Works Director	1	1	1
Public Works Foreman	1	1	1
Public Works Laborer	6	6	7
	<hr/>	<hr/>	<hr/>
	13	13	15

PART-TIME POSITIONS	2021	2022	2023
Receptionist	0	0	0
Public Works Laborer	1	1	1
Recreation Coordinator	0	0	0
Fire Marshal	1	1	1
File Clerk	1	1	1
	<hr/>	<hr/>	<hr/>
	3	3	3

ORGANIZATION CHART



Appendix F

2016 GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

TOWNSHIP OF WORCESTER
Montgomery County, Pennsylvania
General Obligation Bonds, Series of 2016

Debt Service Schedule

Dated: Date of Delivery
Due: December 1, as shown

Interest Payable: June 1 and December 1
Commencing: December 1, 2016

Date	Principal	Coupon	Interest	Total P+I
12/01/2016	40,000.00	2.000%	22,942.77	62,942.77
12/01/2017	120,000.00	0.800%	50,821.26	170,821.26
12/01/2018	120,000.00	0.900%	49,861.26	169,861.26
12/01/2019	120,000.00	3.000%	48,781.26	168,781.26
12/01/2020	125,000.00	3.000%	45,181.26	170,181.26
12/01/2021	130,000.00	1.100%	41,431.26	171,431.26
12/01/2022	130,000.00	1.250%	40,001.26	170,001.26
12/01/2023	130,000.00	1.400%	38,376.26	168,376.26
12/01/2024	135,000.00	2.000%	36,556.26	171,556.26
12/01/2025	135,000.00 *	2.000%	33,856.26	168,856.26
12/01/2026	135,000.00 *	2.000%	31,156.26	166,156.26
12/01/2027	145,000.00	2.000%	28,456.26	173,456.26
12/01/2028	145,000.00 *	2.250%	25,556.26	170,556.26
12/01/2029	150,000.00 *	2.250%	22,293.76	172,293.76
12/01/2030	155,000.00	2.250%	18,918.76	173,918.76
12/01/2031	155,000.00 *	2.375%	15,431.26	170,431.26
12/01/2032	160,000.00	2.375%	11,750.02	171,750.02
12/01/2033	25,000.00 *	3.000%	7,950.00	32,950.00
12/01/2034	25,000.00 *	3.000%	7,200.00	32,200.00
12/01/2035	30,000.00 *	3.000%	6,450.00	36,450.00
12/01/2036	30,000.00 *	3.000%	5,550.00	35,550.00
12/01/2037	30,000.00 *	3.000%	4,650.00	34,650.00
12/01/2038	30,000.00 *	3.000%	3,750.00	33,750.00
12/01/2039	30,000.00 *	3.000%	2,850.00	32,850.00
12/01/2040	30,000.00 *	3.000%	1,950.00	31,950.00
12/01/2041	35,000.00	3.000%	1,050.00	36,050.00
Total	\$2,495,000.00	-	\$602,771.69	\$3,097,771.69

* Mandatory Redemption.

Appendix G
2022 FEE SCHEDULE

to be considered at the January 3, 2022 Reorganization Meeting

Appendix H

CAPITAL FUND RESERVE BALANCES

CAPITAL FUND RESERVE BALANCES

Operating Reserve Fund		
projected balance 1/1/2023	\$	950,000.00
receipts, interest	\$	1,449.05
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/23	\$	951,449.05

Capital Reserve Fund		
projected balance 1/1/2023	\$	7,326,370.00
receipts, interest	\$	11,175.06
receipts, non-interest	\$	1,575,859.81
expenditures	\$	2,562,008.47
projected balance 12/31/23	\$	6,351,396.40

Act 209 Fund		
projected balance 1/1/2023	\$	1,829,000.00
receipts, interest	\$	2,789.81
receipts, non-interest	\$	14,204.00
expenditures	\$	-
projected balance 12/31/23	\$	1,845,993.81

North Penn ARB Fund		
projected balance 1/1/2023	\$	792,000.00
receipts, interest	\$	1,208.05
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/23	\$	793,208.05

Open Space Acquisition Fund		
projected balance 1/1/2023	\$	1,517,630.00
receipts, interest	\$	2,314.87
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/23	\$	1,519,944.87

Park & Trail Development Fund		
projected balance 1/1/2023	\$	697,000.00
receipts, interest	\$	1,063.15
receipts, non-interest	\$	-
expenditures	\$	-
projected balance 12/31/23	\$	698,063.15

CAPITAL FUND		
projected balance 1/1/2023	\$	13,112,000.00
all receipts	\$	1,610,063.81
expenditures	\$	2,562,008.47
projected balance 12/31/23	\$	12,160,055.34

Appendix I

FUND BALANCE POLICY

WORCESTER TOWNSHIP FUND BALANCE POLICY

General Fund

1. Purpose: Primary operating fund for day-to-day revenues and expenditures.
2. Planned use: Unrestricted; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$250,000. At the end of each Fiscal Year, any amount held in excess of \$250,000 shall be transferred to the Capital Fund.
4. Reserves: None.

Sewer Fund

1. Purpose: Account for the revenue and expenditures related to the operation and maintenance of the Township's sanitary sewer system.
2. Planned use: Restricted by Township policy; ongoing.
3. Minimum: Based on an annual review of the Township's cash flow needs, as well as best management practices, Worcester Township shall carry forward into each Fiscal Year a minimum cash balance of \$150,000.
4. Reserves: The Township shall aim to maintain a minimum \$1,000,000 capital reserve, which does not include the minimum cash balance.

Capital Fund

1. Purpose: To fund specific capital activities, including projects that will receive grant funding reimbursement; Capital Fund dollars may likewise be utilized for emergency operating funds for the General Fund, as needed.
2. Planned use: Varied; ongoing.
3. Minimum: That required to meet the Township's short and long-term capital obligations.
4. Reserves:
 - Operating Reserve Fund – Up to 25% of annual General Fund receipts; unrestricted.
 - Act 209 Fund – Impact fee to fund certain road projects; restricted by State Law.
 - North Penn Army Reserve Base – Project fund; unrestricted.
 - Open Space Acquisition Fund – Project category fund; unrestricted.
 - Parks & Trails Development Fund – Project category fund; unrestricted.
 - Capital Reserve Fund – Reserves for roads, bridges, vehicle, equipment, apparatus, facilities, and other capital obligations; unrestricted.

State Fund

1. Purpose: To account for state funds received from gas taxes that may be used for permitted roadway improvements.
2. Planned use: State-permitted road projects and related expenses; restricted by State Law.
3. Minimum: Not applicable.
4. Reserves: Not applicable.

Restricted Fund *Funds restricted in use by law or by Township policy.*

Unrestricted Fund *Funds earmarked for certain purposes, but may be available for use for any other purpose approved by the Board of Supervisors and permitted by law.*

Appendix J

7-YEAR ROAD PROGRAM

7-Year Road Improvement Plan

Priority 1

<i>road</i>	<i>segment</i>
Defford Road	
Defford Circle	
Clyston Road	
Clyston Circle	
Bayton Road	
Bayton Circle	
Highview Drive	
Merion Way	
Landis Road	
Blacksmith Lane	
Anvil Drive	
Heebner Park	Admin Office/Firehouse/PW Complex

Priority 2

<i>road</i>	<i>segment</i>
Acorn Lane	
Beyer Lane	
Brandon Court	
Cold Springs Road	
Conrad Way	
Country View Lane	
Creekside Drive	
Crestline Drive	
Deep Meadow Lane	
Dotts Way	
Drake Road	
Glenview Drive	
Hanes Way	
Hillcrest Drive	
Hillside Circle	
Locust Drive	Conrad Way to cul-de-sac
Long Meadow Road	

7-Year Road Improvement Plan

Priority 2 (continued)

<i>road</i>	<i>segment</i>
Mann Road	
Merion Way	
Nyce Way	

Overhill Drive
Pondview Drive
Preble Circle
Quail Run
Saddle Wood Court
Shearer Road
Scheid Way
Spring Creek Drive
Stony Creek Road
Sunny Ayre Drive
Warner Road
Weigner Road

Priority 3

<i>road</i>	<i>segment</i>
Conestoga Lane	
Horseshoe Drive	
Hunt Valley Road	
Mill Road	
Muirfield Way	
Nicole Drive	
Reiner Road	
Spring Hill Road	
Steelman Road	

Please note ... The above lists are subject to change. Worcester Township continuously reviews road conditions, and prioritizes its road improvement schedule as conditions warrant. Generally, the roadways to be resurfaced as part of the annual road program are selected by March 1 of that year.

Appendix K

10-YEAR BRIDGE, CULVERT & STORM SEWER PLAN

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Bean Road, Berks to Beyer	reconstruct downstream headwall	1
Bean Road, Whitehall to North Wales	patch abutment (masonry) backfill scour *	1 2
Grange Avenue, Mill to Water Street	remove sediment	2
Green Hill Road, Kriebel Mill to Anders (N)	underpin culvert	2
Heebner Road, Hollow to Kriebel Mill	repair wing wall (masonry) install rock protection, backfill scour, replace/repair timbers	1 2
Hickory Hill Drive, Valley Forge to Landis	install rock protection, remove sediment deposition, install standard bridge railing	2
Hollow Road, Doe Brook to Fawn	backfill scour *	2
Hollow Road, Fawn to Zacharias	reseal deck joints	2
Hollow Road, Stump Hall to Heebner Road (N)	replace steel pipe culvert backfill scour	1 2
Hollow Road, Stump Hall to Heebner (S)	underpin abutment	1
Hollow Road, Zacharias to Deer Creek	install scour protection * patch superstructure, remove sediment	1 2
Kriebel Mill Road, Water Street to Custer	install rock protection, remove sediment	2

* in proposed 2023 Budget

10-Year Bridge, Culvert & Storm Sewer Plan

<i>location</i>	<i>project</i>	<i>priority</i>
Kriebel Mill Road, Water Street to Hedwig	underpin abutment	1
	install rock protection, repair curb and headwalls	2
Kriebel Mill Road, Water Street to Mill	road closure assessment	2
Landis Road, Hickory Hill to Potshop	install rock protection, remove sediment	2
Mill Road, Merrybrook to Hollow	repoint superstructure, remove sediment	2
Spring Hill Road, Trooper to Reiner	remove sediment	2
Weber Road, Skippack to Curtis	repair structure (masonry), install bridge railing*	1
	patch underside of structure, backfill scour, install rock protection*	2
Wentz Church Road, Skippack to Barley	underpin abutment, install rock protection	2

* in proposed 2023 Budget

Please note ... The above lists are subject to change. Worcester Township continuously reviews its bridges, culverts and storm sewer system, and prioritizes improvements as conditions warrant.

Appendix L

10-YEAR PARK & PROPERTY IMPROVEMENT PLAN

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
Administrative Office	replace roof, siding, trim, gutters; repaint exterior pave and stripe parking area*
Community Hall	window repair
Farmers Union Hall	pave and stripe parking area
Sunnybrook Park	HVAC replacement pavilion roofing*
Mt. Kirk Park	repalce parking area guide rial
Heebner Park	pave and stripe parking area* construct community classroom building pavilion/gazeebo roofing*
Heyser Field	replace signage *
Nike Park	expand compost facility garage*
Public Works Complex	pave and stripe parking area*

* included in the 2023 Budget

10-Year Park & Property Improvement Plan

<i>facility</i>	<i>improvement(s)</i>
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Zacharias Trail	install windows in Pioneer House design and install Zacharias Trail extension to Evansburg State Park *
Defford Treatment Plant	tertiary filter, variable drives and noise abatement measures * system improvements recommended by CKS/WWTP operator *
Berwick Treatment Plant	system improvements recommended by CKS/WWTP operator *

* included in the 2023 Budget

Please note ... The above list is subject to change. Worcester Township continuously reviews its parks and properties, and prioritizes needed improvements as conditions warrant.

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2022-___

A RESOLUTION TO ADOPT THE 2023 BUDGET

NOW, THEREFORE, the Board of Supervisors of Worcester Township does hereby adopt the 2023 Budget, dated December 21, 2022.

BE IT RESOLVED THIS 21ST DAY OF DECEMBER, 2022.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Chair
Board of Supervisors

Attest: _____
Sean Halbom, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE 2022-294

**AN ORDINANCE AMENDING VARIOUS
PROVISIONS OF THE TOWNSHIP CODE**

WHEREAS, from time to time, corrections and other revisions are required to be made to Township Code of Worcester Township; and,

WHEREAS, the Commonwealth of Pennsylvania mandates that municipalities have published in a newspaper of general circulation all proposed ordinances that make such corrections and revisions, at a great expense to municipalities; and,

WHEREAS, Worcester Township consolidates such corrections and revisions into one proposed ordinance, in lieu of individual ordinances, so to minimize the expense incurred by the taxpayers in meeting this unfunded advertisement mandate;

NOW, THEREFORE, the Board of Supervisors of Worcester Township, Montgomery County, Pennsylvania, hereby ordains and enacts as follows:

SECTION I

1. Chapter 150, Zoning, Article XXI, §150-147.F(1), shall be revised to read:

Signs affixed to trees, fences, guardrails, traffic signs, traffic warning signs, bollards, delineators, street signs, traffic signals, traffic signal equipment boxes, street lights, utility poles, rocks, or other natural features,

2. Chapter 150, Zoning, Article XXI, §150-177.A(1), shall be revised in part to read:

In the AGR, LPD, R-175, and R-AG-175 Districts, structures accessory to...

3. Chapter 150, Zoning, Article XXIV, §150-177.A(3), shall be revised in part to read:

... In the AGR, LPD, R-175, and R-AG-175 Districts, excluding properties created pursuant to...

SECTION II

1. In the event that any section, subsection or portion of this Ordinance shall be declared by any competent court to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance. The invalidity of section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance, which can be given effect without such invalid part or parts. It is hereby declared to be the intention of the Township that this Ordinance would have been adopted had such invalid section, clause, sentence, or provision not been included therein.

2. To the extent this Ordinance is inconsistent with the Code of Worcester Township, the provisions of this Ordinance shall take precedence. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.
3. The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.
4. This Ordinance shall become effective immediately upon enactment.

ENACTED AND ORDAINED by the Supervisors of the Township of Worcester, Montgomery County, Pennsylvania on this 21st day of December, 2022.

FOR WORCESTER TOWNSHIP

By: _____
Richard DeLello, Chair
Board of Supervisors

Attest: _____
Sean Halbom, Secretary