

**Worcester Township Board of Supervisors**  
**Business Meeting Minutes**  
**July 16, 2025**

**Call to Order**

- Meeting called to order by Chair Rick DeLello at 7:00 PM.
- Pledge of Allegiance recited.

**Attendance**

- Chair Rick DeLello
- Vice Chair Lou Betz
- Member Steve Quigley
- Township Solicitor Wendy McKenna
- Township Engineer John Evarts
- Assistant Township Manager Christian Jones
- Township Manager Dan DeMeno

**Informational Items**

- Assistant Manager Jones announced that the meeting is being video recorded for broadcast.

**Public Comment**

- Bob Andorn raised concerns about the Board skipping introductions, especially technical issues present in prior recordings. In response, Chair DeLello introduced all present members and staff for clarity.

**Consent Agenda**

- Approved:
  - o June 18, 2025 Work Session Minutes
  - o Treasurer's Report and Monthly Reports (June 2025)
  - o Bill Payment: \$371,542.74
- The June 18, 2025 Business Meeting Minutes were removed from the Consent Agenda for review and amendment, per request by Vice Chair Betz. He cited missing details regarding his vote on Resolution 2025-13 and the process by which a non-agenda item was added and voted upon at the prior meeting.

**Public Comment on Bills:**

- Bob Andorn questioned a \$845 Costco membership payment. Manager DeMeno explained it has been a longstanding employee benefit.
- Mr. Andorn also inquired about stipend payments to various employees. Manager DeMeno and Vice Chair Betz explained that the stipends are for Township employees who

are certified firefighters and respond to daytime calls, having clocked out from their municipal duties.

- The resident requested further details and was informed the Township would provide additional information without a formal Right-to-Know request.

### **Action Items**

- **Resolution 2025-16 (Amendment to Township Fee Schedule)**

- o Manager DeMeno presented a proposed amendment to adopt the fee schedule of Barry Isett & Associates (BIA), the Township's new third-party inspection firm. He explained that BIA's full-service approach would eliminate the need for separate electrical inspections and create a streamlined, one-stop permitting process.
- o The proposed fee structure is a direct pass-through, eliminating Township subsidy and ensuring applicants pay the full cost of their permits.
- o The Board discussed the proposal at length. Vice Chair Betz requested additional time to review the impact of the new fee structure. Chair DeLello and Supervisor Quigley supported tabling the resolution to allow for further review and public transparency.
- o The resolution was tabled until the August 2025 business meeting.

### **Public Comment**

- **Planning Commission Open Space Work**

- o Bill McGrane expressed frustration over the lack of follow-through on open space initiatives assigned to the Planning Commission, including evaluation of Township-owned land and the Fisher Road property.
- o Chair DeLello acknowledged delays and explained that after a failed grant application, the Township redirected the effort to the Planning Commission, but progress has been limited due to workload. He has since instructed the Manager to break the project into manageable phases.
- o Vice Chair Betz expressed continued support for enhanced open space planning and emphasized the need for more structured execution.
- o The Board also discussed the growing demand for athletic fields and the potential for collaboration with the school district, which has been limited in recent months.

- **Use of Township-Owned Properties**

- o Bill McGrane also raised questions about the Township acting as a landlord and managing residential leases on municipal land. The Board acknowledged the issue and agreed it warranted further review.

### **Supervisor Comments**

- Vice Chair Betz reiterated the importance of investing in open space planning and

recreational infrastructure, including the potential for a bandshell.

- Supervisor Quigley expressed support for the continued evaluation of field usage data and better coordination with the Planning Commission.
- Bob Andorn commented on the proposed fee schedule change, expressing concern that the new structure would increase permit costs and lacked supporting data. He requested additional justification for the change and expressed disagreement with the description of the update as "cost neutral."
- The Board reiterated that the resolution was tabled to allow for further analysis and that supporting materials would be reviewed and shared.

### **Adjournment**

- Meeting adjourned by Chair DeLello at 9:10 PM.

**Respectfully submitted,**

Dan DeMeno  
Township Manager