

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-01

A RESOLUTION TO AUTHORIZE CERTAIN FIRE DEPARTMENT ACTIVITIES

WHEREAS, the Worcester Township Volunteer Fire Department has requested permission to engage in the following ancillary activities in 2024:

1. Fire Department picnics;
2. the Fire Department’s annual 5K race and annual chicken barbecue;
3. the Fire Department Ladies Craft Show, and seasonal Santa visits and tours; and,
4. the provision of traffic control for the Montgomery County annual flu shot program and at community parades.

WHEREAS, the Board of Supervisors of Worcester Township also grants permission for the Fire Department and Fire Police to assist other Montgomery County Fire Departments and other organizations with traffic control, crowd control, or similar assistance that may be needed at certain events and civic activities. Authorization to provide said support must be approved in advance by the Township Manager, and this approval, when granted, shall be considered to have been done at the specific request of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED, that the Worcester Township Board of Supervisors approves and authorizes the Fire Department to participate in the above activities, in addition to those activities recognized and designated under 73 P.S., 601(a)(1) of the Pennsylvania Worker’s Compensation Act; and further, in accordance with this authorization, the Fire Department may only participate in the above-approved ancillary activities through December 31, 2024, after which time the Worcester Township Board of Supervisors will review the ancillary activities.

BE IT RESOLVED THIS 2ND DAY OF JANUARY, 2024.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Board of Supervisors

Attest: _____
Sean Halbom, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-02

**RESOLUTION TO SET VARIOUS FEES, ESCROWS AND OTHER PAYMENTS
CHARGED FOR CERTAIN TOWNSHIP SERVICES**

WHEREAS, various Township Ordinances and State Law provides for the establishment of fees for certain permits, reviews, inspections and/or other services, and as having said fees listed in a single document is of assistance and convenience to the general public;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED the fees and charges listed in the schedule attached hereto as Exhibit A shall be charged by Worcester Township effective this date, and until such time as so amended by the Board of Supervisors by resolution.

BE IT RESOLVED THIS 2ND DAY OF JANUARY, 2024.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Chair
Board of Supervisors

Attest: _____
Sean Halbom,, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-03

A RESOLUTION TO APPOINT THE TOWNSHIP AUDITOR

WHEREAS, Worcester Township may and does utilize an appointed auditor, as permitted by the Second Class Township Code;

NOW, THEREFORE, the Board of Supervisors appoints Bee, Bergvall & Co. to fulfill the duties of this position, relative to the Township accounts for Fiscal Year 2023, as per Section 917 of the Second Class Township Code.

RESOLVED THIS 2ND DAY OF JANUARY, 2024.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Chair
Board of Supervisors

Attest: _____
Sean Halbom, Secretary

TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 2024-04

**A RESOLUTION TO DISPOSE OF CERTAIN PUBLIC RECORDS
IN ACCORDANCE WITH THE MUNICIPAL RECORDS ACT AND THE MUNICIPAL
RECORDS MANUAL, AS AMENDED**

WHEREAS, Worcester Township ("Township") declared its intent to follow the public records retention schedule and disposal procedures as set forth in the Municipal Records Manual, as last revised, and as published by the Pennsylvania Historical and Museum Commission; and,

WHEREAS, in accordance with Act 428 of 1968, as last amended, each individual act of public record disposition shall be approved by a resolution adopted by the governing body;

NOW, THEREFORE, BE IT RESOLVED: the Board of Supervisors hereby authorizes the Township Secretary to dispose of the following public records:

- AL-I** General correspondence files and housekeeping records — 2018 and prior
- AL-8** Bids, Proposals, Price Quotes and Qualified Contractor Memos, Contracts and Agreements — 2012 and prior
- AL-12** Ethics Commission Statements of Financial Interest — 2018 and prior
- AL-17** Insurance Policies and Settled Claims — 2017 and prior
- AL-19** Litigation Case Files — closed cases of no administrative or legal value
- AL-20** Liquid Fuel Tax Records — 2016 and prior
- ~~**AL-24** Recordings of Public Meetings — prior to October 1, 2023~~
- AL-35** Public Meeting/Hearing Notices and Proof of Publications — 2013 and prior
- AL-45** Treasurer's Bond Certificates — 2016 and prior
- AL-46** Right to Know Requests — 2021 and prior
- FN-I** Account Distribution Summaries (Treasurer's Reports) — 2016 and prior
- FN-2** Accounts Payable Files and Ledgers — 2016 and prior
- FN-3** Accounts Receivable Files and Ledgers — 2016 and prior
- FN-4** Annual Audit and Financial Reports — 2016 and prior
- FN-8** Balance Sheet — 2016 and prior

- FN-9** Bank Statements and Reconciliations — 2016 and prior
- FN-10** Cancelled Checks — 2016 and prior
- FN-11** Check Registers — 2016 and prior
- FN-12** Daily Cash Records — 2016 and prior
- FN-13** Deposit Slips — 2016 and prior
- FN-15** Expense Reports — 2016 and prior
- PL-2** Employee Payroll Adjustment Records — 2019 and prior
- PL-5** Payroll Earnings and Deductions Register — 2019 and prior
- PL-14** Time Cards and Attendance Records — 2020 and prior
- PL-16** Wage & Tax Statements — 2019 and prior
- PR-5** Park Program Files — 2021 and prior
- PR-7** Park Program Files — 2020 and prior
- PS-2** Applications for Employment (Not Hired) — 2021 and prior
- PS-8** Employee Personnel Records — 2018 and prior
- PS-10** Job Descriptions and Announcements — 2018 and prior
- PZ-2** Building and Housing Construction Records — 2016 and prior

RESOLVED THIS OF 2ND DAY OF JANUARY, 2024.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Chair Board of Supervisors

Attest: _____
Sean Halbom, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-05

A RESOLUTION TO ESTABLISH EMERGENCY SERVICE RESPONSE AREAS

WHEREAS, the Board of Supervisors of Worcester Township is responsible under the Pennsylvania Second Class Township Code for the public safety of Township residents; and,

WHEREAS, the Board of Commissioners of the County of Montgomery has requested the Township provide a Resolution outlining those agencies selected to fulfill the public safety needs of the Township, so to assist in the efficient administration of the emergency communications system of the Montgomery County Department of Emergency Services;

NOW, THEREFORE, BE IT RESOLVED the Worcester Volunteer Fire Department will provide fire protection and related rescue services throughout the Township, in its entirety;

FURTHER, BE IT RESOLVED THAT Lower Providence Emergency Medical Service, Plymouth Community Ambulance Association, Skippack Emergency Medical Services, and the Volunteer Medical Service Corps of Lansdale will provide ambulance service in the areas shown on Exhibit A and Exhibit B attached hereto, effective the date the Montgomery County Department of Emergency Services establishes and confirms said areas; and,

AND FURTHER, BE IT RESOLVED THAT the Pennsylvania State Police, Skippack Barracks, will provide police protection throughout the Township, in its entirety;

BE IT RESOLVED THIS 2ND DAY OF JANUARY, 2024.

FOR WORCESTER TOWNSHIP

By: _____
Rick DeLello, Chair
Board of Supervisors

Attest: _____
Sean Halbom, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-06

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE 2024 ROUND OF
THE MONTCO 2040 IMPLEMENTATION GRANT PROGRAM

WHEREAS, Montgomery County has established the Montco 2040 Implementation Grant Program as a competitive funding program to assist municipalities in implementing the goals of the county comprehensive plan, *Montco 2040: A Shared Vision*; and

WHEREAS, the County is accepting applications for projects that advance specific goals under either of the county comprehensive plan's three themes: Connecting Communities, Sustainable Places, and a Vibrant Economy; and

WHEREAS, applications and projects must meet all stated requirements within the Montco 2040 Implementation Grant Program Guidebook; and

WHEREAS, Worcester Township wishes to obtain \$350,000 from the Montco 2040 Implementation Grant Program to provide funding for a stream restoration project that extends approximately 1,100 linear feet along the Zacharias Creek between Hollow Road and Green Hill Road with a total estimated project cost of approximately \$750,000. This project is being implemented as part of a Multi-Municipal Pollution Reduction Plan in conjunction with Towamencin Township, Hatfield Township, Skippack Township and Lower Providence Township to achieve pollutant reductions in the Skippack Creek Watershed.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Worcester Township will commit to provide the funding for the balance of the project which exceeds the required 20% match with the understanding that the costs will be distributed among the participating municipalities in accordance with the Inter-government Agreement for the Multi-Municipal Pollution Reduction Plan for the Skippack Creek Watershed.

RESOLVED and ENACTED this 21st day of February, 2024 by the Worcester Township Board of Supervisors.

FOR WORCESTER TOWNSHIP

By: _____

Richard DeLello, Chairman
Board of Supervisors

Attest: _____

Sean Halbom, Secretary

TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2024- 07

A RESOLUTION TO GRANT A
LIMITED WAIVER OF LAND DEVELOPMENT

WHEREAS, Variety - The Children's Charity of the Delaware Valley (hereinafter referred to as "Applicant" or "Property Owner") has submitted a plan to Worcester Township together with a request for a limited waiver of the land development process. The Applicant is the legal owner of the property situate at 2950 Potshop Road consisting of approximately 76 acres bounded by Valley Forge Road, Potshop Road, and North Trooper Road within the AGR - Agricultural Zoning District (the "Property"). The current use of the Property is a special needs camp, school/development center which is an allowable use in the AGR District; and

WHEREAS, the Applicant's plan is prepared by Apex Design & Engineering Group dated November 10, 2023, last revised January 30, 2024, and Post Construction Stormwater Management Report dated November 22, 2023, last revised January 4, 2024, (the "Plan") which depicts the proposed location of a synthetic turf multi-purpose field, natural grass baseball field, natural grass soccer field, support building, and associated field amenities, proposed paving improvements, walkways, associated grading, and stormwater management (the "Improvements"); and

WHEREAS, the Plan provides for the completion of the Improvements in two phases with Phase I to include the installation of the multi-purpose field, field lighting, associated grading, a paved pedestrian trail and trail connections, and underground stormwater facility; with the remaining Improvements to be completed in Phase II.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Worcester Township as follows:

1. Limited Waiver of Land Development Process. The Applicant is granted a limited waiver of land development process regarding the Plan, subject to the conditions set forth below.

2. **Conditions of Limited Waiver.** The limited waiver of the land development process is subject to strict compliance with the following conditions:

- A. Compliance with CKS Engineers review letter dated February 13, 2024.
- B. Compliance with the Bowman traffic review letter dated February 14, 2024.
- C. A development agreement providing for the posting of financial security attendant to the storm water management and sanitary sewer improvements in form satisfactory to the Township Solicitor and Engineer must be executed prior to recording the Plan.
- D. A storm water management agreement in form satisfactory to the Township Solicitor and Engineer must be executed prior to recording the Plan.
- E. There shall be no parking along road frontages. The Township hereby retains the ability to require that the Applicant take steps to remediate parking problems identified by the Township. Remediation steps may include, by way of example, a requirement to install additional parking facilities, a restriction on the number of games which the facility may host in a day, or the staggering of games at the facility.

3. **Additional Waivers/Deferrals.** The Worcester Township Board of Supervisors hereby grants the following additional waivers and deferrals requested with respect to this Plan:

- A. A waiver from Section 130-16.C.(1)(a)[6] - to not provide the required minimum cartway width of 38 feet and 40 feet along Potshop Road (T-345) and North Trooper Road (T-381), respectively.
- B. A deferral of Section 130-18.A. - with respect to sidewalks along the site frontages of Potshop Road (T-345), North Trooper Road (T-381), and Valley Forge Road (S.R. 0363) until such time as required by the Township. The Property Owner or future owners may be responsible for the installation of sidewalks along the road frontage(s) when requested by Worcester Township, at no cost to the Township.


- C. A deferral of Section 130-18.B. - with respect to curbing along the site frontages of Potshop Road (T-345), North Trooper Road (T-381), and Valley Forge Road (S.R. 0363) until such time as required by the Township. The Property Owner or future owners may be responsible for the installation of curbing along the road frontage(s) when requested by Worcester Township, at no cost to the Township.
- D. A waiver of Section 130-28.G.(5) - to not provide a softening buffer along Potshop Road and North Trooper Road.
- E. A waiver of Section 130-28.G.(5) - to not provide additional buffer plantings along a portion of the western boundary where there is an existing vegetative buffer.

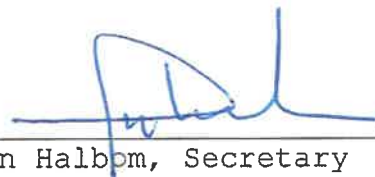
4. **Acceptance.** The conditions set forth in Paragraph 2 above shall be accepted by the Applicant, in writing, within ten (10) days from the date of receipt of this Resolution.

5. **Effective Date.** This Resolution shall become effective on the date upon which the Conditions are accepted by the Applicant in writing.

RESOLVED and ENACTED this 21st day of February, 2024, by the Worcester Township Board of Supervisors.

**WORCESTER TOWNSHIP
BOARD OF SUPERVISORS**

By: 
Rick DeLello, Chair
Board of Supervisors

Attest: 
Sean Halbon, Secretary

ACCEPTANCE

The undersigned states that he/she is authorized to execute this Acceptance on behalf of the Applicant and owner of the property which is the subject matter of this Resolution, that he/she has reviewed the Conditions imposed by the Board of Supervisors in the foregoing Resolution and that he/she accepts the Conditions on behalf of the Applicant and the owner and agrees to be bound thereto. This Acceptance is made subject to the penalties of 18 PA C.S.A. Section 4904 related to unsworn falsifications to authorities.

**VARIETY - THE CHILDREN'S CHARITY
OF THE DELAWARE VALLEY**

3/1/24
Date

By: *[Signature]*
DOMINIQUE BERNARDO, CEO
(print name and title)

Worcester Township 2024 Fee Schedule

Resolution 2024-R-08
Adopted May 15, 2024



1721 Valley Forge Road
P.O. Box 767
Worcester, PA 19490-0767

610-584-1410

www.worcestertwp.com

2024 FEE SCHEDULE

Section I - RESIDENTIAL BUILDING PERMITS

new dwellings, <i>per sf</i>	\$	0.37
building additions & renovations, <i>minimum \$50; per sf</i>	\$	0.37
decks 30" or more above grade	\$	105.00
fire suppression or detection systems, standpipes & hose cabinets	\$	120.00
accessory structures 500 sf and greater	\$	75.00
generators, <i>plus electrical permit fee</i>	\$	70.00
windows & doors requiring structural change	\$	75.00
driveway gates, <i>plus electrical permit fee, if applicable</i>	\$	75.00
Use & Occupancy permit, <i>temporary of permanent, new homes only</i>	\$	100.00
miscellaneous construction		by escrow

Section II - NON-RESIDENTIAL BUILDING PERMITS

new buildings, <i>per sf</i>	\$	0.43
building additions & renovations		
for the first 500 sf of floor area	\$	295.00
for each additional 500 sf of floor area or fraction thereof	\$	200.00
windows & doors requiring structural change; driveway gates	\$	70.00
driveway gates, <i>plus electrical permit fee, if applicable</i>	\$	75.00
fire suppression or detection systems, standpipes & hose cabinets	\$	220.00
generators, <i>plus electrical permit fee</i>	\$	120.00
construction trailers, <i>plus electrical and mechanical permit fee, if applicable</i>	\$	90.00
Use & Occupancy permit, <i>temporary or permanent, new construction only</i>	\$	100.00
Use & Occupancy inspection, <i>tenant change, resale, use change</i>	\$	100.00
miscellaneous construction		by escrow

Section III - MECHANICAL, ELECTRICAL & PLUMBING PERMITS

mechanical	\$	85.00
gas piping installtion	\$	70.00
electrical	\$	28.00
plumbing		
up to three fixtures	\$	70.00
each additional fixture	\$	23.00
water service	\$	70.00
sewer lateral	\$	90.00
grinder pump	\$	63.00
sewer tapping fee, per EDU	\$	3,200.00

Section IV - OTHER BUILDING PERMIT & REVIEW FEES

retaining walls 4' or greater in height	\$	90.00
fences 6' or greater in height	\$	28.00
pools, spas & hot tubs		
above-ground	\$	60.00
in-ground	\$	125.00
solar panels	\$	120.00
signs		
requires building inspector and zoning officer reviews	\$	60.00
requires zoning officer review only	\$	28.00
flag poles	\$	23.00
antennas & rays		
cell & radio antennas, 50 ft and greater in height	\$	480.00
small wireless facility antenna/array, up to 4 antenna/arrays	\$	500.00
small wireless facility antenna/array, each additional array	\$	100.00
small wireless facility pole	\$	1,000.00
small wireless facility right-of-way use fee, per facility, per year	\$	270.00
wireless/cell tower	\$	1,350.00
wireless/cell tower antenna/array, up to 5 antennae/arrays	\$	365.00
wireless/cell tower, each additional antenna/array	\$	115.00

Section IV - OTHER BUILDING PERMIT & REVIEW FEES (continued)

demolition permit	
per building demolished or load bearing walls	\$ 150.00
interior alteration that does not include load-bearing walls	\$ 85.00
accessory structure 1,001 sf or greater	\$ 90.00
accessory structure up to 1,000 sf	no fee
below-ground tank, installation or removal, non-propane	\$ 58.00
plan review fees	
building plan	\$ 140.00
accessibility plans	\$ 73.00
mechanical plans	\$ 73.00
fire plans	\$ 55.00
plumbing plans	\$ 73.00
stucco repair	\$ 55.00

Section V - ZONING PERMITS

retaining walls up to 4' in height	\$ 28.00
fences up to 6' in height	\$ 28.00
driveway permit	\$ 28.00
decks up to 30" above grade and patios	\$ 28.00
moving or relocating existing accessory structures	\$ 28.00
general zoning permit	\$ 28.00
solicitation permit, per individual soliciting	\$ 28.00
grading & excavation permit	
up to three inspections	\$ 365.00
each additional inspection	\$ 145.00
stormwater management escrow, 7500 sf and greater	\$ 1,000.00

Section VI - PERMIT & INSPECTION PENALTIES

failure to provide 24 hours notice to cancel inspection cancellation	\$ 50.00
not ready for inspection, per occurrence	\$ 80.00
failure to correct deficiencies found after two inspections, per occurrence	\$ 80.00

Section VI - PERMIT & INSPECTION PENALTIES (continued)

penalty fee for failure to obtain a permit, <i>in addition to permit fee</i>	2x permit fee
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Section VII - ZONING HEARING BOARD & UCC APPEAL BOARD FEES

application fee, includes appeals of Zoning Officer determination	
existing residential	\$ 875.00
escrow	\$ 500.00
all others	\$ 1,500.00
escrow	\$ 1,000.00
fee to continue Zoning Hearing Board or UCC Board of Appeals hearing	\$ 325.00
fee to postpone Zoning Hearing Board or UCC Board of Appeals hearing	\$ 350.00
transcript copy	actual
Zoning Officer determination letter	\$ 200.00

Section VIII - BOARD OF SUPERVISOR FEES

application for Conditional Use hearing	
applicaton fee	\$ 1,500.00
escrow	\$ 1,000.00
fee to continue Conditional Use hearing	\$ 200.00
fee to postpone Conditional Use hearing	\$ 250.00
application to amend the Zoning Map	
applicaton fee	\$ 1,500.00
fee to continue Zoning Map amendment hearing	\$ 400.00
fee to postpone Zoning Map amendment hearing	\$ 450.00
Zoning Map amendment escrow	\$ 2,000.00
application to amend the Zoning Ordinance	
applicaton fee	\$ 1,500.00
fee to continue Zoning Ordinance amendment hearing	\$ 200.00
fee to postpone Zoning Ordinance amendment hearing	\$ 250.00
Zoning Ordinance amendment escrow	\$ 2,000.00
validity challenge to the Zoning Ordinance or Zoning Map	
applicaton fee	\$ 2,000.00
fee to continue challenge hearing	\$ 200.00
fee to postpone challenge hearing	\$ 250.00

Section IX - SUBDIVISION & LAND DEVELOPMENT FEES

Concept Meeting	
application fee	\$ 500.00
escrow	\$ 1,000.00

Subdivision & Land Development, Sketch Plan	
application fee	\$ 1,000.00
escrow	\$ 1,500.00

Subdivision, Residential, 1 to 3 lots	
application fee	\$ 2,000.00
escrow	\$ 6,000.00

Subdivision, Residential, 4 or more lots	
base application fee	\$ 4,500.00
additional dwelling unit fee, <i>per unit, beginning with the 4th lot or unit</i>	\$ 150.00
escrow for plans with 4 to 20 lots/units	\$ 20,500.00
escrow for plans with 21 to 50 lots/units	\$ 24,500.00
escrow for plans with 51 or more lots/units	\$ 34,500.00

Land Development, Non-residential	
base application fee	\$ 5,500.00
additional fee per 1,000 sq. ft. of gross floor area	\$ 50.00
escrow	\$ 16,500.00

Transferable Development Rights	
application fee	\$ 475.00
escrow	\$ 2,500.00

Escrow Releases	\$ 110.00
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Act 209 Traffic Impact Fee	
North Transportation Service Area, per peak PM trip	\$ 3,977.00
South Transportation Service Area, per peak PM trip	\$ 3,125.00

Section X - HIGHWAY & ROAD FEES

highway/road occupancy permit	\$ 53.00
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highway/road inspection fees	by escrow
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Section XI - SEWER RENTAL FEES & CERTIFICATIONS

sewer rental fee	
quarterly fee, residential	\$ 134.04
quarterly fee, commercial, per 1,000 gallons	\$ 8.74

Section XI - SEWER RENTAL FEES & CERTIFICATIONS (continued)

sewer certification	\$	30.00
certified letter fee	\$	25.00
property posting	\$	50.00
water shut off & turn on	\$	30.00
return check fee		actual

Section XII - FIRE ALARM FEES

fire alarm system registration fee		no fee
false alarm penalty		
failure to register	\$	50.00
first and second offenses per year		no fine
third offense per year	\$	100.00
fourth offense per year	\$	200.00
fifth and subsequent offenses per year	\$	300.00

Section XIII - PARK RENTAL FEES

Community Hall rental fee		
per event, <i>Township resident, Township business/organization use only</i>	\$	50.00
per event, <i>non-Township resident, non-Township business/organization use only</i>	\$	100.00
security deposits, <i>by separate check, must be submitted with application</i>	\$	100.00

pavilion rental fee, Township resident, Township business/organization		
up to 25 individuals	\$	25.00
26-50 individuals	\$	50.00
51-75 individuals	\$	75.00
76-100 individuals, <i>maximum 100 persons per event</i>	\$	100.00
security deposits, <i>by separate check, must be submitted with application</i>		2X rental fee

pavilion rental fee, non-Township resident, Non-Township business/organization		
up to 25 individuals	\$	50.00
26-50 individuals	\$	100.00
51-75 individuals	\$	150.00
76-100 individuals, <i>maximum 100 persons per event</i>	\$	200.00
security deposits, <i>by separate check, must be submitted with application</i>		2X rental fee

field rental fee, single use, Township resident, Township business/organization		
up to four hours	\$	25.00
each additional hour	\$	5.00

field rental fee, single use, non-Township resident, Non-Township business/organization		
up to four hours	\$	50.00
each additional hour	\$	5.00

Section XIII - PARK RENTAL FEES (continued)

field rental fee, Spring season use (March 1 to July 31)	
one to two days per week, per field	\$ 275.00
three to four days per week, per field	\$ 385.00
five to seven days per week, per field	\$ 550.00
discount for minimum 65% Worcester resident participants	50%
discount for minimum 90% youth participants	25%
<i>discounts may be combined</i>	
field rental fee, Fall season use (August 1 to November 30)	
one to two days per week, per field	\$ 225.00
three to four days per week, per field	\$ 315.00
five to seven days per week, per field	\$ 450.00
discount for minimum 65% Worcester resident participants	50%
discount for minimum 90% youth participants	25%
<i>discounts may be combined</i>	

Section XIV - TAX COLLECTOR FEES

tax certification	\$ 30.00
duplication of tax bill	\$ 5.00
insufficient funds <i>(does not include bank fees)</i>	\$ 5.00

Section XIV - OTHER FEES AND CHARGES

credit card convenience charge, varies by credit card company	actual
Township-authorized services by Township consultants, hourly fee	actual
Township-authorized services by Township consultants, reimbursables	actual
UCC building permit fee, per building permit	\$ 4.50
copies for Right-to-Know requests, in-house copies, per 8.5"x11" single-sided page	\$ 0.25
copies for Right-to-Know requests, in-house copies, per 8.5"x11" double-sided page	\$ 0.50
copies for Right-to-Know requests, in-house copies, per 11"x17" single-sided page	\$ 0.50
copies for Right-to-Know requests, in-house copies, per 11"x17" double-sided page	\$ 1.00
copies for Right-to-Know requests, out-of-house copies	actual
media for Right-to-Know requests, thumb drives, DCs, tapes and other storage	actual
mileage reimbursement	IRS rate
miscellaneous charges, postage, toll calls, delivery fees, out-of-office copy fees, etc.	actual

NOTES:

1 - Floor area. Floor Area is measured from outside wall to outside wall.

2 - New Residential SF Calculation. For new residential construction and additions to existing residential units, square footage shall include living spaces on all floors, basements, attached garages & attics over six feet in

3 - *Total Cost Calculation.* The total cost of all the construction portions of a project is generally based upon the sum of the construction contract(s) and other direct construction costs; this does not include the compensation paid to the engineer, architect and consultants or the cost of the land. The Township has the final determination in accepting the submitted cost of construction as provided on the permit application and may

4 - *Township Organization Status.* For an organization to qualify as a Township-based organization, at least 65% of participants must reside in Worcester Township. Documentation that verifies participant residency must be furnished to the Township, and the Township has sole discretion in determining if the residency has

5 - *Past Due Invoices.* Invoices that are past due by more than thirty (30) days are subject to interest rate charges as provided by law. Charges for services that involve a late fee as stated in this resolution are not

6 - *Omissions and Errors.* The failure to list, in this Resolution, a fee that is properly listed elsewhere shall not obviate the responsibility to pay that fee.

7 - *"by escrow agreement".* Permits for miscellaneous construction and highway/road inspections will be paid with funds posted in escrow. From this escrow the Township will deduct actual costs incurred.

8 - *False fire alarm fines may be reduced or waived by the Fire Marshal if the Fire Marshal determines, in his or her sole discretion, the tenant or property owner is making a good faith effort to address and correct the*

Worcester Township Board of Supervisors

Resolved this _____ day of _____ 2024.

Attest:

Township Manager

Rick DeLello, Chair

—

**Worcester Township
Montgomery County
RESOLUTION NO. 2024 - 9**


BE IT RESOLVED, that the Board of Supervisors of Worcester Township, Montgomery County, hereby request a Multimodal Transportation Fund grant of \$3,000,000 from the Commonwealth Financing Authority to be used for the construction of the **Valley Forge Road (SR 0363) Corridor Improvement-Phase 1 at Woodlyn Avenue Project** in Worcester Township, Montgomery County, PA.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Christian R. Jones, Assistant Township Manager, Richard F. DeLello, Chair and Louis C. Betz, Vice Chair as the officials to execute all documents and agreements between Worcester Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, John J. Finnigan, Jr., duly qualified Secretary of the Board of Supervisors of Worcester Township, Montgomery County Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a regular meeting July 17, 2024 and said resolution has been recorded in the Minutes of the Board of Supervisors and remains in effect as of this date.

IN WITNESS THEREOF, I affix by hand and attach the seal of the Township of Worcester this 17th day of July, 2024.

BOARD OF SUPERVISORS OF
WORCESTER TOWNSHIP



Richard F. DeLello, Chair

Attest:



John J. Finnigan, Jr., Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 24-10

**A RESOLUTION TO GRANT PRELIMINARY/FINAL SUBDIVISION
APPROVAL OF LOT LINE ADJUSTMENT PLANS
FOR WHITE TAIL FARM, LLC**

WHEREAS, White Tail Farm, LLC (hereinafter referred to as "Applicant") has submitted a Lot Line Adjustment Plan to Worcester Township and has made application for Preliminary/Final Plan Approval of a plan known as Lot Adjustment Plans for White Tail Farm LLC. The Applicant is legal owner of an approximate 51.34 acre tract of land located at 1543 N. Trooper Road, Worcester Township, Montgomery County, Pennsylvania, in the AGR Agricultural Zoning District of the Township, being Tax Parcel No. 67-00-00661-00-1 (Lot #1) as more fully described in the Deed recorded in the Montgomery County Recorder of Deeds Office; and

WHEREAS, Benjamin G. and Marlena Posen (the "Posens") are the legal owners of an approximate 39,939 square foot vacant tract of land located at Township Line Road, Worcester Township, Montgomery County, Pennsylvania, being Tax Parcel No. 67-00-00661-12-7 ("Posen Lot #2"); and an approximate 2.07 acre tract of land located at 2909 Township Line Road, Worcester Township, Montgomery County, Pennsylvania, being Tax Parcel No. 67-00-03561-00-8 ("Posen Lot #3"); both parcels are located in the AGR Agricultural Zoning District; and

WHEREAS, the Applicant, along with the Posens, proposes the lot consolidation of Posen Lot #2 and Posen Lot #3 to form New Lot #2; and a lot line adjustment between Lot #1 and New Lot #2 to allow the existing driveway for White Tail Farm, LLC, which is currently located on the Posen lot, to be located on the White Tail Farm, LLC, parcel; and

WHEREAS, said plan received a recommendation for Preliminary/Final Plan Approval by the Worcester Township Planning Commission at their meeting on May 23, 2024; and

WHEREAS, the Preliminary/Final Plan for the proposed lot line adjustment, prepared by Robert E. Blue Consulting Engineers, P.C., titled, "Lot Adjustment Plans for White Tail Farm LLC" consisting

of 4 sheets, dated February 1, 2024 (Sheets 1 and 2) and November 30, 2023 (Sheets 3 and 4) with latest revisions dated April 18, 2024, is now in a form suitable for Preliminary/Final Plan Approval (the "Plan(s)" or "Preliminary/Final Plan") by the Worcester Township Board of Supervisors, subject to certain conditions.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Worcester Township, as follows:

1. **Approval of Plan.** The Preliminary/Final Plan as described above, is hereby approved, subject to the conditions set forth below.

2. **Conditions of Approval.** The approval of the Preliminary/Final Plan is subject to strict compliance with the following conditions:

- A. Compliance with all comments and conditions set forth in the CKS Engineers, Inc. letter of April 19, 2024, relative to the Plan.
- B. The Applicant shall provide to the Township for signature that number of Plans required for recording and filing with the various Departments of Montgomery County, plus an additional three (3) Plans to be retained by the Township, and the Applicant shall have all Plans recorded, and the Applicant return the three (3) Plans to the Township within seven (7) days of Plan recording.
- C. The Applicant shall provide a copy of the recorded Plan in an electronic format acceptable to the Township Engineer, within seven (7) days of Plan recording.
- D. The Applicant shall make payment of all outstanding review fees and other charges due to the Township prior to Plan recording.
- E. The Subdivision shall be in strict accordance with the content of the Plans, notes on the Plans, and

the terms and conditions of this Preliminary/Final Plan Approval.

- F. The cost of accomplishing, satisfying and meeting all of the terms and conditions and requirements of the Plans, notes to the Plans, and this Resolution, shall be borne entirely by the Applicant, and shall be at no cost to the Township.
- G. The following deeds in form satisfactory to the Township Solicitor including legal descriptions satisfactory to the Township Engineer shall be recorded contemporaneously with the plan:
 - (1) a deed for the area to be conveyed by Posen to the Applicant;
 - (2) a deed for the new Lot 1 (Whitetail Farm LLC); and
 - (3) a deed for the new Lot 2 (Posen).

3. **Waivers.** The Worcester Township Board of Supervisors hereby grants the following waiver requested with respect to this Plan:

- A. Section 130-35.1(A)(1)[a] of the Worcester Township Subdivision and Land Development Ordinance - plan scale.

4. **Acceptance.** The conditions set forth in paragraph 2 above shall be accepted by the Applicant and the Posens, in writing, within ten (10) days from the date of receipt of this Resolution.


5. **Effective Date.** This Resolution shall become effective on the date upon which the Conditions are accepted by the Applicant and the Posens in writing.

BE IT FURTHER RESOLVED that the Plans shall be considered to have received Preliminary/Final Approval once staff appointed by the Worcester Township Board of Supervisors determines that any and all conditions attached to said approval have been resolved to the satisfaction of Township staff and appropriate Township officials have signed said Plans and submitted them for recording with the Montgomery County Recorder of Deeds. Applicant shall


provide the Township with executed Preliminary/Final Plans, record plans, and other associated documentation, according to Township procedures. Any changes to the approved site plan will require the submission of an amended site plan for land development review by all Township review parties.

RESOLVED and **ENACTED** this 17th day of July, 2024, by the Worcester Township Board of Supervisors.

**WORCESTER TOWNSHIP
BOARD OF SUPERVISORS**

By: 
Rick DeLello, Chair

Attest:

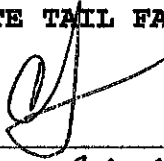

John J. Finnigan, Jr.
Interim Township Manager

ACCEPTANCE

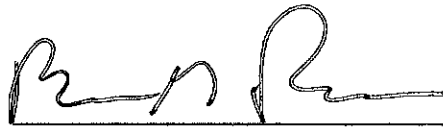
The undersigned states that they are authorized to execute this Acceptance on behalf of the Applicant and owners of the properties which are the subject matter of this Resolution, that they have reviewed the Conditions imposed by the Board of Supervisors in the foregoing Resolution and that they accept the Conditions on behalf of the Applicant and the owners and agree to be bound thereto. This Acceptance is made subject to the penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn falsifications to authorities.

WHITE TAIL FARM LLC

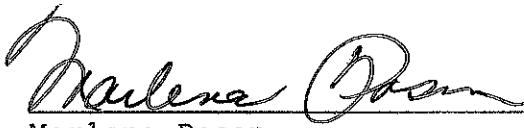
7/18/24
Date

By: 
CARMELA CARDAGNO (NAME)
OWNER (TITLE)

7/19/24
Date


Benjamin G. Posen

7/19/24
Date


Marlena Posen

**WORCESTER TOWNSHIP
MONTGOMERY COUNTY**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WORCESTER
TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA,
ESTABLISHING THE COMPENESATION OF THE TOWNSHIP
MANAGER.**

WHEREAS, Section 1301 (b) of the Second Class Township Code, P.L. 350, No 74, as amended, requires the Board of Supervisors to establish the compensation of the Township Manager by Resolution.

THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED on this day that the compensation for the office of Township manager of Worcester Township, Montgomery County be fixed at an annual salary of \$150,000.00 per year, payable bi-weekly (\$5,769.24) from the General Funds of the Township. Effective date of the salary is September 3, 2024. The Township manager is salaried for forty (40) hours per week. Position is Exempt.

Any Resolution or part of this Resolution conflicting with any other Resolution shall be and the same hereby repealed insofar as the same affects this resolution.

RESOLVED AND ENACTED this 21st day of August 2024.

**BOARD OF SUPERVISORS
Worcester Township,
Montgomery County, PA**

ATTEST:

**John J. Finnigan, Jr., Secretary
Board of Supervisors**

**Richard F. DeLello, Chair
Board of Supervisors**

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-12

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE 2024 FUNDING ROUND OF THE DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT (DCED) LOCAL SHARE ACT GRANT PROGRAM

WHEREAS, the Commonwealth of Pennsylvania has established the Local Share Act Grant Program as a competitive funding program to assist municipalities in supporting projects in the public interest of Commonwealth citizens; and

WHEREAS, applications and projects must meet all stated requirements within the Local Share Act grant program guidelines; and

WHEREAS, Worcester Township as received previous funding from other grant programs to design Phase 1 of the Valley Forge Corridor Improvement Project designed to address congestion and other traffic concerns on State Route 363 (Valley Forge Road); and

WHEREAS, Worcester Township wishes to obtain \$1,000,000 from the Local Share Act Grant Program to provide funding to supplement other funding sources to construct Phase 1 of the Valley Forge Corridor Improvement Project; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF WORCESTER TOWNSHIP, AS FOLLOWS:

1. Worcester Township is authorized to apply for Local Share Account (LSA) funding in the amount of \$1,000,000 for the construction of Phase 1 of the Valley Forge Corridor Improvement Project.
2. The Township Manager is authorized and directed to submit said application.
3. The Chairman of the Board of Supervisors and Township Manager are authorized to sign the grant application and any associated grant documentation.

RESOLVED and **ENACTED** this 17th day of October, 2024 by the Worcester Township Board of Supervisors.

FOR WORCESTER TOWNSHIP

By: _____

Richard DeLello, Chairman
Board of Supervisors

Attest: _____

Daniel DeMeno, Secretary

**TOWNSHIP OF WORCESTER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2024-13

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE 2024 FUNDING ROUND OF THE DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT (DCED) LOCAL SHARE ACT GRANT PROGRAM

WHEREAS, the Commonwealth of Pennsylvania has established the Local Share Act Grant Program as a competitive funding program to assist municipalities in supporting projects in the public interest of Commonwealth citizens; and

WHEREAS, applications and projects must meet all stated requirements within the Local Share Act Grant Program guidelines; and

WHEREAS, Worcester Township wishes to obtain \$1,000,000 from the Local Share Act Grant Program to provide funding for mission critical infrastructure improvements for the Worcester Volunteer Fire Department

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF WORCESTER TOWNSHIP, AS FOLLOWS:

1. Worcester Township is authorized to apply for Local Share Account (LSA) funding in the amount of \$1,000,000 on the behalf of the Worcester Volunteer Fire Department for a variety of mission critical infrastructure projects.
2. The Township Manager is authorized and directed to submit said application.
3. The Chairman of the Board of Supervisors and Township Manager are authorized to sign the grant application and any associated grant documentation.

RESOLVED and **ENACTED** this 17th day of October, 2024 by the Worcester Township Board of Supervisors.

FOR WORCESTER TOWNSHIP

By: _____

Richard DeLello, Chairman
Board of Supervisors

Attest: _____

Daniel DeMeno, Secretary